

Cornelly Community Council  
Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli  
Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Mr R Granville**

Clerk/Clerc: J Murphy

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**DRAFT**

**Minutes of Meeting of Cornelly Community Council  
held at Cornelly Community Centre  
on 26<sup>th</sup> June 2024 at 6.30pm**

**Chair:** Cllr Mr R Granville

**Members:** Cllrs Mrs J Granville (Vice Chair), Mrs H Kavanagh, Mr D Morgan, Ms P Page, Mr S Parker, Miss L Pritchard, Mrs E Winstanley

**Members of the public in attendance:** Lowri Owen, Cornelly Matters (Tackling Crime Together)

**ITEM**

**1. Apologies for absence**

None

**2. Questions / Observations from the Public**

None

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise throughout the meeting**

None declared

**4. Tackling Crime Together, including discussion with Lowri Owen**

4.1 Lowri Owen introduced herself to the Council. Explained that as a resident of Cornelly, she had been concerned with a recent spate of crime, and event had been arranged "Tackling Crime Together" on 9<sup>th</sup> April 2024, with the Police, Anti-Social Behaviour Team and Councillors in attendance. The public turnout for both sessions had been excellent. Lowri had produced a report following on from the meeting.

4.2 Lowri explained that a sub-group has been set up to meet monthly and plan to have more community engagement and looking at ideas such as a mural under the bridge and engaging young people with an aim to reduce vandalism. Volunteers are needed to keep the momentum of this going. Lowri is requesting support from people in authority, including the Community Council, to advocate on their behalf, as this group is having no response from the Police services following the report. Residents have since reported crimes on mass, and still not having any response from the Police, apart from two undercover operations in the area.

4.3 Cllr R Granville suggested they set up a formal group and contact organisations such as BAVO as there is funding available for community group projects.

4.4 Discussion about PCSOs doing engagement in libraries and other public buildings, and questioned if this is the best way, or if greater visibility would be better. Lowri Owen asked what would be the best way to communicate with the Police regarding what they feel is needed in the area. Cllr Parker advised on the service he received from the Police following criminal damage to

**ACTION**

the defibrillator at Meadow Street. Lowri said that the Anti-Social Behaviour Team at BCBC have had no reports from the Cornelly area.

4.5 Lowri Owen asked what the Community Council and residents can do to formalise the Police collaborating with communities. Cllr R Granville and Cllr E Winstanley, as Borough Councillors, will formulate a letter to the Police Sergeant about setting up a meeting. Cllr Pritchard said that the new Police and Crime Commissioner had implemented new changes. Cllr R Granville advised to go down the proper route and then go up the chain if no action is taken.

4.6 Lowri Owen said that the entrance to the Dol Gorwel estate needs extra CCTV. Cllr R Granville advised that the Crime Prevention department has a lamppost camera that can be used. Permanent cameras would have collateral intrusion issues, so advised to go through the correct route with BCBC.

4.7 Lowri Owen summarised her attendance by asking if the Community Council could advocate on their behalf, asked about youth engagement as there is a gap for youth provision. Cllr R Granville and Cllr Winstanley can ask BCBC for funding, but questioned where the facility could be held. Cllr J Granville advised that she would like to set up a Youth Council for Cornelly, and also a youth choir and disco. Cllr R Granville advised that the Community Council are discussing options for a skatepark and an outdoor gym and will be asking if the MUGA can be moved from the school area instead of being disposed of.

4.8 Lowri Owen thanked the Council for their time. Agreed that her details can be forwarded to members. Cllr Pritchard will send them out.

*Lowri Owen left the meeting.*

## **5. To approve as correct record thereof Minutes of Council Meeting held on 22<sup>nd</sup> May 2024**

Agreed as a true and accurate record. Proposed by Cllr Pritchard and seconded by Cllr J Granville to accept minutes. Chair duly signed the minutes.

