

Cornelly Community Council

Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Mrs S M Bennett**

Clerk/Clerc: D Evans

**Ffôn / Tel: 07882 044798**

**e-bost / e-mail: [Cornellyclerk@gmail.com](mailto:Cornellyclerk@gmail.com)**

**gwefan / website: [www.cornellycommunitycouncil.co.uk](http://www.cornellycommunitycouncil.co.uk)**

**DRAFT**

**Minutes of Meeting of Cornelly Community Council  
held remotely on 27<sup>th</sup> April 2022 at 6.30pm**

**Chair:** Cllr Mr S M Bennett

**Members:** Cllrs Mr R M Granville, Mr N Dewar, Mr D Morgan & Mr J Parry

**Clerk:** Ms Dawn Evans

**ITEM**

**1. Apologies for absence**

Cllrs Mr J H Tildesley MBE, Mr B L Rose & Mr A Williams

**Members of the public in attendance:** Mr S Parker

**2. Questions / Observations from the Public (10 mins)**

There were no questions / observations from the public.

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.  
Any interests to be declared as items arise throughout the meeting**

Cllr Granville declared an interest in all matters relating to Planning

Cllrs Morgan & Parry declared an interest in all matters relating to Cornelly FC, Meadow Street Playing Fields.

Cllr Dewar declared an interest in Correspondence item 11.1 – request for grant toward Platinum Jubilee celebration Street Party.

Cllr Granville declared an interest in Correspondence item 11.6 – Consultation Heronsbridge School

**4. Update from Borough Councillors**

Cllr Granville reported as follows:

- **Enquiry No. ENF/57/22/TAC** – Alleged unauthorised felling of trees – M4 Corridor between Mawdlam and South Cornelly. This matter is being investigated by the Highways Transport Network.

**5. To approve as a correct record thereof the Minutes of Council Meeting held on 23<sup>rd</sup> March 2022**

Cllr Morgan proposed draft minutes be agreed. Cllr Dewar Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

**6. Matters arising from minutes of Council meeting held on 23<sup>rd</sup> March 2022**

Clerk's report previously provided to members contained the following update:

**6.1 Item 6.4 Dropped kerbs.** Cllr Granville reported that he had spoken to V2C about the need for dropped kerbs on the Marlas estate. V2C have said they are not able to take this forward at the present time. Cllr Bennett said this was the response received from V2C to previous requests made over the years to provide much needed dropped kerbs at Marlas. The Clerk was asked to chase BCBC regarding the dropped kerbs included in the community council's programme some years ago, that have still not been installed.

**ACTION**

**6.2 Item 6.5 Car Parking at Community Centre** – The Clerk had no further information on this matter.

**6.3 Item 6.6 Consideration of pantomime during the 2022 Festive Season for primary school pupils in Cornelly** – The Clerk reported that CADDT have been approached regarding working with the community council to provide a festive event in 2022, and they would be happy to collaborate with the community council on this project. Proposals for the event will be included on the May Agenda.

**6.4 Item 6.8 Purchase of Platinum Jubilee Mugs for Primary School Children in Cornelly** – Delivery of mugs to the three primary schools in Cornelly will be undertaken week commencing 23<sup>rd</sup> May.

**6.5 Item 6.8 Application by Kenfig Corporation Trust to erect fence at Kenfig** – Members discussed this application, including the failure of NRW to include Cornelly Community Council in the consultation. It was felt that proposals such as this should have been well publicised, which did not appear to be the case, and a public meeting should have been held to provide residents with the opportunity to voice their opinions on a proposal which relates to common land that belongs to the people of Kenfig. The Clerk was asked to write to NRW expressing concern at the lack of adequate public consultation and the failure to widely advertise the proposal to the community to raise awareness of the proposal and consultation. Cllr Granville reported that he has had confirmation from NRW that the consultation process is still open as the proposal is being dealt with by Welsh Government, will remain open until the proposal is discussed by the Assembly. The Clerk was asked to obtain written confirmation from NRW that the consultation is still open and any observations made will be considered.

**6.6 Item 9 Evaluation by One Voice Wales of role of Clerk/RFO to Cornelly Community Council** – First meeting in the evaluation process scheduled for Friday 29<sup>th</sup> April.

