

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs E Winstanley

Clerk/Clerc: J Murphy

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DRAFT

**Minutes of Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 24th January 2024 at 6.30pm**

Chair: Cllr Mrs E Winstanley

Members: Cllrs Mr RM Granville (Vice Chair), Mrs S Bennett, Mrs J Granville, Mrs H Kavanagh, Mr D Morgan, Mrs P Page, Mr S Parker (remote), Miss L Pritchard

Members of the public in attendance: None

ITEM

1. Apologies for absence

None

2. Questions / Observations from the Public

None

3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise throughout the meeting

3.1 Cllrs RM Granville and Cllr J Granville declared an interest in the Cornelly Songbirds (Item 12.2)

3.2 Cllr H Kavanagh declared an interest in Cornelly Luncheon Club (Item 12.2)

4. Draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground and the Enhancement of Green Area at Cornelly Community Centre, to include discussion with Guy Smith, BCBC, and date for Opening Ceremony of Cornelly Park

4.1 Guy Smith explained that there is currently a 6-year lease in place for the Community Centre which expires in March 2025. With regard to the lease for the green space, there is a clause in the lease which states that Landlord's consent is required for any alterations or additions, such as goalposts. This would be taken to the CAT Steering Group. Planning Consent would be required for Skate Park. Advised that a minimum lease of 10 years is required to secure any external funding. When grant previously submitted to Town & Community Council Fund with initial aspirations, this differs from plans now. Cllr S Parker enquired about the parcel of land next to the surgery which was earmarked for use by the surgery and if the Community Council could use this land, as the terms on the lease for use have now expired and that they would need to reapply for planning permission due to lapse in time. Advised to get feedback from Pippa Kestle or Rob Jones in the Legal department about this.

4.2 Guy Smith advised that the Town & Community Council Capital Grant Scheme is open for funding applications until end of February, where BCBC will match fund successful applications, which can be submitted subject to public consultation. Guy Smith advised that consultation is key on projects. Suggested asking local residents, potential users and the Police for their views. ROSPA can give practical advice and guidance. Need consideration for lighting. BCBC guidance

ACTION

can be obtained on the Planning and Building Control section of the website. Guy Smith recommended contacting the Reach Team at Bridgend Communities Feasibility Fund as they could assist with drawing up a revised plan of the park and where the skatepark could go, and also with consultation. He also suggested liaising with the Countryside Team with regard to trees in the park.

4.3 Cllr RM Granville stated that they didn't want to take on the children's park until the refurbishment work has been done, which is currently scheduled for 2026/27 following the assessment of need survey by BCBC. Guy Smith advised that if own or external funding was used to enhance the play area, this could accelerate the works to the park. If the Community Council could take over the lease to cover the day to day running of the green area and exclude the children's play park from the lease, if the works had not been done. Said by members that more accessible play equipment was wanted. Guy Smith advised that all improvements to parks were including this equipment as there is now a statutory duty to make them disabled friendly.

Cllr J Granville asked about creating an accessible area outside of the current play park and was advised by Guy Smith to consult the Parks Department.

4.4 Cllr RM Granville asked about the lease for the Community Centre. Clerk advised that the solicitor had responded with comments about the park lease and not the Community Centre. Advised to respond to solicitor to say it is the Community Centre lease he was instructed to look at and not the park and to ask what has been done to date. Guy Smith informed that there had been sickness within the Legal Services Department which may have led to a delay in responding.

4.5 Proposed by Cllr RM Granville and seconded by Cllr Pritchard to contact the Reach Team to enquire about the funding and support for the skatepark project. Cllr Kavanagh raised concern about the siting of the skatepark as Cornelly Park is the central point of the area. Cllr Bennett asked that if it wasn't in the park, were there any other areas in Cornelly such as the Meadow Street Playing Fields. Cllr Page informed that she has been around the area to look. Agreed by members apart from Cllrs Kavanagh and Bennett, the Cornelly Park is the preferred location. Cllr Bennett wanted to look at alternatives. Proposed by Cllr Pritchard and seconded by Cllr Bennett to contact V2C to ask if they had any land that could be used and, if so, would they work in partnership with the Community Council on this project.

4.6 Proposed by Cllr RM Granville and seconded by Cllr Kavanagh to contact the Countryside Team to ask if there is any funding available for trees in the park.

