

Cornelly Community Council
Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli
Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mr R M Granville

Clerk/Clerc: J Murphy

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**Minutes of Multi Location Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 7th December 2022 at 6.30pm**

Chair: Cllr Mr R M Granville

Members: Cllrs Mrs J Granville, Mrs H Kavanagh, Mr D Morgan (remote),
Mr S Parker, Mrs S M Bennett

Members of the public in attendance: None

ITEM

1. Apologies for absence

Cllrs Mrs E Winstanley, Mrs P Page & Mr A Kavanagh

2. Questions / Observations from the Public

No members of the public in attendance.

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

3.1 Cllr Granville stated that this is the responsibility of each individual councillor to declare interests.

3.2 Cllr R Granville declared an interest in the Cornelly Songbirds (item 15.3)

3.2 Cllrs Mrs H Kavanagh & Mr S Parker declared an interest in Cornelly Luncheon Club (item 15.25)

4. Update from Borough Councillors

4.1 Cllr R Granville stated there will be budget cuts within BCBC with cuts to schools and Social Services' budgets. Meetings are ongoing about this.

4.2 Cllr Granville attended Town & Community Council forum. Governance Review being rolled out from May 2023, to ask Community Councils if they want to merge with neighbouring ones. Letters will be sent out by BCBC about mergers. Cllr Granville has asked to sit on this committee.

4.3 Welsh Government initiative relating to 20mph speed limit proposal for roads to start in September 2023. Cllr Bennett questioned how this would be enforced. Cllr Granville explained this would be the responsibility of the Police.

5. To approve as a correct record thereof the Minutes of Council Meeting held on 26th October 2022

Cllr H Kavanagh proposed draft minutes be agreed. Cllr S Parker Seconded this proposal. The Chair duly agreed to sign minutes as a true and accurate record.

6. Matters arising from minutes of Council meeting held on 26th October 2022

Cllr Granville proposed change that it would be the duty of councillors to read the report prior to the meeting and to raise any issues at the meeting.

Update on issues from Clerk's report previously provided to members:

ACTION

Item 7.6 Purchase of Community Council Noticeboard – CADDT have offered the Community Council the use of their notice board at Heol Fach as it is no longer used by them, and to allow the CC to display the council name upon it and display Community Council information. Clerk to write and thank them and accept the offer.

Item 7.7 Defibrillator at Meadow Street Playing Fields – Damage has been caused to the box, which the manufacturer is unable to replace. Cllr S Parker will take off and find someone to repair it. Incident has been reported to Police.

Item 7.12 Remembrance Day – Cllr R Granville laid wreath on behalf of the Community Council. Attendance at the event was low. Taking forward – Liaise with David Phillips on the way to do this event.

Item 7.13 Christmas 2022 Light Switch On – Following mix-up in communication there was no switch on of the lights and it was thought the cost for the silver band would be covered by the Community Council, however these were covered by Mark & Lisa Baker. Cllr J Granville offered an apology to the Community Council for this event not going as well as expected, and she feels the Community also deserve an apology for the mix-up with the light switch on. However, the event went well and everyone enjoyed. Cllr J Granville was asked to thank Mark & Lisa Baker on behalf of the Community Council. Cllr S Parker suggested that going forward, a tree is placed on the patio with lights powered by the Community Centre. Cllr S Parker proposed that Christmas 2023 be added to the agenda for meeting in January. Cllr R Granville asked for CADDT to be invited to the January meeting.

Item 10 – Matters Relating to Cornelly Community Centre –

- a) Revised lease has been received which Clerk will forward to all councillors for their attention.
- b) Payment for blinds – Cllr J Granville proposed acceptance to pay and seconded by Cllr Mr D Morgan.
- c) Postbox – Payment to repair. Acceptance proposed by Cllr S Parker and seconded by Cllr D Morgan.

Item 11 – Matters Relating to Cornelly Public Hall-

- a) **Wall** – If cost to fix is too high, this would need consultation with the public. DE advised that the insurance company need to be informed if there is any work is carried out to the structure.

