

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mr R M Granville

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Meeting of Cornelly Community Council
held remotely on 25th May 2022 at 6.30pm**

Chair: Cllr Mr R M Granville

Members: Cllrs Mrs S M Bennett, Mrs J Granville, Mr A Kavanagh, Mrs H Kavanagh, Ms P Page,
Mr S Parker, Mr D Morgan & Mrs E Winstanley

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence

None.

Members of the public in attendance: Ms E Barwick

2. Questions / Observations from the Public (10 mins)

There were no questions / observations from the public.

3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.

Any interests to be declared as items arise throughout the meeting

Cllr Granville declared an interest in all matters relating to Rights of Way and Planning.

Cllrs Morgan & Parker declared interest in 'Correspondence' item 1 – Grant request from Marlas Green Space.

Cllr Bennett declared an interest in Planning Application P/22/314/FUL 105 Heol Las, the property is a neighbouring property to her own.

4. Update from Borough Councillors

Cllr Granville reported BCBC's new administration is undertaking relevant training prior to taking forward council business.

5. To approve as a correct record thereof the Minutes of Council Meeting held on 27th April 2022

Cllr Morgan proposed draft minutes be agreed. Cllr Bennett Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

6. Matters arising from minutes of Council meeting held on 27th April 2022

Clerk's report previously provided to members contained the following update:

6.1 Item 6.1 Dropped kerbs. The Clerk reported no further information on this item.

6.2 Item 6.2 Car Parking at Community Centre – The Clerk reported no recent issues on this item.

6.3 Item 6.4 Purchase of Platinum Jubilee Mugs for Primary School Children in Cornelly –

The Clerk reported that mugs had been delivered to Corneli, Afon y Felin and Ysgol y Ferch o'r Sger Primary Schools.

6.4 Item 6.6 Evaluation by One Voice Wales of role of Clerk/RFO to Cornelly Community Council – The Clerk reported role evaluation is being taken forward.

ACTION

6.5 Item 6.9 Tree Planting Projects – Members agreed this item should be taken forward at the Environmental Committee meeting scheduled for 1st June.

6.6 Item 11.1 Friends of Ffynnon Wen – The Clerk reported thanks had been received from this groups for the grant provided.

6.7 Item 11.2 Proposals to organise meeting between V2C, the community council and representatives of V2C residents in Cornelly – The Clerk was asked to liaise with V2C and residents to set up a meeting.

6.8 Item 11.5 Bumblebee Conservation Trust – ‘Natur am Byth’ project – Members discussed this request to work with the Conservation Trust to host an event. It was agreed any event relating to Bumblebee Conservation would be best planned with Kenfig Corporation Trust as the endangered Bees mentioned in the correspondence are present at Kenfig. The Clerk was asked to respond to the request stating that the community council would support such an event, but it would be more fitting for Kenfig Nature Reserve to be involved in the planning of it.

6.9 Item 11.9 Resident of South Cornelly – Request for funds for tree planting
Cllr Granville declared an interest in this matter as he is a member of Bridgend County Borough Council

This item had been deferred from the April meeting. Members discussed the request and advice received from BCBCs Highways Network Manager relating to tree planting on verges and the rules and regulations involved. The Clerk was asked to make enquiries with the community council’s insurers regarding any rise in premium that would result should the community council take forward tree planting on verges. The Clerk was asked to explore funding that is available from the Woodland Trust for tree planting projects.

6.10 Item 11.10 Request to include community council as partnership worker in application by CADDT for CFAP grant – The clerk reported that confirmation of partnership work has been provided to the Welsh Government’s Community Facilities Programme.

6.11 Item 11.11 NRW letter to consultees, Common Land Application Notice re installation of fencing at KNNR – Members discussed this matter. The Clerk was asked to reiterate the comments previously made regarding this consultation and add that the community council are concerned that it appears correct procedures have not been followed in this process.

7. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr D Morgan Proposed acceptance of financial information and payment of all accounts. Cllr J Granville Seconded this proposal. All members agreed.**

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Propest Ltd – Mawdlam Allotments	19 th April 2022	BACS	70
P J Landscapes – Open Space, South Cornelly	19 th April 2022	BACS	350
Google Storage	19 th April 2022	DD	1.59
McAfee PC protection	21 st April 2022	BACS	44.99
Total Groundcare - Grasscutting	22 nd April 2022	BACS	726
One Voice Wales – Annual Membership	22 nd April 2022	BACs	1,179
Microsoft	22 nd April 2022	DD	7.99
KPC Youth Provision - Grant	25 th April 2022	BACS	4,322
Amazon – Refuse Bags Comm Centre	25 th April 2022	Deb	24.33
Clerk’s Telephone	26 th April 2022	DD	21.31
Friends of Ffynnon Wen Jubilee Party Grant	28 th April 2022	BACS	104.30
Cornelly Horticultural Show	28 th April 2022	BACS	250.00
Cornelly Luncheon Club – Jubilee Tea Grant	28 th April 2022	BACS	120
Cornelly Community Jubilee Party Grant	28 th April 2022	BACS	120
Cornelly Luncheon Club – Jubilee Grant	28 th April 2022	BACS	250
SWWS – Website Domain Hosting	28 th April 2022	BACS	48.00
CADDT – Monthly Pantry Grant	28 th April 2022	BACS	125.00
UK Office Direct - Stationery	29 th April 2022	BACS	49.13
Zoom	3 rd May 2022	DD	14.39
Clerk’s Salary – April 2022	3 rd May 2022	BACS	xxxxx
Nolan Recycling – Mawdlam Allotments Skip	4 th May 2022	BACS	260.00

Nolan Recycling – Mawdlam Allotments Skip	4 th May 2022	BACS	260.00
Grounds & Graves – Ffordd yr Eglwys Cemetery	16 th May 2022	DD	1,649.00
Google Storage	18 th May 2022	DD	1.59

Estimated Accounts Payable May 2022

- a) HMRC Tax & NI - £650
- b) Pension (May) - £84
- c) Clerk's Telephone - £21.00

8. Matters relating to Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre. Members had been provided with the following information detailed in the Clerk's Report:

- a) The Luncheon Club continue to investigate matters relating to recycling.
- b) Delivery of bin for the patio area is scheduled for Thursday 27th May.
- c) 'Cuppa with a Copper' continues on Thursday mornings, 10am to midday.
- d) Request received from hirer to place advertising sign at the Public Hall (previously passed to members). It was agreed it would not be appropriate to allow hirers of the community centre or the public hall to site permanent advertising signs at either venue.
- e) Raised slab at the Fire door entrance to the main hall identified as a trip hazard. Repair to the slabs has been carried out. Quotes to be sought from builders to remove the slabs and replace with concrete.
- f) Monthly pest control monitoring at the centre continues. Cllr D Morgan proposed payment of Propest Ltd., invoice for this service. Cllr E Winstanley seconded this proposal. All members were in agreement.

9. Matters relating to Cornelly Public Hall

Monthly pest control monitoring at the Hall and the grounds immediately around the building are ongoing. No problems have been reported.

10. Consideration of quotes for equipment to facilitate multi-location meetings

The Clerk reported that Integer had attended at the centre meeting room and declined to quote for the equipment as ancillary work would also be required, including installation of extra electrical sockets and this work would not be within their remit. Members discussed. The Clerk was instructed to pursue other options for the equipment in readiness for discussion at the June meeting.

11. Consideration of Purchase of Community Council Noticeboard

Members had been provided with quote for noticeboard to be sited outside the community centre. Cllr Bennett proposed acceptance of the quote. Cllr Morgan seconded this proposal. All members were in agreement.

12. Proposed Community Asset Transfer of Meadow Street Playing Fields

Members discussed issues with youth annoyance at the playing fields. The Clerk reported no further progress on the asset transfer. The Clerk was asked to make enquiries with BCBC to establish when the 'Licence to Occupy' is likely to be received.

