

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

Ffôn / Tel: 07882 044798

e-bost / e-mail: Cornellyclerk@gmail.com

gwefan / website: www.cornellycommunitycouncil.co.uk

DRAFT

**Minutes of Meeting of Cornelly Community Council
held remotely on 26th January 2022 at 6.30pm**

Chair: Cllr Mr D Morgan (Acting)

Members: Cllrs Mr J H Tildesley MBE, Mr R M Granville, Mr N Dewar, Mr J Parry & Mr A Williams

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence

Cllrs Mrs S M Bennett & Mr B L Rose

Members of the public in attendance: Mr S Parker

2. Resignation of Cllr G Hartnoll

The Clerk reported Cllr Hartnoll's resignation from her position as a member of Cornelly Community Council was received on 13th December. BCBC have confirmed no by-elections will be scheduled between the date of the resignation and the elections in May. This vacancy on the council will therefore remain until the May elections.

3. Questions / Observations from the Public (10 mins)

There were no questions / observations from the public.

**4. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

Cllr Granville declared an interest in all matters relating to Planning

Cllrs Morgan and Parry declared an interest in all matters relating to Cornelly FC and Meadow Street Playing Fields.

Cllr Williams declared an interest in item 20 Planning – Application No. P/22/18/FUL & Planning Appeal Related Application No. P/21/623/OUT

5. Update from CADDT on options for youth provision and 'The Pantry' project

The Chair welcomed Mr Morgan to the meeting.

Mr Morgan reported that V2C have given notice that the yellow building must be vacated by 23rd February. There would therefore be no opportunity to use the building for youth provision. It is hoped that there will be public space within the new school building that could accommodate youth provision.

Mr Morgan presented details of the Pantry provision provided from CADDT's premises on Heol Fach, North Cornelly. Demand for food provision has increased greatly and CADDT have made efforts to ensure the food packs provided contain fresh fruit and vegetables, as well as tinned and packaged food. There are a wide range of families needing to use the Pantry food provision, including families that are working, but still in need of assistance. CADDT aim to build up a relationship with their clients in an effort to ensure they are getting appropriate help. Mr Morgan gave details of grants they had received and the costs involved with providing food at the Pantry.

ACTION

The aim is to increase the provision to 60 packs a week. The community council agreed to assist with publicising the Pantry provision on their website and other social media outlets. The Chair thanked Mr Morgan for his attendance at the meeting and the information he had provided.

Mr Morgan left the meeting.

Members discussed the essential work the Pantry does and the request for match funding. Cllr Williams proposed match funding of the £1,500 requested be granted, payable in monthly instalments. Cllr Dewar seconded this proposal. All members were in agreement.

6. Update from Borough Councillors

Cllr Granville reported:

- He has complained to BCBC about the issues relating to the exterior finish of new development of 4 houses at the rear of Hall Drive.
- Highway at Ffordd yr Eglwys to be closed for resurfacing w/c 01.02.22.
- BCBC have a Budget meeting scheduled for next week.

Cllr Tildesley reported:

- He has received a response from BCBC to complaint regarding the exterior finish of development of 4 houses at the rear of Hall Drive. BCBC have said the finish of the houses is in keeping with the material used in other areas.

7. To approve as a correct record thereof the Minutes of Council Meeting held on 24th November 2021

Cllr Dewar proposed draft minutes be agreed. Cllr Morgan Seconded this proposal. The Acting Chair duly agreed to electronic signature of minutes as a true and accurate record.

8. Matters arising from Minutes of 24th November 2021

Clerk's report previously provided to members contained the following update:

8.1 on item 7.14 Remembrance Day: The Clerk is liaising with Whittington Landscape Architects regarding incorporating a Remembrance commemoration in the plans for the next phase of the green area at the community centre.

8.2 on item 7.14 – Dropped Kerbs: The Clerk is liaising with BCBC regarding dropped kerbs that were not provided as requested, when a programme of work providing dropped kerbs was undertaken on behalf of the community council some years ago.

