

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mr R M Granville

Clerk/Clerc: D Evans

Ffôn / Tel: 07882 044798

e-bost / e-mail: Cornellyclerk@gmail.com

gwefan / website: www.cornellycommunitycouncil.co.uk

DRAFT

**Minutes of Multi Location Meeting of Cornelly Community Council
held at Cornelly Community Centre
on 27th July 2022 at 6.30pm**

Chair: Cllr Mr R M Granville

Members: Mrs S M Bennett, Mrs J Granville, Mr A Kavanagh, Mrs H Kavanagh (remote),
Ms P Page, Mr S Parker & Mrs E Winstanley (remote)

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence

Cllr Mr D Morgan

Members of the public in attendance: Cllr Mr J H Tildesley (part)

2. Questions / Observations from the Public (10 mins)

There were no questions / observations from the public.

3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.

Any interests to be declared as items arise throughout the meeting

Cllr Granville declared an interest in all matters relating to Rights of Way and Planning.

Cllr E Winstanley declared an interest in all matters relating to planning.

4. Update from South Wales Police

PCSOs J Robey and K Evans provided an update as follows:

- There have been no anti-social behaviour calls to Meadow Street Playing Fields over the last few weeks.
- Youth on roof at the community centre had to be helped down

Cllr J Granville said she was aware there had been issues with tyres being slashed at Plas Morlais and youth annoyance at Meadow Street Playing Fields. The PCSOs were not aware of these issues as there had been no reported incidents. The need for incidents to be reported was discussed. Reporting cards were passed to members.

The PCSOs provided information on reported crimes. Cllr R Granville requested monthly crime statistics be provided by the PCSOs for community council meetings. PCSO Robey will forward this request to her superiors.

Issues with scramblers at Kenfig were discussed.

Speeding traffic throughout the village was discussed. PCSO Robey said Cornelly is still a priority area for the 'Go Safe' campaign.

Issues with nudists at Sker Beach were discussed.

The PCSOs reported that the weekly 'pop in' sessions at the community centre had not been as successful as hoped, the session times are therefore being reduced from two hours to one. Wider advertising of the sessions will be taken forward.

The Chair thanked the PCSOs for attending the meeting.

ACTION

5. Update from Borough Councillors

Cllr Granville reported that he has spoken to BCBC regarding the provision of a 'Zig Zag' path leading from Broadlands onto Fairways. BCBC have said if the community council agree to work in partnership to fund this path the project can be taken forward. Cllr J Granville proposed the community council agree to work in partnership with BCBC on this project and write to BCBC accordingly. Cllr S Bennett seconded this proposal. All members were in agreement.

Cllr Granville reported that BCBC have revisited plans to build 200 houses in Cornelly and these plans will not now proceed. Cllr J Granville asked that Cllr R Granville be thanked for getting this decision changed.

The Chair offered condolences to Cllr Bennett on behalf of the community council, on the recent loss of her mother.

Cllr E Winstanley reported that the next Town & Community Council meeting is scheduled for 1st August.

6.To approve as a correct record thereof the Minutes of Council Meeting held on 22nd June 2022

Cllr S Parker proposed draft minutes be agreed. Cllr J Granville Seconded this proposal. The Chair duly agreed to signature of minutes as a true and accurate record.

7. Matters arising from minutes of Council meeting held on 22nd June 2022

Clerk's report previously provided to members contained the following update:

7.1 Item 5 Provision of Rehabilitation/Mental Health Services – Cllr Granville updated members on this issue. Availability at the Public Hall was discussed.

7.2 Item 7.1 Complaint regarding purchase of Platinum Jubilee Mugs for Primary School Children in Cornelly – The Clerk confirmed that response had been forwarded to the two complainants.

7.3 Item 7.2 Evaluation by One Voice Wales role of Clerk/RFO to Cornelly Community Council – Agenda item 10.

7.4 Item 7.3 Tree Planting Projects – The Clerk reported identification of projects is being taken forward.

7.5 Item 7.4 Proposals to organise meeting between V2C, the community council and representatives of V2C residents in Cornelly – Cllr Granville reported that he is liaising with V2C to ensure they are effectively monitoring properties in the area as there have been reports of vermin in certain streets. Effective ways to address issues with vermin were discussed. It was agreed education is the most effective way forward.