**6.7 Item 9 April 2022 Newsletter** – The Clerk reported that she was advised on Monday 25<sup>th</sup> April by a resident of Kenfig, that the Community Council’s Newsletter was being delivered alongside the local Labour Party election flyer. Delivery in this way is not appropriate as it could be misconstrued as the community council canvassing for the Labour Party. The Community Council is a non-political organisation and canvassing for any party cannot be taken forward. The company contracted to print and distribute the April Newsletter confirmed they plan their distribution according to areas and this would have meant that the two items would have been delivered together with no cognisance of their subject matter. When members of the community council were made aware of this clash the decision to cease distribution of the community council’s Newsletter immediately was made. Continuance of the distribution after the election was discussed. It was agreed as the council would then have a new administration it would not be appropriate to continue with an out-of-date Newsletter. The Clerk presented LDP invoice for payment. Cllr Morgan proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.

**6.8 Item 12 – Proposed Community Asset Transfer of Meadow Street Playing Fields**

This item to be added to the May Agenda.

**6.9 Item 15.11 Tree Planting Projects** - The Clerk is taking forward investigation of tree planting projects.

## 7. Accounts Payable & Financial Update

Members had previously been provided with minutes of Finance meeting held on 13<sup>th</sup> April 2022. Cllr Dewar proposed acceptance of minutes. Cllr Morgan seconded this proposal. All members were in agreement.

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr Granville Proposed acceptance of financial information and payment of all accounts. Cllr Morgan Seconded this proposal. All members agreed.**

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Googlemail Storage	18 <sup>th</sup> March 2022	DD	1.59
Curry’s Online - Laptop	18 <sup>th</sup> March 2022	Deb	529.00
Donation – Llangollen Eisteddfod	22 <sup>nd</sup> March 2022	Chq	25.00
Microsoft Office Account	22 <sup>nd</sup> March 2022	DD	7.99
NBB Recycled Furniture – Patio Furniture	24 <sup>th</sup> March 2022	BACS	4,057.20

Gerald Davies Ltd – Patio at Comm Centre	24 <sup>th</sup> March 2022	BACS	6,093.61
Whittington's Landscape Architecture	24 <sup>th</sup> March 2022	BACS	1,740.00
Grounds & Grave – Ffordd yr Eglwys Cemetery	24 <sup>th</sup> March 2022	BACS	1,649.00
Propest Ltd – Mawdlam Allotments	24 <sup>th</sup> March 2022	BACS	70
Clerk's Telephone	28 <sup>th</sup> March 2022	DD	21.14
CADDT – Monthly Pantry Grant	28 <sup>th</sup> March 2022	BACS	125.00
Donation – Bridgend Carer's Centre	29 <sup>th</sup> March 2022	Chq	25.00
Zoom	30 <sup>th</sup> March 2022	DD	14.39
Clerk's Salary – March 2022	2 <sup>nd</sup> April 2022	BACS	xxxxx
True Potential – Pension February 2022	5 <sup>th</sup> April 2022	DD	75.39
True Potential – Pension March 2022	5 <sup>th</sup> April 2022	DD	75.39
Amazon – Toilet Lock (Public Hall)	8 <sup>th</sup> April 2022	Deb	21.69
HMRC – PAYE/NIC	13 <sup>th</sup> April 2022	BACS	573.318

Estimated Accounts Payable April 2022

- a) HMRC Tax & NI - £650
- b) Pension (Nov) - £84
- c) Clerk's Telephone - £21.00

## 8. Matters relating to Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre. **Cllr Morgan proposed acceptance of financial information. Cllr Dewar seconded this proposal. All members were in agreement.**

Members had been provided with the following information detailed in Clerk's Report:

- a) Cllr Bennett attended at the community centre on the morning of Friday 22<sup>nd</sup> April, at the request of the Caretaker to see the mess left on the patio by youngsters pulling up the plants at the front of the patio and throwing them around. The Caretaker has said this is becoming an almost daily problem. Members discussed this issue. The Clerk was asked to look back at CCTV and liaise with the police, in an attempt to identify the perpetrators.
- b) The Luncheon Club continue to investigate matters relating to recycling.
- c) Insurance renewal quote received from BCBC relating to contents at the Community Centre, including CCTV and patio furniture received. Cllr Parry proposed acceptance of quote. Cllr Morgan seconded this proposal. All members were in agreement.
- d) Broadband contract expired 31.03.22, payment rose from £26.39 to £59.76 a month. April invoice received at £59.76, new rate negotiated from May 2022 for 24 months at £24.00 a month (excl. VAT). Cllr Parry proposed acceptance of new negotiated monthly rate. Cllr Dewar seconded this proposal. All members were in agreement.
- e) Monthly pest control monitoring continues with no problems reported. The Clerk presented invoice. Cllr Bennett proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.
- f) The Clerk reported on 'Cuppa with a Copper' session being held at the Community Centre on Thursday mornings, from 10am to midday. This was felt to be a very good initiative.

## 9. Matters relating to Cornelly Public Hall

- a) Monthly pest control monitoring at the Hall and the grounds immediately around the building are ongoing. No problems have been reported.

## 10. Highway Issues

Liaison with BCBC continues to identify ways in which partnership work with Cornelly CC can provide traffic calming and highways safety measures in Cornelly.

## 11. Correspondence

### 11.1 Friends of Ffynnon Wen – Request for grant toward Platinum Jubilee Celebrations

*Cllr Dewar declared an interest in this matter.*

Members discussed this request. Cllr Granville proposed the amount detailed within the request be granted. Cllr Parry seconded this proposal. All members were in agreement.

## **11.2 V2C – Proposals to organise meeting between V2C, the community council and representatives of V2C residents in Cornelly**

Members asked that this matter be deferred until the May meeting, when the new administration is in place.

## **11.3 Resident of Cornelly – information relating to V2C Customer Engagement**

Members discussed this information detailing opportunities for representation of V2C residents at V2C forums. Members felt this is an excellent initiative to allow representation of residents in matters affecting them.

## **11.4 PCSO J Robey - Cuppa with a Copper at Cornelly Community Centre on Thursday mornings**

This session was seen to be a very good vehicle for community engagement in Cornelly and it should be widely publicised.

## **11.5 Bumblebee Conservation Trust – ‘Natur am Byth’ project**

The Clerk gave details of this correspondence previously passed to members. Members asked that this matter be deferred to the May meeting for consideration by the new administration.

## **11.6 BCBC EDSU – Consultation Heronsbridge School**

*Cllr Granville declared an interest in this matter*

The Clerk gave details of this correspondence, previously passed to members. Members noted.

## **11.7 BCBC Community Safety Partnership – Public Space Protection Order – Anti Social Behaviour, Crime and Policing Act 2014**

The Clerk gave details of this correspondence, previously passed to members. Members noted.

## **11.8 South Wales Web Solutions – Website Domain Renewal Invoice**

The Clerk gave details of this invoice. Cllr Granville proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.

## **11.9 Resident of South Cornelly – Request for funds for tree planting**

The Clerk gave details of this correspondence and subsequent information received from BCBC relating to tree planting on highway verges. Members asked that this matter be deferred to the May meeting for consideration by the new administration.

## **11.10 CADDT – Request to include community council as partnership worker in application for CFAP grant**

The Clerk gave details of this request. Cllr Bennet proposed agreement to the request. Cllr Morgan seconded this proposal. All members were in agreement.

## **11.11 NRW letter to consultees – Common Land Application Notice re installation for CFAP grant**

As discussed at item 6.5 above.

## **11.12 BAVO – Volunteers Week 1<sup>st</sup> to 7<sup>th</sup> June 2022**

## **11.13 One Voice Wales - various**

Correspondence had been previously passed to members. Members noted.