8.3 on item 7.15 - Development of 4 x houses at the rear of Hall Drive: As reported by Cllrs Tildesley and Granville at item 6 above.

8.4 on item 7.16 Introduction of Parking Charges at Kenfig Nature Reserve: The Clerk reported further letter was written to Kenfig Nature Corporation Ltd., expressing the community council's disappointment at the decision to introduce car park charges.

8.5 on item 7.6 Concerns re Lloyds Pharmacy

Members had been provided with correspondence from the General Pharmaceutical Council confirming that enquiries had been made into the concerns expressed by the community council about the service being provided at Lloyds Pharmacy in Cornelly. In the absence of the Chair, who had received the original complaints, members were unaware whether the concerns had been now been addressed. Matter to be discussed further at the February meeting.

8.6 On item 15.4 Dementia Friends Information Session - The Clerk provided proposed dates. Members will inform the Clerk of suitable dates from those proposed.

9. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr Parry Proposed acceptance of financial information and payment of all accounts. Cllr Tildesley Seconded this proposal. All members agreed.**

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Googlemail Storage	18 th Nov 2021	DD	1.56
Microsoft Office Account	22 nd Nov 2021	DD	7.99
P J Landscapes - Footpaths	25 th Nov 2021	BACS	1,800.00

CB3 Consult Ltd – Public Hall	25 th Nov 2021	BACS	584.40
CADDT – Newsletter Printing & Delivery	25 th Nov 2021	BACS	420.00
Watt Watt Ltd – CCTV Comm Centre & Public Hall	25 th Nov 2021	BACS	4,959.00
Watt Watt Ltd – Comm Centre LED Lighting	25 th Nov 2021	BACS	2,180.00
Whittington Landscape Architecture – Green Area	25 th Nov 2021	BACS	4,060.00
Watt Watt Ltd – Public Hall LED Lighting	25 th Nov 2021	BACS	900.00
Grounds & Graves – Ffordd yr Eglwys Cemetery	25 th Nov 2021	BACS	1,570.00
H3G – Clerk’s Telephone	26 th Nov 2021	DD	20.50
Oolong Consultancy – Meadow St Playing Fields	30 th Nov 2021	BACS	1,850.00
Zoom	1 st Dec 2021	DD	14.39
Clerk’s Salary – November 2021	2 nd Dec 2021	BACS	xxxx
Wales Air Ambulance - Donation	2 nd Dec 2021	chq	25.00
Marie Curie - Donations	2 nd Dec 2021	chq	25.00
Propest Ltd – Mawdlam Allotments	4 th Dec 2021	BACS	70
True Potential - Pension	6 th Dec 2022	DD	93.94
Googlemail Storage	20 th Dec 2021	DD	1.59
Microsoft Office Account	22 nd Dec 2021	BACS	7.99
HMRC – PAYE/NIC	27 th Dec 2021	BACS	784.08
H3G – Clerk’s Telephone	31 st Dec 2021	DD	21.14
Zoom	30 th Dec 2021	DD	14.39
Springvale Weatherproofing Centre – Centre Roof	31 st Dec 2021	BACS	1,481.90
Clerk’s Salary – December 2021	2 nd Jan 2022	BACS	xxxx
True Potential - Pension	5 th Jan 2022	DD	75.39
V J Bailey – Comm Centre Fridge	6 th Jan 2022	BACS	169.99
Countrywide – Grass Cutting	7 th Jan 2022	BACS	1,120.13
G Burley (T/A Plantscape) Solar Xmas Trees	7 th Jan 2022	BACS	6,994.20
P J Landscapes – Footpath 74 (BCBC Recharge)	7 th Jan 2022	BACS	1,500.00
Pyle CC – Remembrance Wreaths	10 th Jan 2022	BACS	42.00
Propest Ltd – Mawdlam Allotments	10 th Jan 2022	BACS	70

Estimated Accounts Payable January 2022

- a) HMRC Tax & NI - £213.33
- b) Pension (Nov) - £84
- c) Clerk’s Telephone - £21.00

10. Grass Cutting Contract 2022

Two quotes were received for 2022 grass cutting season; Countrywide Grounds Maintenance and Total Groundcare. Members discussed these quotes.