7.6 Item 7.5 Bumblebee Conservation Trust – 'Natur am Byth' project – Cllr Parker reported to members on this project, including a scheduled event at Kenfig. Cllr Granville asked that the representative of the Trust, Mr L Harris, be invited to attend a future community council meeting.

7.7 Item 7.6 Purchase of Community Council Noticeboard – The Clerk is taking this matter forward.

7.8 Item 7.7 Purchase of Defibrillator for Meadow Street Playing Fields – It was agreed a Finance meeting should be scheduled for 4th August, to discuss purchase of defibrillator and other financial matters. A HR meeting will also be scheduled for 4th August.

7.9 Item 7.10 Grant funding Universal Academy of the Arts (UAA) – The Chair reported that he had attended at UAA's studio for photographs with the competitors from the World Championship in Spain.

7.10 Item 7.11 Render at Community Centre Patio – The issue is ongoing.

7.11 Item 7.13 Proposal to provide 'zig zag' path leading from Broadlands and Fairways – As reported at item 5 above.

7.12 Item 7.15 Cessation of 63B Bus through Kenfig – The Chair reported that the Welsh Assembly are passing powers to Borough Councils to oversee bus companies and the provision of bus transport within their boroughs. He said he will be advocating for the return of the 63B bus route. Cllr Parker reported that Jamie Wallis MP has agreed to a meeting regarding the 63B bus service. Cllr Parker also reported that he has written to First Cymru Bus Company regarding this matter.

7.13 Item 7.16 Provision of School Transport – Cllr J Granville reported no further information on this matter.

7.14 Item 10 Purchase of parasols for patio at the community centre – It was agreed purchase of parasols should be deferred until the 2023-24 financial year.

7.15 Item 14 Installation of Equipment to facilitate multi-location meetings – Video equipment has been installed by Drake AV Video Ltd., and training in use of the equipment took place on 19th July. Cllr Parker proposed payment of three invoices received from Drake AV Video Ltd. Cllr Bennet seconded this proposal. All members were in agreement. The Clerk requested permission to accept the Service Level Agreement related to the equipment, as previously passed to members. Cllr Parker proposed acceptance of the Agreement. Cllr Bennett seconded this proposal. All members were in agreement.

8. Ratification of Recommendations arising from Extraordinary meeting held on 11th July 2022, to consider proposals for Summer Playschemes

Cllr S Parker noted that the minutes gave details of a member of the public being in attendance. This is incorrect, there was no member of the public in attendance. Cllr J Granville proposed acceptance of the minutes, with the amendment noted by Cllr Parker, and ratification of the recommendations arising from the meeting. Cllr A Kavanagh seconded this proposal. All members were in agreement.

Cllr J Granville reported that the ‘sign up’ for the playscheme started today and the official start of the scheme is on Tuesday 2nd August. Cllr R Granville asked that ‘sign up’ numbers be passed to the community council. Members discussed the need to ensure holiday playschemes/youth provision for 2023 are held within Cornelly, as they were prior to COVID. Cllr J Granville will report back to the community council on the success of the scheme. Cllr Parker reported on a recent training session he attended on Public Consultation. Members discussed the importance of consulting with residents regarding proposed projects.

9. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr S Parker Proposed acceptance of financial information and payment of all accounts. Cllr S Bennet Seconded this proposal. All members agreed.**

