

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

Minutes of Meeting of Cornelly Community Council

held remotely on 24th November 2021 at 6.30pm

Chair: Cllr Mrs S M Bennett

Members: Cllrs Mr J H Tildesley MBE, Mr N Dewar, Mr D Morgan & Mr J Parry

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence.

Cllr Mr R M Granville, Mr A Williams & Mr B L Rose

Not in attendance: Ms G Hartnoll

Members of the public in attendance: Mr S Parker

2. Questions / Observations from the Public (10 mins)

Revd Gordon Sollis updated members on community groups currently meeting at Cornelly Methodist Church, including the recommencement of the 'Tots' group on Tuesday's and the introduction of a new initiative: The Bereavement Café - the Café is open every Friday morning providing an opportunity for bereaved people to meet and talk.

Revd Sollis asked the following questions:

1. What progress is the community council making with their efforts to address parking problems throughout the village, in particular vehicles parked on pavements, obstructing the use of pavements by pedestrians, especially those with prams, wheelchairs or other walking aids?
2. Does the community council have any knowledge of when the planned extension to Cornelly Surgery is likely to take place?

The response to these questions was:

1. The community council are continuing to liaise with BCBC to identify ways to improve traffic issues throughout Cornelly. The Clerk provided information from the Welsh Government website stating that "Welsh Government are to give Councils powers to crack down on Pavement Parking". The plan is that local authorities will be equipped with the power to commence civil enforcement of unnecessary obstructions of the pavement by July 2022.
2. The community council are aware that the plans for an extension to Cornelly Surgery are currently on hold.

3. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.

Any interests to be declared as items arise throughout the meeting

Cllrs Morgan and Parry declared an interest in all matters relating to Cornelly FC.

4. Update from CADD T on options for youth provision and 'The Pantry' project

Mr Morgan had forwarded his apologies; he was unable to attend due to illness.

5. Update from Borough Councillors

Cllr Granville had asked that the Clerk report he is continuing to make enquiries with BCBC regarding plans for the new build primary school.

Cllr Tildesley reported on issues with dumping of rubbish on Marlas estate.

ACTION

Cllr Tildesley is also continuing to make enquiries with BCBC regarding plans for the new build primary school.

6. To approve as a correct record thereof the Minutes of Council Meeting held on 27th October 2021

Cllr Morgan proposed draft minutes be agreed. Cllr Parry Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

7. Matters arising from Minutes of 27th October 2021

Clerk's report previously provided to members contained the following update:

7.1 on item 6.2 Recycling at the Community Centre: The Clerk is pursuing meeting with Kier Account Manager to discuss further information required to take forward implementation of recycling at the centre

7.2 on item 6.3 Payment of Springvale Retention Invoice - Hurley & Davies have advised once Springvale replace the six ceiling tiles still awaited at the community centre, the outstanding payment of retention invoice relating to the roof should be paid.

7.3 on item 6.4 Use of Community Centre car park by mobile food outlet - BCBC have responded to request for permission relating to this matter, stating that under the terms of the community council's lease, permission would not be granted.

7.4 on item 6.5 Newsletter: Invoice has been received from CADDT for printing and delivery of the recent Newsletter. Cllr Morgan proposed payment of invoice as requested. Cllr Tildesley seconded this proposal. All members were in agreement. Members were aware that some areas, including Kenfig, did not receive the Newsletter. The Clerk was asked to query this with CADDT and discuss the quality of the paper used.

7.5 On item 6.7 Information passed to Council from resident of Heol Fach - The Clerk gave details of update from resident including survey due to be conducted by V2C on properties in Cornelly and information relating to suggestion that a Long Covid Clinic may open in the area.

7.6 On item 6.20 Issues at Lloyds Pharmacy - The Clerk reported that Lloyds Head Office have said they will investigate the concerns raised in the two letters sent by this council. The General Pharmaceutical Council have also been written to and they have confirmed they will also investigate the issues raised.

7.7 On item 8 Adoption of Revised Regulatory documents, including policies - Cllr Tildesley proposed adoption of the following policies and documents with the revisions discussed at the October meeting. Cllr Morgan seconded this proposal. All members were in agreement:

- a) Standing Orders
- b) Grievance Policy
- c) Vexatious Complaints Policy
- d) Community Engagement Policy
- e) Data Retention & Erasure Policy
- f) Grants Policy
- g) Press & Social Media Policy
- h) Equality & Diversity Policy

7.8 On item 13 Equipment to facilitate multi-location meetings - There has been no further information from One Voice Wales on this matter.

