Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS

Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Cllr L Pritchard
Clerk/Clerc: J Murphy

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DRAFT

Minutes of Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 28th October 2026 at 6.30pm

Chair: Cllr L Pritchard

Members in attendance: Cllrs Mrs J Granville, Mr R Granville, Miss D Heryet, Mrs H Kavanagh, Mr D Morgan, Miss L Pritchard & Mrs E Winstanley (remote)

Members of the public in attendance: None

ITEM	**ACTION**

1. Apologies for absence
Cllr S Bennett and Cllr P Page

2. Questions / Observations from the Public
None

3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise throughout the meeting
Cllr R Granville, Cllr Winstanley and Cllr Morgan declared an interest as Governors of Afon y Felin, Cornelly and Ysgol y Ferch o'r Sger (Item 11.1).

4. To approve as correct record thereof Minutes of Council Meeting held on 16th September 2026
4.1 Proposed by Cllr R Granville and seconded by Cllr Morgan to accept the minutes as a true and accurate record. Chair duly signed the minutes.

5. Matters arising from minutes of Council meeting held on 16th September 2026
5.1 Clerk updated that a request, and follow up email, has been sent to V2C for permission to install a bench on the corner of Heol Llan/Heol Las. No response received to date. Cllr Kavanagh raised that she had spoken to V2C about this during the community walkabout and they claim this land is not theirs. Cllr R Granville advised there will be a meeting between V2C and BCBC to ascertain which land belongs to each organisation. Cllr R Granvile will update once there are further details.
5.2 Clerk contacted Rev Walker regarding condition of the cemetery at Mawdlam Church. He has asked if the Community Council can provide any help with the maintenance. Matter discussed and agreed that the Community Council are unable to offer assistance at this time, and it was proposed by Cllr Kavanagh and seconded by Cllr R Granville to formally write to the diocese and inform them of the poor condition of the cemetery at Mawdlam Church.
5.3 Clerk had already forwarded information on the monitoring and cleaning of the bus shelters.

6. Update from Borough Council Members

6.1 Cllr Winstanley reported that details on the Community Impact Fund had been agreed by Cabinet and this will be going to Council on Tuesday for a full decision. Will update after this.

6.2 Cllr Winstanley advised that there is progress on the start of construction of the new schools, and work will shortly be starting on Afon y Felin and Cornelly Primary Schools.

6.3 Cllr R Granville is continuing to check the area for potholes and report onto BCBC. Cllr Heryet reported that the streetlights between the Greenacres and Cornelly Surgery along Heol Fach are all out. Cllr R Granville will check this and report to BCBC.

6.4 Cllr R Granvile is waiting for information from Andrew Mason regarding the diversion order for the footpath at Ty Tanglwyst Farm.

6.5 Cllr R Granville advised that the children's park in Cornelly Park is currently being done and the one in South Cornelly is also to be refurbished.

7. Accounts Payable & Financial Update

7.1 Members had previously been provided with financial information and accounts payable to date. Proposed by Cllr R Granville and seconded by Cllr J Granville to accept the accounts as correct.

7.2 The accounts payable are shown in Appendix A.

7.3 Clerk reported that the audit completion for 2025/26 had been received from Wales Audit Office, which was unqualified. Only one comment regarding the carried over reserves, which has been noted and will be amended in the next draft budget.

8. Matters relating to Cornelly Community Centre

8.1 Clerk reported that the window company has been instructed to replace the windows at the rear of the Community Centre. They have been out to measure the windows, and Clerk will update members when the work is to commence.

8.2 Clerk reported that there had been an issue with the heating system, which was found to be a loose wire. Awaiting invoice for this and for the removal of the water tank.

8.3 There was a leak in one of the windows at the front of the Community Centre. Members agreed for AWS to carry out the repair work.

8.4 Clerk reported that the external lights are not working correctly. Agreed by members to instruct electrician to check these lights and to also fit the PIR light on the patio area.

9. Matters relating to Cornelly Public Hall

9.1 Financial information had been provided to members prior to the meeting.

9.2 Clerk to arrange date for a meeting to discuss the conditional survey report on the Public Hall.

10. Green Area at Cornelly Park, including Proposed Skatepark

10.1 Clerk still waiting for the lease for the asset transfer of the park from BCBC. Discussion held regarding this. Agreed to postpone any progress on this for the present time.

10.2 Clerk reported on the announcement made last week by the Deputy Leader regarding funding for the skatepark in Cornelly. Cllr Winstanley reported in Minute 6.1 that further details would be announced after the next Council meeting. Clerk updated that the National Lottery have advised that it is highly unlikely that funding will be granted under the large grant scheme, however she has been invited to apply under the medium grant scheme, which considers applications up to £150,000.

10.3 Cllr J Granville would like members to consider extending the outdoor gym to include a children's gym area. She will forward details onto the Clerk of what she has seen. Proposed by Cllr R Granville and seconded by Cllr J Granville to approach BCBC and apply for grant funding under the Town & Community Council Fund.