Cllr Dewar proposed acceptance of quote received from Total Groundcare. Cllr Williams seconded this proposal.

11. Matters relating to Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre. **Cllr Tildesley proposed acceptance of financial information. Cllr Parry seconded this proposal. All members were in agreement.**

Members had been provided with the following information detailed in Clerk’s Report:

- a) Work to develop patio area at the community centre is ongoing. The first scheduled invoice has been received from Gerald Davies Ltd., along with certification from Whittington Landscape Architecture to allow payment. Members had previously been provided with this information. **Cllr Tildesley proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.**
- b) Quotes for replacement aluminium windows in the main hall at the centre have been received from Kestrel Windows and Steve Jones Maintenance. Members discussed quotes. The Clerk reported that BCBC have confirmed the application process for the Town & Community Council Fund, which provides match funding to community / town councils for community projects, has now opened. Cllr Granville proposed acceptance of quote from Kestrel Windows and application to Town & Community Council Fund for match funding. Cllr Parry seconded this proposal. All members were in agreement.
- c) Quotes for heavy duty patio furniture awaited.

- d) Springvale fitted the final six replacement ceiling tiles at the Centre in December. Subsequently, confirmation has been received from Hurley & Davies that payment of the outstanding retention invoice relating to the roof should be made. **Cllr Tildesley proposed payment of Springvale retention invoice. Cllr Granville seconded this proposal. All members were in agreement.**
- e) Fridge has been purchased to replace failed fridge at the centre.
- f) Kier have forwarded information relating to recycling at the community centre. The Luncheon Club are perusing this information as it relates to their recycling. Recycling from parties etc., will be considered when the Luncheon Club information has been received.
- g) Monthly pest control monitoring continues, with no problems reported. **Cllr Tildesley proposed payment of Propest invoice. Cllr Parry seconded this proposal. All members were in agreement.**
- h) Members had previously been provided with information relating to cancellation of parties due to COVID regulations. Members discussed requests for reimbursement from parties that had been cancelled. **Cllr Granville proposed payment of reimbursements as detailed in information provided by the Clerk. Cllr Parry seconded this proposal. All members were in agreement.**

12. Matters relating to Cornelly Public Hall

- a) The Clerk reported on matters relating to the Public Hall.
- b) Monthly pest control monitoring at the Hall and the grounds immediately around the building. No problems have been reported. **Cllr Dewar proposed payment of Propest invoice. Cllr Granville seconded this proposal. All members were in agreement.**

13. Proposed Community Asset Transfer of Meadow Street Playing Fields

Cllrs Morgan & Parry Declared an Interest in this item

Cllr Granville proposed that this matter be deferred to a special meeting when Mr Guy Smith – BCBC Officer should be invited to provide further detail. Cllr Williams seconded this proposal. The Clerk to arrange extraordinary meeting.

14. Enhancement of Green Area at Cornelly Community Centre, including development of patio area

Members had been provided with updated artists impression of the 2nd phase of this project. Members discussed. The Clerk was asked to clarify the location of the main entrance as it relates to the artists impression provided.

Updated Head of Terms relating to the community asset transfer of the green area surrounding the community centre, have been received from BCBC. Members discussed. **Cllr Tildesley proposed acceptance of updated Heads of Terms. Cllr Granville seconded this proposal. All members were in agreement.**

15. Highway Issues

Liaison with BCBC to identify ways in which partnership work with the community council can provide traffic calming and highway safety measures in Cornelly continues.

