

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Meeting of Cornelly Community Council
held remotely on 27th October 2021 at 6.30pm**

Chair: Cllr Mrs S M Bennett

Members: Cllrs Mr R M Granville, Ms G Hartnoll Mr D Morgan, Mr J Parry & Mr A Williams

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence.

Cllr Mr J H Tildesley MBE, Mr N Dewar & Mr B L Rose

Members of the public in attendance: Mr S Parker

2. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise throughout the meeting

Cllr Williams Declared an Interest in 'Correspondence' item 15(3) and 'Planning' application P/21/945/FUL Pyle & Kenfig Golf Club.

Cllr Morgan Declared an Interest in 'Correspondence' item 15(2) and 'Planning' application P/21/490/FUL Cornelly United Junior Football Club.

Cllr Parry Declared an Interest in 'Correspondence' item 15(2) and 'Planning' application P/21/490/FUL Cornelly United Junior Football Club.

Cllr Bennett Declared an Interest in 'Planning' application P/21/868/OUT Harlew, 105 Heol Las, North Cornelly

3. Presentation on BCBC Budget Consultation from Consultation Engagement & Equalities Manager

BCBC's Consultation Engagement & Equalities Manager presented an overview of the ongoing budget consultation 'Shaping Bridgend's Future'. The consultation commenced on 20th September and ends on 14th November. The results of the consultation will be put before BCBC's Cabinet on 14th December. Cllr Granville asked that members include the need for the bus service running through Kenfig in their response to the consultation.

4. Update from Borough Councillors

Cllr Granville reported on enquiries he is making with BCBC regarding dates and plans for the new primary school. Cllr Bennett asked that Cllr Granville make enquiries with BCBC relating to re-siting the yellow building on an appropriate site within the village.

5. To approve as a correct record thereof the Minutes of Council Meeting held on 22nd September 2021

Cllr Morgan proposed draft minutes be agreed. Cllr Parry Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

6. Matters arising from Minutes of 22nd September 2021

Clerk's report previously provided to members contained the following update:

ACTION

6.1 on item 8.1(a) The Clerk confirmed that payment of invoice relating to installation of patio doors had been made and BCBC COVID-19 Adaptation grant has been received.

6.2 on item 8.1(e) Information relating to recycling at the community centre has been received from Kier. Analysis of recycling quantities will now be taken forward.

6.3 on item 8.1(g) Advice from Hurley & Davies relating to payment of Springvale retention invoice is still awaited.

6.4 On item 13.3 Use of Community Centre car park by mobile food outlet. No further information has been received from BCBC on this matter.

6.5 On item 13.5 The October Newsletter has been printed and delivered by CADDT. There has been a very positive response from residents to the new layout. Some members had not received the Newsletter. The Clerk to make enquiries with CADDT about this.

6.6 On item 13.10 'Thank you' has been received from Kenfig Sands Lifesaving Club for grant.

6.7 On item 13.14 Resident of Heol Fach, continues to keep the community council updated on resident's views on speeding traffic and issues related to wellbeing, including the 'Pantry' and heating grants initiatives.

6.8 On item 17.1 Joint event with Pyle Community Council to thank volunteers who assisted with COVID-19 Lockdown response. The event was held at Kenfig Hill Rugby Football Club on 22nd October. The invoice from KHRFC has been paid by Pyle Community Council. Cllr Parry proposed Pyle Community Council be reimbursed half of the invoice amount for this joint event. Cllr Morgan seconded this proposal. All members were in agreement.

6.9 On item 17.1 Further complaints have been received from residents of Hall Drive, regarding speeding traffic and the condition of the highway. The Clerk was asked to write to BCBC regarding these issues. Cllr Granville reported he had raised these issues with BCBC via 'Members Referral'.

