

Cornelly Community Council  
Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli  
Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Mr R M Granville**

Clerk/Clerc: J Murphy

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**DRAFT**

**Minutes of Multi Location Meeting of Cornelly Community Council  
held at Cornelly Community Centre  
on 22<sup>nd</sup> February 2023 at 6.30pm**

**Acting Chair:** Cllr A Kavanagh

**Members:** Cllrs Mrs S Bennett, Mrs P Page, Mr S Parker, Mrs E Winstanley,  
Mrs J Granville (remote), Mr D Morgan (remote)

**Invitees:** Mr A Morgan (CADDT)

**Members of the public in attendance:** None

**ITEM**

**1. Apologies for absence**

Cllrs Mr R Granville, Mrs H Kavanagh

**2. Questions / Observations from the Public**

No members of the public in attendance.

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.  
Any interests to be declared as items arise throughout the meeting**

Cllr E Winstanley declared that she is now a Governor at Afon Y Felin Primary School and that her son, Timothy, occasionally volunteers at CADDT.

**4. Christmas 2023 – to include discussion with Adrian Morgan, CADDT**

Discussion held with Mr A Morgan about a partnership working event for a Christmas event on 2<sup>nd</sup> December 2023 to be held at Cornelly Community Centre. Mr A Morgan explained that he had organised events like this previously and would be happy to work in conjunction with the Cornelly Community Council, and to take the lead in this event. He explained that previous costs of arranging this event would be approximately £4000 and requested the cost be shared between CADDT and the Cornelly Community Council. Funding to be decided once a more accurate idea of cost is gained. Cllr S Parker explained that he had received information from N Furness-Jones about the hire of alpacas for this type of event and the cost would be £150. **Proposed by Cllr S Parker and seconded by Cllr Mrs J Granville to book the alpacas for this event.** Cllr Mrs S Bennett suggested that the Silver Band be invited and monies set aside for this cost. It was reported that the Luncheon Club have expressed an interest in providing food and drinks at this event, for a nominal charge. Mr A Morgan will liaise with the Clerk about the catering and further ideas for this event and will be reported back at a future meeting. The Council thanked Mr A Morgan for attending the meeting.

Mr A Morgan left the meeting.

**5. To approve as a correct record thereof the Minutes of Council Meeting held on 25<sup>th</sup> January 2023**

**Cllr S Parker proposed draft minutes be agreed. Cllr Mrs S Bennett seconded this proposal.** The Chair duly agreed to sign minutes as a true and accurate record.

**ACTION**

## 6. Matters arising from minutes of Council meeting held on 25<sup>th</sup> January 2023

No matters arising.

Update from Clerk's report previously issued to members:

**15.3** – Reported that lights are still on tree at Kenfig Nature Reserve.

**16.1 (a)** – Awaiting confirmation from V2C about location of Christmas tree on Marlas Estate.

**16.1 (g)** – Audit reports have not yet been returned.

## 7. Update from Borough Councillors

4.1 Cllr E Winstanley informed that the last Borough Council meeting had been quiet and the result of the budgets will be discussed at meeting on 1<sup>st</sup> March 2023 and more will be known then and this will be reported back to the Council.

## 8. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date.

Members discussed. **Cllr S Parker proposed acceptance of financial information and payment of all accounts. Cllr S Bennett seconded this proposal.** All members agreed.

The following accounts payable were approved:

Payee	Date	Payment	Amount
Dwr Cymru – Allotments	19 <sup>th</sup> January 2023	190.88	BACS
Microsoft – Office Equipment	24 <sup>th</sup> January 2032	7.99	DD
Clerk's Telephone	26 <sup>th</sup> January 2023	21.31	DD
Clerk's Salary	27 <sup>th</sup> January 2023	xxxx	BACS
RFO's Salary	27 <sup>th</sup> January 2023	xxxx	BACS
SWWS - Training	30 <sup>th</sup> January 2023	60	BACS
SLCC - Training	30 <sup>th</sup> January 2023	144	BACS
Office Equipment - Zoom	30 <sup>th</sup> January 2023	14.39	DD
LGPS Pension	2 <sup>nd</sup> February 2023	1308.37	BACS
True Potential - Pension	6 <sup>th</sup> February 2023	121.21	DD
PJ Landscapes - Footpaths	13 <sup>th</sup> February 2023	400	BACS

## 9. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre

9.1 Members had previously been provided with financial information relating to the Community Centre.

9.2 Lease documents have been received with recommendation that legal advice is sought prior to signing. **Clerk to contact One Voice Wales for this.**

9.3 Fire Safety Training – On hold at present due to delay from the trainer. Discussed attendees, required for staff, to include Relief Caretake. **Proposed by Cllr S Bennett and seconded by Cllr E Winstanley** that spare places be offered to the Luncheon Club at no cost as the course is a set fee for up to 8-10 persons.

9.4 Drains needed to be unblocked on 18<sup>th</sup> February 2023. MJ Harris contracted to complete this work at cost of £217. **Proposed by Cllr S Bennett and seconded by Cllr E Winstanley to pay.**

9.5 Clerk reported that previous visit with regard to the drains, plumber advised there is a collapsed drain at the Centre that will need to be repaired in the future. Suggested the lease for the Community Centre be checked if this is covered, and if not, to request a survey to gain cost for the repair.