4.7 Cllr Page enquired about a new name for the park. Guy Smith advised this would have to be agreed by BCBC. Proposed by Cllr J Granville and seconded by Cllr Pritchard to change the name to Parc Teulu/Family Park. All in agreement. Proposed by Cllr RM Granville and seconded by Cllr Bennett to write to BCBC to request the name change of the park.

4.8 Cllr Winstanley asked about the opening ceremony of the park. All in agreement that not enough work has been done there yet for an event to take place.

4.9 Members thanked Guy Smith for attending the meeting.

Guy Smith left the meeting.

5. To approve as correct record thereof Minutes of Council Meeting held on 22nd November 2023.

Agreed as a true and accurate record. Proposed by Cllr RM Granville and seconded by Cllr Pritchard to accept minutes. Chair duly signed the minutes.

6. Matters arising from minutes of Council meeting held on 22nd November 2023

13. Enhancement of Green Area – Contact from Geoff Whittington to advise that Gerald Davies Ltd have installed additional kerbs and patched the damaged tarmac at the entrance to the path. He will monitor this and if this fails, it will be picked up from the retention money.

16.12 Grant/Donation Applications: Hall hire has been paid for Bridgend Carers as their event is now booked for 27th January 2024.

17.2.1 Members Reports – Grounds and Graves have confirmed they are able to continue with the grass cutting of Ffordd yr Eglwys Cemetery for 2024. Clerk requested to meet them on site to ensure they are doing the work they are contracted to do.

7. Update from Borough Council Members

7.1 Cllr RM Granville informed members that the budget at BCBC is being worked on for each department.

7.2 Cllr E Winstanley reported that she had worked on the Scrutiny Committee for the budgets.

7.3 Cllr E Winstanley informed of a presentation from the Fire Service where the Chief Constable had made an apology and that he would be stepping down as Lead Officer in Wales.

8. Accounts Payable & Financial Update

8.1 Members had previously been provided with financial information and accounts payable to date. Proposed by Cllr RM Granville and seconded by Cllr L Pritchard to accept as correct.

8.2 The following accounts were payable:

Payee	Date	Amount £	Payment
Cornelly Community Centre (Christmas Event - Room Hire)	23rd November 2023	80	BACS
The 8Ate Building (Newsletter)	23rd November 2023	390.00	BACS
Microsoft Office (Office Equipment)	23rd November 2023	7.99	DD
Parish of Pyle & Kenfig (Donation)	27th November 2023	100.00	BACS
BCBC (Afon Y Felin School - Grant)	27th November 2023	400.00	BACS
Clerk's Salary (J Murphy)	28th November 2023	xxxx	BACS
Zoom (Office Supplies)	30th November 2023	15.59	DD
Jamie Uren (Christmas Event - Santa)	1st December 2023	40.00	BACS
Total Ground Care Ltd (Grass Area)	1st December 2023	750.00	BACS
RCT (LGPS Pension)	1st December 2023	1109.56	BACS
HP Store (Office Equipment - Printer)	1st December 2023	359.99	BACS
N Card (Christmas Event - Face Painting)	4th December 2023	70.00	BACS
True Potential (Pension)	5th December 2023	145.23	DD
Ogmore Valley Silver Band (Christmas Event)	5th December 2023	200.00	BACS
H3G (Clerk's Telephone)	11th December 2023	19.30	DD
Audit Wales (Audit Fees 20/21)	12th December 2023	200.00	BACS
Lorne Stewart (Emergency Call Out)	12th December 2023	258.60	BACS
PJ Landscapes (Footpath Heol Y Sheet)	12th December 2023	40.00	BACS
SLCC (Membership & Joining Fee)	13th December 2023	294	BACS
Cornelly Community Centre (Bridgend Carers - Grant for Room Hire)	14th December 2023	45.00	BACS
Clerk's Salary (J Murphy)	22nd December 2023	xxxx	BACS
Audit Wales (Audit Fees 22/23)	22nd December 2023	210.00	BACS
Microsoft Office (Office Equipment)	27th December 2023	7.99	DD
Zoom (Office Supplies)	2nd January 2024	15.59	DD
True Potential (Pension)	5th January 2024	76.63	DD
RCT (LGPS Pension)	8th January 2024	780.06	BACS

H3G (Clerk's Telephone)	9th January 2024	19.30	DD
B Morris (DJ - Christmas Event)	12th January 2024	200.00	BACS
St David's Fire (Training)	12th January 2024	354.00	BACS
Propest (Mawdlam Allotments)	12th January 2024	80.00	BACS
Cornelly Public Hall (Boiler Service)	19th January 2024	70.00	BACS
Microsoft Office (Office Equipment)	22nd January 2024	7.99	DD

9. Matters relating to Cornelly Community Centre, including damage to trees and park

9.1 Cllr S Parker had received an email from Constable Prosser at SW Police wanting to know what the Council would like to do to the perpetrators. Matter discussed. Proposed by Cllr S Parker and seconded by Cllr J Granville to request words of advice are given and a letter of apology is written to the Council. Cllr J Granville thanked Cllr Parker for his time in dealing with this.

