

Cornelly Community Council  
Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli  
Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Mrs E Winstanley**

Clerk/Clerc: J Murphy

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**DRAFT**

**Minutes of Meeting of Cornelly Community Council  
held at Cornelly Community Centre  
on 27<sup>th</sup> March 2024 at 6.30pm**

**Chair:** Cllr Mrs E Winstanley

**Members:** Cllrs Mr RM Granville (Vice Chair), Mrs J Granville, Mrs H Kavanagh,  
Mr D Morgan, Mr S Parker, Miss L Pritchard

**Members of the public in attendance:** Strinda Davies (Cornelly Swifts)

#### **ITEM**

##### **1. Apologies for absence**

Cllrs Mrs S Bennett & P Page

##### **2. Questions / Observations from the Public**

None

##### **3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise throughout the meeting**

No declarations declared.

##### **4. Crime within Cornelly Area, to include discussion with PCSO Richard Couch, SW Police** PCSO Richard Couch did not attend the meeting, so item not discussed.

##### **5. Cornelly Swifts, to include information from Strinda Davies**

Strinda Davies introduced herself as a member of Cornelly Swifts and as Trustee of the Glamorgan Bird Club. Ms Davies gave an overview of the Cornelly Swifts and the importance of their work due to the population of swifts plummeting globally. She explained how the Community Council could be involved with ideas such as becoming swift friendly, making residents aware, suggesting where more swift boxes could be fitted and helping with cost of their installation. The boxes are more beneficial being fitted close to swift breeding areas, and the Marlas Estate is an example of one in Cornelly. Swift bricks can be incorporated into new homes and consultation is taking place for the new builds on Afon y Felin to have them. BCBC have partnered with Local Places for Nature and purchased nest boxes. Strinda will provide details of how many could be available for Cornelly. The Council thanked Ms Davies for her attendance and for the information provided. Strinda Davies left the meeting at 6.57pm.

Proposed by Cllr Parker and seconded by Cllr Kavanagh that the Community Council be involved with this project. All members in agreement.

##### **6. To approve as correct record thereof Minutes of Council Meeting held on 6<sup>th</sup> March 2024**

Agreed as a true and accurate record. Proposed by Cllr RM Granville and seconded by Cllr Parker to accept minutes. Chair duly signed the minutes.

#### **ACTION**

## 7. Matters arising from minutes of Council meeting held on 6<sup>th</sup> March 2024

No matters arising.

## 8. Update from Borough Council Members

8.1 Cllr RM Granville informed members that the Local Development Plan has now been formally adopted for 25 years.

8.2 Cllr Parker asked the Borough Council members about the new Civic Amenity site in Pyle and how he had not received a response to his email query. Cllr Granville advised that he has forwarded it to the Cabinet member, Cllr Spanswick, who will reply directly to Cllr Parker. Cllrs Granville and Winstanley apologised to Cllr Parker for not acknowledging his email.

## 9. Accounts Payable & Financial Update

9.1 Members had previously been provided with financial information and accounts payable to date. Proposed by Cllr RM Granville and seconded by Cllr Parker to accept as correct.

9.2 The following accounts were payable:

Payee	Date	Amount £	Payment
Lock Shop Warehouse	4th March 2024	66.98	DEB
Scott Waste Ltd (Allotments)	4th March 2024	216.00	BACS
True Potential (Pension)	5th March 2024	67.94	DD
Defib Store (Defibrillator Pads)	7th March 2024	156.00	DEB
Afon Y Felin Primary School (Donation)	8th March 2024	1750.00	BACS
Cornelly Horticultural Show (Grant)	8th March 2024	230.00	BACS
3 mobile - Clerk's Telephone (Device Payment)	11th March 2024	5.75	DD
3 mobile - Clerk's Telephone (Airtime Plan)	11th March 2024	8.24	DD
PenPals Ltd (Stationery)	12th March 2024	28.74	BACS
Sentinel (Payroll Expenses)	12th March 2024	1080.00	BACS
Watt Watt Ltd (Public Hall Maintenance)	12th March 2024	265.00	BACS
Amazon (Stationery - Printer Ink)	14th March 2024	178.39	DEB

9.3 Cllr Parker advised that there is a new Financial Regulations template due out soon, and this will be re-visited once received.

## 10. Draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground and the Enhancement of Green Area at Cornelly Community Centre

10.1 Clerk advised on the response from the Solicitor with regard to the lease, which included an invoice and lease completion date which were sent to members.

