

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs E Winstanley

Clerk/Clerc: J Murphy

Ffôn / Tel: 07882 044798

e-bost / e-mail: Cornellyclerk@gmail.com

gwefan / website: www.cornellycommunitycouncil.co.uk

DRAFT

**Minutes of Multi Location Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 24th May 2023 at 6.30pm**

Chair: Cllr Mrs E Winstanley

Members: Cllrs Mr RM Granville (Vice Chair), Mrs J Granville, Mr A Kavanagh, Mrs H Kavanagh, Mr D Morgan, Mr S Parker (remote)

Invitees: Mr S Howell (Pyle & Kenfig Golf Club)

Members of the public in attendance: None

ITEM

1. Apologies for absence

None received.

2. Questions / Observations from the Public

None.

3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.

Any interests to be declared as items arise throughout the meeting

No further interests declared.

4. Bus shelter opposite Pyle & Kenfig Golf Club – to include discussion with Simon Howell

Mr Howell introduced himself and explained the plans the Golf Club had for the bus shelter. Drawings were circulated. He explained that with the alterations, it could still be used as a bus shelter. Planning permission may be required.

Cllr RM Granville left the meeting.

Questions asked by members about the proposed usage of the bus shelter, lease the Golf Club has with Kenfig Trust, maintenance of the bus shelter. Mr Howell said the shelter would be used as a gateway to the golf course, the lease with Kenfig Trust runs until 2050 and the maintenance of the shelter would be taken over by the Golf Club. Mr Howell cannot foresee any conflict between golfers and bus passengers.

Mr S Howell left the meeting.

Discussion held between members regarding the options of a lease being granted, including term of the lease and usage of the bus shelter by the Golf Club and keeping it primarily as a bus stop. **Proposed by Cllr A Kavanagh to grant a 25 year lease, with a 5 year break clause and each party to review as necessary, it remains primarily as a bus shelter, with signage to show this, the Pyle & Kenfig Golf Club to repair and maintain the structure and rent be charged at £1 per annum. Seconded by Cllr S Parker. Vote taken. 6 votes for and 1 abstained.**

Cllr RM Granville returned to the meeting. Informed a decision had been made.

Cllr RM Granville left the meeting.

ACTION

5. Garden area outside Cornelly Community Centre – to include discussion with SOS/Eco Garden Services

Cllr J Granville will arrange a meeting with the person from Eco Garden Services and possibly invite to next meeting.

6. To approve as a correct record thereof the Minutes of Council Meeting held on 19th April 2023

Cllr D Morgan proposed draft minutes be agreed. Cllr A Kavanagh seconded this proposal. The Chair duly agreed to sign minutes as a true and accurate record.

7. Matters arising from minutes of Council meeting held on 19th April 2023

2.4 Dog Fouling – Clerk has researched options for additional waste bins in the area. Cllr a Kavanagh stated the dog fouling problem had improved since the additional bin was installed at Kenfig. Cllr J Granville suggested extra bins in the Cornelly area. Cllr S Parker suggested that a list be formulate of where bins are and where extra ones could be situated. **Proposed by Cllr J Granville and seconded by Cllr D Morgan. Clerk to enquire with BCBC about the cost to empty the extra bins.**

8. Update from Borough Council Members

Cllr E Winstanley informed that at the recent AGM of BCBC, the leader is Cllr Huw David and cabinets are remaining the same.

9. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Cllr S Parker said that the figures need to be reviewed. Details on the Income & Expenditure sheet are correct. A review of the draft budget was suggested as certain anticipated expenditure is not contained in the document. Cllr D Morgan said that a full council Finance committee meeting is required, scheduled for 31st May 2023, where documents will be reviewed. Defer to committee and ratify at next Full Council meeting.