Item 16 – Clerk’s Update

- a) Overgrowth at bus shelter in Mawdlam – Clerk to write to KCT to inform them of this and to advise overgrowth from the common should not be allowed to grow onto the bus shelter.
- b) Laptop Repair – permission granted to reimburse Mrs Parker cost of £45 for this.

7. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr D Morgan Proposed acceptance of financial information and payment of all accounts. Cllr J Granville Seconded this proposal. All members agreed.** The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Zoom - Office Equipment	31st Oct 2022	BACS	14.39
Clerk's Salary - Oct 2022	2nd November 2022	BACS	xxxxx
Whittington Landscape - Green Area at Comm Centre	2nd November 2022	BACS	5250.00
Information Commissioner's Office - Misc. Expenses	4th November 2022	DD	35.00
One Voice Wales Training	4th November 2022	BACS	105.00
True Potential - Pension	7th November 2022	DD	120.40
True Potential - Pension	7th November 2022	DD	140.74
Defibrillator Cabinet Playing Fields - Donations/Grant	8th November 2022	BACS	561.54
Viking - Stationery	8th November 2022	BACS	393.06
Total Groundcare Ltd - Grass Cutting	8th November 2022	BACS	726.00
Pyle CC - Remembrance Wreath	11th November 2022	BACS	21.00

Amazon - Comm Centre Mail Box & Litter pickers	15th November 2022	Deb	43.93
Propest Ltd - Mawdlam Allotments	19th November 2022	BACS	70.00
One Voice Wales - Recruitment Consultancy	19th November 2022	BACS	974.30
Microsoft - Office Equipment	22nd November 2022	DD	7.99
Watt Watt Ltd - Defibrillator Cabinet Playing Fields	23rd November 2022	BACS	250.00
H3G - Clerk's Telephone	28th November 2022	DD	21.96
Vale Consultancy - Public Hall Survey	28th November 2022	BACS	900.00

8. Consideration of Precept Request to Bridgend County Borough Council for the financial year 2023-24

Members discussed 2023-24 draft Budget and related precept request. Cllr S Parker proposed precept request remain at 150K. Cllr S Bennett seconded this proposal. All members were in agreement.

9. Update on Services Provided by CADDT (Cornelly and District Development Trust), including Pantry provision and 'Warm Space'

Final payment to be issued to CADDT on 28th December 2022.

10. Matters relating to Cornelly Community Centre, including consideration of draft lease for Long Term Community Asset Transfer of the Centre

Members had previously been provided with financial information relating to the community centre, as detailed at item 7 above.

Revised lease has been received which Clerk will forward to all councillors for their attention.

11. Matters relating to Cornelly Public Hall

Members had previously been provided with financial information relating to the Public Hall, as detailed at item 7 above.

Members had been provided with report on the Hall undertaken by Vale Consultancy on 1st September. A builder to be identified to undertake the recommendations.

Cllr J Granville left the meeting.

12. Proposed Community Asset Transfer of Meadow Street Playing Fields

Date in January to be arranged for site inspection of the Playing Fields and pavilion. Clerk to write to BCBC Parks to request Mr G Smith arrange meeting. Grounds Maintenance Contractor Mr Baker to be invited to the meeting.

13. Enhancement of Green Area at Cornelly Community Centre

Cllr S Parker proposed Whittington Landscapes Architecture be instructed to continue with January start date for this project. Cllr D Morgan Seconded this proposal. All members were in agreement.

14. Highway Issues

Complaints about potholes at the car park belonging to V2C in Greenfield Terrace – request to be made to V2C for repair.

15. Correspondence

15.1 Saint David's Fire – Public Hall Fire Risk Assessment & Invoice

Clerk to liaise with Cllr S Parker and arrange meeting about amendments to the report about the Public Hall.

15.2 BCBC – Information relating to Meadow Street Playing Fields Pavilion

Members noted.

15.3 Cornelly Songbirds – Request for grant toward Selection Boxes for Christmas Event

Proposed and seconded. Members agreed.

15.4 Revd D Walker – Request for grant towards Selection Boxes for Christmas Event

Bank details have not yet been provided to allow payment of grant.