10.2 Cllr Parker said that the plans for the land do not include the Public Hall and asked who was the owner of the Public Hall which is on land owned by BCBC. Discussion held about the ownership. Clerk to find lease for the Public Hall, which was believed to be a 100-year lease.

10.3 Cllr Parker advised that all members thoroughly read the report from the solicitor. It was noted that the solicitor has proceeded with work that he was not instructed to do.

10.4 Discussion held about the lease. The temporary lease is due to expire in 2025. Cllr R Granville will make enquiries with Legal Services at BCBC. Cllr Parker stated that a longer lease is required to secure long term investment. Proposed by Cllr R Granville and seconded by Cllr Winstanley to request that BCBC move to a 99-year lease. Clerk to contact Guy Smith and advise and request he supports this application.

10.5 Clerk advised that a meeting had been held with Rachel Morton, BCBC with regard to a feasibility study for a skateboard park. Estimated date for commission and draft design is April – May 2024.

10.6 Clerk has had contact with Gavin Harvey, BCBC about tree planting opportunities in Cornelly. Budget for 2023-24 has been used up, but he will contact again when funding available for 2024-25.

10.7 Query from Guy Smith about the new name for the park would incorporate the play area and be in the lease for the green area currently being discussed. Members agreed this can wait until the lease for the green area is being considered.

10.8 Clerk advised that Geoff Whittington was due to inspect the patio and paths on 22<sup>nd</sup> March 2024 as the retention for the patio is being requested by Gerald Davies. Proposed by Cllr R Granville and seconded by Cllr J Granville that members inspect the patio prior to agreeing payment. Inspection arranged for 28<sup>th</sup> March 2024 at 10.30am.

## **11. Matters relating to Cornelly Community Centre**

11.1 Financial information had been provided to members prior to the meeting.

11.2 Clerk advised that the contract for waste and recycling collection for the Community Centre has been agreed with Plan B.

11.3 Clerk provided options for waste and recycling bins. Proposed by Cllr R Granville and seconded by Cllr J Granville to purchase the bins from Wybone.

11.4 Price increases at the Community Centre are to be implemented immediately with new users and from 1st July 2024 for current users.

11.5 Clerk held meeting with Initial about the amendment of the current contract. Awaiting confirmation from Initial with regard to this and the potential savings. Cllr Parker states this needs to be followed up as they were due to reply by last week.

11.6 PAT testing has been completed in the Community Centre. Awaiting invoice.

11.7 Defibrillator battery and pads have been purchased and installed.

11.8 Quote of £187 plus VAT received from Springvale Roofing for the cowl to be replaced on the Community Centre roof. Proposed by Cllr R Granville and seconded by Cllr Parker that this work proceeds.

11.9 Cllr Parker raised concern that the work to the compartment in the men's toilets has not been done in line with the Fire Risk Assessment. Suggestions provided on companies to do this work. Clerk to contact companies.

## **12. Matters relating to Cornelly Public Hall**

12.1 Financial information had been provided to members prior to the meeting.

12.2 Prices obtained for new Fire Exit doors. This will be considered by the Public Hall Management Committee.

12.3 Radiator covers have been painted and fitted by the Caretaker.

## **13. Correspondence**

Following correspondence has been received and noted by all members:

13.1 One Voice Wales:

- Training dates for March – June 2024
- Senedd Cymru – Consultation on Local Government Finance (Wales) Bill

13.2 BCBC:

- Adoption Notice – Bridgend Local Development Plan 2018 – 2033
- Invoice for Christmas Light 2023
- Public Footpath (Maudlam) – Himalayan Balsam

13.3 Armed Forces Covenant Liaison Officer – Armed Forces Covenant Pledges – *Cllr Parker has drafted a document for Cornelly Community Council. He will send this to the Clerk for forwarding to all members for approval.*

13.4 SW Police – PACT meeting 14/03/24 report

13.4 Resident – Email regarding planning permission on common land (information only)

13.5 Resident – Footpath at Heol y Sheet after heavy rainfall

13.5 D Jones, Afon y Felin Primary School – Thanking for donation

13.6 Donation Request:

- J Battrick, Family Breakfast – *To be considered in next Finance meeting*

## Invoices received

Payee	Amount	Invoice	Proposed	Seconded
BCBC	£7,244.16	Christmas Lights 2023	Cllr RM Granville	Cllr Winstanley
Amazon	£178.39	Printer Ink	Cllr RM Granville	Cllr Winstanley
PJ Landscapes	£60.00	Heol y Sheet Footpath	Cllr Pritchard	Cllr Winstanley
One Voice Wales	£38.00	Training	Cllr Pritchard	Cllr Winstanley
One Voice Wales	£1345.00	Membership 2024-25	Cllr R Granville	Cllr Parker