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
SLCC Membership	20 th June 2022	BACS	294.00
Google Storage – Annual Charge	22 nd June 2022	Deb	15.99
Microsoft	23 rd June 2022	DD	7.99
Grounds & Graves – Ffordd yr Eglwys Cemetery	23 rd June 2022	BACS	1,649.00
Sentinel – Internal Audit	23 rd June 2022	BACS	336.00
P J Landscapes – Rights of Way	23 rd June 2022	BACS	80.00
Boverton Nurseries – Hanging Baskets	23 rd June 2022	BACS	3,682.80
Total Groundcare – Grass Cutting	23 rd June 2022	BACS	726.00
Watt Watt Ltd – Light Filter at Comm Centre	23 rd June 2022	BACS	150.00
Watt Watt Ltd – Light Sensor at Comm Centre	23 rd June 2022	BACS	120.00
Springvale Weatherproofing – Comm Centre	23 rd June 2022	BACS	82.33
Drake AV Video Ltd – Video Equipment at Mtg Room	23 rd June 2022	BACS	1,264.70
HMRC - PAYE/NIC	24 th June 2022	BACS	868.14
Clerk’s Telephone	27 th June 2022	DD	21.31
BCBC – Christmas Lighting 2021	27 th June 2022	BACS	8,134.09
Zurich - Insurance	27 th June 2022	BACS	2,733.95
Universal Academy of Arts - Grant	30 th June 2022	BACS	1,000.00
Zoom	30 th June 2022	DD	14.39
Clerk’s Salary – June 2022	4 th July 2022	BACS	xxxxx
P J Landscapes – Hanging Baskets	4 th July 2022	BACS	1,200.00
P J Landscapes – Open Spaces	4 th July 2022	BACS	80.00
CADDT – Pantry Grant	4 th July 2022	BACS	125.00
HMRC - PAYE/NIC	12 th July 2022	BACS	703.47
HMRC - PAYE/NIC	12 th July 2022	BACS	212.13
Propest Ltd – Maudlam Allotments	12 th July 2022	BACS	70.00
P J Landscapes – Footpath Maintenance	12 th July 2022	BACS	1,600.00
NBB Recycled Furniture – Bin at Community Centre	14 th July 2022	BACS	468.00
Drake AV Video Ltd – Video Equipment at Mtg Room	15 th July 2022	BACS	2,529.41

Drake AV Video Ltd – Video Equipment at Mtg Room	20 th July 2022	BACS	1,264.70
--	----------------------------	------	----------

Estimated Accounts Payable July 2022

- a) HMRC Tax & NI - £870
- b) Pension (May) - £84
- c) Clerk's Telephone - £21.00

10. Completion of Review of Clerk/RFO role, undertaken by One Voice Wales on behalf of the Community Council, including payment of invoice

Members had previously been provided with review of Clerk/RFO role. Members agreed the review had been very beneficial as a way of understanding the role and the duties involved in the role. Cllr S Parker proposed acceptance of the review and payment of the related invoice from One Voice Wales. Cllr S Bennett seconded this proposal. All members were in agreement.

11. Resignation of Clerk/RFO. Proposals to take forward recruitment of Clerk/RFO vacancy

This matter will be discussed at HR meeting scheduled for 4th August.

12. Review of Terms of Reference and make up of Committees and Working Groups

It was agreed the meeting schedule previously drawn up will be suspended for the immediate future with committee meetings being called as and when required. The schedule will be revised when the new Clerk takes over. The list of committee members was reviewed, amended and agreed.

13. Matters relating to Cornelly Public Hall

The Clerk updated members on progress of finding a specialist company to take forward ground monitoring at the Hall. CB3 have not responded to any requests for further visits, it is therefore necessary to identify another company to take forward future monitoring. Cllr R Granville proposed that consideration be given in the future to providing a new Hall on the grounds of the old Hall. The Finance Committee should look at budgeting future funds and identifying grant funding for this project.

Overgrowth of weeds at the car park of the Hall was discussed. Members discussed removal of weeds in the car park. Cllr A Kavanagh was not in agreement with the large area of weeds in the corner of the car park being removed. Members discussed. It was agreed P J Landscapes should be asked to clear overgrowth at the car park, but the large area in the corner should be left until the weeds die back, after which Cllrs A Kavanagh and S Parker will visit the area to identify how the ground could be used in the future.

Cllr S Parker proposed payment of Propest invoice. Cllr J Granville seconded this proposal. All members were in agreement.

14. Proposed Community Asset Transfer of Meadow Street Playing Fields

Members discussed schedule for proposed CAT received from BCBC and request for a clear commitment to progress the CAT of the whole site, including the pavilion, along with a target date from the perspective of the community council. Cllr Bennet proposed the Clerk forward confirmation to BCBC that the community council are committed to progressing the CAT of the whole site, including the pavilion, with an achievable target date of 01.10.22, with the caveat that all necessary remedial work to ensure the fields are the pavilion are fit for purpose, is completed by BCBC, prior to that date. Cllr J Granville seconded this proposal. All members were in agreement.

