

Cornelly Community Council  
Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli  
Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Mr R M Granville**

Clerk/Clerc: J Murphy

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**DRAFT**

**Minutes of Multi Location Meeting of Cornelly Community Council  
held at Cornelly Community Centre  
on 19<sup>th</sup> April 2023 at 6.30pm**

**Chair:** Cllr Mr R M Granville

**Members:** Cllrs Mrs J Granville, Mr A Kavanagh, Mrs H Kavanagh, Mr D Morgan,  
Mr S Parker, Mrs E Winstanley, Cllr Mrs S Bennett

**Members of the public in attendance:** Ms Lisa Pritchard (remote)

**ITEM**

**1. Apologies for absence**

Cllr Mrs P Page

**2. Questions / Observations from the Public**

None

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.**

**Any interests to be declared as items arise throughout the meeting**

Cllr E Winstanley has been approved as Governor for Ysgol Y Ferch O'R Sger.

Cllr E Winstanley is the neighbour of Planning Application P/23/167/FUL.

Cllr J Granville is the neighbour of Planning Application P/23/85/FUL.

**4. To approve as a correct record thereof the Minutes of Council Meeting held on 22<sup>nd</sup> March 2023**

**Cllr E Winstanley proposed draft minutes be agreed. Cllr S Bennett seconded this proposal.** The Chair duly agreed to sign minutes as a true and accurate record.

**5. Matters arising from minutes of Council meeting held on 22<sup>nd</sup> March 2023**

**Item 2 – Questions/Observations from the Public:**

**2.1 – Traffic** - Clerk has written to Highways Department at BCBC with request to investigate if a raised crossing could be installed – awaiting response. SW Police Traffic department will set up times where officers attend to monitor speed of traffic.

**2.4 – Dog Fouling** – Clerk has contacted SW Police to request PCSOs are provided with paperwork to carry out actions under their powers for offenders. Cllr J Granville has checked on the number of dog waste and normal waste bins in the Cornelly area. Cllr RM Granville will put a list into BCBC for new dog waste bins. He advised that the Community Council may not be able to provide waste bins due to restraints with the budget, **Clerk to enquire about costs for these bins** and will review once costs are known.

**Item 11 – Enhancement of Green Area at Community Centre** – Details received from artist about the memorial plaque. Awaiting costings for brown granite one. Further updates in Item 11.

**Item 12 – Highway Issues**

**12.1** Cllr RM Granville reported that Lougher Place, North Cornelly will be resurfaced.

**ACTION**

**12.2** – Clerk contacted SWTRA about the sign on the motorway bridge and this has now been rectified.

12.3 Potholes in Hall Drive have been repaired, but poorly. **Cllr RM Granville will report this back to BCBC.**

**Item 13 – Replacement of Windows at Cornelly Community Centre**

All required information received by contractor. Awaiting start date for this. Grant money from BCBC will be reduced to 50% of the new cost of the windows.

**Item 15 – Litter on Nature Reserve at Mawdlam** – Clerk contacted the Kenfig Corporation Trust to request an additional dog waste bin is installed in this area. Update from Cllr S Parker that 3 new bins have now been installed in this area.

**Item 16 – Correspondence –**

**Independent Renumeration** - All members have responded to Clerk to opt out of claiming expenses for this financial year. Clerk thanked members for providing their responses.

**6. Update from Borough Councillors**

6.1 Cllr E Winstanley informed she had attended a presentation on the changes for Cwm Taf Health Board.

6.2 Cllr RM Granville requests the Kenfig Footpath and Broadlands be put on the map for routes to school. **Clerk to write to relevant officer at BCBC for this.**

**7. Accounts Payable & Financial Update**

Members had previously been provided with financial information and accounts payable to date. Members discussed. Cllr S Parker raised query over draft budget for 2023/24. Clerk to check records and amend the spreadsheet. **Cllr S Parker proposed acceptance of financial information and payment of all accounts pending amendment of draft budget. Cllr S Bennett seconded this proposal.** All members agreed.

