

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Meeting of Cornelly Community Council
held remotely on 23rd March 2022 at 6.30pm**

Chair: Cllr Mr S M Bennett

Members: Cllrs Mr R M Granville, Mr N Dewar, Mr D Morgan & Mr A Williams

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence

Cllrs Mr J H Tildesley MBE, Mr J Parry & Mr B L Rose

Members of the public in attendance: Mr S Parker

2. Questions / Observations from the Public (10 mins)

There were no questions / observations from the public.

**3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

Cllr Granville declared an interest in all matters relating to Planning

Cllr Morgan declared an interest in all matters relating to Cornelly FC, Meadow Street Playing Fields and Marlas Green Space.

4. Update from Borough Councillors

Cllr Granville reported as follows:

- Installation of solar panels at South Cornelly is going well and it is hoped this initiative can also be rolled out in North Cornelly. Cllr Bennett asked why the community council were not aware of this initiative prior to it being publicised on social media? Cllr Granville said he was not aware of the details of the project, other than it resulted from a Welsh Government initiative identifying pilot areas for solar panel installation and South Cornelly is one of two areas identified for the pilot. Further information on the project will be provided at an Open Session planned by the company taking forward the installation.
- Recent attendance at a Porthcawl Rights of Way meeting.
- Meeting with V2C at the end of this week to discuss borough council business. Members asked that the urgent need for dropped kerbs on the Marlas Estate be raised at that meeting.

5. To approve as a correct record thereof the Minutes of Council Meeting held on 23rd February 2022

Cllr Morgan proposed draft minutes be agreed. Cllr Dewar Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

ACTION

6. Matters arising from minutes of Council meeting held on 23rd February 2022

Clerk's report previously provided to members contained the following update:

6.1 Item 2 Request from KPC for grant funding toward youth provision. The Clerk reported that Pyle Community Council have been advised of Cornelly Community Council's decision to grant funding for one weekly session at KPC for the first six month of the new financial year.

6.2 Item 7.1 Grant toward CADDT Pantry Provision – The Clerk reported the first and second instalment of grant funding has been made and thanks received from CADDT.

6.3 Item 7.2 Remembrance Day Commemoration – This item to be deferred to the May 2022 Agenda.

6.4 Item 7.3 Dropped kerbs. The Clerk had no further information on this matter.

6.5 Item 7.4 Car Parking at Community Centre – The Clerk had no further information on this matter.

6.6 Item 7.9 Consideration of pantomime during the 2022 Festive Season for primary school pupils in Cornelly – As agreed at the February meeting, the Clerk contacted the Heads of primary schools and was advised that pre-covid, shows were arranged for pupils during December. None of the primary schools would have the capacity to provide space for pupils from another primary school to attend pantomime showings. This would mean that more than two showings would be required to accommodate the three primary schools. Members discussed other ways of providing festive events for children in Cornelly that could be held at the Community Centre. Cllr Williams proposed that CADDT be spoken to establish whether they would be interested in arranging a joint Christmas event with the community council. Cllr Morgan seconded this proposal. All members were in agreement.

6.7 Item 11 Purchase of Platinum Jubilee Mugs for Primary School Children in Cornelly – the Clerk reported that the mugs had been delivered to her home unexpectedly on 23rd March. Peter John picked the large pallet of mugs up and delivered them to the community centre at short notice. The Clerk was asked to forward a 'thank you' letter to Peter John on behalf of the community council for his help with this. The mugs will be delivered to the three primary schools week commencing 23rd May.

6.8 Item 12 Guidance on Fire Regulations at Community Centre – The Clerk provided information relating to Fire Regulations.

6.9 Item 17.7 Application by Kenfig Corporation Trust to erect fence at Kenfig – Members discussed application made in November 2021 to erect fence at Kenfig. National Resources Wales (NRW) have said statutory notices were placed at the entrance to Kenfig Common and a copy of the application was placed in the Reserve building, with a closing date of 4th January 2022 for the consultation. Members were not aware of these notices. The Clerk confirmed Cornelly Community Council have not received any correspondence relating to this consultation. Cllr Granville will take forward enquiries with NRW regarding this matter.

7. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr Morgan Proposed acceptance of financial information and payment of all accounts. Cllr Dewar Seconded this proposal. All members agreed.**

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Googlemail Storage	18 th Feb 2022	DD	1.59
Microsoft Office Account	22 nd Feb 2022	DD	7.99
HMRC – PAYE/NIC	23 rd Feb 2022	BACS	507.35
Gerald Davies Ltd – Patio at Comm Centre	24 th Feb 2022	BACS	25,467.20
Gerald Davies Ltd – Mawdlam Allotments Paths	24 th Feb 2022	BACS	10,928.06
Gerald Davies Ltd – Mawdlam Allotments	24 th Feb 2022	BACS	756.00
Refuse Sacks Comm Centre	24 th Feb 2022	Deb	23.05
Allotment Lock	25 th Feb 2022	Deb	32.59
Propest Ltd – Mawdlam Allotments	25 th Feb 2022	BACS	70
Clerk's Telephone	28 th Feb 2022	DD	20.50
Primary Schools x 3 Platinum Jubilee Mugs	28 th Feb 2022	BACS	3,783.36
CADDT – Monthly Pantry Grant	28 th Feb 2022	BACS	125.00
P J Landscapes – Footpath Maintenance	28 th Feb 2022	BACS	1,200