7.9 On item 15.2 Grant funding provided to Cornelly United FC toward purchase of equipment – Thank you received.

7.10 On item 15.3 Grant funding to Pyle RFC toward purchase of equipment to facilitate two mental health groups. Thank you received.

7.11 On item 15.4 Donation to Ray of Light Cancer Support – Thank you for donation received.

7.12 On item 15.7 Request for funding toward 'Pantry' provision received from CADDT. Mr Morgan was due to attend this meeting to provide further information on this project. As detailed at item 4 above, Mr Morgan was unable to attend due to illness.

7.13 On item 15.8 Youth Provision in Cornelly - Members recently met with a BCBC Officer and Mr Morgan (CADDT) at the yellow building, to investigate the viability of re-opening the yellow building at Gibbons Way for youth provision. Members discussed this issue. Cllr Tildesley will approach V2C regarding the need for youth provision in Cornelly and request their assistance with this matter. Mr Morgan was also due to provide an update on this matter at this meeting, but as

detailed above, he was unable to attend. The clerk was asked to invite Mr Morgan to the January meeting.

7.14 On item 17 Remembrance Day - A wreath was laid by the Chair on behalf of Cornelly Community Council at the Remembrance Day Service held at Mawdlam Church.

A resident has written to this council regarding his disappointment at the lack of Remembrance commemoration throughout the village. Members discussed this matter. It was agreed an area of Remembrance should be incorporated into the plans for the green area around the community centre.

Cllr Tildesley tripped over a kerb outside the Angel car park on his way to the Remembrance service. Members discussed the need for dropped kerbs in this area. This area was identified as being in need of dropped kerbs some years ago and included in a list drawn up by the community council and passed to BCBC as part of a project to provide dropped kerbs throughout the village. Some of the kerbs on the list have not been done, this was one of them, along with two at Mawdlam Cross and two at the entrance onto Bryn Amlwg. The Clerk to contact BCBC and ask that they revisit the list and take forward any dropped kerbs that were not done as part of the original work some years ago.

7.15 On item 6.9 Complaints about the exterior finish of V2C development - 4 x properties to the rear of Hall Drive - The resident organising the petition against the exterior finish of the new development, thanked the community council for their assistance with this matter. A meeting is being arranged between the objectors and the relevant authorities. Members of the community council are invited to attend. The date will be forwarded to the community council when confirmed.

7.16 On item 19.2(c) Letter written to Kenfig Nature Corporation Ltd., regarding introduction of car park charges at Kenfig Nature Reserve - Members had previously been passed response received from Kenfig Nature Corporation Ltd., to the council's letter expressing concern regarding the introduction of parking charges at the Reserve. Members discussed. The Clerk was asked to write further to Kenfig Nature Corporation Ltd., expressing disappointment that the views and consideration of the residents of the area regarding increased activity at the centre, including outdoor markets etc., were not being considered. This along with the introduction of car park charges will create an even bigger traffic related nuisance for the residents of Kenfig and the surrounding area.

8. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr Dewar Proposed acceptance of financial information and payment of all accounts. Cllr Morgan Seconded this proposal. All members agreed.**

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Microsoft Office Account	22 nd Oct 2021	DD	7.99
H3G – Clerk's Telephone	26 th Oct 2021	DD	20.50
Pyle Community Council – Volunteer Event	28 th Oct 2021	BACS	274.00
Smith of Derby -Mawdlam Church Clock	28 th Oct 2021	BACS	268.80
HMRC – PAYE/NIC (month 6)	28 th Oct 2021	BACS	317.43
Zoom	1 st Nov 2021	DD	14.39
Clerk's Salary – October 2021	2 nd Nov 2021	BACS	xxxx
UK Office Direct – Printer Ink	2 nd Nov 2021	BACS	287.86
Cornelly United FC - Grant	3 rd Nov 2021	BACS	1,000
Pyle Rugby Football Club - Grant	3 rd Nov 2021	BACS	1,000
Propest Ltd – Mawdlam Allotments	3 rd Nov 2021	BACS	70
True Potential - Pension	5 th Nov 2021	DD	84.25
Countrywide – Grass Cutting	5 th Nov 2021	BACS	1,120.13
Boverton Nurseries – Open Spaces (Daffodil Bulbs)	6 th Oct2021	BACS	504.00
Information Commissioner's Office Registration	8 th Nov 2021	BACS	40.00

Estimated Accounts Payable November 2021

- i) HMRC Tax & NI - £213.33
- j) Pension (Oct) - £84
- k) Clerk's Telephone - £21.00

Precept Request to be made to BCBC for 2022-23 as discussed at Finance Meeting held on 22nd November. Recommendation from that meeting was that the precept request for 2022-23 should remain at 150K. **Cllr Tildesley proposed ratification of all Recommendations made at that meeting. Cllr Morgan seconded this proposal. All members were in agreement.**

9. Employee Salary Review

This item was discussed at Finance meeting held on 22nd November, as detailed at item 8 above.

