

Cornelly Community Council

Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Mrs S M Bennett**

Clerk/Clerc: D Evans

**Ffôn / Tel: 07882 044798**

**e-bost / e-mail: [Cornellyclerk@gmail.com](mailto:Cornellyclerk@gmail.com)**

**gwefan / website: [www.cornellycommunitycouncil.co.uk](http://www.cornellycommunitycouncil.co.uk)**

**DRAFT**

**Minutes of Remote Meeting of Cornelly Community Council  
held on 30<sup>th</sup> September 2020 at 6.30pm**

**Chair:** Cllr Mrs S M Bennett

**Members:** Mr R M Granville, Ms G Hartnoll, Mr D Morgan, Mr J Parry & Mr A Williams

**Clerk:** Ms Dawn Evans

**ITEM**

**1. Apologies for absence.**

Cllrs Mr J H Tildesley MBE, Mr N Dewar & Mr B L Rose

**2. Declarations of Interest**

Cllrs Bennett declared an interest in 'Correspondence' item 5; request from Ysgol yr Ferch o'r Sger for grant funding. Cllr Bennett is a Governor at this school.

Cllr Granville declared an interest in 'Correspondence' item 2; Joint Statement by NRW and Kenfig Corporation Trust on Kenfig National Nature Reserve long-term management lease. Cllr Granville is Chair of Kenfig Corporation Trust.

**3. To approve as a correct record thereof the Minutes of Council Meeting held on 26<sup>th</sup> August 2020**

Cllr Morgan proposed draft minutes be agreed. Cllr Parry Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

**To approve as a correct record thereof the Minutes of Extraordinary Council Meeting held on 17<sup>th</sup> September 2020**

Cllr Morgan proposed draft minutes be agreed. Cllr Bennett Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

**4. Proposed Community Asset Transfer of Meadow Street Playing Fields (including discussion with Mr G Smith – Community Asset Transfer Officer, BCBC)**

The Chair welcomed Mr Smith to the meeting. Mr Smith provided members with updated information on utility costs for the pavilion at the grounds. Cllr Bennett asked Mr Smith if there is any information relating to income from users of the grounds. Mr Smith said he would make enquiries regarding this, but it must be noted that there would be no income for 2019-20, as fees were waived for this period. Mr Smith said he will forward a schedule as at last October, adding that it must be remembered the charges shown are subsidised by BCBC and the table will therefore reflect only 75% of the running costs. Mr Smith will also provide a list of the current users. Mr Smith said BCBC do not have formal contracts with the users, there is just a key holder's agreement, which means users have some responsibility for cleaning the changing rooms after use. Users would contact BCBC when they wished to use the facility and this formed the basis for the usage chart. Mr Smith confirmed that the lease offered by BCBC would be their standard 35 years, but if external funding requires a longer lease then this term could be revisited. Mr Smith advised members about one off BCBC funding that could be applied for, but stressed that once the

**ACTION**

Community Asset Transfer is complete there would be no ongoing funding from BCBC for the grounds or the pavilion. Cllr Bennett spoke about things identified within the Condition Survey of the pavilion that would need to be addressed and asked whether these issues would be made good prior to any Community Asset Transfer. Mr Smith said this would not be the case, as BCBC believe that community groups can undertake repairs and renovation in a more cost-effective manner than they can. Funding available for repairs was discussed. The need for fencing around the grounds was discussed. Mr Smith said responsibility for this would also fall to the community council. Cllr Bennett asked whether it would be possible for the community council and BCBC to take forward repairs to the fencing on a 50/50 basis. Mr Smith said repairs to the fencing do not fall under any BCBC funding remit. However, the Community Council could apply for funding under the Town & Community Council CAT Funding Scheme. Cllr Bennett also asked about the boiler at the Pavilion. Mr Smith said application for funding towards the boiler could be included in any bid to the Town & Community Council CAT Funding Scheme. Mr Smith informed the community council that BCBC would like to have some indication of their intention with regard the Community Asset Transfer, as there are other interested parties that BCBC would not want to lose if the Community Council decided not to go forward with the transfer.

The Chair thanked Mr Smith for the information he had provided and his attendance at the meeting. Members discussed matters relating to the feasibility of proceeding with Community Asset Transfer of the playing fields. The Clerk was asked to obtain quotes for maintenance at the grounds. It was agreed a Special Council meeting will be called when the information promised by Mr Smith is received and quotes for maintenance at the grounds.

## 5. Accounts Payable and Financial Update

Members had previously been provided with financial information to date. Cllr Granville Proposed acceptance of financial information and that all accounts are paid. Cllr Morgan Seconded this proposal. All members agreed.