11. Correspondence

11.1 Following correspondence has been received and noted by all members:

Sender	Subject
One Voice Wales	Information on Community Boundary Review webinars.
One Voice Wales	Information on Bridgend, Cardiff and Vale Area Committee Meetings.
One Voice Wales	Training Date for October – December 2026

One Voice Wales	Digital Basics Training
Cllr Jane Gebbie	Request for donation towards the Community Kitchen – ***Proposed by Cllr J Granville and seconded by Cllr Kavanagh to donate £200.***
Afon y Felin Primary School	Request for Funding – ***Proposed by Cllr J Granville and seconded by Cllr Heryet to award £550 for the Urdd Eisteddfod trip***
BCBC	Quotes for festive lighting
Wales Audit Office	Completion of Audit for 2025/26
Tata Steel NRW Fisheries Manager Stephen Kinnock MP	Correspondence regarding the weir at Kenfig, asking for clarification on the exact location – ***Cllr R Granville to confirm the location***
V2C	Invitation to a Community Walkabout on 5th October.
Cornelly Football Club	Receipt for the CCTV following grant award, and invitation to attend the club for a photo. ***Clerk to arrange a date and all members to attend***
Ysgol y Ferch o'r Sger	Recruitment for the Governing Body – ***Cllr J Granville will apply for this position***
Resident	Changes of the Objectives of Trust set up to administer the assets of Kenfig Common and Prince of Wales Inn. – Discussion held. Proposed by Cllr R Granville and seconded by Cllr J Granville to write to the Charity Commission to ask if it is correct that company money can be put outside of a charitable area, and if they are allowed to transfer charity money to a limited company operating simultaneously.

11.2 Invoices Received:

From/For	**Amount**
Blachere Illuminations (Christmas Lights)	£3,706.08
Viking Direct (Hand Soap)	£19.33
PJ Landscapes (Remove Fallen Tree)	£60.00 – Cllr R Granville requested that Andrew Mason be asked to reimburse the Community Council for this invoice

Proposed by Cllr R Granville and seconded by Cllr J Granville to pay the above invoices.

12. Members/Clerk's Report

12.1 Members Reports

12.1.1 Cllr Winstanley reported that Marlas Bridge will be resurfaced on 29th October 2026. This will not affect the 63 bus as this will still be allowed through.

12.1.2 Cllr Heryet had provided photos to members of the land belonging to Kenfig Nature Trust and Meadfleet where Welsh Water had been doing work. Suggested that this could be used as an area for environmental purposes.

12.2 Clerk's Report

12.2.1 Clerk requested to members that the selection boxes for the Christmas event, and for donations be purchased as a bulk but from Cadbury Gifts Direct. Proposed by Cllr R Granville and seconded by Cllr J Granville to purchase 10 boxes of 26 selection packs.

13. Environmental Update

13.1 Cllr Kavanagh reported the last Environmental Working Group meeting had not gone ahead as it was not quorate.

13.2 Cllr Kavanagh requested that the school and pupil whose design was chosen for the logo for Cornelly Swifts be contacted to thank them.

13.3 Cllr Kavanagh updated on the Community Walkabout with V2C that she had attended. She had spoken to officers from V2C who would like to liaise with the Community Council as they were interested in becoming involved with a joint bulb planting project on Marlas Estate. Proposed by Cllr R Granville and seconded by Cllr Kavanagh to invite V2C to the next Community Council meeting with maps to ascertain who owns what within Cornelly.

13.4 Cllr Kavanagh reported that V2C informed her they were a litter pick hub. Members advised that this may not be correct due to rules set out by Keep Wales Tidy, however this will be

clarified.
13.5 Cllr Kavanagh reported that the planned Hedgehog Talk had not gone ahead as the organisation had not completed the booking, despite previous emails. New date to be discussed in a further meeting. Proposed by Cllr R Granville and seconded by Cllr J Granville that the new talk be arranged for the springtime.
13.6 Cllr Kavanagh reported that the Environmental Working Group had contributed to the Summer Event with an art table "Importance of Pollinators", which had been a success with the children that attended. There was information displayed from the Bumblebee Trust.

14. Allotments Update
14.1 Clerk reported that there are 2 vacant plots to be allocated, and awaiting payment from another new plot holder.
14.2 Clerk has received a request from one existing plot holder to move to another plot. Members agreed that this can be allowed but only for the existing vacancies and provided his plot is in an acceptable condition. The transfer allocation would be treated as a new lease with a bond payable. Any further requests like this would be considered on an individual basis.
14.3 Clerk had received a request that the site be fully checked by plot holders prior to locking the gate. This will be added into the letter with the renewal invoices.
14.4 Inspection date set for 4th November 2026 at 9.15am.