The following accounts payable were approved:

Payee	Date	Amount £	Payment
Propest (Allotments)	20 th April 2023	70.00	BACS
PenPals (Stationery)	20 th April 2023	44.02	BACS
Gerald Davies (Path Widening)	21 st April 2023	63,132.68	BACS
Microsoft (Office Supplies)	24 th April 2023	7.99	DD
HMRC	25 th April 2023	1716.04	DD
Clerk's Salary	28 th April 2023	Xxxx	BACS
Zoom (Office Supplies)	2 nd May 2023	15.59	DD
CADDT (3 rd Payment)	2 nd May 2023	125.00	BACS
LGPS Pension	2 nd May 2023	689.37	BACS
True Potential – Pension	5 th May 2023	95.94	DD
Clerk's Telephone	10 th May 2023	18.80	DD
AWS Windows (Community Centre)	11 th May 2023	4714.80	BACS
PJ Landscapes (Footpaths)	11 th May 2023	1900.00	BACS
PJ Landscapes (Weed Spraying)	11 th May 2023	60.00	BACS
Grounds & Graves (Ffordd yr Egwyls)	12 th May 2023	1763.00	BACS
DrainTech Surveys Ltd	12 th May 2023	714.00	BACS

10. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground

10.1 Lease documents are still with solicitor for independent legal advice. Awaiting response from them.

10.2 Fire Safety Training – still on hold due to trainer not being available at present.

10.3 Propest continue to take forward pest control at the hall and surrounding grounds on a monthly basis.

10.4 Drain survey has been completed by DrainTech for Community Centre and Public Hall. Reports have been forwarded to members. Awaiting invoice.

10.5 Electrical work completed with sensor light installed in ladies' toilet and additional sockets fitted in the Community Centre hall. Awaiting invoice.

10.6 Youth annoyance – report received from PCSO via Cllr S Parker and forwarded to members. **Cllr A Kavanagh proposed using anti-climb paint is used for access points to the building, with notices fitted. Seconded by Cllr J Granville. Clerk to enquire about costings for paint and to ask PCSOs about access points.**

10.7 Deposit has been paid to AWS for the windows. Awaiting contact from them to arrange survey and installation.

11. Matters relating to Cornelly Public Hall

Financial information forwarded to members previously. No further matters arising for the Public Hall.

12. Proposed Community Asset Transfer of Meadow Street Playing Fields, including consideration of Strategy to take forward community engagement in the transfer of the playing fields

12.1 Clerk informed that the Structures licence has been signed by the Football Club and about the emails from Jason Mowforth (Cornelly United FC), which have been previously forwarded to members. Cllr S Parker requested a meeting be arranged with Guy Smith (BCBC), Jason Mowforth to clarify the position regarding the lease and taking this forward. **Clerk to arrange meeting and let members know the date.**

13. Enhancement of Green Area at Cornelly Community Centre, including matters raised during site visit on 11th May 2023 with Project Manager

13.1 Clerk showed the sample stone of how the work would look once completed. Members are not happy with the suggested remedial work to the stone. Cllr H Kavanagh wants the monument stone to go back to the original one. Cllr S Parker wants the stones near the park to be replaced with new ones following the error by the contractors. Concern raised over the glass found in the ground and the park bench. **Clerk to write to Geoff Whittington regarding these matters.**

13.2 Cllr A Kavanagh proposed that all gates remain as they are for the foreseeable future. Seconded by Cllr P Page. Vote taken. 3 in favour, 2 against and 1 abstained.

13.3 Cllr P Page proposed to keep the gates as they are and look into user friendly gates for all park users. Seconded by Cllr D Morgan. All members in favour. **Clerk to contact Disability Wales for recommendations on gates for the park.**

13.4 Cllr J Granville suggested having 3 picnic tables at the park. Cllr A Kavanagh suggested 2 standard and one with disabled access. **Clerk to enquire about costs for picnic being cemented in.**

13.6 Cllr S Parker stated that the lease includes a schedule of works to be done under Phase 3, so would not advise having benches concreted in at this time.

13.7 Proposed by Cllr A Kavanagh to find costs for 2 sets of goal posts suitable for 5-a-side football. Seconded by Cllr J Granville. **Clerk to research.**

13.8 Area for football pitch needs to be identified taking into account information from the Air Ambulance over how much space they would require if needed.

13.9 Cllr H Kavanagh visited granite stone producer for the memorial. Their stonemason would not fit it onto the memorial. Costs are £210 + VAT for the granite. £205 + VAT for the engraving.

Cllr S Parker stated it needs to be fitted properly. Cllr A Kavanagh stated the plaque would need to be lacquered for protection against weather and vandalism. Cllr H Kavanagh showed samples of the colours. Vote taken and all agreed to the Steel Grey colour. Cllr H Kavanagh to arrange for the plaque. Clerk to ask Geoff Whittington about the fitting of the memorial plaque.

