

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mr R M Granville

Clerk/Clerc: J Murphy

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**Minutes of Multi Location Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 22nd March 2023 at 6.30pm**

Chair: Cllr Mr R M Granville

Members: Cllrs Mrs J Granville, Mr A Kavanagh, Mrs H Kavanagh (remote), Mr D Morgan, Mrs P Page (remote),
Mr S Parker, Mrs E Winstanley

Members of the public in attendance: Mrs Ann Derrick, Mrs Sally Tompkins

ITEM

1. Apologies for absence

Cllrs Mrs S Bennett

2. Questions / Observations from the Public

2.1 Mrs Derrick raised concern over the zebra crossing between Tesco Express and the park on Heol Fach with regard to the speed of cars coming out of the car park and also along Heol Fach towards the crossing. Cllr R M Granville explained that a 30mph sign has been put up and how there will be a 20mph limit coming in soon. Extra lights had already been installed on the crossing. **Clerk to write to the Highways Department with the concerns raised and to request a raised crossing or a second pelican crossing. Clerk to also write to SW Police to request the Police attend the area with speed guns. Clerk will report back to Mrs Derrick on the outcome of actions.**

Mrs Derrick left the meeting.

2.2 Mrs Tompkins raised a question about why the crossing in School Terrace was a pelican one. Council explained that as this was a designated safe route to school, it was for the benefit of the children who walk this way.

2.3 Mrs Tompkins was concerned about graffiti being painted on the stones outside the Community centre. Advised that there is CCTV around the area and any vandalism would be reported to the police.

2.4 Mrs Tompkins also raised concern about the amount of dog mess in the area. Cllr A Kavanagh said that the Leader of the Council published that a public consultation will start in April with regard to this matter. There is a Public Space Protection Order (PSPO) in force where dog walkers can be fined £100 if they do not pick up mess after their dog, or do not carry bags with them for this purpose. Cllr S Parker said he had spoken to the PSCOs and although they have the delegated power for this, they have not been supplied with the paperwork. **Proposed by Cllr S Parker and seconded by Cllr Mrs J Granville that the Clerk write to the Chief of South Wales Police on this matter.**

2.5 Mrs Tompkins raised concern over the condition of the paving slabs in the area. Mrs Tompkins was advised to take photos and forward them to the Clerk with full details of their location, so this can be reported to the relevant authority.

Mrs Tompkins left the meeting.

ACTION

3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.

Any interests to be declared as items arise throughout the meeting

No declarations made.

4. To approve as a correct record thereof the Minutes of Council Meeting held on 22nd February 2023

Cllr S Parker proposed draft minutes be agreed. Cllr D Morgan seconded this proposal.

The Chair duly agreed to sign minutes as a true and accurate record.

5. Matters arising from minutes of Council meeting held on 22nd February 2023

Item 4 – Christmas 2023. Clerk has met with Mr Adrian Morgan, CADDT who has emailed some ideas for the event. These have been forwarded to members. Cllr J Granville confirmed the Cornelly Songbirds will attend and also the Ogmores Vale Silver Band. Clerk will arrange further meeting with Mr A Morgan to discuss further details about this event and to confirm the times. Cllr R M Granville suggested that the Chair and Vice Chair also attend these meetings.

5. Update from Borough Councillors

5.1 Cllr E Winstanley informed that it was agreed in the budget to increase Council Tax in the Bridgend County Borough by 4.9%.

5.2 Cllr E Winstanley reported there is a strain on Social Services.

5.2 Cllr E Winstanley also reported that BCBC have issues with recruitment at present and are trying to recruit locally and looking at options to improve this.

6. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date.

Members discussed. **Cllr S Parker proposed acceptance of financial information and payment of all accounts. Cllr D Morgan seconded this proposal.** All members agreed.

The following accounts payable were approved:

Payee	Date	Amount £	Payment
MJ Harris (Drains)	17 th February 2023	217.00	DEBIT
Propest – Allotment (January invoice)	21 st February 2023	70.00	BACS
Office Equipment (Microsoft)	22 nd February 2023	7.99	DD
HMRC – PAYE/NIC – Month 10	23 rd February 2023	690.32	BACS
Propest – Allotment (February invoice)	23 rd February 2023	70.00	BACS
Clerk's Telephone	27 th February 2023	21.31	DD
Clerk's Salary	28 th February 2023	Xxxx	BACS
LGPS Pension	28 th February 2023	689.37	BACS
Office Equipment – Zoom	1 st March 2023	14.39	DD
True Potential – Pension	6 th March 2023	95.94	DD
CADDT (1 st Payment)	7 th March 2023	125.00	BACS
Clerk's Telephone	13 th March 2023	22.03	DD
Screwfix (Cigarette Bin)	15 th March 2023	39.99	DEBIT

8. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground

8.1 Lease documents have been received for signing. Clerk reported that One Voice Wales do not offer the service to check over the documents and recommended that independent legal advice is received. Quotes received from solicitors for legal advice. **Proposed by Cllr E Winstanley and seconded by Cllr S Parker to obtain this legal advice.**

8.2 Quotation received to install sensor light in ladies' toilet. **Proposed by Cllr A Kavanagh and seconded by Cllr D Morgan to go ahead with this work.**

8.3 Clerk reported that the Fire Safety Training is still on hold due to trainer not being available at present time.

8.4 Quote received for repairing ramps at rear of Community Centre. **Proposed by Cllr D Morgan and seconded by Cllr E Winstanley to pay for this work.**

8.5 Cigarette bin replaced outside Community Centre. **Proposed by Cllr E Winstanley and seconded by Cllr J Granville to pay for this.**

8.6 Quote received to investigate condition of drains at Community Centre. **Proposed by Cllr S Parker and seconded by Cllr D Morgan to go ahead with this work and to also include the Public Hall.**

9. Matters relating to Cornelly Public Hall

9.1 Rendering work has been completed at the Public Hall. **Proposed by Cllr A Kavanagh and seconded by Cllr E Winstanley to pay invoice.**

9.2 Emergency light has been replaced by St David's Fire Service. **Proposed by Cllr A Kavanagh and seconded by Cllr D Morgan to pay invoice.**

10. Proposed Community Asset Transfer of Meadow Street Playing Fields, including consideration of Strategy to take forward community engagement in the transfer of the playing fields

Meeting held with Guy Smith from BCBC to see the pavilion. Costs associated with the running of the pavilion and playing fields to be sent in April when a full year has been calculated. Cllr S Parker said that before this can be taken forward, the Council will need to see the Income and Expenditure details and also the Structures licence, and that legal document will be needed before proceeding. Cllr A Kavanagh raised concern about the condition of the building after use by the teams and about the energy use and how this would be monitored. Cllr E Winstanley raised concern about the additional costs for the maintenance of the pitches. **Clerk to contact Guy Smith to ask for the legal agreement with the Football Club and the Structures Licence as a matter of urgency.**

11. Enhancement of Green Area at Cornelly Community Centre

11.1 Work is continuing on the path widening and memorial area, with an estimated completion of March 2023.

11.2 Request sent to TATA Steel for a donation of Corten steel for the plaque was rejected.

11.3 Discussion held about words for the plaque. Cllr J Granville has suggested a poem. Cllr E Winstanley requested that the words on the plaque are also in Welsh. As too many words may not be feasible, suggested that "In Remembrance" or "In Memorium" be used. **Clerk to find out costings of the writing and how many words can be used, also to find cost of brown granite with gold lettering.**

11.4 Interim certificate received requesting initial payment of £52,610.56.

11.5 Updated plan for the Heol Las entrance for safety of children using the path.

12. Highway Issues

12.1 Cllr RM Granville has written to BCBC about Blue Street and Hall Drive needing to be resurfaced.

12.2 Sign on motorway bridge in South Cornelly has 3 chains broken. **Clerk to report this to SWTRA.**

12.3 Cllr E Winstanley will take photos of the potholes in Meadow Street and report this to BCBC.

13. Replacement of Windows at Cornelly Community Centre

Question about how much grant funding has been awarded for the window replacement. Clerk to confirm this amount. **Proposed by Cllr S Parker and seconded by Cllr A Kavanagh to contact company to go ahead with the work.**

14. Illegal Parking on Heol Degwm

Cllr RM Granville stated there was regularly a lorry parking on the grass verge in this street. Suggested to report on for further action, but Cllr RM Granville will deal with this himself initially and report back to Council if required.

15. Litter on Nature Reserve at Mawdlam

Cllr A Kavanagh reported there was a lot of litter and dog waste bags on the floor and in trees at the nature reserve on the Maawdlam side near the bus shelter. **Proposed by Cllr A Kavanagh and seconded by Cllr J Granville that the Clerk to make a formal request to the Kenfig Corporation Trust and the Warden that a dog bin is installed in this area.**

16. Correspondence

One Voice Wales:

- Training Needs Survey
- Taxi and Private Vehicle Hire (Wales) Bill
- Independent Renumeration Panel for Wales Report – **Clerk to send out form to all members with regard to claiming expenses.**

BAVO – Unsung Heroes Award – Cllr J Granville to send details to the Clerk for nominations for this award.