6.10 On item 17.2 No response has been received from Lloyds Pharmacy apart from a 'holding' email, to the concerns raised about the pressures the staff at the Cornelly are working under. Members discussed this matter further. Members were aware that there had been no pharmacist at the local pharmacy for the last week, causing further problems. The Clerk was asked to write to the agency responsible for pharmacy provision in Wales setting out the concerns previously passed to Lloyds Head Office.

7. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. **Cllr Morgan Proposed acceptance of financial information and payment of all accounts. Cllr Parry Seconded this proposal. All members agreed.**

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
G Howells - Kenfig Footpath maintenance BCBC recharge	23 rd Sept 2021	BACS	240.00
BBHS Ltd – Comm Centre Patio Doors	23 rd Sept 2021	BACS	16,037.04
CDH UK - Donation	28 th Sept 2021	BACS	100.00
Propest Ltd – Mawdlam Allotments	29 th Sept 2021	BACS	70.00
Kenfig Sands Lifesaving Club - Grant	29 th Sept 2021	BACS	500.00
Zoom	30 th Sept 2021	DD	14.39
P J Landscapes – Hanging Baskets	1 st October 2021	BACS	1,200.00
P J Landscapes – Seasonal Planting	1 st October 2021	BACS	120.00
Countrywide – Grass Cutting	1 st October 2021	BACS	1,120.13
Plumbase – Comm Centre Plumbing	1 st October 2021	BACS	15.38
Clerk's Salary – September 2021	2 nd October 2021	BACS	xxxx
Community Centre – Office Hire	4 th October 2021	BACS	1,000
Community Centre – Meeting Room Hire	4 th October 2021	BACS	525
True Potential - Pension	5 th October 2021	DD	104.60
Countrywide – Grass Cutting	5 th October 2021	BACS	1,120.13
HMRC – PAYE/NIC (month 4)	6 th October 2021	BACS	284.63
HMRC – PAYE/NIC (month 5)	6 th October 2021	BACS	305.33
P J Landscapes – Hanging Baskets	18 th October 2021	BACS	600.00
Google Email Storage	18 th October 2021	DD	1.59
Propest Ltd – Mawdlam Allotments	20 th October 2021	BACS	70.00

Estimated Accounts Payable October 2021

- HMRC Tax & NI - £213.33
- Pension (Sept) - £84
- Clerk's Telephone - £21.00
- North Cornelly Comm Assoc Mtg Room Hire/ Clerk's Room - £127

A Finance/Budget meeting will be held on Wednesday 17th November at 6.30pm.

8. Consideration of Adoption of Revised regulatory documents, including policies

This item to be carried over to the November meeting.

Cllr Hartnoll left the meeting.

9. Matters relating to Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre. **Cllr Morgan proposed acceptance of financial information. Cllr Parry seconded this proposal. All members were in agreement.**

Members had been provided with the following information detailed in Clerk's Report:

a) Youth annoyance at the grounds of the community centre and public hall continues to be a big problem. Further complaints have been received from group organisers regarding disruption of their sessions and participants feeling intimidated by the gangs of youths. Complaints have been passed to PCSOs and they have said class organisers must report anti-social behaviour via 101 at the time it occurs. The PCSOs have requested that the community council continue to explore youth provision in Cornelly as the lack of youth provision plays a big part in the rise in anti-social behaviour being seen. They have asked that CCTV be considered.

The Clerk provided quotes for CCTV, as requested at the September meeting. Members discussed quotes. Cllr Parry proposed acceptance of Option 2 contained in the quote to provide coverage of both the community centre and the public hall. Cllr Granville seconded this proposal. All members were in agreement.