16. Correspondence

16.1 Resident of Heol Dylan – Car Parking at Cornelly Community Centre

Members discussed concerns raised by a resident of Heol Dylan. The highway problems detailed were not something the community council could remedy. They could however, approach BCBC and request collaboration with the Highways department to attempt to find a solution to the issues raised.

16.2 Resident of Meadow Street – Parking Issues at Meadow Street

Members discussed the issues raised relating to parking at Meadow Street when matches are played at the playing fields. The problems described are longstanding and the community council have attempted to identify ways to resolve the issues for many years. The Clerk was asked to respond to the resident informing them of the proposed community asset transfer of the playing fields from Bridgend County Borough Council to the community council. Responsibility for the playing fields presently lays with BCBC, but upon completion of the transfer the community council will attempt to resolve the issues raised as a matter of urgency.

In the meantime, Cllr Parry works for the Fire Service and he is aware that attempts are being made by the Fire Service to educate users of the playing fields on matters relating to parking appropriately and litter issues.

16.3 General Pharmaceutical Council – Concerns re Lloyds Pharmacy

As discussed at item 8.5.

16.4 Pyle Community Council - KPC Youth Provision

Members discussed this request from Pyle Community Council to explore ways to jointly fund youth provision for the young people of Cornelly, Kenfig Hill and Pyle. **Cllr Granville proposed a meeting be arranged between Pyle Community Council and this council. Cllr Tildesley seconded this proposal. All members were in agreement.**

16.5 Cornelly Horticultural Society – Request for grant toward the annual horticultural show

Members discussed this request. Cllr Granville proposed £180 be granted toward the Annual Show, for use as described within the request. Cllr Tildesley seconded this proposal.

16.6 Resident – FOI Request relating to correspondence between Kenfig Corporation trust and Cornelly Community Council

The Clerk gave details of this correspondence.

16.7 Resident – Copy information received from Welsh Government re plans for 20mph default speed limit

Members discussed this information.

16.8 BCBC – Town & Community Council Fund

Members discussed applications for this Fund. The Clerk was asked to submit application for new windows at the community centre, as described at item 11 above.

16.9 BCBC – Updated HOTs North Cornelly Green & Play Park

As discussed at item 14 above.

16.10 BCBC Rights of Way department – Request for quotation for Scraping and Clearing Debris of Footpath 74

Discussed at item 17.

16.11 BAVO – Development Facebook Page / Notice of Annual General Meeting 28.01.22

The Clerk gave details of this correspondence, previously passed to members.

16.12 Springvale Weatherproofing Ltd – Maintenance Report of Roof at Cornelly Community Centre & Invoice

As discussed at item 14(d) above.

16.13 BCBC EDSU – Ysgol Cynwyd Sant Consultation

The Clerk gave details of this correspondence, previously passed to members.

16.14 Insignia UK – The Queen’s Platinum Jubilee

The Clerk gave details of this correspondence, previously passed to members. The Clerk to provide information at February meeting on commemorative items that could be provided for primary school children in Cornelly.

16.15 Neath Porth Talbot Council – Replacement Local Development Plan (RLDP) Delivery Agreement (DA)

The Clerk gave details of this correspondence, previously passed to members.

16.16 Welsh Government – Eligible Community Councils (General Power of Competence) (Qualifications of Clerks) (Wales) Regulations

The Clerk gave details of this correspondence, previously passed to members.

16.17 South Wales Police – Security & Safety of Cllrs

The Clerk gave details of this correspondence, previously passed to members.

16.18 Resident of South Cornelly – Thank you for Christmas Tree & Festive Lighting at South Cornelly

The Clerk gave details of this correspondence, previously passed to members.

16.19 Kenfig Nature Corporation – Thank you for Festive Lighting at Kenfig Nature Reserve

The Clerk gave details of this correspondence, previously passed to members.

16.14 One Voice Wales – various

This correspondence had been previously passed to members.