Zoom	1 st March 2022	DD	14.39
Clerk's Salary – February 2022	2 nd March 2022	BACS	xxxx
Platinum Jubilee Decoration – Comm Centre	2 nd March 2022	Deb	96.60
HMRC – PAYE/NIC	16 th March 2022	BACS	622.22
M J Harris – Drains at Comm Centre	16 th March 2022	Deb	42.00
M J Harris – Drains at Comm Centre	16 th March 2022	Deb	166.25

Estimated Accounts Payable March 2022

- a) HMRC Tax & NI - £650
- b) Pension (Nov) - £84
- c) Clerk's Telephone - £21.00

The Clerk requested Year End Finance meeting be held on 13th April 2022.

8. Consideration of Evaluation by One Voice Wales of the role of Clerk/RFO to the council

The Clerk provided information relating to role evaluation service provided by One Voice Wales. Cllr Bennett proposed One Voice Wales be contracted to undertake evaluation of the Clerk/RFO role to Cornelly Community Council. Cllr Williams seconded this proposal. All members were in agreement.

9. April 2022 Newsletter

Members had been provided with draft Newsletter and proposals for printing and delivery costs. Members discussed. Cllr Dewar proposed acceptance of 4 x A5 colour Newsletter with associated costs. Cllr Morgan seconded this proposal. All members were in agreement.

10. Matters relating to Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre. **Cllr Morgan proposed acceptance of financial information. Cllr Dewar seconded this proposal. All members were in agreement.**

Members had been provided with the following information detailed in Clerk's Report:

- a) Application has been made to BCBCs Town & Community Council Fund 2022-23 for grant funding toward new windows in the main hall.
- b) The Luncheon Club continue to investigate matters relating to recycling. Recycling from parties etc., will be considered once this information is available.
- c) Jubilee decorations for the Centre were purchased, as agreed at the February meeting.
- d) There was an issue with blocked toilets at the Centre earlier in the month. Invoices and verbal report from the drains company that undertook repair work was presented. Cllr Morgan proposed payment of invoices. Cllr Dewar seconded this proposal. All members were in agreement.
- e) The Clerk gave details of request from Cornelly Luncheon Club for consideration of grant funding toward Platinum Jubilee Celebrations at the community centre. Cllr Granville proposed the community council grant funding to cover the cost of hire of the community centre for the event. Cllr Morgan seconded this proposal. All members were in agreement.
- f) Monthly pest control monitoring continues with no problems reported. Cllr Morgan proposed payment of invoice. Cllr Granville seconded this proposal. All members were in agreement.

11. Matters relating to Cornelly Public Hall

- a) The Clerk reported on matters relating to the Public Hall, including problems with the heating boiler. Repairs to the boiler will be taken forward.
- b) Monthly pest control monitoring at the Hall and the grounds immediately around the building are ongoing. No problems have been reported.

12. Proposed Community Asset Transfer of Meadow Street Playing Fields

Cllr Morgan Declared an Interest in this item

Members discussed quote received from Complete Fine Turf Solutions, relating to project management of pitch drainage work at the playing fields. The Clerk was asked to clarify whether the quote relates to project management of all three pitches or to project management of work to each pitch being undertaken on a pitch-by-pitch basis. Also, the Clerk to request information, including guarantees, on the companies being invited to tender. This information will be required before acceptance of quote can be considered.

13. Enhancement of Green Area at Cornelly Community Centre, including development of patio area and matters relating to Phase 2 of this project

- Members had previously been forwarded third scheduled invoice from Gerald Davies Ltd., relating to installation of patio at the centre and certification from Whittington Landscape to allow payment. Retention invoice scheduled to be received in 12 months. Cllr Dewar proposed payment of Gerald Davies Ltd., invoice. Cllr Granville seconded this proposal. All members were in agreement.
- Invoice received from Whittington Landscape Architecture relating to project management of patio installation had been previously forwarded to members. Cllr Granville proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.
- The Clerk reported that patio furniture has now been delivered and sited at the patio and presented invoice. Cllr Bennett proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.
- The Clerk presented quote for litter bin to be sited at the patio. Cllr Granville proposed acceptance of quote. Cllr Morgan seconded this proposal. All members were in agreement.
- Members discussed use of the patio. The patio is intended for use by members of the public as part of the green area around the centre. It does not form part of hire of the centre. Cllr Williams proposed 'No Smoking' signs be purchased and sited at the patio. Cllr Granville seconded this proposal. All members were in agreement.
- Members discussed publicising installation of the patio. It was agreed publicity should be taken forward.

