

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs E Winstanley

Clerk/Clerc: J Murphy

Ffôn / Tel: 07882 044798

e-bost / e-mail: Cornellyclerk@gmail.com

gwefan / website: www.cornellycommunitycouncil.co.uk

DRAFT

**Minutes of Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 27th September 2023 at 6.30pm**

Chair: Cllr Mrs E Winstanley

Members: Cllrs Mr RM Granville (Vice Chair), Mrs J Granville, Mrs S Bennett, Mrs H Kavanagh,
Mr D Morgan, Mrs P Page, Mr S Parker, Mrs L Pritchard

Members of the public in attendance: None

ITEM

1. Apologies for absence

Adrian Morgan (CADDT) sent apologies as he was unable to attend.

2. Questions / Observations from the Public

No members of the public present.

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

3.1 Cllr H Kavanagh declared knowing Rowan Hobbs of Rowan Garden Designs and Landscapes.

3.2 Cllr L Pritchard declared contact with Bridgend Carers.

3.3 Cllr E Winstanley declared an interest with Halo Dementia.

4. Christmas Event 2023 – to include discussion with Adrian Morgan, CADDT

4.1 Adrian Morgan had sent apologies for not being able to attend this meeting and the schedule for the day that he has arranged.

4.2 Cllr E Winstanley would have expected the Community Council to have been consulted and signed off on the poster and plans for the event.

4.3 Discussion held about the running order and plans for the day and concerns over the length of the event and timings. Proposed by Cllr R Granville and seconded by Cllr L Pritchard that a meeting be set up as soon as possible with the Chair/Vice Chair/ Clerk and Mr Adrian Morgan to clarify details, including payments from stall holders and the amount of money requested the Community Council donate to this event for fairground rides.

4.3 Agreed that the Christmas lights be switched on at 5.30pm.

4.4 Cllr J Granville to apply for a DBS check in order to set up a Youth Choir to sing on the day.

4.5 Cllr R Granville advised writing to Seasons Café to inform them the Luncheon Club would be doing food for the event. Cllr H Kavanagh will confirm what food the Luncheon Club will be providing.

4.6 Cllr J Granville suggested a Christmas Card competition and inviting the local schools to take part in this.

4.7 Proposed by Cllr R Granville and seconded by Cllr J Granville that the Clerk purchase 200 selection boxes for this event.

4.7 All points to be discussed further after the meeting with Adrian Morgan.

4.8 Committee to be set up to prepare for Christmas 2024.

ACTION

5.To approve as a correct record thereof the Minutes of Council Meeting held on 26th July 2023.

Agreed as a true and accurate record. **Proposed by Cllr R Granville and seconded by Cllr S Parker to accept the minutes.** Chair duly signed the minutes.

6. Matters arising from minutes of Council meeting held on 26th July 2023

6.1 Cllr R Granville queried about what is on land owned by Kenfig Corporation Trust that belongs to the Council. Clerk to check the asset register and report back.

6.2 Cllr S Parker advised that he had received a map of Clos-yr-Eos from Land Registry, and also a response from the solicitors that the piece of land in question is ownerless. The letter stated that if any maintenance is started, then responsibility is assumed. There is a suggestion that the residents take ownership. If any resident wanted a copy of this letter, they would need to write into the Community Council and request it under the Freedom of Information Act.

6.3 Lane Ael-Y Bryn, Marlas Estate. Proposed by Cllr R Granville and seconded by Cllr H Kavanagh to make a formal complaint to the Chief Executive of V2C about the lack of response from them following reports and follow up enquiries about the cutting of the lane.

7. Update from Borough Council Members

7.1 Cllr R Granville stated that the BCBC budget is being looked at following an overspend of £10 million by one department, and it is being looked at where cuts can be made.

7.2 Cllr R Granville reported that Tydraw Lane has been repaired and he has written to request potholes in Mawdlam are also repaired.

7.3 Cllr R Granville said he was concerned that the footpaths from Cornelly to South Cornelly and to the Crossroads are not wide enough, and there are also complaints about dropped kerbs in the area.

7.4 Cllr E Winstanley reported that RAAC had been discovered in Bridgend market and BCBC had been busy relocating the stallholders, and the Borough Council meeting had ended early to deal with this.

8. Accounts Payable & Financial Update

8.1 Members had previously been provided with financial information and accounts payable to date.

8.2 Clerk reported that the external audit has been completed by the Wales Audit Office and returned as unqualified with no recommendations or comments.

8.3 Cllr Parker raised the issue of good financial governance. This issue was discussed. It was agreed that good practice in relation to financial governance will be ensured at all times.