The Clerk requested permission to register with ICO (Information Commissioner's Office). Cllr Granville proposed permission be granted. Cllr Parry seconded this proposal. All members were in agreement.

b) The Clerk provided information on Anti-vandal paint, as requested at the September meeting. Members agreed to defer any decision on this until after CCTV has been installed as if that is successful there may be no need for anti-vandal paint.

c) The Clerk reported there had been issues with failure of some lights in the hall at the Centre and provided quotes for replacement fluorescent bulbs and replacement of light fitting with LED fittings. Members considered the quotes. Cllr Granville proposed acceptance of quote to replace existing light fittings with LED fittings. Cllr Parry seconded this proposal. All members were in agreement.

d) The Clerk provided quotes relating to colour changing of the external lights for national events. Members discussed. Cllr Morgan proposed acceptance of quote to provide coloured Perspex lens to 5 external lights as and when required. Cllr Parry seconded this proposal. All members were in agreement.

e) The Clerk reported further problems with drains at the centre car park flooding during heavy rain and provided quote to manually clear the drains and associated work. Members discussed the quote and asked that the Clerk request further information on the work to be carried out and request plans from BCBC detailing drainage in the car park.

f) Monthly pest control monitoring at the Centre and the grounds immediately around the building, including the bin store is ongoing. No problems have been reported. **Cllr Parry proposed payment of Propest invoice. Cllr Granville seconded this proposal. All members were in agreement.**

10. Matters relating to Cornelly Public Hall

a) The Clerk provided quotes for improvements to lighting at the Hall. Members discussed. Cllr Granville proposed acceptance of quote to change all existing light fittings to LED fittings. Cllr Parry seconded this proposal. All members were in agreement.

b) Monthly pest control monitoring at the Hall and the grounds immediately around the building. No problems have been reported. **Cllr Parry proposed payment of Propest invoice. Cllr Granville seconded this proposal. All members were in agreement.**

11. Proposed Community Asset Transfer of Meadow Street Playing Fields

Cllrs Morgan & Parry Declared an Interest in this item

The Clerk reported that Oolong Sports Consultant has not yet carried out a pitch survey. Members discussed correspondence received from BCBC relating to ownership and maintenance of flood lights at the fields. The Clerk was asked to request further information from BCBC on the usage of electricity by the flood lights, to allow further discussion at the November meeting.

12. Proposals for enhancement of Green Area at Cornelly Community Centre

a) Development of Patio Area: Gerald Davies Ltd have confirmed acceptance of contract, with work scheduled to commence in early November. The project will be managed by Whittington Landscape Architects.

b) The Clerk confirmed that Whittington Landscape Architecture have been instructed to take forward the tender process for the next phase of the proposals to enhance the green area at the community centre; widening of the paths and entrance.

c) The Clerk gave details of correspondence from BCBC relating to part of the green area originally excluded from the proposed lease as it was earmarked for expansion by the surgery. Members discussed. Cllr Parry proposed acceptance of the option put forward by BCBC relating to this area of land. Cllr Morgan seconded this proposal. All members were in agreement.

13. Consideration of quotes received to provide equipment to facilitate hybrid meetings, as detailed in briefing note drawn from draft statutory guidance for local authorities Wales

The Clerk had provided quotes for equipment to facilitate multi-location meetings. Cllr Williams reported that at the One Voice Wales Larger Councils meeting he had recently attended on behalf of council, the possibility of future funding from Welsh Government to purchase this equipment was discussed. Members agreed any decision on purchase of equipment should be deferred until further information is received from One Voice Wales on this matter.

14. Highway Issues

Members discussed response from BCBC to the community council's requests for safety measures, including pedestrian crossing on Heol Fach, between the junctions of Meadow Street and Greenfield Terrace, and a change to the configuration of the traffic lights on Heol Fach to slow traffic down. Members were disappointed that both suggestions were turned down. The Clerk was asked to write further to BCBC asking that they work with the community council to find viable traffic calming measures to achieve the community council's aim to ensure the roads in Cornelly are made safe. Cllr Granville proposed BCBC be informed the community council will continue to offer joint funding for partnership working with BCBC to provide traffic calming measures within Cornelly. Cllr Parry seconded this proposal. All members were in agreement.

15. Correspondence

15.1 The Parish of Pyle & Kenfig – Request for grant toward festive celebrations

The Clerk gave details of this correspondence, previously passed to members. Cllr Granville proposed £150 be granted toward the Festive activities described within the request. Cllr Morgan seconded this proposal. All members were in agreement.