Cwm Taf Morgannwg CHC – Invitation to Local Area Committee Meeting 15/03/23

SW Police – Off-road bike operation feedback – Cllr RM Granville reported that from the PACT meeting it was said the Police would be carrying on this operation in Kenfig and that off road officers from Port Talbot and a police helicopter would also be involved. Requested this information be out into the next newsletter to inform residents that the Police are there.

Nature Recovery Plan – Feedback from recent workshops.

Rod King – Thanks for 20 information.

Resident – Request to light up the Community Centre pink and blue on June 24th to raise awareness of Congenital Diaphragmatic Hernia (CDH) – Council agreed to this request. **Clerk to inform resident of their decision.**

17. Clerk's Report

The Clerk reported as follows:

Item 16 – Clerk's Update

- a) Invoice received from BCBC for the 2022/23 Christmas lights for £6623.47 (plus VAT). **Proposed by Cllr J Granville and seconded by Cllr E Winstanley to pay.**
- b) Bill received from Kier for their services at the Community Centre and Public Hall from December 2022. **Proposed by Cllr J Granville and seconded by Cllr D Morgan to pay.**
- c) Schedule of grass cutting with information of areas being cut received by Total Ground Care Services and previously emailed to members. **Cllr RM Granville will get the schedule from BCBC for the grass cuts.**
- d) One Voice Wales membership for 2023-24. **Proposed by Cllr E Winstanley and seconded by Cllr D Morgan to pay to continue membership.**
- e) VAT claim has been completed and sent.
- f) Section 6 Biodiversity report is in the process of being done ready for publication.
- g) HMRC payment has been set up to be paid by direct debit instead of by BACS.
- h) Relief Caretaker J Rose had no issues whilst covering the regular Caretaker. Agreed that he be employed to paint the Clerk's office as part of Caretaking duties.
- i) Request to purchase stationery items of Lever arch files, Ring binders and Printer paper. Agreed by members.
- j) Update received from Mr A Morgan, CADDT with regard to the Pantry and how the contributions from the Community Council are helping with this.
- k) Insurance renewal for the Community Centre is £1307.03. **Proposed by Cllr D Morgan and seconded by Cllr S Parker to renew this policy.** Cllr RM Granville advised the insurance company should be informed when current works at the Community Centre are completed.
- l) Date of next meeting will be a week earlier and held on April 19th 2023.

16.1 Members Reports

- a) Cllr E Winstanley reported that the green area in South Cornelly isn't being cut as stated. Will take photos and report back to BCBC.
- b) Cllr H Kavanagh said that she has been in contact with local schools and Cynffig Comprehensive want to be involved in the Community Planting Event. The date of this is to be confirmed by the Wildlife Trust.
- c) Cllr S Parker suggested that following on from the re-rendering of the wall at the Public Hall, it would be good to have a mural painted there. Cllr S Parker to contact the company doing the murals in Porthcawl for more information on the funding being provided by BCBC, Safer Streets Initiative.

- d) Cllr E Winstanley has suggested writing to the local primary schools for suggestions for a name for the park and what they would like as a mural on the Public Hall, giving some suggestions relating to the history of Cornelly.
- e) Cllr S Parker noted that in the lease of the park, it states that the insurance needs to be taken in joint names with the landlord.
- f) Cllr A Kavanagh will await the consultation from BCBC about dog fouling and suggested that residents be made aware and encouraged to complete the feedback for the consultation.

17. Allotments Update

Clerk reported:

- a) Inspection carried out of the allotments and letters sent to 3 plot holders reminding them the plots must be worked and brought up to standard.
- b) Propest continue to take forward pest control at the site. **Payment proposed by Cllr S Parker and seconded by Cllr E Winstanley.**

19. Rights of Way Update

19.1 Cllr RM Granville stated that the gate by the farm in Kenfig is still not working right, but it is the responsibility of the farmer to repair.

19.2 Footpath at Heol Y Sheet to be monitored following a recent report about the condition of it.

Cllr R M Granville left the meeting. Cllr E Winstanley acted as Chair.

20. Planning Applications:

No planning applications received this month. Only planning appeals which members have noted.

21. Date of Next meeting

The date of the next meeting is 19th April 2023 at 6.30pm.

Meeting closed 9.35pm

Chair's Signature ***Cllr R M Granville***