8.4 Cllr R Granville suggested arranging a meeting with the Chair, Clerk and Mr P John, PJ Landscapes with regard to formalising a schedule for the cutting of the footpaths. Clerk to arrange this.

8.5 Finance Committee meeting to be held on 16th October 2023 at 6pm.

8.6 Proposed by Cllr R Granville and seconded by Cllr S Parker that 50% of the payment for the invoice from Geoff Whittington be withheld as a retention until the outstanding works in the park are completed satisfactorily.

8.7 The following accounts payable were approved:

Payee	Date	Amount £	Payment
HMRC (PAYE & NIC)	25th July 2023	2704.27	DD
J Murphy (Salary July 23)	28th July 2023	xxxx	BACS
Cornelly Public Hall (Donation Cornelly Uniform Swap)	28th July 2023	40.00	BACS
Screwfix (Sign - Community Centre)	31st July 2023	4.99	DEBIT
Zoom (Office Supplies)	31st July 2023	15.59	DD
Scott Waste (Allotments)	1st August 2023	270.00	DEBIT
GA Howells (Footpaths)	3rd August 2023	360.00	BACS

Total Groundcare Ltd (Grass Cutting)	3rd August 2023	798.60	BACS
CADDT (Pantry Donation)	3rd August 2023	125.00	BACS
Grounds & Graves (Ffordd yr Eglwys Cemetery)	3rd August 2023	1763.00	BACS
True Potential (Pension)	7th August 2023	67.53	DD
LGPS (Pension)	7th August 2023	712.70	BACS
Draintech	7th August 2023	2988.00	BACS
PJ Landscapes (Hanging Baskets)	8th August 2023	1200.00	BACS
H3G (Clerk's Telephone)	9th August 2023	18.80	DD
Mr N Talbot (Memorial Artist)	9th August 2023	1625.00	BACS
Mr N Talbot (Fit Memorial Stone)	9th August 2023	100.00	BACS
Dwr Cymru (Water - Mawdlam Allotments)	15th August 2023	312.57	DD
Propest (Mawdlam Allotment)	23rd August 2023	70.00	
Microsoft (Office Supplies)	24th August 2023	7.99	DD
J Murphy (Salary August 23)	29th August 2023	xxxx	BACS
Zoom (Office Supplies)	31st August 2023	15.59	DD
LGPS (Pension)	1st September 2023	759.36	BACS
One Voice Wales (Training)	4th September 2023	38.00	BACS
Gerald Davies (Path Widening)	4th September 2023	31655.71	BACS
CADDT (Pantry Donation)	4th September 2023	125.00	BACS
True Potential (Pension)	5th September 2023	91.51	DD
PJ Landscapes (Hanging Baskets)	8th September 2023	1350.00	BACS
H3G (Clerk's Telephone)	9th September 2023	19.30	DD
Microsoft (Office Supplies)	25th September 2023	7.99	DD

9. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground

9.1 Lease documents are still with solicitor for independent legal advice. Solicitor is awaiting further information from BCBC and intends that the matter be concluded in early October.

9.2 Proposed by Cllr R Granville and seconded by Cllr L Pritchard that a new playpark be installed, which includes accessible equipment, by BCBC before the lease is signed. Clerk advised that this has been requested to BCBC.

9.3 Proposed by Cllr R Granville and seconded by Cllr J Granville that a request is made to BCBC to install goalposts in the park area. Clerk to make this request.

9.3 Fire Risk Assessment report has been corrected and returned by St David's Fire. Clerk to obtain quote from electrician to install emergency lighting as recommended on the report.

9.4 Fire Safety Training – Awaiting confirmation from St David's Fire of a date.

9.5 Tenders have been invited for the grass cutting in the park.

9.6 Propest continue to take forward pest control at the hall and surrounding grounds on a monthly basis. Clerk advised that the price increase will come into place this month.

9.7 Recycling – options will need to be looked at due to new regulations coming into force in April.

10. Matters relating to Cornelly Public Hall

10.1 Financial information forwarded to members previously.

10.2 Clerk advised that the weekend caretaker is currently not fit for work due to illness and that ongoing cover is being arranged.

10.3 Clerk advised there had been an accident in the Public Hall two weeks ago, not due to any negligence in the Public Hall. This was recorded in the accident report book.

10.4 Clerk had received report from the Caretaker that there is an electrical fault in the Hall. Proposed by Cllr R Granville and seconded by Cllr D Morgan to instruct electrician to investigate and repair this and also to instruct plumber to repair toilet and check the water pressure.