15. Events
15.1 Clerk advised that all arrangements have been made for the Remembrance Service. The hall in the Community Centre was being used for a party therefore refreshments will be served in the Meeting Room. Members suggested using the Public Hall if it is available. Proposed by Cllr R Granville and seconded by Cllr J Granville to purchase a catering urn for use at occasions such as this. Proposed by Cllr R Granville and seconded by Cllr Heryet that the Clerk purchase refreshments for this event.
15.2 The poppy blanket has been brought to the Clerk in preparation for the Remembrance Service.
15.3 Clerk advised that Liam Ward has been informed of the time for the lights switch on for 28th November.
15.4 Clerk reported that the schools had been contacted to invite them to enter the Christmas card competition.

Cllr Morgan requested that Standing Orders be moved to allow the meeting to conclude.

16. Highway Matters
16.1 Cllr R Granville reported the potholes in the area are continuing to be reported and that the weeds in the pavement will be removed in due course by BCBC.

17. Rights of Way and Footpaths Update
17.1 Cllr R Granville already reported on the update on the Ty Tanglwyst footpath.

Cllr R Granville left the meeting

18. Planning Applications:
18.1: P/26/451/FUL
Location: 3 Heol Las, North Cornelly, Bridgend, CF33 4AP
Proposal: Retention of 2m fence to rear boundary and inclusion of land into curtilage. – ***No comments or observations from members.***

18. Date of Next meeting
The next meeting will be held on 25th November 2026 at 6.30pm.

Meeting closed at 9.03pm

Chair's Signature: _____

Date: _____

Appendix A:

Bridgend CBC (NNDR - Community Centre)	15th September 2026	565.00	DD
Plan B Management (Waste Removal - Comm Centre)	15th September 2026	146.88	BACS
Propest (Pest Control - Allotments - July)	15th September 2026	90.00	BACS
Propest (Pest Control - Allotments - August)	15th September 2026	90.00	BACS
Propest (Pest Control - Allotments - September)	15th September 2026	90.00	BACS
Propest (Pest Control - Comm Centre - July)	15th September 2026	40.00	BACS
Propest (Pest Control - Comm Centre - August)	15th September 2026	40.00	BACS
Propest (Pest Control - Comm Centre - September)	15th September 2026	40.00	BACS
Scribe (Office Costs)	16th September 2026	82.80	DEB
3 Mobile (Admin Asst phone)	17th September 2026	19.38	DD
Wales Audit Office (Audit 24/25)	18th September 2026	293.38	BACS
St David's Fire (FRA & Emergency Lighting)	18th September 2026	665.28	BACS
BT (Broadband - Comm Centre)	21st September 2026	40.73	DD
Lloyds Bank (Service Charges)	22nd September 2026	4.94	PAY
J Murphy (Clerk's Salary - September 2026)	28th September 2026	xxxx	BACS
A Barron-Smith (Admin Asst Wages - Sept 2026)	28th September 2026	xxxx	BACS
H Edwards (Caretaker Wages - Sept 2026)	28th September 2026	xxxx	BACS
Scott Waste Ltd (Allotment Clearance)	28th September 2026	300.00	BACS
P Haskins (Window Cleaning - Comm Centre)	28th September 2026	30.00	BACS
RCT - LGPS (Sept 2026)	29th September 2026	xxxx	BACS
Sunshine Dairies (Ice Cream - Summer Event)	30th September 2026	204.00	BACS
H Lane (Party Refund)	1st October 2026	12.50	BACS
PenPals Lts (Cleaning Supplies)	1st October 2026	83.93	BACS
PJ Landscapes (Hanging Baskets - September)	5th October 2026	1,330.00	BACS
PJ Landscapes (Installation of Bench - Broadlands)	5th October 2026	550.00	BACS
PJ Landscapes (Footpath Maintenance)	5th October 2026	140.00	BACS
Plan B Management (Waste Removal - Comm Centre)	8th October 2026	147.88	BACS
Blachere Illuminations (Christmas Lights)	9th October 2026	3,706.08	BACS
3 Mobile (Device Plan)	12th October 2026	5.75	DD
3 Mobile (Airtime Plan)	12th October 2026	9.90	DD
Public Hall (Transfer of Invoice Payment)	12th October 2026	66.00	BACS
BCBC (NNDR - October 2026)	15th October 2026	565.00	DD
PE (Gas - Comm Centre)	16th October 2026	3.28	DD
PE (Electricity - Comm Centre)	16th October 2026	12.68	DD
PE (Gas - Comm Centre)	16th October 2026	30.98	DD
PE (Electricity - Comm Centre)	16th October 2026	275.07	DD
3 Mobile (Admin Asst phone)	19th October 2026	19.38	DD
Lloyds Bank (Service Charges)	20th October 2026	4.74	PAY
BT (Broadband - Comm Centre)	21st October 2026	40.73	DD
PJ Landscapes (Remove & Empty Hanging Baskets)	21st October 2026	1,100.00	BACS
HMRC (PAYE & NIC)	23rd October 2026	4,863.22	DD
J Murphy (Clerk's Salary)	28th October 2026	xxxx	BACS
RCT (LGPS)	28th October 2026	xxxx	BACS
A Barron-Smith (Admin Asst Wages)	28th October 2026	xxxx	BACS
H Edwards (Caretaker Wages)	28th October 2026	xxxx	BACS