

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs E Winstanley

Clerk/Clerc: J Murphy

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DRAFT

**Minutes of Multi Location Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 26th July 2023 at 6.30pm**

Chair: Cllr Mrs E Winstanley

Members: Cllrs Mr RM Granville (Vice Chair), Mrs S Bennett, Mrs H Kavanagh, Mr D Morgan,
Mrs P Page, Mr S Parker, Mrs J Granville (arrived 6.55pm)

Members of the public in attendance: Mr R Brookes, Mrs Davies

ITEM

1. Apologies for absence

None. Cllr Mrs J Granville notified she would be late arriving.

2. Questions / Observations from the Public

Mrs Davies referred to previous Council minutes from June 2017 saying the grass area in Clos yr Eos would be cut as in previous years. Cllr S Parker stated that previous records had been checked and there was only one payment made for cutting this area and for fence repairs at the same time, as this was done as a one-off. Cllr Parker explained that Sunrise Homes who previously owned this plot of land had been struck off and the land gone back into the possible possession of the Crown. He has contacted the legal department at the government for more information and is waiting for a certified plan to show who now owns this piece of land, and until this time, there was no action that could be taken to cut back the overgrowth. Mr Brookes said that historically, the farmer would cut the grass before Welsh Water took over the responsibility for the pumping station and the access way to it. Cllr RM Granville explained that years ago, a request was made to have the trees cut and legal advice was given not to cut them. Mrs Davies asked if the area could be cut again as a one-off, but was advised that until legal ownership of the land is established, the Community Council are unable to assist at this time, but it will be looked at again prior to the next meeting.

Cllr J Granville entered the meeting.

Mr Brookes asked about a barrier to be fitted by the boundary of his property. Cllr R Granville advised that he has done a member's referral into BCBC for this and that Mr Brookes should also follow up this enquiry directly. Mr Brookes thanked the Community Council for their help.

Mr Brookes and Mrs Davies left the meeting.

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

3.1 Cllr P Page declared an interest in Planning Application No: P/23/326/FUL.

3.2 Cllr S Parker declared an interest in the hire charges report for the Community Centre.

3.3 Cllr D Morgan declared an interest in the hire of the Public Hall for Cornelly Uniform Swap.

4. To approve as a correct record thereof the Minutes of Council Meeting held on 24th May 2023.

Agreed as a true and accurate record. **Proposed by Cllr S Parker and seconded by Cllr D Morgan to accept the minutes.** Chair duly signed the minutes.

ACTION

5. Matters arising from minutes of Council meeting held on 28th June 2023

Cllr E Winstanley reported that the sink hole in Heol Llan had been filled in. Cllr RM Granville said it had not been fully repaired and was opening up and enlarging.

5.4. Bus Shelter opposite Pyle & Kenfig Gold Club – response received from Legal Department at BCBC, which was forwarded to members. Further enquiries to be made why Cornelly Community Council had financed cleaning it if it was not legally theirs. Cllr RM Granville proposed writing to Kenfig Corporation Trust to say that as the bus stop is on their land, and to ask if they want it back, and also to inform the Pyle and Kenfig Golf Club of the update. Seconded by Cllr S Bennett.

11. Enhancement of Green Area.

11.2 Three picnic benches have been purchased and will be delivered on 1st August 2023.

11.3 Clerk has written to BCBC about the goalposts. No update.

11.5 Memorial plaque has been purchased. Date required for members to visit memorial stone and advise the artist what remedial work is required and to fit the plaque.

14.10 Number of hanging baskets has been clarified and new invoice sent by the provider for the lower number.

6. Update from Borough Council Members

6.1 Cllr E Winstanley advised that in the Full BCBC meeting last week, it was reported there was an overspend of £10 million due to requirements with Social Services. And that there had been an IT outage on the 17th July which affected all of BCBC including offices and schools.

6.2 Cllr E Winstanley reported plans of the two new schools in Cornelly were displayed.

6.3 Cllr RM Granville had undertaken Planning training and that enforcement is changing. The training is able to be viewed online at BCBC.