11. Enhancement of Green Area at Cornelly Community Centre

11.1 Clerk advised that the memorial has been completed and the plaque was fitted.

11.2 Awaiting completion of remedial work by Gerald Davies on the path. Retention amount has been increased to 5% to reflect this.

11.3 Cllr R Granville raised concern over the condition of the garden areas. Proposed by Cllr R Granville and seconded by Cllr J Granville that the Clerk invite tenders for a 12 month maintenance contract, which will also include the entrance to the cemetery, if this part is acceptable to Pyle Community Council.

12. Highway Issues

12.1 Cllr R Granville advised that the potholes in Hall Drive and South Cornelly had been repaired, although there were some remaining to be done.

12.2 Cllr R Granville reported that there is a sinkhole in Heol Llan that has now been fenced off, whilst awaiting repair by BCBC.

12.3 Cllr E Winstanley had received a complaint about the national speed limit sign in Heol Broom. Better signage has been asked for as this is used by pedestrians and horse riders.

13. Bus Shelter on Heol Las, North Cornelly

Cllr H Kavanagh reported that bus shelter is not in a good condition. Cllr R Granville proposed and seconded by Cllr S Bennett that the Clerk obtain quotes to replace the top section or for a new bus shelter if not repairable.

14. Correspondence

Following correspondence has been received and noted by all members:

One Voice Wales:

- Training Dates for August - October 2023
- Motions for OVW AGM 2023
- Welsh Ombudsman Public Consultation: Our Equality Plan 2023-26
- One Voice Wales Newsletter
- Conference and AGM details (subsequent cancellation email)
- Draft minutes for Bridgend, Cardiff and Vale Area meeting of 24/07/23
- Consultation on Fee Scales 2024/25 for Audit Wales

14.2 PEDW- Commons decision about Kenfig Burrows & Pool (Sands of LIFE project)

14.3 Sands of LIFE – Work update

14.4 Resident – Castle Meadow/Kenfig footpath issues (for information only)

14.5 Propest – Notification of price increase

14.6 Resident – Compliment of hanging baskets for this season

14.7 Maesteg Town Council -Invitation to Civic Service

14.8 Cornelly Football Club – reply regarding decision about Meadow Street Playing Fields

14.9 Town & Community Council – Agenda for meeting 29th August 2023

14.10 Halo Leisure – Feel Good for Life Dates for September/October 2023

14.11 BCBC:

- Notice of Temporary Traffic Regulation Order
- Revocations and Variations of Speed Limit information
- Supporting evidence-based decision for Community Safety seminar
- Christmas lighting (need proposed switch on time and details)

- 14.12** Cynffig Comprehensive School – Funding request for water bottles – Ratification of recommendation following Finance Meeting. **Cllr R Granville proposed and seconded by Cllr S Parker that this donation request be approved and receipts be requested from Cynffig School. All in agreement.**
- 14.13** Bridgend Carers – Request for financial support. **Cllr L Pritchard advised what the Bridgend Carers do. Clarification to be obtained what the financial support is for before decision being made.**
- 14.14 Audit Wales – Completion of Audit for 2022-23
- 14.15 Grounds & Graves – Unable to do work at Ffordd yr Eglwys cemetery due to injury
- 14.16 Resident – Footpath issues around Cornelly area
- 14.17 Burges Salmon – Response regarding land at Clos-yr-Eos
- 14.18** Halo Dementia – Request for dart board in Community Centre. **Cllr R Granville proposed and seconded by Cllr S Bennett that this request be approved. All in agreement.**
- 14.19** Porthcawl Microsuction – Request for sign to be displayed at Community Centre. **Request denied as per previous request.**
- 14.20** S Gosney (AlexTLC) – request for Centre to be lit up in blue for Leukodystrophy Awareness. **Cllr R Granville proposed and seconded by Cllr S Bennett this be agreed.**
- 14.21 B David (BroMorgannwg) -request for Centre to be lit up in blue and pink for Awareness of Baby and Pregnancy Loss. **Cllr R Granville proposed and seconded by Cllr S Bennett this be agreed.**