## 10. Matters relating to Cornelly Public Hall

10.1 Members had previously been provided with financial information relating to the Public Hall.

10.2 Site meeting had been carried out with Services Rendered, and advice received that they are able to carry out the work as initially requested, and unless further work is required once exploratory work is done, the quote of £1865 for this will remain the same. **Proposed by Cllr S Bennett and seconded by Cllr D Morgan to instruct Services Rendered to commence the rendering work.**

## **11. Proposed Community Asset Transfer of Meadow Street Playing Fields, including consideration of Strategy to take forward community engagement in the transfer of the playing fields**

The Structures licence has not yet been obtained. Clerk to write to BCBC to inform that the Cornelly Community Council are not prepared to take on the lease until the remedial work has been done and the responsibilities are clear. Site meeting to be arranged for **Tuesday 14<sup>th</sup> March** at 10am and photographs to be taken to be shared with the members who are unable to attend at this time.

## **12. Enhancement of Green Area at Cornelly Community Centre**

12.1 Reported that some criticism has been received on social media with regard to this work, however no formal complaints have come into the Council. Agreed that Clerk would continue to put updates out with regard to the progress of these works.

12.2 In the proposed lease, it states that the Council would need to obtain their own insurance, and be responsible for other works, therefore this will need to be budgeted for in the future.

## **13. Highway Issues**

Cllr E Winstanley has reported directly to BCBC about the potholes in Hall Drive and the condition of the road.

## **14. Summer Play Scheme**

There is no update on this matter, however, Cllr S Parker advised to be mindful of regular customers if the Community Centre or Public Hall was to be utilised.

## **15. Replacement of Windows at Cornelly Community Centre**

Two quotes have been received for the replacement of the windows, and prices vary greatly. Clerk to contact lower priced company to clarify details written into the quote.

## **16. Grant Applications – including Asda Spaces and Places 2023**

Asda Spaces application would not be applicable to any works previously suggested for the Public Hall, due to terms in the application. Clerk to enquire about any funding for outdoor sports or skate parks.

## **17. Development of Cornelly Surgery**

Cllr J Granville advised that she had been asked about this recently by residents. The Council were reminded that this development is the responsibility of the surgery and the project is on hold for now, but the land next to it is safeguarded for 5 years after the lease for this area is signed.

## **18. Correspondence**

**18.1 BCBC:** Insurance renewal for Community Centre – **Proposed by Cllr S Parker to renew and seconded by Cllr S Bennett.**

**18.2 Luncheon Club:** Have expressed wish to be involved in the Christmas Event to provide food at nominal cost. – **Clerk to liaise with Mr A Morgan, CADDT with regard to the food.**

**18.3 Wildlife Trust:** Suggestions/requests for volunteers for tree planting. – Members noted.

**18.4 Allotment Holder :** Broken lock on gate. Replaced by previously purchased lock. – Members previously informed and noted.

**18.5 Aneurin Bevan UHB:** Census on defibrillators in Council. – Members noted.

**18.6 Cerys Grail:** Invite to Workshops for review of Bridgend Nature Recovery Plan. – Members noted.

### **18.7 One Voice Wales:**

- Nominations for Buckingham Palace Garden Party
- Reporting Guidance for Section 6 Reports on Biodiversity
- Training Needs Survey

**18.8 CADDT – Request for grant funding for Food Bank – Agreed to continue with the support on the same terms as previously. Proposed by Cllr P Page and seconded by Cllr J Granville.**

## 19 Clerk's Report

### The Clerk reported as follows:

- a) Reminder to members about social media and communications guidance. Notes given to members and electronic copy to be emailed.
- b) Invoices received will be emailed to members on weekly basis.
- c) Quote from Grounds & Graves for 2023/24 grass cutting in Ffordd yr Egwyls cemetery.  
Year 1 (2023) £12,345 per annum  
Year 2 (2024) £12,845 per annum  
Year 3 (2025) £13,345 per annum  
Pyle Community Council have agreed to continue the partnership working and have accepted the 3 year quote if Cornelly Community Council are in agreement. **Cllr S Bennett proposed to accept the quote and seconded by Cllr P Page.**
- d) Quote from Total Ground Care Services for 2023/24 grass cutting in Cornelly for £665.50 per cut. **Proposal to accept current quote by Cllr S Bennett and seconded by Cllr S Parker.** Clerk to obtain clarification of where the grass is cut and at what frequency for future reference, as this may need to be modified in future to work with Local Places for Nature Scheme with wildflowers and grass cutting.
- e) Request to carry over 5 days' annual leave to 23/24. **Council agreed.**
- f) Relief Caretaker will be required at the Centre when current caretakers are on annual leave.

### 19.1 Members Reports

- a) Cllr S Bennett reported that the condition of Greenfield Terrace car park is bad with the potholes. **Clerk to follow this up with V2C.**
- b) Cllr S Bennett reported that where V2C have cut back trees, there is a mess with branches and rubbish. **Clerk to report to V2C.**
- c) Cllr S Parker had attended the larger council's forum and there was an input on cyber awareness. Clerk had forwarded the presentation on this to members.
- d) Cllr S Parker reported that an application has been made for a new permit for the recycling centre in Sturmi Way.
- e) Cllr E Winstanley advised that she had completed a 2 month probationary appraisal with the Clerk and it was available for members to see if requested.

### 20. Allotments Update

#### Clerk reported:

- a) Propose to continue to take forward pest control at the site. Two invoices to pay due to a change to electronic invoices. **Payment for invoices proposed by Cllr S Bennett and seconded by Cllr E Winstanley.**
- b) No reported issues at present, however, one plot is distributing vegetable peelings on the ground which may attract vermin. Cllrs S Parker and A Kavanagh to arrange visit to inspect the plots.

### 21. Rights of Way Update

Clerk to send out map of footpaths to the members.

### 22. Planning Applications:

No planning applications received.

### 22. Date of Next meeting

The date of the next meeting is 22<sup>nd</sup> March 2023 at 6.30pm.

### Meeting closed 8.30pm

Chair's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

