

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs E Winstanley

Clerk/Clerc: J Murphy

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DRAFT

**Minutes of Multi Location Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 28th June 2023 at 6.30pm**

Chair: Cllr Mrs E Winstanley

Members: Cllrs Mr RM Granville (Vice Chair), Mrs J Granville, Mr D Morgan, Mr S Parker

Members of the public in attendance: Mr R Brookes, Mrs Davies

ITEM

1. Apologies for absence

Cllrs Mrs S Bennett, Mrs P Page, Mrs H Kavanagh

2. Questions / Observations from the Public

2.1 Mr Brookes brought to the attention of the Council that on 11th June 2023, a car travelling from the dual carriageway left the road and crashed into his garden. Mr Brookes is concerned that this could end up in a bad situation or a fatality if it is not prevented. He is having difficulty with contact from the Police with regard to this matter. Cllr S Parker suggested he writes a letter of complaint to South Wales Police detailing his concerns. He has asked if a barrier could be installed as a prevention measure, following the trees there being cut back which acted as a barrier. Cllr RM Granville informed that the trees had been cut back previously upon recommendation from the Highways Department after a complaint had been by a local resident. Cllr S Parker recommended that a pedestrian guard rail be fitted. Cllr Mrs E Winstanley explained that BCBC owns the trees and the highways and she and Cllr RM Granville will do member referrals a Borough Councillors to BCBC, to request a barrier be fitted. Advised that Mr Brookes let the Clerk know the crime reference number and Cllr S Parker will speak to the PCSOs on 29th June to follow this up. Mr Brookes thanked the Community Council for their help and assistance.

2.2 Mrs Davies raised concern over the height of the trees at the top end of Clos-yr-Eos and an area which has become overgrown. She believes that the Community Council were arranging for this to be cut, but it stopped during the Covid pandemic. It is understood that the area of land being referred to is owned privately. **Clerk to write to BCBC to ascertain ownership of this land.** Mr Brookes and Mrs Davies left the meeting.

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

No interests declared.

4. To approve as a correct record thereof the Minutes of Council Meeting held on 24th May 2023.

Agreed as a true and accurate record with the amendment that Cllr Mrs P Page was also present at the meeting. **Proposed by Cllr S Parker and seconded by Cllr Mrs J Granville to accept the minutes.** Chair duly signed the minutes.

ACTION

5. Matters arising from minutes of Council meeting held on 24th May 2023

4. **Bus Shelter opposite Pyle & Kenfig Gold Club** - Clerk has contacted BCBC for legal advice about leasing this as it is on and owned by Kenfig Corporation Trust.

10. Matters Relating to Community Centre

10.6 – PCSOs have suggested access point where anti climb paint could be used. Cost of this is £12.99 per litre. Caretaker would be able to do this work.

13.3 – Awaiting response from Disability Wales with regard to access points at the park.

13.4 – No update yet on cost for benches being cemented in.

13.10 – Naming of the park. Schools have been contacted and would like to take part. Agreed that the closing date be in September. **Clerk to forward this information onto the schools.**

15. **Donation Requests.** Clerk advised that historically payment has been made by the Community Council as a donation to the Cornelly Horticultural Show for the hire of the Community Centre for their event. **Proposed by Cllr D Morgan and seconded by Cllr Mrs J Granville that this also be done for 2023.**

6. Update from Borough Council Members

6.1 Cllr RM Granville informed that BCBC are starting to look at merging or distinguishing Community Councils. Cllr Mrs E Winstanley advised this would go out to consultation and the Community Council would have a special meeting at an appropriate time to discuss. The consultation would include whether the Councils would be warded or be merged.

6.2 Cllr RM Granville advised that BCBC have started putting up new signs for the pending 20mph speed limit. Most main roads are staying at 30mph and side roads will reduce to 20mph.

7. Accounts Payable & Financial Update

7.1 Members had previously been provided with financial information and accounts payable to date.

Proposed to accept by Cllr RM Granville and seconded by Cllr S Parker.

7.2 The following accounts payable were approved:

Payee	Date	Amount £	Payment
Microsoft (Office Supplies)	22nd May 2023	7.99	DD
Clerk's Salary	26th May 2023	xxxx	BACS`
Zoom (Office Supplies)	30th May 2023	15.59	DD
Aramis (Memorial Plaque) - Deposit	2nd June 2023	105.00	BACS
PenPals (Stationery)	2nd June 2023	27.54	BACS
LGPS Pension	2nd June 2023	689.37	BACS
GA Howells (Footpath)	2nd June 2023	360.00	BACS
True Potential (Pension)	5th June 2023	83.51	DD
PJ Landscapes (Hanging Baskets)	5th June 2023	500.00	BACS
One Voice Wales (Training)	5th June 2023	38.00	BACS
Total Ground Care Ltd	5th June 2023	798.60	BACS
CADDT (Pantry Donation)	5th June 2023	125.00	BACS
Propest (Pest Control - Allotments)	6th June 2023	70.00	BACS
PJ Landscapes (Hanging Baskets)	7th June 2023	450.00	BACS
Zurich (Insurance)	7th June 2023	3087.25	BACS
H3G (Clerk's Telephone)	9th June 2023	18.80	DD
Grounds & Graves (Ffordd yr Eglwys)	14th June 2023	1763.00	BACS
Aramis (Memorial Plaque) - Balance	21st June 2023	105.00	BACS

DeFib Shop (Defibrillator Pads)	21st June 2023	150.00	CARD
Microsoft (Office Supplies)	23rd June 2023	7.99	DD
Google Storage (Office Supplies)	26th June 2023	15.99	DD

7.3 Clerk advised that the End of Year audit had been completed by Sentinel. End of year accounts were signed by the Chair and the Responsible Financial Officer to be sent for external audit.

8. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground

8.1 Lease documents are still with solicitor for independent legal advice. They are liaising directly with BCBC. Interim invoice sent requesting payment. **Proposed by Cllr RM Granville to pay and seconded by Cllr S Parker.**

8.2 Fire Safety Training – provisionally going ahead in July. Date to be confirmed.

8.3 Propest continue to take forward pest control at the hall and surrounding grounds on a monthly basis.

8.4 Drain survey has been completed by DrainTech for Community Centre and Public Hall. Still awaiting invoice.

8.5 Electrical work completed with sensor light installed in ladies' toilet and additional sockets fitted in the Community Centre hall. Invoice received. Agreed that Luncheon Club will pay for the additional sockets upon receipt of invoice to them. **Proposed by Cllr D Morgan and seconded by Cllr S Parker to pay in full and request reimbursement from Luncheon Club.**

8.6 Windows in the Community Centre have been installed. **Proposed by Cllr RM Granville to pay invoice and seconded by Cllr Mrs J Granville.**

8.7 Cllr RM Granville advised that the gas usage be monitored due to rising costs, and that charges be looked at to compare options for providers. **Clerk to contact the supplier to enquire about penalty charges to leave the contract if a better option is found.**

9. Matters relating to Cornelly Public Hall

9.1 Financial information forwarded to members previously.

9.2 Clerk advised that the Caretaker has advised that 2 new doors are required. To be checked if these are fire doors or normal internal doors. Prices to be obtained when clarified.

10. Proposed Community Asset Transfer of Meadow Street Playing Fields, including consideration of Strategy to take forward community engagement in the transfer of the playing fields

10.1 Cllr Mrs E Winstanley said there had been a good meeting held yesterday with Guy Smith, BCBC and Jason Mowforth, Cornelly United FC, about what each side wanted from the asset transfer. Cllr RM Granville suggested that the Football Club also look after the second pitch, but the Community Council would take over the pavilion.

10.2 Cllr D Morgan enquired about the playing fields being gifted to the people of Cornelly and why the Cornelly Football Club have been able to lock up the pitch. Cllr RM Granville explained that BCBC have only allowed them to do this area as the rest remains under open spaces. Cllr D Morgan queried why BCBC have allowed this without discussion with the Community Council.

10.3 Discussion held about options and no decisions made. Cllr S Parker said the Community Council would need a separate meeting to make a decision about the asset transfer, with Guy Smith invited to answer any further questions. Suggested that the meeting be held in July or August. **Cllr RM Granville moved this and Cllr S Parker seconded this proposal.** Prior to this, enquiries be made with Fine Turf Solutions and Kenfig Hill Rugby Club for costings on their sides. **Clerk to make these enquiries.**

11. Enhancement of Green Area at Cornelly Community Centre

11.1 Clerk advised that remedial work has been carried out by the contractor on the stones.

11.2 Agreed that 3 picnic benches, one with disabled access be ordered for the park, and additional benches be purchased over the next 2 years. The park needs to be mapped out to ascertain the best position for them. The insurance company to be informed of these additional benches. **Proposed by Cllr RM Granville and seconded by Cllr Mrs J Granville to purchase the picnic benches. Clerk to make enquiries about funding for park benches.**

11.3 **Proposed by Cllr RM Granville and seconded by Cllr Mrs J Granville** to allow the Chair and the Clerk to have plenary powers to purchase a set of goalposts. **Clerk to make enquiries with BCBC about the correct ones needed for the park.**

11.4 Enquiries to be made about any funding available for a Skate park.

11.5 Memorial Stone – **Proposed by Cllr D Morgan and seconded by Cllr RM Granville** to pay 75% of the invoice to the artist and the remainder when the final remedial work has been completed. Quote of £100 given by the artist to fit the memorial plaque. **Cllr RM Granville proposed the artist carry out this work and seconded by Cllr S Parker.**

12. Garden Area Outside Community Centre

12.1 Discussion held about the garden area. Cllr RM Granville suggested taking out the plants already there and grass the area. Cllr Mrs J Granville was informed by a garden specialist that the flowers that were put in front of the memorial are not good quality. Cllr S Parker reminded of the biodiversity and maintenance of these areas and invited members to help out to clear this area of weeds. Cllr S Parker said that the Council needs a contractor in place to cut the grass and maintain the flower areas and that it should be advertised for companies to submit prices for this work. He suggested making this area a 'Litter Hub' and encouraging volunteers.