14. Highway Issues

Correspondence has been received from pupils of Afon y Felin school expressing concern at highway safety throughout the village. The Clerk was asked to write to BCBC setting out the concerns of the pupils; the need for a Zebra crossing on Heol Fach at the Meadow Street end, and the need for a Crossing Patrol person at Afon y Felin School. These concerns also form part of the community council's requests to BCBC to collaborate with the community council to provide traffic calming and highway safety measures throughout Cornelly. The Clerk was asked to respond to the pupils' letters, which also expressed concerns relating to dog mess and litter (lack of litter bins) through the village.

Cllr Granville reported that he has received a number of complaints from residents about the width of the pavement at the highway leading from North to South Cornelly. These concerns have been raised with BCBC.

15. Correspondence

15.1 Bridgend Show Committee Member – Request for financial Assistance

Members discussed this request. Cllr Granville proposed £25 be granted. Cllr Dewar seconded this proposal. All members were in agreement.

15.2 KPC – Introduction to new Centre Coordinator

Members noted.

15.3 Anne Robson Trust – Request to publicise service

This information to be added to the community council's website and social media.

15.4 Resident of Cornelly – various, including issues relating to 'low bridge' sign and footpaths

Members had previously been forwarded details of this correspondence. Members discussed.

15.5 Resident of Cornelly – Information relating to discounts applied to V2C Annual Water Charges

The Clerk presented information relating to this correspondence. The Clerk also updated members on other work being taken forward by this resident with V2C and other agencies on behalf of vulnerable residents of Cornelly. Cllr Granville proposed a 'thank you' letter be sent to the resident on behalf of the community council. Cllr Morgan seconded this proposal. All members were in agreement.

15.6 BAVO – Bridgend Unsung Heroes Awards

The Clerk gave details of this correspondence. Members noted.

15.7 South Wales Police – Reporting Scan Code

Members had previously been forwarded details of this correspondence.

15.8 Marie Curie Wales – National Day of Reflection

The Clerk gave details of this correspondence, previously passed to members. Cllr Granville proposed the community centre be lit in yellow on 23rd March, the National Day of Reflection, as last year. Cllr Morgan seconded this proposal. All members were in agreement.

15.9 Neath Port Talbot Council – Replacement Local Development Plan (2021-2036)

Members had previously been forwarded details of this correspondence.

15.10 Resident of Thomas Crescent – Consideration of Adoption of Street by Bridgend County Borough Council

Members had previously been forwarded details of this correspondence. Cllr Granville reported that he is aware the Welsh Government are discussing allocation of funding to investigate un-adopted roads throughout the borough. Cllr Granville has requested Erw Wen and Thomas Crescent be included in these investigations.

15.11 Wales – various, including Annual Membership Renewal Invitation & Bridgend, Cardiff, Vale Area Committee scheduled for 25.04.22

Correspondence had been previously passed to members.

Cllr Granville proposed renewal of membership for 2022-23. Cllr Morgan seconded this proposal. All members were in agreement.

Cllr Williams has been this council's representative at meetings of the Cardiff, Vale Area Committee. Cllr Williams is not standing in the forthcoming election therefore he will not be available to report back to council at the May meeting. It would therefore be preferable that a member who is standing for election attend the meeting. Any member wishing to attend this meeting to inform the Clerk.

Cllr Granville proposed that the Clerk make enquiries into application process for planting of trees. Cllr Dewar seconded this proposal. All members were in agreement.

16. Footpaths & Allotments

Footpaths: Cllr Granville reported there are no issues with footpaths.

Allotments:

- a) The Clerk requested permission to site skip at the allotment site. Cllr Granville proposed permission be granted. Cllr Dewar seconded this proposal. All members were in agreement.
- b) The Clerk reported that plot holders had been having issues with the lock at the gate at the allotment site. A new lock has been purchased, but it has not yet been installed as the problems seem to have been rectified for the time being. The lock will be installed when required.
- c) Pest Control - Propest continue to make monthly visits to the Allotment site. **Cllr Morgan proposed payment of invoice. Cllr Granville seconded this proposal. All members were in agreement.**

17.1 Clerk's Report

- The Clerk reported that Grounds & Graves have made payment of £300 annual community payback, as detailed in agreement to undertake grounds maintenance at Ffordd yr Eglwys cemetery. Members had previously been forwarded the first invoice of the 2022 season for ground maintenance at Ffordd yr Eglwys cemetery. Cllr Granville proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.
- Members had previously been forwarded invoice from Total Groundcare related to grass cutting agreement for 2022. Cllr Granville proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.

17.2 Members Reports

Cllr Bennett reported problems with grass verges being churned up by vehicles. Members discussed this issue. Cllr Granville will take this issue forward with BCBC.

Cllr Granville left the meeting

18. Planning Applications:

Enquiry No. ENF/57/22/TAC – Alleged unauthorised felling of trees – M4 Corridor between Mawdlam and South Cornelly – **(previously passed to members by email) – Members noted.**

19. Date of Next meeting

The date of the next meeting is 27th April 2022 at 6.30pm.

Meeting closed 8.30pm

_____ Chair's Signature