The Clerk confirmed that BCBC's Community Asset Transfer Officer has agreed to meet with members at the playing fields pavilion at 10am on Thursday 11th August.

15. Enhancement of Green Area at Cornelly Community Centre (Phase 2)

Members discussed report received from Whittington Landscape Architecture (previously forwarded to them). The Clerk was asked to invite Mr Whittington to the Finance meeting scheduled for 4th August.

16. Remembrance Day Memorial

This matter to be considered alongside proposals to enhance the green area at the community centre at item 15.

17. Christmas 2022 – Consideration of Festive Event

Members discussed the following:

- Quote from Plantscape for solar powered hanging Christmas trees. Cllr J Granville proposed hanging Christmas trees are not provided for the 2022 festive season. Cllr P Page seconded this proposal. All members were in agreement.
- Cllr J Granville provided members with an overview of proposed festive event to be provided by Cornelly Songbirds on 2nd December. Cllr Bennett said the previous council had agreed to work in partnership with CADDT to take forward a festive event for 2022 and asked whether Cllr J Granville should declare an interest in matters relating to Cornelly Songbirds as she is a member of the choir. Members discussed. Cllr Bennett proposed two separate events be held; one organised by Cornelly Songbirds on Friday 2nd December and the second organised jointly between CADDT and the community council, as previously agreed, on Saturday 3rd December. Cllr S Parker seconded this proposal. All members were in agreement.

18. Highway Issues

Speeding issues were discussed as at item 4, including Amazon lorries travelling through the village.

19. Correspondence

19.1 Grounds & Graves – Damage to pot at headstone, Ffordd yr Eglwys Cemetery

Members had previously been provided with this correspondence. Grounds & Graves will replace the damaged pot.

19.2 Sands of Life Project and Monitoring Officer South, Natural Resources Wales (NRW) – Acknowledgement of Response to consultation relating to proposal to erect fence at KNNR

Members had previously been provided with this correspondence.

19.3 Maesteg Town Council – Information relating to Unadopted Lanes

Members had previously been provided with this correspondence.

19.4 Resident of Cornelly – Cornelly School Uniform Exchange

Members had previously been provided with this correspondence. Availability of the Public Hall was discussed. The Hall to be offered for the Uniform Exchange on either a Tuesday or Friday, the community council will grant funding to pay for this session.

19.5 BAVO – Funding, Fundraising & Info Share Session – 1 August 5.30pm to 6.30pm

Members had previously been provided with this correspondence.

19.6 North Cornelly Community Playgroup – Invitation to Chair to Graduation Event

The Chair attended this event.

19.7 Resident of Cornelly – various, including restricted Width of pavement at B4283 Porthcawl Road, ways to contact BCBC & Amazon Trucks travelling through Cornelly

Members had previously been provided with this correspondence. The Chair said there is a Welsh Assembly funded project being taken forward that that will incorporate addressing the issues at the B4283.

19.8 Resident of Cornelly – Request for donation toward work at Wales Aid for Ukraine (WAFU)

Members had previously been provided with this correspondence. The Clerk informed members that unfortunately grant funding of this nature does not fall into the remit of community councils.

Cllr Bennett proposed Standing Orders be moved.

19.9 Pyle RFC – Request for grant funding

Members had previously been provided with this correspondence. It was agreed this request should be discussed at the Finance meeting scheduled for 4th August.

19.10 Cornelly United – Request for grant funding

Members had previously been provided with this correspondence. It was agreed this request should be discussed at the Finance meeting scheduled for 4th August.

19.11 The Parish of Pyle & Kenfig Hill, Margam Ministry Area – Request for grant funding toward Family Breakfast and Community Pantry

Members had previously been provided with this correspondence. It was agreed this request should be discussed at the Finance meeting scheduled for 4th August.

19.12 One Voice Wales

Correspondence had been previously passed to members. One Voice Wales training schedule was included in this correspondence. The Clerk spoke about the importance of training and asked that all members peruse the schedule and advise her of any they wish to attend.

Cllr Parker has attended the majority of available training sessions and he reported on the value of the information gained from them. The Chair proposed that all members attend Code of Conduct training.