9.2 Clerk reported the following:

- a) Fire Safety Training has taken place for all staff and some volunteers of Luncheon Club, including Cllr Kavanagh.
- b) Meeting with Plan B scheduled for 7th February to discuss options for waste recycling.
- c) Dishwasher Service arranged for 8th February.
- d) Boiler service is overdue and arranging appointment with Lorne Stewart to carry this out.
- e) PAT testing is required for all electrical items. Previous PAT tester no longer available, so in the process of sourcing an alternative one.

10. Matters relating to Cornelly Public Hall

Clerk reported the following:

- a) Prices being obtained for new Fire Exit doors at the Public Hall. Will report back to Council once received.
- b) Electrical Inspection recently carried out and items were identified. Proposed by Cllr RM Granville and seconded by Cllr P Page for these works to be carried out.

11. Ratification of Appointment of Temporary Relief Caretaker

11.1 Proposed by Cllr S Bennett and seconded by Cllr D Morgan to ratify the appointment of Mr Timothy Rees in this role.

11.2 Cllr E Winstanley reminded members of confidentiality of HR matters within the Council.

12. Christmas 2024

12.1 Proposed by Cllr RM Granville and seconded by Cllr J Granville to set up a committee for the Christmas event. All members are able to sit on this committee.

12.3 Proposed by Cllr RM Granville and seconded by Cllr J Granville that the Christmas Committee meeting be held on 1st February 2024. Provisional date for the event to be 29th November 2024. *Cllrs RM Granville, Cllr J Granville and Cllr H Kavanagh left the meeting.*

12.2 Proposed by Cllr E Winstanley and seconded by Cllr P Page to give a donation of £50 to Cornelly Songbirds and Cornelly Luncheon Club as a thank you for providing their services at the Christmas event.

Cllrs RM Granville, Cllr J Granville and Cllr H Kavanagh returned to the meeting.

13. Correspondence

Following correspondence has been received and noted by all members:

13.1 One Voice Wales:

- Training Dates for January – March 2024. *Cllr E Winstanley recommended that any members who had not previously the Code of Conduct should do so.*
- Details for OVW Area Committee meeting for 29th January 2024
- Independent Remuneration Panel presentation
- Consultation on Fiscal Intergovernmental Relations
- Details of Digital Training sessions for Councillors

13.2 BCBC:

- Proposed Traffic Regulation Order for A4229 South Cornelly
- Proposed Controlled Crossing Point on A4229 South Cornelly
- Code of Conduct Training for Town & Community Councillors on 19th February 2024
- Budget Consultation: Shaping Bridgend's Future 2024-25

13.3 Independent Remuneration Panel for Wales – Draft Annual Report – Feb 24

13.4 **Solicitor** – Response from landlord regarding the lease for Community Centre and Park

13.5 **Morgannwg Endeavour Charitable Trust** – Notification of planning application for Renal Dialysis Unit in Bridgend

13.6 **South Wales Police** – Notification of PACT meeting on 4th January 2024. *Cllr E Winstanley attended this meeting and advised that the next one is scheduled for April.*

13.7 **Resident** – Blocked AKO drain at Curwen Terrace

13.8 **Resident** – Footpath matters around North Cornelly

13.9 **Allotment Holder** – Query about allotment fees

13.10 **HALO Leisure** – Details of session dates for Feel Good for Life

13.11 **Sustainable Wales** – Invitation to Climate Change Community Discussion on 29th January 2024

13.12 North Cornelly Methodist Church:

- Invitation to Centenary Event on 11th May 2024. *Cllr E Winstanley will be attending this.*
- Suggestions for gift to community as part of centenary celebrations. *Members agreed that the Council would be grateful for a bench with a plaque or a tree in the park. Clerk to respond to the Methodist Church with these suggestions.*