15.2 Cornelly United FC – Application for grant funding

Cllrs Morgan & Parry Declared an Interest in this request.

The Clerk gave details of this correspondence, previously passed to members. Members discussed. Cllr Granville proposed £1,000 be granted toward the equipment detailed within the request. Cllr Williams seconded this proposal. All members were in agreement.

15.3 Pyle RFC – Application for grant funding toward 2 x mental health groups

Cllrs Williams Declared an Interest in this request.

The Clerk gave details of this correspondence, previously passed to members. Members discussed. Cllr Granville proposed £1,000 be granted toward the Mental Health initiatives described within the request. Cllr Morgan seconded this proposal. All members were in agreement.

15.4 Ray of Light Cancer Support – Application for donation

The Clerk gave details of this correspondence, previously passed to members. Members discussed. Cllr Granville proposed £25 be donated to this organisation. Cllr Williams seconded this proposal. All members were in agreement.

15.5 Kenfig Sands Lifesaving Club – Thank You for Grant Funding

The Clerk gave details of this correspondence.

15.6 CDH UK – Thank you for donation

The Clerk gave details of this correspondence.

15.7 Cornelly Development Trust (CADDT) – the 'Pantry' Provision

The Clerk gave details of this correspondence, previously passed to members. Members discussed. The Clerk was asked to request further information on the 'Pantry' provision.

15.8 Cornelly Development Trust (CADDT) – Youth Provision in Cornelly

The Clerk gave details of this correspondence. Members discussed working in partnership with CADDT to investigate potential sites for provision of youth services within Cornelly. The Clerk was asked to liaise with CADDT to explore potential sites and provide a report at the November meeting.

15.9 Smith of Derby – Mawdlam Church Clock Invoice

The Clerk gave details of this invoice. Cllr Granville proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.

15.10 Request for councillor interview

The Clerk gave details of this request, previously passed to members. Members noted.

15.11 Resident – Dog Fouling at Mountain View

The Clerk gave details of this correspondence, previously passed to members. Members asked that the Clerk pass the concerns detailed to the Dog Warden and BCBC.

15.12 Resident – various, including fly tipping and failure of lights

The Clerk gave details of this correspondence, previously passed to members.

15.13 Wales Audit Office – Delays to Audit Work

The Clerk gave details of this correspondence, previously passed to members.

15.14 BCBC

- Traffic Notice
- Welsh in Education Strategic Plan (WESP) Consultation
- "Potential Candidate" Sessions

The Clerk gave details of this correspondence, previously passed to members.

15.15 Welsh Government - Diversity in Democracy Consultation

The Clerk gave details of this correspondence, previously passed to members.

15.16 Neath Port Talbot Council - LDP

The Clerk gave details of this correspondence, previously passed to members.

15.17 BAVO – Draft Terms of Reference / Assessment of Local Well-Being

The Clerk gave details of this correspondence, previously passed to members.

15.18 One Voice Wales – various, including guidance on Welsh Government Legislation relating to multi location meetings

The Clerk gave details of this correspondence, as discussed at item 13 above.

Cllr Granville proposed moving of Standing Orders

16. Footpaths & Allotments

Footpaths: The Clerk reported no maintenance issues have been received.

Allotments:

The Clerk reported four plot vacancies. These plots will be allocated from the waiting list.

Invoice from Propest received, relating to pest control at the Allotment site. **Cllr Morgan proposed payment of invoice. Cllr Granville seconded this proposal. All members were in agreement.**

17. Remembrance Day 2021

Arrangements for Remembrance Day Service are as in previous years. Service at Mawdlam Church on 14th November, 9.30am.

18. Arrangements for Christmas 2021

The Clerk gave details of quote received from BCBC to provide Christmas Tree at South Cornelly. Cllr Granville proposed acceptance of quote. Cllr Morgan seconded this proposal. All members were in agreement.