## **12. Footpaths & Allotments**

**Footpaths:** The Clerk reported there had been no issues with footpaths.

### **Allotments:**

- a) The Clerk reported that a skip had been sited at the allotments, as agreed at the March meeting, but it had been overfilled. Some of the waste appeared to have not come from the allotment site and it was felt it could have been overfilled as a result of abuse by plot holders. It was necessary to instruct P J Landscapes to take the top layer off the skip in order to get it to the necessary level to be picked up by the skip company. It was then necessary to have a second skip sited immediately as the first was removed to accommodate the waste from the overfilled skip. Within 24 hours the second skip was also overfilled, however the skip company did agree to take it away. Members discussed the abuse of the skip and the associated cost. The Clerk provided details of the Terms of Reference of the Allotment Committee that would take forward monitoring at the Allotment from May. The intention would be that this committee would be able to monitor waste at the allotment site and ensure this abuse is avoided in future years. The Clerk presented 2 x skip hire invoices. Cllr Morgan proposed payment of invoices. Cllr Parry seconded this proposal. All members were in agreement.
- b) The Clerk reported on request from plot holder to cut down a tree casting a shadow on his site. Members agreed the Allotments Committee would visit this plot in May and consider this request.

- c) Pest Control - Propose to continue to make monthly visits to the Allotment site. **Cllr Morgan proposed payment of invoice. Cllr Granville seconded this proposal. All members were in agreement.**

### 13.1 Clerk's Report

- Members had previously been forwarded invoice for ground maintenance at Ffordd yr Eglwys cemetery. Cllr Dewar proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement. The Clerk reported that a resident had reported damage to lights and flowers around some headboard that it was thought had been done by a strimmer. Enquiries were made with Grounds & Graves, they were not aware that any damage had been done while they were undertaking cutting, but they apologised if it had been done by them. BCBC have also undertaken ground maintenance at the cemetery, it is not known which contractor may have caused the damage.
- Members had previously been forwarded invoice from Total Groundcare related to grass cutting agreement for 2022. Cllr Parry proposed payment of invoice. Cllr Granville seconded this proposal. All members were in agreement.
- The Clerk requested consideration of membership renewal of SLCC (Society of Local Council Clerks), this cost would be shared jointly with Pyle Community Council. Cllr Granville proposed renewal of membership. Cllr Morgan seconded this proposal. All members were in agreement.

### 13.2 Members Reports

Cllr Granville asked that consideration of provision of defibrillator at Meadow Street Playing Fields be taken forward at the May meeting and list of defibrillator sites be included in the next Newsletter.

Cllr Bennett asked Cllr Granville if he had any update on pothole repairs at Nant and Fairways. Cllr Granville did not have an update but said he would look make enquiries regarding progress. Cllr Parry thanked members for their support during his time on the community council and wished the new council every success. The Chair and other members thanked Cllr Parry for the work he has undertaken on behalf of the residents of Cornelly and wished him luck for the future.

Cllr Bennett thanked members for their support while she has been Chair over the last three years and said it had been a pleasure to work with members to achieve a great deal in that time. She wished the incoming council well and hoped that they would continue to take forward the goals of this council to improve Cornelly for everyone.

Cllr Bennett requested that a letter be sent to Cllr Rose thanking him for his 60+ years working for the community and telling him how invaluable his contribution to the community council has been over the years.

Cllr Granville thanked members for their support during this council's term.

The Clerk passed on best wishes and thanks received from Cllr Williams to members and said he also wished the new council good luck going forward.

### ***Cllr Granville left the meeting***

### 14. Planning Applications:

- **Application No. P/22/258/FUL** – Retention of static caravan (additional living room) – Land rear of 1 Ty Draw Crescent, Pyle CF33 4AN – **(previously passed to members by email)**  
***Members discussed this application. Members objected to the application as it was not felt the proposals are appropriate for a residential area. Members also felt the caravan being described as a 'second sitting room' is not appropriate, as the proximity to the residential dwelling would not fit with such a description.***
- **Application No. P/22/190/FUL** – Proposed installation of 8 metre length by 1-metre-high railings to side border of garden – 1 Clos Helyg, North Cornelly CF33 4PY – **(previously passed to members by email)**  
***Members discussed this application. There were no comments/observations.***

- **Appeal Decision Ref CAS/01518/6L8** – Outline planning permission for detached dormer bungalow – 7 Fairways, North Cornelly CF33 4DH – **(previously passed to members by email)**  
*Members noted.*

**15. Date of Next meeting**

The date of the next meeting is 25<sup>th</sup> May 2022 at 6.30pm.

**Meeting closed 8pm**

\_\_\_\_\_ Chair's Signature