13.13 Invoices Received:

From	Service	Amount	Proposed	Seconded
Watt Watt Electrical	EICR Report	£200.00	Cllr RM Granville	Cllr Page
PJ Landscapes	Cut back of trees and clearance of Footpath	£80.00	Cllr RM Granville	Cllr Morgan
Public Hall	Reimbursement for Boiler Service payment	£70.00	Cllr Bennett	Cllr Winstanley
St David's Fire	Fire Safety Training	£354.00	Cllr Bennett	Cllr RM Granville
St David's Fire	Annual Service – Community Centre	£748.78	Cllr Parker	Cllr Bennett
Amazon	Cleaning Materials	£15.85	Cllr Bennett	Cllr Kavanagh

14. Members/Clerk's Report

14.1 Members Reports

14.1.1 Cllr Kavanagh reported that she had recently witnessed a Tesco delivery lorry parked across the zebra crossing on Heol Fach whilst he was waiting to park for space to make the delivery. *Proposed by Cllr RM Granville and seconded by Cllr Bennett that the Clerk write to Tesco and ask them to monitor the lorries outside and to also inform the Traffic division in SW Police to advise of the situation.*

14.1.2 Cllr Pritchard has researched into accessible play equipment and will forward links onto the Clerk.

14.1.3 Cllr J Granville has also looked at outdoor gyms and will also forward on these details.

14.1.4 Cllr Bennett raised concern over parking outside the primary schools. *Cllr Winstanley will raise this at the next PACT meeting and Clerk will request a Civil Enforcement Officer have a presence around school times.*

14.1.5 Cllr Bennett reported that the car park in Greenfield Terrace had lots of potholes again. *Clerk will report onto V2C.*

14.1.6 Cllr Bennett raised concern over the amount of rubbish in the area. *Cllr RM Granville will request to BCBC that litter pickers go around after the refuse collectors.*

14.1.7 Cllr Morgain raised concern the number of lorries driving along School Terrace. The sign near the new houses before the bridge may be the cause of this as it could be obstructed. *Clerk to write to BCBC to inform them of this and to SWTRA to request the tree is cut back or the sign is moved.*

14.1.8 Cllr RM Granville reported that the land outside Mawdlam Church belongs to Kenfig Corporation Trust and the patch in Lon-Y-Cariadon belongs to V2C and these should not be cut by the contractors. *Clerk to inform both parties of this.*

14.1.9 Cllr RM Granville raised about the footpath in Woodland Place. Discussion held. Decided that no action be taken at present as BCBC are looking at the legalities of this footpath.

Cllr Morgan requested Standing Orders be moved to allow meeting to continue.

14.1.10 Cllr Winstanley informed that PCSOs advised that any traffic problems should be reported to Go Safe directly. Proposed by Cllr RM Granville and seconded by Cllr Morgan to invite PCSOs to next meeting to report on crime within the local area.

14.2 Clerk's Report

14.2.1 Query with regard to payment for the footpaths in the Cornelly area as per the agency agreement. Cllr Parker stated that better communication should be used. Clerk to follow this going forward.

14.2.2 Mop heads had been purchased for the Community Centre as an operational requirement.

14.2.3 Clerk has passed the ILCA. Requested to do the FILCA. Proposed by Cllr RM Granville and seconded by Cllr Bennett that the Clerk do this.

15. Highway Matters

Cllr RM Granville reported that there is another pothole developing in Heol Llan. Clerk to write to Mr Jenkins at BCBC for an up-to-date reports on repairs to potholes in Cornelly.

16. Allotments Update

16.1 Cllr Parker reported that there are 5 vacant plots, with 2 available for allocation. Plot 6 could be split into 3 plots. Proposed by Cllr Parker and seconded by Cllr Kavanagh that the available plots be allocated.

16.2 There are items to be removed on two other plots and once sorted, appoint a contractor to remove the waste.

17. Rights of Way and Footpaths Update

Cllr RM Granville reported that he and the Clerk had met with officers from SWTRA at the Heol y Sheet footpath. This has since been cut back. *Clerk will contact SWTRA to request the other side of the footpath be cut back.*

Cllr RM Granville left the meeting

21. Planning Applications:

P/22/808/FUL – Land South of 18 Curwen Terrace, North Cornelly. New build bungalow with classic car storage unit and associated external works. Previous comments raised have been forwarded onto BCBC.

20. Date of Next meeting

The next meeting will be on 6th March 2024 at 6.30pm.

Meeting closed 9.27pm

_____ Chair's Signature _____ Date