13. Consideration of Funding of Defibrillator for Meadow Street Playing Fields

The Clerk to obtain quote from Calon Hearts.

14. Enhancement of Green Area at Cornelly Community Centre (Phase 2)

The Clerk reported that Whittington Landscape Architecture has confirmed the tender process for this work has commenced.

15. Remembrance Day Memorial

The Clerk reported no further information on this item.

16. Christmas 2022 – Consideration of Festive Event

The Chair asked that this item be deferred to the June meeting, by which time members would have considered ideas for working with CADDT to provide a festive event.

17. Highway Issues

The Chair confirmed that BCBC are taking forward resurfacing work at Fairways and Nant. Members discussed other areas in need of resurfacing. The Chair will raise these issues with BCBC. Members discussed ongoing issues with speeding at Heol Fach and other areas within the village. The Chair stated that it is hoped the Welsh Government's introduction of 20mph zones will help address the ongoing speeding problems. Members also discussed issues with inappropriate parking throughout the area, including at Cornelly Primary School. The Clerk was asked to invite the local police to the June meeting. Members discussed the merits of the local PACT meetings and asked that a request be made to the police to reintroduce this forum. Members discussed the dangers of obscured junctions in the area. These issues will be discussed at the Highways Committee meeting. Cllr Granville will also raise the issues with BCBC Highways department.

18. Correspondence

18.1 Marlas Greenspace – Request for Grant Funding

Ms Barwick presented an overview of the Green Space project and the aims of the group. Details were also provided of the support V2C provide for the group and the success it had with residents. The request for a grant to purchase more tools will allow the group to go forward with even more ventures, including a tool borrowing library, which would contribute to the goals of reduce, reuse and recycle. Security of the tools was discussed. Ms Barwick stated that it is hoped funding will be acquired to install CCTV at the compound. Members discussed other groups, such as 'Men's Shed' that could work with the project. Ms Barwick left the meeting while members considered the request. Cllr Bennett proposed the amount detailed within the request be granted. Cllr Winstanley seconded this proposal. All members were in agreement. Ms Barwick returned to the meeting and the Chair informed her of the grant awarded. Ms Barwick thanked members and invited them along to see the work the project is undertaking.

18.2 Universal Academy of the Arts – Request for Grant Funding

Members discussed this request. Cllr J Granville proposed £1,000 be granted toward the World Championship Dance trip detailed within the request. Cllr Parker seconded this proposal. All members were in agreement.

18.3 Resident of South Cornelly / BCBC Highways Network Manager – Funds for tree planting at South Cornelly

This matter was discussed at item 6.9 above.

18.4 NRW – Common Land Consent Notice regarding installation of fencing at Kenfig NNR

This matter was discussed at item 6.11 above.

18.5 Whittington Landscape Architecture – Proposal to paint render at Community Centre Patio

The Clerk gave details of this correspondence previously passed to members. Members were concerned that any paint would need ongoing maintenance whereas render would be maintenance free. The Clerk to express this concern and take the matter forward with Whittington Landscape Architects.

18.6 Resident of Cornelly – Issues at Footpath through Cornelly Quarry

The Clerk gave details of this correspondence and reported that the issues had been resolved.

18.7 Bumblebee Conservation Trust – 'Natur am Byth' project

This matter was discussed at item 6.9 above.

18.8 Hedgehogs R Us – Highway Project

The Clerk gave details of this correspondence, previously passed to members. Members noted.

18.9 Pyle RFC – Request for update on Community Asset Transfer of Meadow Street Playing Fields

The Clerk gave details of this correspondence. The Clerk to respond letting the Club know that 'Licence to Use' is awaited from BCBC.

18.10 Kenfig Hill & District Male Voice Choir – Concert Invitation to Chair

The Chair asked that the Clerk confirm attendance on his behalf.

18.11 One Voice Wales - various

Correspondence had been previously passed to members. Members noted.

