

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mr R M Granville

Clerk/Clerc: J Murphy

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**Minutes of Multi Location Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 25th January 2023 at 6.30pm**

Chair: Cllr Mr R M Granville

Members: Cllrs Mrs J Granville, Mrs H Kavanagh (remote), Mrs P Page,
Mr S Parker, Mrs S M Bennett, Mrs E Winstanley

Members of the public in attendance: None

ITEM

1. Apologies for absence

Cllrs Mr D Morgan Mr A Kavanagh

2. Questions / Observations from the Public

No members of the public in attendance.

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

No declarations made.

4. Update from Borough Councillors

4.1 Cllr E Winstanley informed that the budget consultation has now ended and is awaiting full details of the report.

4.2 Cllr R M Granville informed that there will be a letter to Town and Community Councils sent in May to ask about possible mergers. He advised that the CBC has the power to merge Town & Community Councils.

4.3 Cllr R M Granville updated on the 20mph road restrictions, stating that the 30mph would remain on main roads and the 20mph would be introduced onto roads on housing estates.

5. To approve as a correct record thereof the Minutes of Council Meeting held on 7th December 2022

Cllr S Parker proposed draft minutes be agreed. Cllr J Granville seconded this proposal.

The Chair duly agreed to sign minutes as a true and accurate record.

6. Matters arising from minutes of Council meeting held on 7th December 2022

No matters arising.

Update on issues from Clerk's report previously provided to members:

Item 7.6 Purchase of Community Noticeboard – Key has now been provided by CADDT and the Community Council is able to have full use of the noticeboard.

Item 7.7 Defibrillator at Meadow Street Playing Fields – Cllr S Parker has fixed the damage to the box. This will be monitored in case of any further damage.

ACTION

Item 8 – Consideration of Precept Request to Bridgend County Borough Council for the financial years 2023-24

Request made to Bridgend CBC on 15th December 2022.

10. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre

- a) Bi-annual service to fire alarm and emergency lights on 01.12.22 and annual service to Fire Safety Equipment was carried out on 04.01.23 by St David's Fire & Security Ltd.
Payment proposed by Cllr S Bennett and seconded by Cllr E Winstanley.
- b) Request for Fire Safety Training – quote from St David's Fire of £295 + VAT for up to 8-10 people. Luncheon Club would like members to attend training and cost to be shared.
- c) Propest continue to take forward pest control at the hall and surrounding grounds on a monthly basis. **Payment proposed by Cllr S Bennett and seconded by Cllr P Page.**
- d) Financial report sent to members on 19.01.23.

Item 11 – Matters relating to Cornelly Public Hall

- a) Bi-annual service to fire alarm and emergency lights on 04.01.23 by St David's Fire & Security Ltd. and Fire Risk Assessment has been amended with correct details. **Payment proposed by Cllr S Bennett and seconded by Cllr E Winstanley.**
- b) Quote has been received for the rendering of the external of the building.
- c) Financial report sent to members on 19.01.23.

Item 12 – Proposed Community Asset Transfer of Meadow Street Playing Fields

Meeting with Guy Smith from BCBC held on 25.01.23 for update in this matter. Recorded in Item 10.

Item 13 – Enhancement of Green Area at Community Centre (Phase 2)

Meeting with Geoff Whittington (Whittington Landscapes) held on 25.01.23 to clarify amendments and costs. Details recorded in Item 11.

7. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date.

Members discussed. **Cllr S Parker proposed acceptance of financial information and payment of all accounts. Cllr S Bennett seconded this proposal.** All members agreed.

The following accounts payable were approved:

Payee	Date	Payment	Amount
Propest - Mawdlam Allotments pest control	15th December 2022	BACS	70.00
The 8ate Building - April Newsletter Printing/Delivery	19th December 2022	BACS	390.00
Office Equipment - Microsoft	22nd December 2022	DD	7.99
Clerk's Telephone	28th December 2022	DD	21.31
Clerk's Salary (J Murphy) - DEC 22	28th December 2022	BACS	xxxx
RFO's Salary (inc Holiday Pay) - DEC 22	28th December 2022	BACS	xxxx
Pen Pals - Office Shredder	28th December 2022	BACS	59.99
Office Equipment - Zoom	30th December 2022	DD	14.39
True Potential - Pension	5th January 2023	DD	168.42
Premier Blinds - Community Centre	5th January 2023	BACS	798.00
Ground & Graves - Ffordd yr Eglwys Cemetery	5th January 2023	BACS	1649.00
PJ Landscapes - Clearance Heol Y Sheet	6th January 2023	BACS	120.00
Propest - Mawdlam Allotments pest control	6th January 2023	BACS	70.00
One Voice Wales - Training (Inv 6715)	12th January 2023	BACS	70.00
HMRC - PAYE/NIC - Month 8	12th January 2023	BACS	2894.86

8. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre

Amended lease has been received. Cllr R M Granville to sign.