6.4 Cllr RM Granville informed that on Footpath 1, there are signs blocking it off at the Neath Port Talbot boundary.

7. Accounts Payable & Financial Update

7.1 Members had previously been provided with financial information and accounts payable to date.

Proposed to accept by Cllr RM Granville and seconded by Cllr J Granville.

7.2 The following accounts payable were approved:

Payee	Date	Amount £	Payment
Clerk's Salary	26th June 2023	xxxx`	BACS
Sentinel (Annual Return Fees)	30th June 2023	336.00	BACS
Smith of Derby (Mawdlam Church Clock)	30th June 2023	291.60	BACS
Viking (Stationery)	30th June 2023	99.94	BACS
Lorne Stewart (Boiler Maintenance)	30th June 2023	252.00	BACS
Audit Wales (Audit Fees 21/22)	30th June 2023	264.00	BACS
AWS (Windows Community Centre)	30th June 2023	14144.40	BACS
SWWS (Website)	30th June 2023	288.00	BACS
Howe & Spender Solicitors	30th June 2023	400.00	BACS
Zoom (Office Supplies)	30th June 2023	15.59	DD
Nigel Talbot (Memorial Artist)	3rd July 2023	4875.00	BACS
Cornelly Horticultural Show - Grant	3rd July 2023	230.00	BACS
CADDT - Pantry Grant	3rd July 2023	125.00	BACS
LGPS Pension	3rd July 2023	712.20	BACS

Boverton Nurseries (Hanging Baskets)	4th July 2023	3866.00	BACS
True Potential (Pension)	5th July 2023	59.54	DD
H3G (Clerk's Telephone)	10th July 2023	18.80	DD
J Murphy (Postage Reimbursement)	11th July 2023	7.65	BACS
NBB (Picnic Benches)	12th July 2023	2634.00	BACS
Belleview (Memorial Plaque)	17th July 2023	205.00	BACS
PJ Landscapes (Water Hanging Baskets)	18th July 2023	1350.00	BACS
PJ Landscapes (Footpaths)	18th July 2023	1900.00	BACS
Propest (Pest Control - Allotments June)	18th July 2023	70.00	BACS
Propest (Pest Control - Allotments July)	18th July 2023	70.00	BACS
Amazon (Community Centre)	18th July 2023	9.97	DEBIT
Screwfix (Community Centre)	18th July 2023	12.99	DEBIT
Microsoft (Office Supplies)	24th July 2023	7.99	DD

7.3 Clerk advised that the information had been sent to Wales Audit Office for external audit, which included Annual Report for 2022-23, including the Report for the Well-being of Future Generations (Wales) Act 2015.

8. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground

8.1 Lease documents are still with solicitor for independent legal advice. Solicitor has asked if any searches are required. Clerk to reply and advise they are not.

8.2 Anti-climb paint has been purchased. Need to buy new sign to warn of this before Caretaker paints it on. Proposed by Cllr S Parker and seconded by Cllr D Morgan to purchase sign from Screwfix at £4.99.

8.3 Window washing kit for Community Centre for caretaker to clean the internal windows. Proposed by Cllr S Parker and seconded by Cllr S Bennett to purchase.

8.4 Reimbursement of £14.54 to Mrs D Parker for refreshments purchased as part of hall hire. Proposed by Cllr S Bennett and seconded by Cllr RM Granville to reimburse.

8.5 Fire Safety Training – Still awaiting response from St David's Fire with regard to a date for the training.

8.6 Propest continue to take forward pest control at the hall and surrounding grounds on a monthly basis.

8.7 Contribution of £7,858 from BCBC Town & Community Council Fund has been received for the new windows in the Community Centre.

8.8 New broadband provision will start on 1st August, due to the cessation of the current one.

8.9 Proposed by Cllr RM Granville and seconded by Cllr S Bennett to purchase a new Christmas tree for the Community Centre.

8.10 Cllr RM Granville proposed that the grass cutting and maintenance of the garden/flower areas be put out to tender ready for when Cornelly Community Council take over the lease. Seconded by Cllr H Kavanagh. Clerk to invite tenders for this work, including writing to BCBC for a quote.

