

Cornelly Community Council

Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Ms S M Bennett**

Clerk/Clerc: D Evans

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**DRAFT**

**Minutes of Meeting of Cornelly Community Council  
held remotely on 23<sup>rd</sup> February 2022 at 6.30pm**

**Chair:** Cllr Mr S M Bennett

**Members:** Cllrs Mr R M Granville, Mr N Dewar, Mr D Morgan, Mr J Parry & Mr A Williams

**Clerk:** Ms Dawn Evans

**ITEM**

**1. Apologies for absence**

Cllrs Mr J H Tildesley MBE & Mr B L Rose

**Members of the public in attendance:** Mr S Parker

**2. Presentation from KPC on Youth Provision**

Ms P Lunnon thanked the council for allowing her to attend the meeting, and introduced herself as the Chair and one of the Directors of KPC Youth Provision. Ms Lunnon gave a brief history of KPC and the youth provision they have provided to the villages of Kenfig Hill, Pyle and Cornelly over the last 21 years. Details were also given of the effect COVID-19 and cuts in funding have had. Details of applications for funding that have been made by KPC were discussed. Historically, KPC provided youth provision for Cornelly in the yellow building at Gibbons Way, but CADDT ceased the rental agreement with KPC in December 2020, young people from Cornelly now travel to KPC's building in Pyle. Ms Lunnon stated that the ratio of young people accessing youth provision at Pyle is a 50/50 split between Cornelly and Kenfig Hill/Pyle. The difficulties in finding suitable premises in Cornelly for youth provision was discussed. The community council and KPC will continue to look for suitable premises for the future. Ms Lunnon provided details of funds required to continue youth provision at KPC.

The Chair thanked Ms Lunnon for the information she had provided.

Members discussed grant funding for this youth provision.

Cllr J Parry proposed funding for one evening a week for the first six months of the new financial year, as detailed in Ms Lunnon's presentation, be granted. Cllr D Morgan seconded this proposal. All members were in agreement. The Clerk was asked to inform Pyle Community Council of this decision, to allow them to consider granting funds for a second session in the new financial year.

**3. Questions / Observations from the Public (10 mins)**

There were no questions / observations from the public.

**4. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.**

**Any interests to be declared as items arise throughout the meeting**

Cllr Granville declared an interest in all matters relating to Planning

Cllrs Morgan and Parry declared an interest in all matters relating to Cornelly FC and Meadow Street Playing Fields.

**5. Update from Borough Councillors**

- There were no matters to report.

**ACTION**

## 6. To approve as a correct record thereof the Minutes of Council Meeting held on 26<sup>th</sup> January 2022

Cllr Morgan proposed draft minutes be agreed. Cllr Dewar Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

## 7. Matters arising from minutes of Council meeting held on 26<sup>th</sup> January 2022

Clerk's report previously provided to members contained the following update:

**Item 5** Request from CADDT for match funding toward food provision from the 'Pantry'. The Clerk confirmed that CADDT had been informed of agreement to match funding and first monthly payment of the annual grant made.

**Item 8.1 Remembrance Day.** Whittington Landscape presented proposals for Remembrance commemoration at meeting held on 9<sup>th</sup> February. Minutes of that meeting contain information relating to this matter.

**Item 8.2 Dropped kerbs.** The Clerk had no further information on this matter. Cllr Granville reported on complaint he had received about a lack of dropped kerbs on the Marlas Estate. Cllr Granville will raise this issue with V2C.

**Item 8.3** The Clerk had no further information on objections to exterior finish of development of 4 x houses at the rear of Hall Drive. Cllr Granville reported that the houses have been repainted and officers will be mindful of issues of this nature when considering future developments.

**Item 8.5** The Clerk had no further information on concerns relating to Lloyds Pharmacy at Cornelly. Members discussed this matter and agreed to monitor the situation going forward.

**Item 16.1** Car Parking at Community Centre – Members discussed response received from BCBC's Traffic & Transportation department to community council's request to investigate issues at Heol Dylan. Cllr Granville proposed request be made to V2C for consideration of installation of parking layby's at Heol Dylan. Cllr Dewar seconded this proposal. All members were in agreement.

**Item 16.4** Meeting with Pyle Community Council regarding joint funding for youth provision at KPC in the new financial year. As discussed at item 2.