20.1 Clerk's Report

The Clerk reported as follows:

- Cornelly Luncheon Club have requested permission to purchase new oven and hob for the kitchen at the community centre. Installation costs, including new fuse box, are awaited. Permission is sought to take forward installation of oven, hob, and fuse box. Cllr S Bennett proposed permission be granted. Cllr J Granville seconded this proposal. All members were in agreement.
- Smith of Derby have undertaken annual service visit to Maudlam Church Clock. Invoice received. Permission to pay requested. Cllr S Bennet proposed payment of invoice. Cllr S Parker seconded this proposal. All members were in agreement.
- Total Groundcare Ltd continue to take forward grass cutting on behalf of the community council. Permission to pay invoice requested. Cllr S Bennett proposed payment of invoice. Cllr S Parker seconded this proposal. All members were in agreement.
- Grounds and Graves continue to take forward ground maintenance at Ffordd yr Eglwys cemetery. Permission to pay invoice sought. Cllr S Bennett proposed payment of invoice. Cllr S Parker seconded this proposal. All members were in agreement.
- South Wales Web Solutions (SWWS) have presented invoice re Annual Hosting & Support of community council website. Permission to pay requested. Cllr S Parker proposed payment of invoice. Cllr S Bennett seconded this proposal. All members were in agreement.

20.2 Members Reports

- Cllr E Winstanley asked that consideration be given to changes to the procedure for authorisation of invoice payment; the proposal being that the Chair and Vice Chair approve payments on a weekly basis and members receive a weekly schedule of payments for information, rather than the current process where all members are required to approve payment. Members discussed. Cllr Parker asked that revision of payment of invoice process be deferred until appointment of the new Clerk.
- Cllr A Kavanagh said he is aware some members have spoken about the possibility of the community council opening a Food Bank in Cornelly. He said it must be ensured that all members are fully aware of the duties that would be involved. He asked that all members research the Trussell Trust information relating to Food Banks. Cllr J Granville proposed members visit the Food Pantry at Brackla Community Centre. Cllr A Kavanagh seconded this proposal. Cllr S Parker spoke about his past involvement with the Food Bank at Village Farm Industrial Estate.

21. Allotments Update

The Clerk reported:

- a) One plot to be allocated from the waiting list.
- b) Plot holders at 11A & 11B were written to with the recommendations arising from the Inspection carried out by members of the Allotments Committee, in relation to difficulties with boundaries. There have been no further complaints.
- c) Dwr Cymru Welsh Water bill received for the period Jan to July 2022 - £182.29. Bill for the same period last year was £195.43. Permission to pay requested. Cllr S Bennett proposed payment of invoice. Cllr R Granville seconded proposal. All members were in agreement.
- d) Propest continue to take forward pest control at the site. Permission to pay Propest Ltd invoice requested. Cllr S Bennett proposed payment of invoice. Cllr S Parker seconded proposal. All members were in agreement.

22. Rights of Way Update

- a) The Clerk reported no issues relating to Rights of Way.

Cllr Granville left the meeting

23. Planning Applications:

- **Application No. P/22/384/FUL** – Garage built on land at rear of property – Garage compound rear of 68 Greenacres, South Cornelly CF33 4SF – **(previously passed to members by email)**
Members discussed this application. There were no comments/observations.
- **Application No. P/22/433/RLX** – Single storey front extension – porch and canopies – 3 Heol Dylan, North Cornelly CF33 4LE – **(previously passed to members by email)**
Members discussed this application. There were no comments/observations.
- **Application No. P/22/450/FUL** – Retention of Garage – 4 Heol Llan, North Cornelly CF33 4DR – **(previously passed to members by email)**
Members discussed this application. There were no comments/observations.
- **Application No. P/22/391/FUL** – Front Garden Development: Erect a supporting wall and boundary railings; create parking area; lower kerb to allow access for parking area – Cornelly Primary School, Greenfield Terrace, North Cornelly CF33 4LW – **(previously passed to members by email)**
Members discussed this application. There were no comments/observations.

24. Date of Next meeting

The date of the next meeting is 28th September 2022 at 6.30pm.

Meeting closed 9.20pm

Chair's Signature