17. Footpaths & Allotments

Footpaths: BCBC Rights of Way department requested that quote be obtained on their behalf from P J Landscapes, to scrape and clear debris at Footpath 74. Quote was obtained and accepted by BCBC. Upon completion of the work, confirmation of agreement with payment of the invoice was received from BCBC and subsequent payment made to P J Landscapes. Reimbursement for the payment has been received from BCBC.

Allotments:

- The Clerk reported that there are currently two vacant plots which will be filled from the waiting list.
- At the November meeting it was agreed the corner plot (7B) which has been difficult to allocate should be cleared by Gerald Davies, while they were undertaking work to the paths on site. Consideration would then be given to creating either a communal plot, a plot to enhance biodiversity or providing an area for beekeeping. The Clerk provided information on all three options. Members discussed. It was agreed the plot should be used as a communal plot. The clerk to request quote from P J Landscapes to provide suitable floor covering to facilitate the installation of appropriate furniture i.e. table and chairs / bench.
- Members had been provided with information received from a plot holder regarding prohibition by DEFRA of use of metaldehyde products for farming and gardening from 31st March 2022. The Clerk was asked to write to plot holders informing them of this change legislation.
- Invoice from Propest received, relating to pest control at the Allotment site. **Cllr Tildesley proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.**

Cllr Tildesley left the meeting.

18. Review of Christmas 2021

Festive lighting and solar powered Christmas Trees were switched on Friday 26th November. Invoice for solar powered Christmas Trees has been received from Plantscape (t/a G Burley & Sons Ltd). **Cllr Dewar proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.**

There were some initial issues with Christmas Trees leaning over. This may have been attributable to very heavy winds when the trees were installed. BCBC rectified the problems quite quickly and there were no further complaints. The Christmas Tree provided by the community council at South Cornelly for the first time was a great success.

Members discussed the feasibility of planting a Christmas tree that could be used year on year. This was not thought to be feasible.

The Clerk was asked to provide details of the costs and arrangements necessary to provide a children's pantomime for Christmas 2022 at the February meeting. The proposed date would be 17th or 18th December.

19.1 Clerk's Report

The Clerk had nothing to report other than that detailed above.

19.2 Members Reports

There were no members reports.

Cllr Granville left the meeting

20. Planning Applications:

Application No. P/22/18/FUL – Demolish dwelling and construction of a replacement 3-bedroom dwelling – Rest View, Heol Ton, Ton Kenfig CF33 4PS – **(previously passed to members by email) - Cllr A Williams declared an interest in this application. There were no comments/observations on this application**

Application No. P/21/1011/OUT – Construction of a new bungalow in garden (outline application) – 5 Railway Terrace, South Cornelly CF33 3RW – **(previously passed to members by email) - There were no comments/observations on this application**

Application No. P/22/18/FUL – Single storey kitchen extension and bathroom dormer addition – 10 Hall Close, North Cornelly CF33 4EB – **(previously passed to members by email) - There were no comments/observations on this application**

Application No. P/21/1063/FUL – Rebuilding of the collapsed south end of Sker House to accommodate a new kitchen and library – Sker House, West Road, Nottage CF36 3PJ **(previously passed to members by email) - There were no comments/observations on this application**

Application No. P/21/1023/FUL – Single storey rear extension – 6 Plas Kenfig, North Cornelly CF33 4PS – **(previously passed to members by email) - There were no comments/observations on this application**

Planning Appeal Related Application No. P/21/623/OUT – Outline planning application to construct a detached dormer bungalow – Land adjacent to 7 Fairways, North Cornelly CF33 4DH – **(previously passed to members by email) – Cllr A Williams declared an interest in this Appeal. Members noted this Appeal.**

21. Date of Next meeting

The date of the next meeting is 23rd February 2022 at 6.30pm.

Meeting closed 8.45pm

Chair's Signature