8.11 Cllr S Bennett suggested using schemes such as Community Payback or a volunteer group to do the weeding of the flower areas. Clerk to draft a poster to attract volunteers.

8.12 Suggestions on becoming more globally responsible at the Community Centre to be discussed by the Environmental Committee.

8.13 Report from Mrs D Parker regarding hire costs at the Community Centre was read out. Proposed by Cllr RM Granville and seconded by Cllr S Bennett to thank Mrs Parker for compiling

this report and to inform her that the increase in prices are agreed. New prices to be displayed in the Community Centre.

9. Matters relating to Cornelly Public Hall

9.1 Financial information forwarded to members previously.

9.2 Clerk advised that the price was obtained for repairing the doors, but the Community Council were unable to go ahead with this. The Caretaker is able to do the work to repair and fix the doors. Proposed by Cllr S Parker and seconded by Cllr RM Granville that materials to the limit of £50 be purchased to do this work.

9.3 Clerk advised that the weekend caretaker is currently not fit for work due to illness and tat ongoing cover is being arranged.

9.4 Request received to use the Public Hall on 25th August 2023 for the Cornelly Uniform Swap.

Cllr D Morgan declared an interest in this matter.

Proposed by Cllr S Parker and seconded by Cllr S Bennett that the Community Council pay for the hire costs of the Public Hall for this purpose.

9.5 New broadband provision will start on 1st August, due to the cessation of the current one.

10. Proposed Community Asset Transfer of Meadow Street Playing Fields, including consideration of Strategy to take forward community engagement in the transfer of the playing fields

10.1 Figures have been compiled with regard to potential costs of running the Playing Fields and forwarded to members previously. Clerk has been unable to gain figures from all users of the Playing Fields. Cllr S Parker read out the report with the potential costs. Cllr S Bennett stated that since costs were originally looked at, prices have increased greatly. If the Community Council was to go ahead with the transfer, a rise in the precept may be required, which the members do not want to do at this time. Further discussion held about the lease. Proposed by Cllr RM Granville and seconded by Cllr J Granville to add this item to the agenda for the EGM next week.

11. Enhancement of Green Area at Cornelly Community Centre

11.1 Clerk advised that remedial work has now been carried out by the contractor and that a site meeting is arranged with Geoff Whittington to ensure the work has been carried out satisfactorily. Clerk has been told by Mr Whittington that the bench near the park would have been low prior to the work being done, and as only 1 inch of tarmac was added to the pathway, the contractor is unable to do anything about this. Invoice has been received for the work and Clerk has advised them that payment will be made upon satisfactory completion of work. The invoice is higher than the original price quoted, and a full breakdown of costs are required to ensure the original quote is adhered to. Clerk to contact Mr Whittington to arrange meeting for 2nd August 2023 at 9am. Cllr RM Granville stated that a slab on the wall should have been replaced previously but has not yet been done and this should be brought to Mr Whittington's attention.

12. Highway Issues

13.1 Cllr RM Granville advised that the sinkhole in Heol Llan has been repaired but not satisfactorily as per item 5.

13.2 Cllr RM Granville reported that the pavement by Cornelly School has now been replaced.

14. Correspondence

Following correspondence has been received:

14.1 One Voice Wales:

- Keep Wales Tidy Survey
- Town & Community Council Forum Agenda for 17th July 2023 – Further email to postpone due to internet issues.
- Annual Meeting details for OVW Bridgend, Cardiff/ Vale Area 24th July 2023
- Development Plan by Pontypridd Town Council
- Training Dates for July & August 2023

14.2 PoTS UK – request to light up Community Centre purple on 25th October in support of PoTS.

14.3 Details from Dorothy Parker about the proposed cost of hall hire at Community Centre and Public Hall.

Above correspondence noted by all members.