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Welsh Water – Mawdlam Allotments	25 <sup>th</sup> August 2020	BACS	210.96
Clerk's Telephone – March to August 2020	25 <sup>th</sup> August 2020	BACS	200.27
Smith of Derby – Mawdlam Clock	26 <sup>th</sup> August 2020	BACS	260.40
JJ Property Refurbishment – Public Hall	27 <sup>th</sup> August 2020	BACS	1,260.00
Clerk's Salary – August 2020	2 <sup>nd</sup> September 2020	BACS	1,263.87
P J Landscapes – Hanging Baskets	2 <sup>nd</sup> September 2020	BACS	1,200.00
HMRC – PAYE/NIC	3 <sup>rd</sup> September 2020	BACS	166.13
P J Landscapes - Footpaths	3 <sup>rd</sup> September 2020	BACS	1,800.00
Countrywide – Grass cutting	11 <sup>th</sup> September 2020	BACS	1,087.50
Grounds & Graves – August Invoice	23 <sup>rd</sup> September 2020	BACS	1,308.75
Grounds & Graves – September Invoice	23 <sup>rd</sup> September 2020	BACS	1,308.75

Estimated Accounts Payable October 2020

- Clerk's Salary (September) - £1,265
- Clerk's Tax & NI - £177
- Clerk's Pension (September)- £67
- Clerk's Telephone - £32.00
- North Cornelly Comm Assoc Mtg Room Hire - £0

## 6. Cornelly Community Centre

The Clerk reported on finance information relating to the Community Centre.

The Clerk updated members on usage at the Centre. The Chair thanked the Clerk and the Administration Assistant for the hard work they had undertaken to ensure the Centre is compliant with COVID regulations and therefore safe to be re-opened for permitted activities.

The Clerk provided details of correspondence received from a user at the Centre. Members discussed the matter raised. The Clerk was asked to respond to the user, as discussed.

The Chair updated members on matters relating to the Caretaker at the Centre. Members agreed to accept the resignation of the Caretaker and the proposed arrangements for payment to date.

The Chair discussed the appointment of new Caretaker at the Centre. Members discussed. The Chair proposed permanent employment of the temporary Caretaker at the Centre, with a

probationary period of 26 weeks. Cllr Morgan seconded this proposal. All members were in agreement.

## **7. Cornelly Public Hall**

The Clerk provided update on matters relating to the Public Hall.

## **8. Correspondence**

### **8.1 Mrs J Treharne / Mrs L Jones / Dr Jamie Wallis MP / Mr Lindsay Harvey, Corporate Director Education & Family Support Services BCBC / Mr D Rowlands, Deputy Director Transport & Strategy & Policy, Welsh Government x 2 – School Transport from Cornelly to Cynffig Comprehensive School**

The Clerk gave details of correspondence from various parties relating to concern regarding school transport from Cornelly to Cynffig Comprehensive School. Members discussed the correspondence. It was felt that the response from BCBC was unequivocal in its stance regarding the issues raised by residents and this Council. It would therefore appear that there is nothing more the Community Council can do at this time. However, it was agreed that if there is any other support the residents think the Community Council can assist with in their endeavours to resolve these issues, they will revisit the matter and assist where they can.

### **8.2 Mr M Evans – National Resources Wales – Joint Statement by NRW and Kenfig Corporation Trust on Kenfig National Nature Reserve Long-Term Management Lease**

The Clerk gave details of this correspondence. Cllr Bennett asked Cllr Granville if, notwithstanding his declaration of interest in this matter, he could update this Council on the matter. Cllr Granville said there is work being undertaken by Kenfig Corporation Trust in relation to management at the Centre and it is hoped the matter will be resolved in a timely manner. Cllr Williams spoke about damaged boardwalks and other items falling into disrepair at the Reserve and asked Cllr Granville if these issues were going to be addressed. Cllr Granville said the Trust are aware of these issues and safety measures are being taken forward.

### **8.3 Mr S Roberts – Hurley & Davies – Request for payment of retention invoice from Springvale Weatherproofing Limited**

The Clerk gave details of this correspondence relating to final certification of the work undertaken by Springvale Weatherproofing Ltd. Payment of retention invoice will be made when final certification is received from Hurley & Davies.

### **8.4 Mr A Morgan, CADDT – Youth provision & Request for Letter of Support**

The Clerk gave details of this correspondence stating that CADDT have no imminent plans for youth provision at Cornelly.

The Clerk also gave details of request from CADDT for letter of support in their bid for grant funding from the Active Inclusion Fund. Cllr Bennett proposed letter of support be provided. Cllr Parry seconded this proposal. All members were in agreement.

### **8.5 Ysgol y Ferch o'r Sger – Request for Grant Funding**

The Clerk gave details of this request for grant funding for IT equipment at the school. Members discussed the request. Cllr Granville proposed the amount of £7,191 as detailed within the request be granted. Cllr Morgan seconded this proposal. All members were in agreement.

### **8.6 BCBC – Latest Media Release**

The Clerk gave details of this correspondence. Members noted.

### **8.7 Mr S Green – Marathon through Bridgend, 4<sup>th</sup> October 2020**

The Clerk gave details of this correspondence. Cllr Granville proposed that a letter be sent to Mr Green wishing him luck with the marathon and congratulating on his achievements. Cllr Parry seconded this proposal. All members were in agreement.

### **8.8 Mr W Thomas – Cornelly Community Centre**

As discussed at item 6 above.

### **8.9 KPC – Notes from Cuppa & Chat meeting 17<sup>th</sup> September 2020**

The Clerk gave details of this correspondence. Members noted.