The following accounts payable were approved:

| Payee                                       | Date                        | Amount £ | Payment |
|---|-----------------------------|----------|---------|
| Office Equipment (Microsoft)                | 23 <sup>rd</sup> March 2023 | 7.99     | DD      |
| Clerk's Salary                              | 28 <sup>th</sup> March 2023 | xxxx     | BACS    |
| BCBC (Christmas Lights)                     | 28 <sup>th</sup> March 2023 | 7948.16  | BACS    |
| Services Rendered (Public Hall Maintenance) | 28 <sup>th</sup> March 2023 | 1865.00  | BACS    |
| One Voice Wales – Membership                | 28 <sup>th</sup> March 2023 | 1279.00  | BACS    |
| LGPS Pension                                | 30 <sup>th</sup> March 2023 | 689.37   | BACS    |
| Zoom  | 30 <sup>th</sup> March 2023 | 15.59    | DD      |
| CADDT (2 <sup>nd</sup> Payment)             | 3 <sup>rd</sup> April 2023  | 125.00   | BACS    |
| True Potential – Pension                    | 5 <sup>th</sup> April 2023  | 95.90    | DD      |
| Grounds & Graves (Cemetery)                 | 6 <sup>th</sup> April 2023  | 1763.00  | BACS    |
| Clerk's Telephone                           | 11 <sup>th</sup> April 2023 | 18.80    | DD      |

**8. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre and Cornelly Cross Playground**

8.1 Lease documents have been sent to solicitor for independent legal as advice. Awaiting response from them.

8.2 Fire Safety Training – still on hold due to trainer not being available at present.

8.3 Propest continue to take forward pest control at the hall and surrounding grounds on a monthly basis. **Cllr D Morgan propose payment of invoices. Seconded by Cllr E Winstanley.**

8.4 Drain survey carried out on 6<sup>th</sup> April. Concern raised over the urgent work required following the survey report and the work required to complete the full survey. Noted that Public Hall was not included in this survey. **Clerk to contact the company to make enquires about this.**

8.5 Confirmation received that landlord's approval is not required to install 2 extra double sockets in the Community Centre hall. Luncheon Club to pay for this work. **Proposed by Cllr S Bennett to agree to this work and seconded by Cllr D Morgan.**

8.6 Caretaker reported that on 17<sup>th</sup> April 2023 youths were seen to be throwing chippings and kicking ball at the windows to disrupt classes, and at 8.30pm, 2 youths were on the roof. They had climbed up the white door on the bin area to gain access. Similar occurrence during the meeting. Cllr A

Kavanagh suggested using anti-climb paint for the building. Clerk to check CCTV cameras. Incidents reported to SW Police.

### **9. Matters relating to Cornelly Public Hall**

Public Hall Management Committee to be held following the Community Council meeting.

### **10. Proposed Community Asset Transfer of Meadow Street Playing Fields, including consideration of Strategy to take forward community engagement in the transfer of the playing fields**

Draft structures licence has been issued to the Club. Awaiting confirmation that the Club has signed the licence. Clerk to contact Guy Smith in relation to this and to further request costs for utilities.

### **11. Enhancement of Green Area at Cornelly Community Centre**

11.1 Cllr S Parker has identified a local company that can cut and provide a circular granite stone and will forward colour options available to members. Cllr H Kavanagh has done a sample drawing for the memorial plaque. Suggested to have "In Remembrance" engraved in both English and Welsh with a drawing of a dove in the centre. Cllr H Kavanagh will send to all members a copy of the finished drawing if members are in agreement with the design. Cllr S Parker will speak with the stonemason to get an exact price for cutting the design and for fitting it to the memorial. Proposed by Cllr S Bennett and seconded by Cllr E Winstanley to make a decision when example is provided.

11.2 Cllr J Granville raised concern about the state of workmanship of the stonework. Agreed to delay payment for the memorial until the cement is washed off the stone.

11.3 Discussion about feasibility of small football pitch or small goalposts to be installed on the green area. This would need to be checked first with BCBC. Proposed by Cllr A Kavanagh and seconded by Cllr J Granville. All members in agreement.

### **12. Purchase of Memorial Bench at Cornelly Community Centre**

Cllr s Kavanagh suggested a stone built bench be made in line with current structures. **Clerk to price for galvanised bench and stone built ones.**

### **13. Highway Issues**

Cllr RM Granville requested that all members take photos of any issues and report to the Clerk for member referrals to BCBC.