## **6. Matters arising from minutes of Council meeting held on 22<sup>nd</sup> May 2024**

No matters arising

## **7. Update from Borough Council Members**

7.1 Cllr Winstanley had no updates due to the pre-election period and advised that Full Council had been cancelled with other meetings postponed.

7.2 Cllr R Granville had received contact from a resident of the Kenfig area about the footpath there. He was awaiting a date for a site meeting with Andrew Mason. The KCT may have a letter to say the hedge needs to be cut back. With regard to the lane, he is waiting for a response from the department responsible.

## **8. Accounts Payable & Financial Update, including approval of Annual Return for Year End Accounts to 31.03.2024**

8.1 Members had previously been provided with financial information and accounts payable to date. Proposed by Cllr Winstanley and seconded by Cllr Parker to accept as correct.

8.2 The following accounts were payable:

Payee	Date	Amount £	Payment
Range (Community Centre -Toilet Seats)	18th May 2024	£39.98	DEB
Propest (Mawdlam Allotments - Pest Control)	23rd May 2024	£80.00	BACS
PJ Landscapes (Hanging Baskets)	23rd May 2024	£560.00	BACS
Microsoft (Office Supplies)	23rd May 2024	£7.99	DD
J Murphy (Clerk's Salary)	28th May 2024	xxxx	BACS
BCBC (Non-Domestic Rates Community Centre)	28th May 2024	£1,075.20	BACS
Zoom (Office Supplies)	30th May 2024	£15.59	DD
P John (Nolan Recycling - Double Entry)	3rd June 2024	£48.00	BACS
GA Howells (Footpath Maintenance)	3rd June 2024	£540.00	BACS
True Potential (Pension)	5th June 2024	xxxx	DD

RCT (LGPS)	6th June 2024	xxxx	BACS
H3G (Clerk's Telephone - Airtime Plan)	10th June 2024	£14.02	DD
H3G (Clerk's Telephone - Device Plan)	11th June 2024	£5.75	DD
PJ Landscapes (Hanging Baskets)	11th June 2024	£ 600.00	BACS
JDH Business Services Ltd (Internal Auditor)	11th June 2024	£ 714.00	BACS
Smith of Derby (Maudlam Church Clock)	11th June 2024	£ 320.40	BACS
Eventbrite (Training)	11th June 2024	£ 6.13	DEB
Google (Office Equipment - Storage)	24th June 2024	£ 15.99	DEB
Microsoft (Office Supplies)	24th June 2024	£ 7.99	DEB

8.3 Clerk advised that the End of Year audit had been completed by the Internal Auditor. End of year accounts were signed by the Chair and the Responsible Financial Officer to be sent for external audit.

## **9. Matters relating to Cornelly Community Centre, including Waste Removal**

9.1 Financial information had been provided to members prior to the meeting.

9.2 Clerk advised that all recycling and waste receptacles had been received, including the internal recycling bin. Waste collection is now up to date. Waste removal quotes have been received from alternative companies. Will wait to see how Plan B continue before taking any further action about changing companies.

9.3 Tree in the park was damaged and reported to South Wales Police.

9.4 National Non-Domestic Rates monthly payment is due. Proposed by Cllr Winstanley and seconded by Cllr Morgan to make payment by debit card.

9.5 Clerk updated on contact with Bionic about making a claim under the "Make it Easy" guarantee. They have suggested either accepting compensation or leaving contract with no penalty. Comparison prices given from alternative provider. Proposed by Cllr Parker and seconded by Cllr J Granville to leave contract through Bionic and transfer to new provider as the savings are significant to the Community Centre.

9.6 The area in front of the monument has become overgrown. Proposed by Cllr J Granville and seconded by Cllr Pritchard to ask Total Ground Care Ltd to return to maintaining this area and to obtain quotes from companies to install resin in this area, with the Community Council logo.