12.2 **Proposed by Cllr RM Granville and seconded by Cllr Mrs J Granville** to write to BCBC and request new equipment is installed in the play park prior to the Community Council taking over the lease. All in favour of this.

13. Highway Issues

13.1 Cllr RM Granville advised that a sinkhole is appearing in Heol Llan. This has been reported directly to BCBC.

14. Correspondence

Following correspondence has been received:

14.1 One Voice Wales:

- Consultation on extending term of office for Old People's Commissioner
- Procurement Bill Secondary Legislation: Consultation Launch
- Get Ready for 20mph: Virtual Summit invitation
- Town & Community Council Forum 17th July: Suggested agenda items
- Innovative Practice Conference Invitation 5th July 2023
- Training Dates for June & July 2023

14.2 **CADD**T – Christmas Event update

14.3 **V Evans – Cornelly Village Show.** Request for Chairperson to present award

14.4 **DrainTech** – CCTV report

14.5 **North Cornelly Playgroup** – Invitation to celebration event

14.6 **Resident** – RTC on 11th June 2023

14.7 **S Wales Fire Service** – Survey

14.8 **BCBC** – Positive Pathways Event (For information only)

Above correspondence noted by all members.

14.9 Invoices Received:

Payee	Service	Payment Proposed	Payment Seconded
Audit Wales	2021/22 Audit Fees	Cllr RM Granville	Cllr S Parker
Sentinel	Review & Check of Annual Return	Cllr RM Granville	Cllr D Morgan
PJ Landscapes	Receive & Put Up Hanging Baskets	Cllr RM Granville	Cllr S Parker
PJ Landscapes	Water Hanging Baskets	Cllr RM Granville	Cllr S Parker
Smith of Derby	Service – Mawdlam Church Clock	Cllr RM Granville	Cllr S Parker
Lorne Stewart	Boiler Maintenance	Cllr S Parker	Cllr RM Granville
DeFib Shop	Defibrillator Pads & Charge Stick	Cllr S Parker	Cllr D Morgan
Viking	Ink Cartridge	Cllr Mrs J Granville	Cllr D Morgan

South Wales Web Solutions	Annual Hosting & Support	Cllr Mrs J Granville	Cllr RM Granville
Howe & Spender Solicitors	Legal Fees	Cllr RM Granville	Cllr S Parker
AWS	Windows at Community Centre	Cllr RM Granville	Cllr Mrs J Granville

14.10 Query raised on invoice from Boverton Nurseries for the hanging baskets about the number provided. **Clerk to contact PJ Landscapes and Boverton Nurseries to clarify the number of hanging baskets.** Cllr RM Granville suggested that in future, the baskets need to be counted in and out by a third person. Suggestion to look at alternative providers for next year, including BeLeaf. **Clerk to make enquiries.**

14.11 Cllr RM Granville queried the defibrillators maintained by the Community Council. Cllr S Parker advised that there are 2 recorded on the 'Circuit' and will enquire about the one in the garage in South Cornelly that Cllr RM Granville mentioned.

15. Clerk's Report

- Notice of Election for Community Councillor vacancy to be held on 27th July 2023.
- Contract for electric at Public Hall is due for renewal. Quote sent to members on 26th June 2023. Further options to be investigated.
- Footpaths – needs to be monitored so that footpaths are cut when they are overgrown, but not done without prior inspection. Dates to be obtained from PJ Landscapes for cuts.

15.1 Members Reports

- Cllrs RM Granville and Mrs E Winstanley are having a meeting with Valleys to Coast on a walkabout in the area next week as Borough Councillors.
- Cllr Mrs J Granville clarified the situation about the issue with the hedge cutting in the lane by Ael Y Bryn.
- Cllr RM Granville had recently visited the cemetery in Ffordd yr Eglwys and suggested that some flowers be purchased and planted in the beds at the entranceway when the garden area at the Community Centre is being done.

16. Allotments Update

16.1 Cllr S Parker advised that Plot 7A needs to be cleared after plot holder vacated. Two additional prices to be obtained and forwarded to the Clerk to arrange removal of the items.

16.2 Additional plot lease has been terminated. Follow up letter to be sent to plot holder.

16.3 Clerk reported on notes given from Propest to say that the pest control is keeping vermin away from the allotments. **Proposed by Cllr Mrs J Granville and seconded by Cllr S Parker to pay monthly invoice from Propest.**

16.4 Clerk reported that second warning letters have been sent to plot holders who are not working their plots. Next inspection is due on 10th July 2023.

17. Rights of Way Update

17.1 Cllr RM Granville will walk the right of ways in the near future to monitor them and feed back any problems to the Clerk.

17.2 Cllr RM Granville has been advised that maize has been planted again in the field where the footpath crosses to the quarry. This is to be monitored and reported if becomes a problem.

Cllr RM Granville left the meeting.

18. Planning Applications:

P/23/205/FUL – Meadow Rise, South Cornelly. No comments from members.

21. Date of Next meeting

The date of the next meeting is 26th July 2023 at 6.30pm.

Meeting closed 9.35pm

_____ Chair's Signature _____ Date