

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs E Winstanley

Clerk/Clerc: J Murphy

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DRAFT

**Minutes of Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 25th October 2023 at 6.30pm**

Chair: Cllr Mrs E Winstanley

Members: Cllrs Mr RM Granville (Vice Chair), Mrs H Kavanagh,
Mr D Morgan (remote), Mrs P Page, Mr S Parker, Miss L Pritchard

Members of the public in attendance: Mrs Davies

ITEM

1. Apologies for absence

Cllrs Mrs S Bennett and Mrs J Granville. Cllr D Morgan had intermittent remote connection during the meeting,

2. Questions / Observations from the Public

Mrs Davies enquired about any further information with regard to the land at Clos-yr-Eos, South Cornelly. Cllr Parker informed Mrs Davies that a reply had been received from the solicitors and that she should ask for a copy of this letter under the Freedom of Information Act, in order for the resident to progress with this matter.

Mrs Davies left the meeting.

3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise throughout the meeting

3.1 Cllr L Pritchard declared interest in an item of correspondence (item 16.7)

3.2 Cllr Winstanley declared interest in Meadfleet (item 17.2.1)

4. To approve as a correct record thereof the Minutes of Council Meeting held on 27th September 2023.

Agreed as a true and accurate record, with the amendment of reference Application No. P/23/563/OUT as shown in item 18. Reference should read Application No. P/22/563/OUT. Proposed by Cllr R Granville and seconded by Cllr S Parker to accept the minutes. Chair duly signed the minutes.

5. Matters arising from minutes of Council meeting held on 27th September 2023

6.2 Clerk has emailed Mr Brookes and advised about making a request under the Freedom of Information Act about the response received for the parcel of land at Clos-yr-Eos.

13. Bus Shelter, Heol Las – Cllr Kavanagh reported that she has been in contact with the company and the bus shelter is no longer in production, but panels can be replaced. However, the current panels are worn rather than damaged, and Cllr Kavanagh can repaint over the previous artwork. Cllr Winstanley suggested deferring this to a further meeting until the budget is known.

ACTION

6. Update from Borough Council Members

6.1 Cllr RM Granville informed members that hedge cutting had started in Kenfig and Broom Lane.

6.2 Cllr RM Granville reported that budget runs have started within BCBC following a recent £10 million overspend.

6.3 Cllr RM Granville has been made Chair of the Local Access Forum at BCBC and is on the committee for all areas of Wales.

6.4 Updated remuneration pack amount for Community Councillors to be announced shortly.

6.5 Cllr RM Granville has a meeting with V2C next Friday.

6.6 Cllr Winstanley advised that the consultation for schools is live now on the BCBC website.

7. Accounts Payable & Financial Update

7.1 Members had previously been provided with financial information and accounts payable to date.

7.2. Proposed by Cllr Granville and seconded by Cllr Parker to accept as correct.

7.3 The following accounts payable were approved and proposed by Cllr Granville and seconded by Cllr Winstanley to ratify payment for invoices approved by the Finance Committee:

Payee	Date	Amount £	Payment
J Murphy (Salary September 23)	28th September 2023	xxxx	BACS
BCBC (Election Expenses)	29th September 2023	9033.75	BACS
Propest (Mawdlam Allotments)	29th September 2023	80.00	BACS
Cynffig Comprehensive School (Donation)	29th September 2023	500.00	BACS
Zoom (Office Equipment)	2nd October 2023	15.59	BACS
True Potential (Pension)	5th October 2023	75.53	DD
Clerk's Telephone	10th October 2023	19.30	DD
LGPS Pension	10th October 2023	712.70	BACS
CADDT (8th Pantry Grant Payment)	11th October 2023	125.00	BACS
Whittington Landscapes (Path Widening)	16th October 2023	1125.00	BACS
Rowan Garden Designs & Landscapes (Ffordd yr Eglwys Cemetery)	17th October 2023	750.00	BACS
Total Ground Care Ltd (Grass Cutting)	17th October 2023	798.60	BACS
One Voice Wales (Training)	17th October 2023	38.00	BACS
PJ Landscapes (Footpaths)	17th October 2023	200.00	BACS
PJ Landscapes (Water Hanging Baskets)	17th October 2023	750.00	BACS
PJ Landscapes (Hanging Baskets)	17th October 2023	900.00	BACS
Propest (Mawdlam Allotments)	17th October 2023	80.00	BACS
AW Plumbing Services (Public Hall Maintenance)	18th October 2023	395.00	BACS
Microsoft Office (Office Equipment)	23rd October 2023	7.99	DD

8. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground

8.1 Lease documents are still with solicitor for independent legal advice.

8.2 Fire Safety Training – Awaiting confirmation from St David's Fire of a date.

8.3 Tenders have been invited for the grass cutting in the park. One received from Total Ground Care Ltd for the grass cutting and separate quote for the tidy up of the flower beds in front of the memorial and patio areas. Proposed by Cllr Page and seconded by Cllr RM Granville to instruct

Total Ground Care Ltd to carry out the tidy up work prior to Remembrance Day. Only one quote received as reasonable and practical due to timescale.

8.4 Propose to continue to take forward pest control at the hall and surrounding grounds on a monthly basis.

8.5 Discussion held about energy costs and the other charges to the Community Centre, and whether a charge to the Public Hall should be considered for waste and administration costs. Proposed by Cllr Granville and seconded by Cllr Winstanley to add to the agenda for next Finance Committee meeting.

8.6 Clerk advised that services provided by Initial/Rentokil are to be looked at and will report back to members.

9. Matters relating to Cornelly Public Hall

9.1 Financial information forwarded to members previously.

9.2 Clerk advised that the weekend caretaker is currently not fit for work due to illness and that ongoing cover is being arranged.

9.3 Electrical issue in the Public Hall has been rectified and the toilets have been repaired following a recent leak. Proposed by Cllr Granville and seconded by Cllr Parker to pay invoice for plumber.

10. Waste Recycling

10.1 Cllr Parker reported that from 6th April, all trade waste needs to be separated, and presented report of figures from Kier for recycling waste collection. Bin currently on the patio will also need to have waste separated. Cllr Granville to find out how BCBC will do recycling waste, and report back to another meeting. Proposed by Cllr Granville and seconded by Cllr Parker that the Clerk obtains figures from other companies for waste recycling.

11. Enhancement of Green Area at Cornelly Community Centre

11.1 Clerk advised that permission for the goal posts and skateboard park will be discussed at the CAT Steering Group on 25th October 2023.

11.2 Cllr Page gave details about skateboard information and organisations dealing with skate parks. Proposed by Cllr Granville and seconded by Cllr Pritchard to continue to explore options for funding once clarification is received from BCBC.

11.3 Cllr Granville reported that there are now holes in the path where the weedkilling had been done. Proposed by Cllr Granville and seconded by Cllr Winstanley to follow up with Geoff Whittington about the remedial works.

11.4 Responsible dog ownership was discussed.

13. School Governors

Cllr Winstanley reported that she had been approached by Cornelly Primary School for a Community Councillor to become a governor. Cllr Pritchard nominated Cllr J Granville and this was seconded by Cllr P Page.

14. Remembrance Day 2023

14.1 Cllr Winstanley has spoken to Rev Gordon Sollis, who is happy to be involved and they are working out an order of service.

14.2 List of invitees drawn up to include, Sarah Murphy MS, Jamie Wallis MP, Stephen Kinnock MP, Mayor of Bridgend, County Borough Councillors for Cornelly and Porthcawl and the Regional Senedd Members. Proposed by Cllr Granville and seconded by Cllr Pritchard that the Clerk sends these invitations to the service.

14.3 Clerk has drawn up poster for this event. Cllr Page asked for it to also be translated into Welsh for publication.

15. Christmas 2023

15.1 Event discussed and details given about what Luncheon Club would be providing. Cllr Parker informed that R&B have a Santa's Grotto that could be put up in the hall, and also a bouncy castle if wanted.