10. Matters relating to Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre. **Cllr Morgan proposed acceptance of financial information. Cllr Parry seconded this proposal. All members were in agreement.**

Members had been provided with the following information detailed in Clerk's Report:

- a) As resolved at the October meeting CCTV has been installed at the grounds of the community centre and the public hall in an effort to combat the problems being experienced with youth annoyance. The Clerk has had training on the system and registration with the ICO (Information Commissioner's Office) has been completed. The Clerk presented invoice relating to CCTV installation. **Cllr Morgan proposed payment of invoice. Cllr Tildesley seconded this proposal. All members were in agreement.**
- b) As resolved at the October meeting LED light fittings have been installed at the community centre. The Clerk presented invoice relating to LED light fitting installation. **Cllr Morgan proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.**
- c) Legionella Certification has been completed at the centre. The Clerk presented invoice relating to this. **Cllr Parry proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.**
- d) The Clerk is taking forward issues relating to problems with drains at the car park.
- e) Monthly pest control monitoring at the Centre and the grounds immediately around the building, including the bin store is ongoing. No problems have been reported. **Cllr Parry proposed payment of Propest invoice. Cllr Morgan seconded this proposal. All members were in agreement.**

11. Matters relating to Cornelly Public Hall

- a) The Clerk reported on hire at the hall.
- b) As resolved at the October meeting LED light fittings have been installed at the hall. The Clerk presented invoice relating to LED light fitting installation. **Cllr Morgan proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.**
- c) The Clerk presented invoice from CB3 relating to monitoring at the hall. **Cllr Tildesley proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.**
- d) Legionella Certification has been completed at the hall. The Clerk presented invoice relating to this. **Cllr Dewar proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.**
- e) Monthly pest control monitoring at the Hall and the grounds immediately around the building. No problems have been reported. **Cllr Parry proposed payment of Propest invoice. Cllr Morgan seconded this proposal. All members were in agreement.**

12. Proposed Community Asset Transfer of Meadow Street Playing Fields

Cllrs Morgan & Parry Declared an Interest in this item

Pitch Assessment Report undertaken by Oolong Sports Pitch Consultancy had been received and passed to members. Members discussed the report. Cllr Parry proposed payment of Oolong invoice relating to the Report. Cllr Tildesley seconded this proposal. All members were in agreement. Work relating to drainage at the fields was detailed in the report. The Clerk was asked to liaise with BCBC regarding drainage, to ensure the necessary work relating to this is carried out by BCBC prior to completion of the Community Asset Transfer.

Members discussed BCBCs query relating to future ownership and maintenance of floodlights currently sited at the playing fields. Cllr Bennett proposed ownership and responsibility for future

maintenance of the floodlights be passed to Cornelly FC. Cllr Dewar seconded this proposal. All members were in agreement with this proposal.

13. Enhancement of Green Area at Cornelly Community Centre, including development of patio area

Work to develop the patio area at the centre commenced on 15th November and it is going very well. The Clerk presented invoice received from Whittington Landscape Architecture relating to this project. **Cllr Parry proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.**

14. Highway Issues

Members discussed response from BCBC to further offer from the community council to work in partnership, including joint funding, to provide traffic calming measures within Cornelly. The Clerk was asked to respond to BCBCs email of 16 November, stating that costs related to feasibility studies necessary to investigate traffic calming measures would have to be covered by the Community Council, requesting quotes for the relevant feasibility studies. The Clerk was also asked to liaise with BCBCs Street Lighting Manager directly regarding changes to the traffic light sequence on Heol Fach, as advised in email received from BCBCs Traffic & Transportation department.

15. Correspondence

15.1 Quote from Boverton Nurseries – 2022 Floral Display

The Clerk gave details of quote, previously passed to members. Cllr Dewar proposed acceptance of quote. Cllr Morgan seconded this proposal. All members were in agreement.

15.2 Grounds & Graves – Invoice and Quote for 2022

The Clerk gave details of this correspondence, including November invoice and quote for 2022, previously passed to members. Members discussed. Cllr Tildesley proposed payment of the invoice and acceptance of the quote. Cllr Parry seconded this proposal. All members were in agreement.