### **16. Correspondence**

Following correspondence has been received:

1. **BCBC** – BCBC Corporate Plan
2. **Guy Smith (BCBC)** – Update on Meadow Street Playing Fields Structure Licence
3. **Resident** – Clearance of Litter on Stormy Down/ Sign on M4 Flyover/ Pavement at Curwen Terrace
4. **Resident** – Reports of Damaged Pavements in North Cornelly – **Clerk has forwarded this report to BCBC.**
5. **Resident** – Footbridge to Mawdlam Width Restrictors
6. **Kier** – Annual Waste Transfer note
7. **V2C** – Information regarding Christmas tree at Marlas and new homes in Cornelly – Requested that Ms Pritchard bring this to the attention of the next Marlas Residents Association meeting to establish where residents of Marlas Estate could suggest a location for a Christmas tree that the Community Council would help to fund.
8. **Simon Howell** – re: Bus shelter opposite Pyle & Kenfig Golf Club – **Proposed by Cllr S Bennett and seconded by Cllr S Parker to offer a lease** with condition that all legal fees are paid for by the Pyle & Kenfig Golf Club, and they are responsible for upkeep and the Community Council oversee any changes.
9. **One Voice Wales:**
  - Larger Councils Meeting 19th April 2023 – **Cllr S Parker gave update from this meeting with regard to communication with Town & Community Councils and also the use of the Finance & Governance Toolkit.**
  - Bridgend/Cardiff/Vale Area Committee Meeting 24th April 2023 – **Cllr S Parker will be attending.**

- Training Courses

- Written Statement of Electoral Reform

- Revision of Model Standing Orders

10. **Various emails** regarding the banner for the Cornelly Outreach Group outside the Public Hall – **separate meeting set up for Public Hall Management Committee.**

#### 11. Invoices Received:

- Nigel Talbot – Memorial Stone Artist (delay payment as per Item 11.2)
- Grounds & Graves – Ffordd yr Eglwys Cemetery
- PenPals – Stationery
- PenPals – Supplies for Public Hall
- Window Cleaner – Community Centre & Public Hall
- Kier – Removal of Waste
- Initial – Services at Community Centre

**Proposed by Cllr S Parker and seconded by Cllr D Morgan to pay above invoices.**

#### 15. Clerk's Report

**The Clerk reported as follows:**

##### Item 15 – Clerk's Update

- VAT refund has been received.
- Financial audit for 2021-22 has been returned with no issues raised.
- End of year figures have been completed ready for the internal audit.
- Relief caretaker – J Rose will be covering for N Radcliffe 24<sup>th</sup> – 28<sup>th</sup> April whilst on leave and will be painting the Clerk's office starting 9<sup>th</sup> May.
- First cut of the footpaths – **Proposed by Cllr S Bennett and seconded by Cllr E Winstanley to instruct PJ Landscapes to carry out this work.**

##### 15.1 Members Reports

- Cllr E Winstanley has been approved as Governor of Ysgol Y Ferch O'R Sger.
- Cllr H Kavanagh attended the tree planting event in Cornelly. This was a volunteer day and it will be continuing.
- Cllr S Bennett reported that the potholes in car park by Greenfield Terrace have now been filled in and the lane has been cleared of rubbish.
- Cllr J Granville reported that there is fly tipping on land by Heol Dylan/Ted Davies Close.  
**Clerk to report to V2C.**
- Cllr S Parker reported that a resident in Heol Ton continues to have problems with parking outside his house from visitors to Kenfig Nature Reserve.

#### 16. Allotments Update

- Inspection to be carried out shortly at the allotments by Cllrs S Parker and A Kavanagh.  
Date to be arranged.

#### 17. Rights of Way Update

19.1 Cllr RM Granville will, in his role as Governor of Afon Y Felin Primary School, has arranged for the children to go on walks on the local footpaths.

Cllr R M Granville left the meeting. Cllr A Kavanagh acted as Chair.

#### 18. Planning Applications:

**P/23/167/FUL**– 43 Angel Way North Cornelly, Bridgend CF33 4PB - **No comments from members.**

**P/23/85/FUL** 62 Heol Onnen, North Cornelly, Bridgend CF33 4DS – **No comments from members.**

#### 21. Date of Next meeting

The date of the next meeting is 24<sup>th</sup> May 2023 at 6.30pm.

**Meeting closed 8.55pm**

\_\_\_\_\_ Chair's Signature \_\_\_\_\_ Date