## 14. Members/Clerk's Report

### 14.1 Clerk's Report

14.1.1 Clerk has advised that insurance companies are being contacted about contents and liability insurance for the Community Centre. Asset list to be drawn up for all items owned by Community Council, Community Centre, Luncheon Club and those stored by regular users.

14.1.2 Continuing to look for alternative payroll providers, however suggested change is done after internal audit.

14.1.3 Clerk saw alternate options for a D-Day flag. Council agreed to stay with original agreed at previous meeting which is bilingual.

14.1.4 Ffordd yr Eglwys cemetery – Clerk has spoken to Rowan Hobbs who would be able to carry out the interim grass cutting in the cemetery. Clerk advised she has requested plan of the areas required from the Cemeteries Superintendent and not yet received. Cllr R Granville to ascertain what needs to be cut in the cemetery now that BCBC are doing own grass cutting.

14.1.5 Grass cutting quote has been received for 2024 from Total Ground Care Ltd. Details provided to members. Proposed by Cllr R Granville and seconded by Cllr J Granville to continue with Total Ground Care Ltd for this year.

14.1.6 Enquiry from PCSO about use of a room within the Community Centre. Members agreed that the room would be chargeable at normal rate.

### 14.2 Members Reports

14.2.2 Cllr Morgan reported that the street lights in School Terrace were not working. Cllr R Granville to report this directly to BCBC.

14.2.3 Cllr J Granville enquired when the picnic tables would be put together and go outside. Proposed by Cllr J Granville and seconded by Cllr Pritchard to enquire with an alternative company if the caretakers are unable to do this. Members to be updated.

14.2.4 Cllr Winstanley attended the last PACT meeting with concerns over the crime in the area. Reported that she has worked with a resident to set up a community event about Tackling Crime at the Greenacres on 9<sup>th</sup> April 2024.

## 15. Christmas Event 2024

15.1 Clerk provided a list of people who expressed an interest in having a stall at the Christmas event. This will be decided at the Christmas working group meeting when a decision is made on the layout of the event.

15.2 Cllr Kavanagh advised that the Luncheon Club will not be providing refreshments this year at the event. Options suggested and Cllr Kavanagh to take this back to the Luncheon Club committee.

15.3 Cllr J Granville has contacted the face painter who has agreed to attend the event again this year.

15.4 Cllr Kavanagh advised that the Pencoed ukelele band are available for this date.

Cllr Morgan requested standing orders be moved to allow meeting to continue.

## 16. Highway Matters

Cllr R Granville will walk around the area and take photos of any problems and report directly to BCBC.

## 17. Allotments Update

17.1 Cllr Parker advised that all allotments had been allocated.

17.2 Cllr Parker reported that the shed was still on pathway by Plot 5B. Clerk to remind plot holder to move the shed off the path.

17.3 Clerk received request from plot holder of 13B for a shed 6ft x 6ft. All members agreed that permission be granted. Clerk to advise plot holder.

**18. Environment Working Group Update**

18.1 Cllr Kavanagh reported that there had been a good meeting held with the Chair and Vice Chair being elected.

18.2 Cornelly Swifts, bees and flowers will be discussed further at the next meeting.

18.3 Cllr Parker reported that he had seen BCBC being asked about penalty notices being issued for dog fouling and Cllr Spanswick had said the numbers were very low, although there are by-laws for councils in place.

**19. Rights of Way and Footpaths Update**

19.1 Cllr R Granville is now Chair of the Local Access Forum (LAF). Advised there will shortly be a public consultation on footpaths in the area. Cllr Parker requested that he have access to the minutes of these meetings.

19.2 Clerk updated that SWTRA had been due to inspect the Heol Y Sheet footpath again to see if any more trees could be cut back.

**21. Planning Applications:**

No planning applications received this month.

**22. Date of Next meeting**

The next meeting will be on 24<sup>th</sup> April 2024 at 6.30pm.

**Meeting closed 9.14pm**

\_\_\_\_\_Chair's Signature \_\_\_\_\_ Date