15.2 Clerk advised that BCBC have been informed of the lights to be switched on at 5.30pm on 2nd December 2023.

15.3 Sub Committee meeting to be held on 1st November 2023 at 6.30pm to finalise details for the event.

16. Correspondence

Following correspondence has been received and noted by all members:

16.1 One Voice Wales:

- Training Dates for October – December 2023
- Information on free Community Orchards
- D-Day 80th Anniversary Guide
- Advert for Parc Prison monitoring members
- Review of Democratic Health in the Community & Town Council Sector
- Bridgend, Cardiff & Vale Area Committee – Interim October meeting information

16.2 **BAVO** -request on behalf of Cornelly Outreach Group for parcel of land next to Cornelly Surgery

16.3 **BCBC** – Bridgend Local Development Plan

16.4 **Cynffig Comprehensive** – Thank you for the Donation towards Reusable water bottles

16.5 **Resident** – Report of dangerous fence in South Cornelly (information only as reported directly to BCBC)

16.6 **CADDT** – No longer requiring funding for the food pantry and thank you to Cornelly Community Council for donations to date

16.7 **Lisa Pritchard** – Request for grant for room hire for Toy Event on 25th November.

Cllr Pritchard left the room. Discussed by members and proposed by Cllr Parker and seconded by Cllr Granville to award the grant of £45 for room hire for this event.

Cllr Pritchard re-entered the room.

16.8 Invoices Received:

From	Service	Amount	Proposed	Seconded
Cornelly Community Centre	Room Hire – Clerk's Office	£1000.00	Cllr Granville	Cllr Pritchard
Cornelly Community Centre	Room Hire – Meeting Room	£525.00	Cllr Granville	Cllr Pritchard

17. Clerk's Report

17.1 Draft newsletter has been completed. Previously circulated to members for comments. LDP can print and distribute at a cost of £390. Proposed by Cllr Kavanagh and seconded by Cllr Granville to approve the newsletter and send to LDP to print and distribute.

17.2 Poster has gone onto social media about the Remembrance Day service at Cornelly Community Centre and posters displayed. Will be sent to Pyle and Cefn Cribbwr Community Councils.

17.3 Yellow ink on printer has depleted. Proposed by Cllr Kavanagh and seconded by Cllr Granville to purchase replacement as seen on Amazon for £71.88.

17.2 Members Reports

17.2.1 Cllr L Pritchard received an email about graffiti on underpass in South Cornelly that Meadfleet say is not their responsibility. Proposed by Cllr Granville and seconded by Cllr Pritchard to report to BCBC Highways and send follow up email to Meadfleet if BCBC are not responsible.

17.2.2 Cllr Parker has spoken to the PCSOs about the damage to the trees in the park and was told there is not much else to go on with this incident. Cllr Parker to follow up with local PC.

17.2.3 Cllr R Granville proposed and seconded by Cllr Pritchard that Standing Orders be moved to allow the meeting to continue. All in agreement.

18. Highway Matters

None reported.

19. Allotments Update, including recommendations from Allotments Committee

19.1 Cllr Parker advised that the Allotments Committee recommend that:

- a) The rental for the allotments be increased to £30 for a single plot and £60 for a double plot.
- b) New plot holders would be required to pay a £50 bond, refundable if plot returned in suitable condition and all rubbish removed.

c) Amendments to rules, as previously circulated to members.

d) Risk assessment be adopted, as previously circulated to members.

Proposed by Cllr Pritchard and seconded by Cllr Winstanley the above recommendations be approved.

19.2 Cllr Parker reported on the lock that had broken this week at the allotments. Although the company have agreed to send spare parts, proposed by Cllr Granville and seconded by Cllr Page to purchase another lock to use as a spare.

20. Rights of Way and Footpaths Update

Service Level Agreement with Peter John of PJ Landscapes to be drawn up for next financial year for the maintenance of the footpaths.

21. Planning Applications:

No planning applications received. Only notification of a pre-planning application notification for proposed development of Welsh Medium Primary School on Land at Corneli Primary School, proposed development of English Medium Primary School on Land east of Heol-Y-Parc, Marlas, Bridgend.

20. Date of Next meeting

The next meeting will be on 22nd November 2023.

Meeting closed 9.10pm

_____ Chair's Signature _____ Date