### **8.10 Zoom Event – Electric Vehicle Charging Points at Sports Clubs and Community Venues – 14<sup>th</sup> October 2020**

The Clerk gave details of this correspondence. Cllr Williams will take part in this event and report to Council at the October meeting.

### **8.11 Welsh Hearts Charity – Town Council Defibrillator Appeal**

The Clerk gave details of this correspondence. Members noted.

### **8.12 Mr S Smith Bridgend Blue Bulls – Meadow Street Playing Fields**

The Clerk gave details of this correspondence. Members noted.

### **8.13 BCBC / Pencoed Town Council – BCBC Budget Consultation 2020**

The Clerk gave details of this correspondence. Members noted.

### **8.14 Mrs J Roberts / Mr J Rees, BCBC – Lack of Bins in South Cornelly**

The Clerk gave details of this correspondence. Members discussed the issues raised by Mrs Roberts and the response received from Mr Rees, BCBC regarding them.

### **8.15 Mr D Thomas – Possible Allotment Site / Removal of Dead Tree and Repair of Fence M4 Flyover**

The Clerk gave details of this correspondence. Members discussed. It was felt that at the moment the Council is not in a position to acquire land for another allotment site. However, this matter will be revisited in the future. The correspondence relating to removal of dead tree and repair of fence at M4 Flyover was noted.

### **8.16 Independent Remuneration Panel for Wales – Draft Annual Report 2021-22**

The Clerk gave details of this correspondence. Members noted.

### **8.17 One Voice Wales – various, including Guidance to Councils on Holding Meetings on a Physical Basis**

The Clerk gave details of this correspondence. Members noted.

## **9. Footpaths & Allotments**

The Clerk reported that she had contacted various pest control companies as discussed at the September meeting, but to date none of them have visited the allotment site. The Clerk will continue to take this matter forward as a matter of urgency

### **10.1 Clerk's Report**

The Clerk reported that Cllr Tildesley has sent various emails expressing concern about a van driving on the green area at the Community Centre. Members discussed this matter.

### **10.2 Members Reports**

- Cllr Bennett reported that the hanging baskets had been taken down today and said that she was disappointed with the floral tower on the corner at School Terrace. She said the top of the tower seemed to be missing and the colour of the flowers was not varied enough. The Clerk should request more white flowers in next year's displays.
- Cllr Bennett reported that complaints had been received about vehicles speeding through the village. Members discussed. The Clerk was asked to speak to the police about this matter.
- Cllr Morgan reported that complaints have been received about youths congregating around the yellow CADDT building. The Clerk to speak to PCSOs about this.
- Cllr Williams reported that there has been no maintenance carried out at Prince Lane, Kenfig. The Clerk to report this to BCBC.
- Cllr Morgan reported that the flooring at the children's play park on Ffordd yr Eglwys is damaged and need replacing. The Clerk to report this to BCBC.
- Cllr Morgan reported that overgrowth on the pavement at Porthcawl Road under the motorway bridge has now narrowed the walkway so much that it is not wide enough for a pushchair or a walking aid. The Clerk to report this to BCBC.
- Cllr Bennett reported that the lane between Meadow Street and Greenfield Terrace is now very overgrown and difficult to use. The Clerk to report to BCBC.

**Cllr Granville left the meeting.**

## **11. Planning Applications:**

- **Application No. P/20/549/FUL** – Single Storey Side Extension – 43 Heol Y Plorin, North Cornelly CF33 4PZ (previously passed to members by email)  
***There were no comments/observations on this application***
- **Application No. P/20/560/FUL** – Front and rear ground floor extensions to accommodate new wellness activity space for care home residents – Morgana Court Care Home, Porthcawl Road, South Cornelly CF33 4RE (previously passed to members by email)  
***There were no comments/observations on this application***

- **Application No. P/20/574/FUL** – Two Storey Extension – 8 Long Acre, North Cornelly CF33 4BE (previously passed to members by e-mail)  
***There were no comments/observations on this application***
- **Application No. P/20/604/FUL** – Single Storey Side Extension – 2 Heol Onnen, North Cornelly CF33 4DS (previously passed to members by email)  
***There were no comments/observations on this application***
- **Application No. P/20/668/FUL** – Change of use from home office to holiday let – The Coach House, Kenfig CF33 4PT (previously passed to members by email)  
***There were no comments/observations on this application***
- **Application No. P/20/618/FUL** – Change use of industrial unit used as a joinery workshop into a gym/training facility and café – Unit 27 South Cornelly Trading Estate, South Cornelly CF33 4RE (previously passed to members by e-mail)  
***There were no comments/observations on this application***
- **Ref No. ENF/41/18/ANC** – Alleged non-compliance with approval P/13/425/FUL – School House, School Terrace, North Cornelly CF33 4HU (previously passed to members by email)  
***Members noted this correspondence.***

## **12. Date of Next meeting (TBA)**

The date of the next meeting is 28<sup>th</sup> October at 6.30pm.

**Meeting closed 8.30pm**

\_\_\_\_\_  
Chair's Signature