**Item 16.5** Thanks received from Cornelly Horticultural Society for grant related to their Annual Show.

**Item 18** The Clerk provided details of costs and availability relating to pantomime for Christmas 2022. Members discussed the audience capacity at the community centre and whether this would be adequate to cater for all primary school aged children in Cornelly. It was not felt one showing would accommodate all primary school children and two showings on the same day would still not provide enough capacity. Alternatives were discussed. The Clerk was asked to liaise with the schools and find out their thoughts on this subject.

## 8. Ratification of Recommendations from meetings held on 9<sup>th</sup> & 16<sup>th</sup> February 2022

Cllr Granville proposed ratification of recommendations from meetings held on 9<sup>th</sup> & 16<sup>th</sup> February 2022. Cllr Bennett seconded this proposal. All members were in agreement.

## 9. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr Granville Proposed acceptance of financial information and payment of all accounts. Cllr Morgan Seconded this proposal. All members agreed.**

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Springvale Weatherproofing Ltd – Comm Centre	17 <sup>th</sup> Jan 2022	BACS	2,506.50
Gerald Davies Ltd. – Comm Centre Patio	18 <sup>th</sup> Jan 2022	BACS	35,458.49
Googlemail Storage	18 <sup>th</sup> Jan 2022	DD	1.59
Microsoft Office Account	24 <sup>th</sup> Jan 2022	BACS	7.99
HMRC – PAYE/NIC	27 <sup>th</sup> Jan 2022	BACS	566.05
H3G – Clerk's Telephone	26 <sup>th</sup> Jan 2022	DD	20.50
CADDT – Monthly Pantry Grant	28 <sup>th</sup> Jan 2022	BACS	125.00
Zoom	31 <sup>st</sup> Jan 2022	DD	14.39
Clerk's Salary – January 2022	2 <sup>nd</sup> Feb 2022	BACS	xxxx
Royal Mail – Postage Stamps	4 <sup>th</sup> Feb 2022	Deb.	66.00

True Potential - Pension	7 <sup>th</sup> Feb 2022	DD	75.39
Dwr Cymru – Mawdlam Allotments	7 <sup>th</sup> Feb 2022	BACS	81.51
Propest Ltd – Mawdlam Allotments	7 <sup>th</sup> Feb 2022	BACS	70

Estimated Accounts Payable February 2022

- a) HMRC Tax & NI - £566
- b) Pension (Nov) - £84
- c) Clerk's Telephone - £21.00

**10. Consideration of Matters, including purchase of equipment, surrounding Welsh Government Section 47 legislation requiring that all councils holding face to face meetings have the facility for multi-location meetings, with effect from May 2021. Without this facility, the legislation specifies that Councils should only meet remotely**

The Clerk reported that One Voice Wales are still liaising with Welsh Government regarding the possibility of funding to assist Town & Community Council's with purchase of equipment to provide hybrid meetings. Members discussed. It was agreed purchase of equipment should be revisited at the May meeting, by which time there may be an update on whether funding will be available.

**11. Consideration of Plans for Her Majesty the Queen's Platinum Jubilee**

Members had been provided with costs related to purchase of mugs and medals for primary school children in Cornelly. Members discussed both options. Cllr Dewar proposed mugs be purchased for the three primary schools in Cornelly. Cllr Granville seconded this proposal. All members were in agreement.

**12. Matters relating to Cornelly Community Centre**

Members had been provided with financial information relating to the Community Centre. **Cllr Granville proposed acceptance of financial information. Cllr Parry seconded this proposal. All members were in agreement.**

Members had been provided with the following information detailed in Clerk's Report:

- a) Work to develop patio area at the Centre has been completed. Second scheduled invoice has been received from Gerald Davies Ltd, along with certification from Whittington Landscape to allow payment. Cllr Granville proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.
- b) The Clerk gave details of further quotes for heavy duty patio furniture, as requested at meeting held on 9<sup>th</sup> February. Members discussed. Cllr Granville wished it to be noted that he has concerns about the purchase of permanent patio furniture at the Centre. Cllr Bennett proposed purchase of 4 x tables, with one being wheelchair friendly, and one bench. Cllr Parry seconded this proposal. All members were in agreement.
- c) The Luncheon Club are perusing information from Kier relating to their recycling. Recycling from parties etc., will be considered once the Luncheon Club information is available.
- d) Members had been passed information relating to purchase of Jubilee decorations for the centre. Cllr Morgan proposed purchase of decorations, as detailed. Cllr Parry seconded this proposal.
- e) Members had been passed proposals relating to increase in hire charges at the centre. Cllr Bennet proposed acceptance of proposals. Cllr Dewar seconded this proposal. All members were in agreement.
- f) Invoice received from Saint David's Fire & Security Ltd. Cllr Dewar proposed payment of invoice. Cllr Williams seconded this proposal. All members were in agreement. Cllr Dewar provided information on fire extinguishers with a 10-year lifespan. The Clerk to explore this option and provide guidance on legislation surrounding Fire Regulations.
- g) Monthly pest control monitoring continues with no problems reported. Cllr Morgan proposed payment of invoice. Cllr Dewar seconded. All members were in agreement.

**13. Matters relating to Cornelly Public Hall**

- a) The Clerk reported on matters relating to the Public Hall.
- b) Monthly pest control monitoring at the Hall and the grounds immediately around the building are ongoing. No problems have been reported. **Cllr Morgan proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.**

#### **14. Proposed Community Asset Transfer of Meadow Street Playing Fields**

##### ***Cllrs Morgan & Parry Declared an Interest in this item***

Members discussed quotes for grounds maintenance. Cllr Bennett proposed acceptance of quote received from Complete Fine Turf Solutions. Cllr Granville seconded this proposal. All members were in agreement.

Members discussed BCBC's request that the community council take over grounds' maintenance at the playing fields from 31<sup>st</sup> March 2022, under the terms of a Licence to Occupy, prior to completion of the Community Asset Transfer. Cllr Dewar proposed that the community council accede to BCBC's request. Cllr Williams seconded this proposal. All members were in agreement.

The Clerk was asked to make arrangements for BCBC signs to be removed from the playing fields and replaced with community council signs.

#### **15. Enhancement of Green Area at Cornelly Community Centre, including development of patio area**

The Clerk confirmed acceptance of updated Heads of Terms related to Community Asset Transfer had been passed to BCBC, as agreed at the February meeting.

Whittington Landscape Architecture updated member on progress of phase 2 of enhancement of the green area project at meeting held on 16<sup>th</sup> February.

#### **16. Highway Issues**

Liaison with BCBC to identify ways in which partnership work with the community council can provide traffic calming and highway safety measures in Cornelly, continues.

#### **17. Correspondence**

##### **17.1 BCBC – Sport Wales Emergency Fund for Storm Damage**

Members will investigate any storm damage to the playing fields and report to the Clerk.

##### **17.2 Bridgend Carer's Centre – Request for Donation**

Members discussed this request for donation. Cllr Parry proposed donation of £25 be made. Cllr Parry seconded this proposal. All members were in agreement.

##### **17.3 Llangollen International Musical Eisteddfod – Request for Donation**

Members discussed this request for donation. Cllr Bennett proposed donation of £25 be made. Cllr Morgan seconded this proposal. All members were in agreement.

##### **17.4 Resident of Cornelly – Request for grant funding toward Queen's Platinum Jubilee Celebrations**

***Cllr Granville declared an interest in this matter.***

Members discussed this request for grant to cover hire of Cornelly Community Centre for community Jubilee Event. **Cllr Bennett proposed grant be provided, as detailed in request. Cllr Morgan seconded this proposal. All members were in agreement.**

##### **17.5 Vocaleyes - Demo**

The Clerk was asked to include this correspondence at May meeting.

##### **17.6 PCSO R Couch – Information re anti-social behaviour**

The Clerk gave details of this correspondence. Members noted.

##### **17.7 Resident – various information relating to footpaths, highways and open spaces**

Members discussed the information provided, including concerns relating to Kenfig Corporation Trust erecting a fence on common land. Members discussed. The Clerk was asked to obtain further details on the concerns raised.

##### **17.8 Severn Vision – Exploring responses to sea level rise in communities**

The Clerk gave details of this correspondence, previously passed to members.

##### **17.9 Boundary Commission for Wales – Public Hearings**

The Clerk gave details of this correspondence, previously passed to members.

##### **17.10 BCBC Traffic & Transportation department – Highway Issues at Heol Dylan**

As discussed at item 16.1.

##### **17.11 BCBC – Town & Community Council 'Play your Part' Survey 2022**

Members provided information required to complete this survey.