13.10 **Cllr J Granville proposed contacting the local schools to suggest names for the park. Seconded by Cllr P Page. Clerk to write to the schools.**

14. Highway Issues

Cllr J Granville has received numerous complaints about an alleyway on the Marlas Estate, between Ael Y Bryn and Cornelly school, which is overgrown. Advised that as this land belongs to V2C, the Community Council have no remit to cut this. Proposed by Cllr D Morgan and seconded by Cllr A Kavanagh that the Clerk write to V2C about the overgrowth and request it is cut back.

15 Donation Requests

15.1 Request from Vanessa Evans regarding the Horticultural Show at Cornelly Community Centre for a donation for the hire fee. Proposed by Cllr D Morgan and seconded by Cllr P Page that no charge is made for use of the hall for this event.

15.2 SSAFA – Cllr A Kavanagh wants this and any further donation requests to be discussed at the Finance Committee meeting.

16. Correspondence

Following correspondence has been received:

16.1 BCBC:

- Precept received for 2023/4
- Planning Appeals – Notification of Rejection of Appeal

16.2 Jason Mowforth (Cornelly United FC) – Emails regarding lease at Meadow Street Playing Fields

16.3 Resident:

- Overhanging trees on footpath from Ty Draw farm
- Proposed 5km fence at Kenfig Nature Reserve

16.4 One Voice Wales:

- Training Courses
- Written Standard: Democratic Health of Community & Town Councils
- Draft Minutes – Bridgend, Cardiff & Vale Meeting 24th April 2023
- Good Councillor's Guide to Employment
- Model Standing Orders

16.5 Simon Howell – emails regarding Bus Shelter at Pyle & Kenfig Golf Club

16.6 Zurich - Insurance Renewal

16.7 Cllr S Parker:

- Overgrowth and Himalayan Balsam on Footpath at Maudlam
- Email from PCSO regarding Youth Annoyance at Cornelly Community Centre

16.8 Bridgend Samaritans – Invitation to AGM

16.9 SSAFA – Donations Request

16.10 Vanessa Evans – Donation Request for Horticultural Show

16.11 NPT – Replacement LDP Meetings Invitation

16.12 Invoices Received:

- Kier – Removal of Waste
- Propest – Pest Control

Proposed by Cllr D Morgan and seconded by Cllr J Granville to pay above invoices.

Proposed by Cllr D Morgan and seconded by Cllr A Kavanagh to pay insurance renewal.

17. Clerk's Report

The Clerk reported as follows:

Item 17 – Clerk's Update

- a) End of year accounts sent to Sentinel for internal audit.
- b) Contract or gas at Community Centre and Public Hall has been renewed automatically and direct debits are increasing for the Community Centre to £529 per month. Public Hall is in credit.
- c) Delivery has been arranged for the hanging baskets. Boverton Nurseries have invited members for a visit to see other options for the flowers in baskets as Cornelly has had the same choice of flowers for several years.
- d) Insurance renewal received for Community Centre and Public Hall. Community Centre is rechargeable through BCBC and Public Hall at a cost of £3087.25. **Proposed by Cllr J Granville and seconded by Cllr D Morgan to pay.**

17.1 Members Reports

- a) Cllr J Granville requested that the Christmas 2023 event be added onto the agenda for the next full Council meeting.
- b) Cllr S Parker advised to inform the PCSOs about the Remembrance Sunday event and inform them if police presence is needed.

- c) Cllr S Parker reported that the defib pads in the Community Centre will expire in July and will need to be replaced.
- d) Cllr H Kavanagh raised concern over the removal of hedgerow outside a property in Kenfig. This was discussed.

18. Allotments Update

- a) Propost continue to take forward pest control at the site.
- b) Letters have been sent out to plot holders who are not working their plots.
- c) One allotment holder has given up the plot, leaving one vacancy available. There are some items on there which may need clearing before the plot is leased out. Cllr S Parker to check on the amount of items and clear them if possible.

19. Rights of Way Update

No updates given.

18. Planning Applications:

No planning applications received this month.

21. Date of Next meeting

The date of the next meeting is 28th June 2023 at 6.30pm.

Meeting closed 9.00pm

_____ Chair's Signature _____ Date