## **10. Matters relating to Cornelly Public Hall**

10.1 Financial information had been provided to members prior to the meeting.

10.2 Fire doors have been installed at the Public Hall.

10.3 Clerk advised that the ongoing weekend caretaker situation will be dealt with at the HR Committee meeting.

## **11. Draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground and the Enhancement of Green Area at Cornelly Community Centre, including Outdoor Gym, Feasibility Study for Park, including Skatepark.**

11.1 Clerk to contact Guy Smith to formally request the 99 year lease of the Community Centre.

11.2 Clerk updated that the additional round of funding for the Town and Community Council Fund has been opened, and as previously agreed, a request for funding the outdoor gym would be made. Clerk to clarify with BCBC the amount of funding available and to check if this can be applied for alongside the Feasibility project. Cllr Parker suggested having a public consultation to ask what is wanted. Advised that this would be done as part of the feasibility study. Clerk is having a meeting with officers from the Reach project and the contractors on 2<sup>nd</sup> July with regard to Cornelly Park.

## **12. Insurance for Cornelly Community Centre and Public Hall**

Quote has been received for the insurance renewal and previously sent to members. Updated asset list to be fully completed and sent to the insurance company for a revised cost. Clerk to send to members once completed.

### **13. Ratification of Decisions from EGM for Approval of Financial Risk Assessment and Community Centre Risk Assessment**

13.1 Proposed by Cllr Winstanley and seconded by Cllr Pritchard to approve the Financial Risk Assessment.

13.2 Proposed by Cllr Winstanley and seconded by Cllr Pritchard to approve the Community Centre Risk Assessment.

### **14. Cornelly Biodiversity Enhancement**

14.1 Chair and Clerk had attended a meeting with officers from BCBC with regard to enhancing the biodiversity in the Cornelly area. Members advised of the potential area discussed at School Terrace and that a topography study had previously been carried out by Whittington Landscapes.

14.2 Cllr Morgan raised an objection to using Whittington Landscapes again. Clerk to contact Stuart Baldwin about other architects. All in agreement.

### **15. Newsletter – July 2024**

15.1 Clerk presented draft newsletter to members. Suggested amendments to be made to the newsletter.

15.2 Proposed by Cllr J Granville and seconded by Cllr Pritchard that the newsletter be done four times a year, every 3 months starting in August 2024.

### **16. Correspondence**

Following correspondence has been received and noted by all members:

16.1 BCBC – Additional round of Town & Community Council Funding now open

16.2 BCBC – Cost for repairs to bus shelter in Heol Fach, North Cornelly

16.3 BCBC – Climate Change Risk Assessment workshop on 15<sup>th</sup> July 2024

16.4 Halo Leisure – Free Respite Carer’s Programme

16.5 Internal Auditor – Audit Reports

16.6 SW Police – Cuppa with a Copper sessions at CADDT

16.7 CADDT – Invitation to Partnership Forum event on 26<sup>th</sup> June 2024

16.8 Peter John – Footpath at Ty Draw

16.9 One Voice Wales:

- Initial Biodiversity and Nature Project Management Training
- Additional places for the Finance & Governance Toolkit available
- Webinar on Guide to Youth Engagement

#### **16.10 Invoices received**

<b>Payee</b>	<b>Amount</b>	<b>Invoice</b>	<b>Proposed</b>	<b>Seconded</b>
BCBC	540.00	National Non-Domestic Rates	Cllr Winstanley	Cllr Morgan
South Wales Web	360.00	Annual Hosting & Support	Cllr Parker	Cllr Morgan
PJ Landscapes	550.00	Cutting Footpaths	Cllr Pritchard	Cllr Winstanley
Boverton Nurseries	4030.68	Hanging Baskets	Cllr Morgan	Cllr J Granville
Initial	78.41	Toilet Rolls – Community Centre	Cllr Winstanley	Cllr J Granville
Pen Pals	95.98	Hand Towels – Community Centre	Cllr Pritchard	Cllr Morgan
Cordell Health Ltd	320.00	OH Consultation	Cllr Winstanley	Cllr Parker

### **17 . Members/Clerk’s Report**

#### **17.1 Clerk’s Report**

17.1.1 Response received from One Voice Wales regarding the VAT. More clarification is needed,

17.1.2 Clerk will be attending the Finance and Governance Toolkit training with One Voice Wales on 4<sup>th</sup> July following the postponement of the previous session.