The Clerk asked that all members consider the training sessions offered by One Voice Wales. The Chair to make request to BCBC that Code of Conduct training be taken forward for new members, as has happened in previous years after elections.

19. Footpaths & Allotments

The Chair asked that the agenda be altered to allow Planning and Rights of Way to become the last items for discussion.

Footpaths: The Clerk reported there had been no issues with footpaths.

Allotments:

- a) The Clerk reported no issues at the allotments. However, there are now three vacant plots which will be allocated from the waiting list.
- b) Cllr Parker requested an allotment inspection be carried out by the Allotment Committee prior to the Allotment Committee meeting scheduled for 8th June. The members of the Allotments Committee will liaise to find a suitable date/time.
- c) Pest Control - Propest continue to make monthly visits to the Allotment site. **Cllr Morgan proposed payment of invoice. Cllr Bennett seconded this proposal. All members were in agreement.**

20.1 Clerk's Report

- The Clerk requested permission to pay Total Groundcare invoice for grass cutting. Cllr Morgan proposed payment of invoice. Cllr Parker seconded this proposal. All members were in agreement.
- The Clerk requested permission to pay Grounds & Graves invoice for grounds maintenance at Ffordd yr Eglwys cemetery. Cllr Morgan proposed payment of invoice. Cllr Parker seconded this proposal. All members were in agreement.

20.2 Members Reports

- Cllr H Kavanagh asked that the Clerk make enquiries regarding provision of a 'zig zag' path leading from Broadlands onto Fairways as the steps in the area are not suitable for disabled people or people with prams/pushchairs.
- Cllr Parker reported on concerns passed to him by a resident of Heol Ton regarding heavy vehicles travelling along the highway to service farms in the area, causing damage to the highway surface and leaving mess behind. In previous years the vehicles have been followed by road sweeping vehicles, but this has not happened this year. The Clerk was asked to contact BCBC regarding this issue.
- Cllr Parker reported on complaints passed to him about the cessation of the 63B bus service through Kenfig some years ago. A petition had been put together at that time, but it had been left at the Prince of Wales Public House and not delivered to the correct agency. Cllr Parker asked for permission to take this forward on behalf of the community council. Cllr Morgan proposed Cllr Parker take this issue forward on behalf of the community council. Cllr Kavanagh seconded this proposal. All members were in agreement.
- Cllr J Granville reported on a petition that was recently taken to the Welsh Assembly regarding issues with provision of school transport to Cynffig Comprehensive school from Cornelly. This issue was taken forward by the community council during 2020, when it was informed that the issue was being taken forward as part of a National School Transport Review. The clerk was asked to write again to BCBC on behalf of the community council, expressing concern at the continued lack of adequate school transport provision and supporting the efforts of Sarah Murphy AM in this matter.

Cllr Granville left the meeting

21. Planning Applications:

- **Application No. P/22/227/FUL** – Proposed Field Shelter located next to existing stables – Land southeast of the Prince of Wales Public House, Cornelly CF33 4PR – **(previously passed to members by email)**
Members discussed this application. There were no comments/observations.
- **Application No. P/22/312/FUL** – Conversion of utility room/wc to living space/wet room/sleeping space with single storey extensions to front and rear – 12 Heol Llan, North Cornelly CF33 4DR – **(previously passed to members by email)**
Members discussed this application. There were no comments/observations.

- **Application No. P/22/313/FUL** – Single Storey Rear Extension – Llwyfanan, Heol Las, Mawdlam CF33 4PH – **(previously passed to members by email)**
Members discussed this application. There were no comments/observations.
- **Application No. P/22/314/FUL** – Demolish front & rear porches & rear structures; raise roof to create first floor, front porch/wc extension, two storey rear extension, rear dormers – Harlew, 105 Heol Las, North Cornelly CF33 4DN – **(previously passed to members by email)**
Members discussed this application. There were no comments/observations.

22. Date of Next meeting

The date of the next meeting is 22nd June 2022 at 6.30pm.

Meeting closed 8pm

Chair's Signature