- 14.4** Cllr S Parker attended the Bridgend, Cardiff/ Vale Area Annual Meeting. He reported that there was a speaker about the growth area and public transport in the Vale area, and also that the Governance Toolkit is not being used enough by Town and Community Councils.
- 14.5** Proposed by Cllr RM Granville and seconded by Cllr H Kavanagh that kier be contacted to enquire about the recycling service they offer and obtain prices for it.
- 14.6** Cllr RM Granville asked for Standing Orders be moved due to enable meeting to be finished. Agreed by Cllr E Winstanley.

14.1 Invoices Received:

Payee	Service	Payment Proposed	Payment Seconded
Kier	Removal of Waste (July)	Cllr RM Granville	Cllr S Bennett
PJ Landscapes	Footpath Cutting	Cllr RM Granville	Cllr S Parker
PJ Landscapes	Water Hanging Baskets (June)	Cllr RM Granville	Cllr S Parker
Drain Tech	Drain Survey	Cllr RM Granville	Cllr S Parker
Boverton Nurseries	Supply of Hanging Baskets (amended invoice)	Cllr S Parker	Cllr RM Granville
Reimbursement to J Murphy	Postage for paperwork to Wales Audit Office	Cllr S Parker	Cllr RM Granville
Initial/Rentokil	Washroom Hire Equipment	Cllr RM Granville	Cllr E Winstanley
Gerald Davies Ltd	Contract Work – Notes as at Item 11 (not to be paid yet)		

14. Clerk's Report

- Election for Community Councillor vacancy to be held on 27th July 2023.
- Contract for electric at Public Hall is due for renewal.
- Footpaths –Dates obtained from PJ Landscapes for cutting schedule.
- Amended dates for Committees and Working Groups. List to be sent to all members.
- All policies need to be reviewed and signed by the Chair. Clerk to bring them to meetings and will be reviewed as necessary and signed once agreed.

14.1 Members Reports

- Cllr J Granville confirmed the attendance of the Ogmores Silver Band at the Christmas event. Cllr Granville requested an update from CADDT with regard to the event and the Clerk will contact Mr Morgan for the latest update and forward to members.
- Cllr S Bennett advised that the potholes in Heol Nant are being filled, but not well enough.
- Cllr S Parker reported that the defibrillator cabinet in Meadow Street has been damaged again. He will take it and try to have it repaired. Also that the defibrillator pads in the Community Centre have been changed.
- Cllr E Winstanley reported that the potholes in Hall Drive are earmarked to be filled.
- Cllr J Granville stated she is not happy about the quality of workmanship with the repairs to the potholes.

15. Allotments Update

- 15.1 Propose to continue to take forward pest control at the allotments. Proposed by Cllr S Parker and seconded by Cllr RM Granville to pay invoice.
- 15.2 Termination letters have been sent out to plot holders who are not working the plots, and advised the plots must be cleared or they will be re-charged for the removal of any items.
- 15.3 Cllr S Parker advised that he has been informed that the gate is being left unlocked. Clerk to do a notice to be fixed to the gate.
- 15.4 Code on security lock to be changed on 1st August 2023. All plot holders have been informed in writing.
- 15.5 Cllr S Parker has received quotes for the removal of waste on the plots. Proposed by Cllr RM Granville and seconded by Cllr J Granville to use Scott Waste for the removal.

17. Training

Cllr E Winstanley reiterated how important it is for members to attend training. Clerk previously sent out details of training courses being offered by One Voice Wales. Training Plan was sent

around for members to identify what training they had attended and asked to advise the Clerk of any courses they wanted to attend.

17. Rights of Way Update

No updates given.

18. Planning Applications:

The following applications were received and had been discussed in Planning Committee meeting.

- **Application No. P/23/326/FUL** –5 Erw Wen, North Cornelly CF33 4BW
- **Application No. P/23/410/FUL** –34 Cilgant Y Lein, North Cornelly CF33 4AQ
- **Application No. P/23/443/FUL** –Hall Farm, Hall Drive, North Cornelly CF33 4HR
- **Application No. P/23/455/FUL** –53 Ael Y Bryn, North Cornelly CF33 4NU

21. Date of Next meeting

The next meeting will be on 27th September 2023, with an EGM on 2nd August 2023.

Meeting closed 9.30pm

_____Chair's Signature _____ Date