17.1.3 Clerk is continuing to source Manual Handling Training courses.

17.1.4 Telephone charges for the Admin Assistant telephone have been received. Proposed by Cllr Pritchard and seconded by Cllr Winstanley that the reimbursement be paid.

17.1.5 Armed Forces Day – Clerk reported on contact from Finola Pickwell with regard to the event on 29<sup>th</sup> June and that it had been enquired about an outside representative acting on behalf of Cornelly Community Council as the Chair was unable to sign the document due to pre-election restrictions. Agreed that the Clerk contact Finola Pickwell to enquire about an alternative date for this.

## 17.2 Members Reports

17.2.1 Cllr J Granville reported that there are drugs offences in the area being reported to the Police. Advised to obtain proof that this is being reported.

17.2.2 Cllr Winstanley reported there is video footage of a van being driven across the grass at Yr Ynys and has been reported to the Police.

17.2.3 Cllr Page reported on the weeds on the pavement in the area. Cllr R Granville to do a member referral to BCBC to have them surveyed and sprayed. Cllr Granville advised that at a recent meeting, it was suggested to work together with Pyle Community Council and Porthcawl Town Council to have this type of work done at a possible lower cost with the three councils combined.

17.2.4 Cllr Kavanagh had attended the Biodiversity Basics Part 1 training. Reported that there is a Nature Emergency and Community Action plans are needed for Nature Recovery.

17.2.5 Cllr Morgan requested Standing Orders be moved to allow meeting to continue.

17.2.6 Cllr Parker reported that he had repaired the damage to the defibrillator at Meadow Street and if it is damaged again, the Council should consider re-siting it. Cllr Parker also stated that the noticeboard should be used more regularly.

## 18. Highway Matters

None reported.

## 19. Allotments Update

19.1 Cllr Parker reported that following a recent inspection on 20<sup>th</sup> June 2024 by members of the Allotments Committee, 4 plots were deemed unsatisfactory and required work. Letters sent out to these plot holders by the Clerk.

19.2 Cllr Parker reported that there are bees or wasps settled by the gatepost of the allotment. Cllr Parker stated he had been contacted by one plot holder who had been at the allotments and did not want to lock the gate and go near these insects. Cllr Parker reported he had been contacted by a very irate plot holder about these insects who been told by another councillor to stay away from them. Cllr Kavanagh advised that she had seen this plot holder and advised him to stay away from the bees as he was hitting them with his hat and angering them. Cllr Parker stated that was a different version than what he had been told by the plot holder. Clerk advised that she had contacted a bee keeping association for advice following the report from the pest controller advising about these honey bees who were at the site. She would update when a reply was received.

## 19. Rights of Way and Footpaths Update

19.1 Cllr R Granville reported Peter John had cut back the footpaths.

19.2 Cllr Parker reported on Himalayan Balsam that was growing in the area which had been passed onto the Invasive Non-Native Species Officer at BCBC.

19.3 Cllr R Granville advised that himself and the Clerk would arrange a meeting with SWTRA to walk the footpaths and request that work is carried out to the hedges by the farmers' fields.

*Cllr R Granville left the meeting*

## 18. Planning Applications:

- **Application T/24/5/TPO** Bryn Eglwys, Kenfig, Bridgend CF33 4PP – Removal of Sycamore Tree. No objections from members
- **Application P/24/192/LIS** Marlas Farm, Marlas Road, Pyle, Bridgend CF33 4PE - Listed Building Consent for roof and internal repairs further to fire damage. No objections from members.

## 20. Date of Next meeting

The next meeting will be on 31<sup>st</sup> July 2024 at 6.30pm.

**Meeting closed 9.33pm**

\_\_\_\_\_ Chair's Signature \_\_\_\_\_ Date