15.5 BAVO – Notice of AGM

Members noted.

15.6 South Wales Police – PACT Meeting on 8th December, 4.30pm at Pyle Life Centre.

Members noted.

15.7 Resident – Failure of Street Lighting at Curwen Terrace

Members noted.

15.8 BCBC Community Governance Review 2023

As discussed at item '4' above.

15.9 Resident – Overgrowth at Pavement leading from Kenfig Cross to North Cornelly and failed street sign

Members noted.

15.10 Coychurch Crematorium – Christmas Service 15th December 7pm

Members noted.

15.11 BCBC – Warm Spaces Scoping Meeting – 28th November

Members noted

15.12 BCBC Planning Enforcement – Alleged Unauthorised Felling of Trees

Members noted.

15.13 CADDT – Update

As discussed in Item '7.6' above.

15.14 BCBC – Town & Community Forum – 21st November.

Members noted.

15.15 BCBC – Request for Precept Requirement 2023-24

Discussed in Item '8' above.

15.16 V2C – Postponement of Tree Planting Event

Members noted.

15.17 Boverton Nurseries – Invoice re Planting Bulbs

Agreement for payment proposed by Cllr S Bennett and seconded by Cllr D Morgan.

15.18 LDP – Invoice for Newsletter Printing & Delivery

Agreement for payment proposed by Cllr S Parker and seconded by Cllr D Morgan.

15.19 Welsh Government – Section 137 Expenditure Limit

Clerk explained the figures and members noted.

15.20 Welsh Government – Preparation & Publication of Statutory Financial Accounts for 2021-22

Members noted.

15.21 UAA (Universal Academy of the Arts) – Invitation to Chair to Dance Show

Members noted

15.22 BCBC – Town & Community Council Fund 2022-23

Members noted

15.23 The British Horse Society – Kenfig Nature Reserve

Members noted.

15.24 KPC – Connecting Carers Event

Members noted

15.25 BCBC – Mayor's Citizenship Award Nominations

Members discussed and would like to nominate Cornelly Luncheon Club. Proposed by Cllr S Bennett and seconded by Cllr R Granville.

15.26 HM Prison & Probation Service – Community Payback

Member discussed this and requested Clerk write to them asking what options would be available for the Community Payback work.

15.27 Information Commissioner's Office – Renewal of Certificate

Members discussed and was proposed by Cllr S Parker and seconded by Cllr S Bennett to set up a direct debit for this payment.

15.28 Correspondence relating to Tai Chi.

Members noted.

15.29 One Voice Wales

Members noted all correspondence that had been previously forwarded to them.

18 Clerk's Report

The Clerk reported as follows:

The new Clerk asked that a shredder be purchased for the office. Agreement proposed by Cllr S Bennett and seconded by Cllr S Parker.

Clerk requested a change of salary payment from 2nd to 28th of each month. Agreement proposed by Cllr S Bennett and seconded by Cllr D Morgan. Clerk to check with other staff if this is suitable, then arrange to make payment uniform.

Phone – arrangements to be made to transfer phone contract to new Clerk whilst keeping the same number. Outgoing and new Clerk to liaise and source options.

New Clerk will be in attendance at the office in Cornelly Community Centre every Monday, Tuesday and Thursday 9am – 2pm. Will be contactable by mobile phone or email outside of these hours.

16.1 Members Reports

Cllr H Kavanagh attended a Biodiversity conference. Requested that an Environment Committee be set up in due course. As there are Swifts in Cornelly, it was suggested that bird boxes be made for them.

Meetings 2023 – Date for April 2023 meeting to be re-arranged due to Clerk being on Annual Leave.

17. Allotments Update

Reports of rubbish being dumped at the allotments. Cllr S Parker to inspect and report at next meeting.

20. Rights of Way Update

No updates on this matter.

21. Planning Applications:

No planning applications received this month.

22. Date of Next meeting

The date of the next meeting is 25th January 2023 at 6.30pm.

Meeting closed 9.10pm

Signed as Correct

Cllr RM Granville (Chair)