15.3 P J Landscapes – Invoice Footpath Maintenance

The Clerk gave details of this invoice, previously passed to members. Cllr Bennett proposed payment of invoice. Cllr Tildesley seconded this proposal. All members were in agreement.

15.4 Dementia Friends – Offer of Information Session

The Clerk gave details of this correspondence, previously passed to members. Members asked that the Clerk arrange an information session during January 2022.

15.5 Marie Curie – Request for donation

The Clerk gave details of this correspondence. Members discussed. Cllr Dewar proposed £25 be donated to this organisation. Cllr Morgan seconded this proposal. All members were in agreement.

15.6 BAVO – Wellbeing Assessment Survey

The Clerk gave details of this correspondence.

15.7 Resident of Caroline Avenue – Highway Issues

The Clerk gave details of this correspondence, previously passed to members. The Clerk reported that the resident had been informed the issues described within this correspondence do not fall within the remit of the community council.

15.8 Resident of Curwen Terrace – Highway Safety Issues

The Clerk gave details of this correspondence. The issues contained within this correspondence were discussed at item 14 above.

15.9 Resident – Lack of Remembrance commemoration throughout the village

This correspondence was discussed at item 7.14 above.

15.10 Wales Air Ambulance – Request for donation

The Clerk gave details of this request, previously passed to members. Members discussed. Cllr Morgan proposed £25 be donated to this organisation. Cllr Parry seconded this proposal. All members were in agreement.

15.11 BCBC

- f) Funding for Defibrillators – Members discussed areas that do not currently have quick access to a defibrillator. The Clerk was asked to investigate siting defibrillators at the three primary schools, at the Church in Mawdlam, South Cornelly and Meadow Street Playing Fields.
- g) Mayor’s Citizenship Awards – Members will consider nominations for this award.

15.12 Atkins Global – Extension to Temporary Closure of M4 J37 Broadlands Footbridges

The Clerk gave details of this correspondence, previously passed to members.

15.13 EcoCaretaker – Introduction to services

The Clerk gave details of this correspondence, previously passed to members.

15.14 One Voice Wales – various

This correspondence had been previously passed to members.

16. Footpaths & Allotments

Footpaths: The Clerk reported no maintenance issues have been received.

Members had been previously passed correspondence from Robin Carr Associates, regarding Application for Definitive Map Modification Order – Alleged Public Footpath from Heol Llan to Footpath 22 Cornelly

Members discussed. The Clerk was asked to respond to the request for comments or evidence to support the community council’s request made in 2010 to add the abovementioned footpath to the Definitive Map and Statement for the Area, by confirming the community council’s continued support for this application.

Allotments:

The Clerk reported that three of the four vacant plots have been filled from the waiting list. The fourth plot is a corner plot that has been refused by potential tenants as it is in a very bad state. This plot has been cleared by the council in the past, but it is a difficult plot to manage and it is historically difficult for tenants to manage. The council may consider clearing the plot and using it as a communal plot which could contribute to the council’s biodiversity efforts and other ecological projects. Cllr Bennett proposed the community council use this plot for communal purposes. Cllr Parry seconded this proposal. All members were in agreement. The Clerk was asked investigate costs related to clearing the plot and provide a report to the January meeting on potential communal uses.

Invoice from Propest received, relating to pest control at the Allotment site. **Cllr Dewar proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.**

Cllr Tildesley left the meeting.

17. Arrangements for Christmas 2021

The Clerk reported that festive lighting Switch On will be Friday 26th November 2021.

18.1 Clerk’s Report

The Clerk had nothing to report other than that detailed above.

18.2 Members Reports

- h) Cllr Morgan reported that the cracks in wall at School House Close are getting worse. Photographs will be forwarded to the Clerk showing the deterioration in the condition of the wall and the safety risk it poses. The Clerk will continue to chase BCBC on this issue.

19. Planning Applications:

Application No. P/21/997/RLX – Vary condition 2 of P/19/659/RLX to extend the period for submission of reserved matters for a further 3 years (proposed new dwelling) – Cae Rhyd, Ton Kenfig CF33 4Pt – **(previously passed to members by email)**

There were no comments/observations on this application

Application No. P/21/1015/LIS – Rebuilding the collapsed south end of Sker House using traditional construction – Sker House, Nottage, Porthcawl CF33 3PH – **(previously passed to members by email)**

There were no comments/observations on this application

20. Date of Next meeting

The date of the next meeting is 26th January 2022 at 6.30pm.

Meeting closed 8.15pm

_____ Chair's Signature