14.2 Invoices Received:

From	Service	Amount	Proposed	Seconded
PJ Landscapes	Water Hanging Baskets (July)	£1200	Cllr R Granville	Cllr S Parker
N Talbot	Remainder of Memorial	£1625.00	Cllr R Granville	Cllr S Parker
N Talbot	Fit Memorial Plaque	£100	Cllr S Parker	Cllr R Granville
Gerald Davies Ltd	Path Widening	£31,655.71	Cllr R Granville	Cllr S Parker
One Voice Wales	Training	£38.00	Cllr S Parker	Cllr R Granville
PJ Landscapes	Water Hanging Baskets (August)	£1350	Cllr L Pritchard	Cllr R Granville
G Whittington	Consultancy Services	£2,250	See minute 8.6	
BCBC	Election Services	£9,033.75	Cllr S Bennett	Cllr S Parker
St David's Fire	Fire Alarm Service & Fire Risk Assessment	£546.00	Cllr S Bennett	Cllr S Parker
Kier	Waste Management (September)	£100.44	Cllr S Bennett	Cllr L Pritchard
PenPals	Hand Towels	£95.98	Cllr L Pritchard	Cllr H Kavanagh
Propest	Pest Control at Allotment & Community Centre	£80 £40	Cllr L Pritchard	Cllr S Bennett

14.3 Cllr R Granville requested that the motion to postpone donations be rescinded and that requests now be allowed, which will be considered twice a year and made by application only.

15. Clerk's Report

15.1 Cllr Lisa Pritchard was elected as a Community Councillor at the election on 27th July 2023.

15.2 Wreaths have been ordered for Remembrance Sunday for services at Mawdlam Church and Cornelly Community Centre.

Discussion held with regard to the Remembrance Service. Suggested a small service be held at the Community Centre memorial on 11th November 2023 along with the Mawdlam Church one on 12th November 2023. Working group to be set up to make arrangements. Initially, Cllr E Winstanley to contact the vicar. Cllr J Granville to liaise with the Veterans Association. Cllr L Pritchard to inform veterans of the groups she is involved with. Clerk and Chair to arrange meeting date for the working group. Clerk to inform Pyle and Cefn Cribwr Councils of this service if anyone in those areas want to attend.

15.2 Members Reports

15.2.1 Cllr L Pritchard reported that there is an overgrown path in Heol Las.

15.2.2 Cllr P Page has been looking at areas that could be suitable for a skatepark. Proposed by Cllr R Granville and seconded by Cllr D Morgan that the Clerk investigates funding opportunities.

Proposed by Cllr R Granville and seconded by Cllr P Page that BCBC be contacted to request permission to install skatepark in the Cornelly park.

15.2.3 Cllr R Granville proposed and seconded by Cllr D Morgan that Standing Orders be moved to allow the meeting to continue. All in agreement.

15.2.4 Cllr S Bennett reported that the land between Greenfield Terrace and Meadow Street had been cut, but not very well and branches left on the path. Clerk to make contact with V2C again with regard to this matter.

15.2.5 Cllr D Morgan thanked the Community Council for their assistance with the Uniform Exchange event which had been a great success.

15.2.6 Cllr S Parker reported that he has been in contact with SW Police about the damage to the trees in the park and has been told they are still making enquiries in the matter.

16. Allotments Update

16.1 Propose to continue to take forward pest control at the allotments.

16.2 Three plots have become available for allocation. Clerk to contact people on the waiting list and liaise with Cllr S Parker about viewing them.

16.3 Cllr S Parker reported that the Allotments Committee meeting on 20th September 2023 was unable to go ahead due to not being quorate. Cllr L Pritchard was invited to join this Committee. Another meeting to be arranged as soon as possible.

17. Rights of Way and Footpaths Update

17.1 Schedule to be arranged for cutting of the footpaths. If a complaint is received between these times, Cllr S Parker offered to inspect the area and the Chair and Clerk to decide if remedial work is required.

Cllr R Granville left the meeting.

18. Planning Applications:

The following applications were received:

- **Application No. P/23/343/FUL** – Greenacres, 111 Heol Fach, North Cornelly CF33 4LH - Proposed extension to dining room to form new larger function room and new toilet facilities
- **Application No. P/23/563/OUT** - Land rear of Arwenydd, Porthcawl Road CF33 4RG – Proposed detached residential dwelling
- **Application No. P/23/72/FUL** –Garden area of 7 Fairways, North Cornelly CF33 4DH – Proposed bungalow
- **Application No. P/23/580/FUL** –2 Heol Onnen, North Cornelly CF33 4DS – New front porch
- **Application No. P/23/576/FUL** –100 Heol Las, North Cornelly CF33 4DL – New front porch

No comments or objections made.

Cllr R Granville returned to the meeting.

19. Newsletter

19.1 Suggestions received for inclusion on the newsletter. Clerk will complete newsletter by end of October ready for publication.

19.2 Previously residents of Plumley Close and Stormi Lane have not had the newsletter delivered. Clerk to ensure this doesn't happen this year. Additional copies to be printed and left in location around the Cornelly area.

20. Date of Next meeting

The next meeting will be on 25th October 2023..

Meeting closed 9.40pm

_____ Chair's Signature _____ Date