Festive lighting switch on Friday 26th November 2021.

19.1 Clerk's Report

- a) The Clerk reported confirmation has been received of successful application to Welsh Government for funding of upgrading of paths at Mawdlam Allotments. Gerald Davies Ltd., have confirmed they are able to hold the quote they provided earlier in the year for this work. Cllr Morgan proposed this project be progressed. Cllr Granville seconded this proposal.
- b) Concerns about the structural condition of Capel y Pil had been passed to the Clerk and these concerns had been forwarded to BCBC.
- c) The Clerk reported on concerns of residents of Hall Drive relating to the aesthetics of a development of V2C properties to the rear of Hall Drive. The properties are not in keeping with the residences around them. Members discussed this matter. The Clerk was asked to write to the Planning department expressing support for the residents in their attempts to have the exterior of this development changed so that it is in line with the area they are sited in.

19.2 Members Reports

- a) Cllr Williams reported that the condition of the highway at Heol Ton is deteriorating and there are many potholes in the area. Cllr Granville will take this forward via BCBCs 'Members Referral'.
- b) Cllr Bennett reported on the condition of the highways in various areas, including Fairways, Heol Nant and Heol Maendy. Cllr Granville will take this forward via BCBCs 'Members Referral'.

Cllr Granville left the meeting

- c) Cllr Williams reported that properties around Kenfig Nature Reserve had received letters from Kenfig Nature Corporation Ltd., informing them that car parking charges are being introduced at Kenfig Nature Reserve. Members discussed this matter. It was felt that imposing parking charges at the Reserve will mean an increase in vehicles parking inappropriately around the area, as was experienced during the COVID-19 Lockdown in 2020. Cars parking inappropriately cause obscured vision from junctions in this area, one such junction is the one leading off Heol Ton. Members also felt introducing parking charges would not in the ethos of Kenfig Nature Reserve as this land has always been freely accessible to the public and charging people to park will take away this freedom. The Clerk was asked to write to Kenfig Nature Corporation Ltd., expressing disappointment at the decision to impose parking charges and setting out the issues this will cause in and around the area, and the disappointment at the change it will make to the accessibility of Kenfig Nature Reserve, especially as there is currently no bus service running in the area.

20. Planning Applications:

- d) **Application No. P/21/945/FUL** – Demolition of existing timber starters hut and construction of new one in an adjacent position – Pyle & Kenfig Golf Club, Kenfig CF33 4PU – **(previously passed to members by email)**
There were no comments/observations on this application
- e) **Application No. P/21/940/FUL** – Siting of metal storage container (2.4m x 6.1m) – Adjacent to sports pavilion, Meadow Street, North Cornelly CF33 4NL – **(previously passed to members by email)**
The Clerk was asked to clarify exactly where the storage container would be sited, as the plan was not clear
- f) **Application No. P/21/868/OUT** – Demolish front & rear porches and rear structure; Raise roof to create first floor; Two storey front porch/wc/bathroom extension; Single storey rear extension with side dormer – Harlew, 105 Heol Las, North Cornelly CF33 4DN – **(previously passed to members by email)**
There were no comments/observations on this application
- g) **Application No. P/21/327/FUL** – Alterations and adaptations to form a café area (amended plans received 29.09.21 and 11.10.21) – Kenfig National Nature Reserve Centre, Heol Las to Heol Drewi, Ton Kenfig CF33 4PT – **(previously passed to members by email)**
There were no comments/observations on this application

h) Application No. P/21/855/FUL – Demolition of existing adjacent garage and rear conservatory, proposed single storey rear extension and side garage – 21 Heol Neuadd, North Cornelly CF33 4HA – **(previously passed to members by email)**
There were no comments/observations on this application

21. Date of Next meeting

The date of the next meeting is 24th November 2021 at 6.30pm.

Meeting closed 9.15pm

Chair's Signature