##### **17.12 Natural Resources Wales – The Countryside Code: Advice for Landowners**

The Clerk gave details of this correspondence, previously passed to members.

##### **17.13 Dwr Cymru – Pre-consultation for Dwr Cymru Welsh Water's draft Water Resources Management Plan 2024**

The Clerk gave details of this correspondence, previously passed to members.

#### **17.14 PCSO J Robey – Cuppa with a Copper, Pyle Library**

The Clerk gave details of this correspondence, previously passed to members.

#### **17.15 BCBC – Anti-social behaviour, Crime and Policing Act 2014 Public Space Protection Order**

The Clerk gave details of this correspondence, previously passed to members.

#### **17.16 BCBC – Notice Temporary Closure Ffordd yr Eglwys**

The Clerk gave details of this correspondence, previously passed to members.

#### **17.17 BCBC – Unsafe Wall at School House Close**

The Clerk gave details of this correspondence, previously passed to members.

#### **17.18 Neath Port Talbot Council – Replacement Local Development Plan Call for Candidate Sites 2022**

The Clerk gave details of this correspondence, previously passed to members.

#### **17.19 BCBC – Ysgol Cynwyd Sant Consultation Extended**

The Clerk gave details of this correspondence, previously passed to members.

#### **17.20 One Voice Wales – various, including Welsh Government developing a Community Food Strategy / Training programme / Raising Awareness promotion video – Community and Town Councillors / Larger Council's Committee**

This correspondence had been previously passed to members.

### **18. Footpaths & Allotments**

**Footpaths:** The Clerk requested permission to take forward pre-season cut of footpaths. Cllr Parry proposed pre-cut be taken forward. Cllr Dewar seconded this proposal. All members were in agreement.

#### **Allotments:**

- a) The Clerk reported installation of new footpath at Mawdlam Allotments has been completed and presented Gerald Davies invoice relating to this project. Cllr Parry proposed payment of invoice. Cllr Morgan seconded this application. All members were in agreement. The Clerk confirmed application for reimbursement of project costs has been submitted to BCBC.
- b) The Clerk reported that plot 7B was cleared by Gerald Davies and presented invoice relating to this work. **Cllr Morgan proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.** The Clerk reported, as requested at the January meeting, request was made to P J Landscapes for quote to take forward work related to providing suitable floor covering at plot 7B to facilitate the installation of appropriate furniture, for use as a communal area. P J Landscapes declined to quote for this work. It was not felt it would be appropriate to take the machinery required to undertake the work onto the new path. Members discussed the feasibility of providing a communal plot at 7B. It was agreed at this time it would not be appropriate to designate this plot as communal. Cllr Parry proposed the plot be allocated from the waiting list. Cllr Bennett seconded this proposal. All members were in agreement.
- c) The Clerk confirmed, as agreed at the January meeting, letters had been sent to plot holders informing them of the introduction of law prohibiting the use of products containing metaldehyde for farming and gardening from 31<sup>st</sup> March 2022.
- d) Pest Control - Propest continue to make monthly visits to the Allotment site. **Cllr Morgan proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.**

### **19.1 Clerk's Report**

The Clerk had provided quotes for purchase of new laptop. Cllr Parry proposed purchase of new laptop. Cllr Morgan seconded this proposal. All members were in agreement.

### **19.2 Members Reports**

Cllr Williams reported large pothole at Heol Drewi.

Cllr Parry reported complaint received from a resident regarding traffic issues at the junction leading into Meadow Street from Heol Fach.

Cllr Bennett reported on failures by BCBC to update regularly on rescheduled recycling days during the recent storms. This led to recycling being left out on the streets and blowing around the village.

Cllr Morgan reported on what appeared to be loose chains holding the traffic notice on the bridge leading from North to South Cornelly. He also reported a fallen tree on the bank to the side of the road in this area.

***Cllr Granville left the meeting***

**20. Planning Applications:**

**Application No. P/22/61/FUL** – Loft conversion with front dormer & internal alterations - 118 Heol Fach, North Cornelly CF33 4DA – **(previously passed to members by email) - *There were no comments/observations on this application***

**21. Date of Next meeting**

The date of the next meeting is 23<sup>rd</sup> March 2022 at 6.30pm.

**Meeting closed 8.45pm**

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Chair's Signature