9. Matters relating to Cornelly Public Hall

Members had previously been provided with financial information relating to the Public Hall, as detailed at item 6 above.

Members had been provided with quote from Services Rendered. Agreed to instruct Services Rendered to do initial work around the locality of cracks in the wall, and to meet with Services Rendered and allow them access to the previous consultant reports to discuss any further works required.

10. Proposed Community Asset Transfer of Meadow Street Playing Fields, including consideration of Strategy to take forward community engagement in the transfer of the playing fields

Cllr R M Granville explained about meeting held earlier today with Guy Smith from BCBC and current issues delaying the signing of the lease. Cllr S Bennett suggested this be deferred until the Structures Licence is signed by Cornelly FC and this item be added onto agenda for next meeting. Clerk to carry out some enquiries with other community councils who have gone through this process.

11. Enhancement of Green Area at Cornelly Community Centre

Cllr J Granville proposed and seconded by Cllr E Winstanley that Whittington Landscapes Architecture be instructed to continue with January start date for this project following on from clarification on plans and costs from previous meeting with Geoff Whittington. All members were in agreement.

12. Highway Issues

Reported that Loughor Place is in a bad condition. Cllr R M Granville to go around the area in Cornelly and take photos and report this.

13. Summer Play Scheme

Cllr R M Granville is awaiting feedback from Social Services if they would require 1 day a week at the Public Hall. Suggested that if the lease for the Playing Fields is signed by then, that area could be used for the youth provision.

14. Christmas 2023

Adrian Morgan from CADDT was unable to attend this meeting. To be carried onto next agenda.. Cllr S Parker suggested having lights on the Community Centre. Cllr J Granville said the Cornelly Songbirds will be involved in this event, but will not initiate. Agreed that Christmas event to be held on Saturday 2nd December 2023. Agreed that Council would write to Adrian Morgan and formally invite him to the February meeting, and inform him of the proposed date. Clerk to make enquiries of possible options and costings for items and entertainment at this event.

15. Correspondence

15.1 Email from resident about failed street lights in Curwen Terrace - Reported to BCBC by resident

15.2 Facebook message from resident about North Cornelly being in list of top 10 roughest areas - Members noted and from further investigation, this item was not recent and the area has much improved since.

15.3 Resident (via Cllr S Parker) – lights on Christmas tree at Kenfig Nature Reserve not coming on - Reported to BCBC who rectified

15.4 Resident – Gate at bottom of Ty Tanglwyst/Heol Y Sheet – hinges dropped and difficult to open - Reported to Highways at BCBC for repair

15.5 Cllr Jane Gebbie – request for donations for Christmas dinner for residents – Clerk replied and advised this needs to be discussed at meeting

15.6 Mayor BCBC – re nomination for Citizenship Award - Unable to accept nomination for Luncheon Club as awarded this in 2017.

15.7 Resident – Footpath at Heol Y Sheet covered in leaves - Reported to BCBC & Peter John will clear.

15.8 YES Cymru – request for donation - Emailed to Council who are unable to make any donations at this time

15.9 Pyle & Kenfig Hill Veterans Association Information and request for funding

15.10 BCBC – Election for Bridgend Local Access Forum - Vote chosen and Clerk to return to BCBC.

15.11 BCBC re: Town & Community Council Funds applications - Emailed to Council for discussion at next meeting

15.12 Dalcour Maclaren (Cornerstone) re: proposed upgrade at telecommunications base at Heol Fach Emailed to Council for comments and observations

15.13 Resident (via Cllr S Parker) re: Footpath Maudlam to Kenfig Nature Reserve – concerns that path is not wide enough Forwarded onto Andrew Mason at BCBC

15.14 Geoff Whittington – revised quote for path widening works – Discussed during meeting

15.15 Services Rendered – quote for rendering at Public Hall – Discussed during meeting

15.16 Resident – Broken street lights under M4 at Curwen Terrace - Reported to BCBC by resident

15.17 BCBC (Electoral Services) – request for electoral register – membrs noted and do not require at this stage

15.18 Resident – Footpath gate at Heol Broom – hinges broken - Reported to BCBC

15.19 Cornelly Hardware Store – Invoices received for items purchased – **Cllr S Bennett proposed payment and seconded by Cllr P Page.**

15.20 Invoice received for purchase of filters for convector heaters in Community Centre. Cllr S Bennett proposed payment and seconded by **Cllr E Winstanley.**

16 Clerk's Report

The Clerk reported as follows:

Item 16 – Clerk's Update

- a) Overgrowth at Mawdlam bus shelter has been cut back.
- b) Change of salary payment to 28th has now started.
- c) Clerk continues to have office presence 3 days a week.
- d) Request that committees are re-established within the Community Council. Agreed. Cllr S Parker to forward list to the Clerk.
- e) Request for training to do Introduction to Local Council Administration (ILCA) qualification. Cost is £120 plus VAT (total £144).
- f) Confident now to take over the financial side, and therefore no longer require previous clerk to act as RFO.

16.1 Members Reports

- a) Cllr J Granville asked if a Christmas tree could be provided for the Marlas estate. Cost and site to be looked at. Suggested Council contact V2C to suggest site and to assist with funding.
- b) Cllr S Bennett reported the tree in the corner behind the surgery/car park was a dumping ground for rubbish. To be reported to V2C.
- c) Cllr S Bennett suggested that the Community Payback scheme be utilised to see if they are maintain the garden at the Community Centre and to cut back overgrowth on paths.
- d) Cllr S Parker gave feedback on the Places for Nature consultation and expressed disappointment that the Community Council were not informed of this by BCBC.
- e) Cllr S Parker had attended an information session on Low Carbon/Hydrogen. Cllr E Winstanley reported there are plans to connect to a solar farm in South Cornelly to produce hydrogen to use as fuel for the residents there.
- f) Cllr S Parker has attended the Vale, Bridgend and Cardiff Forum and informed of the Toolkit for Local Governance.
- g) Cllr S Parker enquired if the audit reports had been returned.
- h) Cllr S Parker and Cllr A Kavanagh will clear the area behind the Public Hall to prepare for a wildflower garden or similar.
- i) Cllr R M Granville reported the hedge in Llwyn Derwen/Heol Las is very overgrown and full of rubbish. Requested Clerk write to V2C to request Caretaker visit the area to rectify this.

17. Allotments Update

Clerk reported:

- a) All allotments plots have now been allocated.
- b) Payments received in full by all allotment holders for year 2023.
- c) Warning letter sent to one plot holder to bring allotment to required standard by end of January 2023.
- d) Propest continue to take forward pest control at the site. **Payment proposed by Cllr S Bennett and seconded by Cllr E Winstanley.**

18. Rights of Way Update

Cllr P Page asked for a map of footpaths in the area. Cllr S Parker has one which will be send to the Clerk and forwarded onto members.

Farms in South Cornelly are stopping people walking through on the footpaths. Cllr R M Granville to walk the area and ensure the footpaths are opened up.

Cllr R M Granville left the meeting. Cllr E Winstanley acted as Chair.

21. Planning Applications:

P/22/808/FUL - Land south of 18 Curwen Terrace North Cornelly Bridgend CF33 4AW – concern raised on the visibility when accessing the main road (Cllr P Page)

P/22/803/FUL - 80 Heol Las North Cornelly CF33 4BD – comment about overdevelopment of small area (Cllr J Granville)

P/22/820/FUL - 52 Heol Fach North Cornelly CF33 4LN – no objections from members

Cornerstone – Pre application consultation about proposed upgrade to telecommunications base at Heol Fach, North Cornelly – no objections from members

P/23/8/FUL - 23 Mountain View North Cornelly Bridgend CF33 4EG

Clerk reminded members that there is a time constraint on sending comments for planning applications.

22. Date of Next meeting

The date of the next meeting is 22nd February 2023 at 6.30pm.

Meeting closed 9.15pm

Signed as Correct

Cllr RM Granville (Chair)