

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Remote Meeting of Cornelly Community Council
held on 28th October 2020 at 6.30pm**

Chair: Cllr Mrs S M Bennett
Members: Mr N Dewar, Mr D Morgan, & Mr A Williams
Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence.

Cllrs Mr J H Tildesley MBE, Mr R M Granville, Ms G Hartnoll, Mr J Parry & Mr B L Rose
The Chair expressed disappointment in the falling number of members attending meetings. She said there are important things to be discussed and it is important that members attend meetings to allow full discussion with all members before decisions are made. All members agreed with the Chair's comments and agreed that if members have difficulties with the scheduled dates of meetings, they should contact the Clerk to request consideration of a change of date. This would be acceptable if it meant that attendance at meetings improved.

2. Declarations of Interest

There were no Declarations of Interest.

3. To approve as a correct record thereof the Minutes of Council Meeting held on 30th September 2020

Cllr Morgan proposed draft minutes be agreed. Cllr Dewar Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

4. Matters arising from Minutes at item 3 above

4.1 On item 8.1 – School transport from North Cornelly to Cynffig Comprehensive School

The Clerk gave details of response received from Welsh Government to Council's letter regarding this subject. Members discussed this correspondence, which confirmed BCBCs school transport policy is in line with the Welsh Government's Learner Travel Measure around distance, which is 2 miles for primary and 3 miles for secondary pupils. The letter also advised that the Welsh Government are 'presently undertaking a national review of the Measure, which includes reviewing the criteria around transport eligibility, especially around the distance between the learner's home and designated catchment school'. Members discussed flooding on Marlas Road and the difficulties this presents to pupils walking this route to school. The Clerk was asked to write again to BCBC expressing further concern in this matter.

4.2 On item 8.2 – Kenfig Corporation Trust

Cllr Williams updated members on matters relating to Kenfig Corporation Trust that he has been made aware of. Members discussed. Cllr Williams proposed the Council write to the Trust and offer assistance with anything the Trust think the Council could help with. Cllr Bennett seconded this proposal. All members were in agreement.

ACTION

4.3 On item 8.3 – Retention invoice from Springvale Weatherproofing Limited

The Clerk reported that final certification has still not been received from Hurley & Davies. Springvale have been advised that payment of the invoice cannot be made until final certification is received.

4.4 On item 8.10 – Zoom Event – Electric Vehicle Charging Points at Sports Clubs and Community Venues, 14th October 2020

Cllr Williams took part in this Zoom event on behalf of Council. Cllr Williams reported on the information provided at the event and advised that at the moment the vehicle charging points available would not be suitable for our Community Centre. Cllr Williams will forward the material he has received from the event organisers to the Clerk. Members discussed this subject and agreed to wait until the charging points and associated costs are more suited to use at the Community Centre.

4.5 On item 10.2 – Members Reports

- Cllr Morgan reported that youths are still gathering at Meadow Street playing fields and around the yellow building on Gibbons Way. Members discussed this problem and the issue of youths meeting at the yellow building in cars and speeding through the village. The Clerk to ensure PCSOs are aware of these problems and monitor the areas.
- Cllr Williams reported that no maintenance has been carried out at Prince Lane, Kenfig, as reported at the September meeting. The recent bad weather has affected the lane and it is very muddy and slippery. There is concern the lane could be a danger to vehicle users.
- Cllr Williams reported overgrown vegetation that has pushed over the fencing along footpath at the Green Acres estate. The Clerk has reported this to BCBC, the issue will be chased up as a matter of urgency.

5. Accounts Payable & Financial Update

Members had previously been provided with financial information to date. Cllr Morgan Proposed acceptance of financial information and that all accounts are paid. Cllr Bennett Seconded this proposal. All members agreed.

The following accounts payable were approved:

| Payee | Date | Chq No. | Amount |
|--|---------------------------------|---------|----------|
| Postage | 25 th September 2020 | BACS | 6.70 |
| Viking – Comm Centre Stationery | 29 th September 2020 | BACS | 70.35 |
| Clerk's Salary – September 2020 | 2 nd October 2020 | BACS | 1,263.87 |
| P J Landscapes – Hanging Baskets Maintenance | 2 nd October 2020 | BACS | 1,200.00 |
| P J Landscapes – Hanging Baskets Removal | 2 nd October 2020 | BACS | 700.00 |
| Countrywide – Grass cutting | 2 nd October 2020 | BACS | 1,087.50 |
| Zoom remote mtg Charges – July to Sep 2020 | 2 nd October 2020 | BACS | 43.17 |
| Ysgol y Ferch o'r Sger - Grant | 6 th October 2020 | BACS | 7,191.40 |
| HMRC – PAYE/NIC Qtr 2 | 13 th October 2020 | BACS | 380.06 |
| Boverton Nurseries - Daffodils | 16 th October 2020 | BACS | 480.00 |
| P J Landscapes – Daffodil Planting | 16 th October 2020 | BACS | 250.00 |

Estimated Accounts Payable November 2020

- Clerk's Salary (October) - £1,265
- Clerk's Tax & NI - £177
- Clerk's Pension (October)- £67
- Clerk's Telephone - £32.00
- North Cornelly Comm Assoc Mtg Room Hire - £0

6. Cornelly Community Centre

The Clerk reported on finance information relating to the Community Centre.

The Clerk updated members on usage at the Centre and the effect of the Circuit break Lockdown. The Clerk provided details of quotation received for signage at the Centre. Members discussed. Cllr Dewar proposed acceptance of quote. Cllr Morgan seconded proposal. All members were in agreement.

The Clerk provided details of invoice received from D Smith Electrical Services for work undertaken at the Centre. Cllr Bennett proposed payment of invoice. Cllr Morgan seconded proposal. All members were in agreement.

The Clerk gave details of invoice received from Saint David's Fire relating to recommendations arising from recent Fire Risk Inspection. Cllr Morgan proposed payment of invoice. Cllr Bennett seconded proposal. All members were in agreement.

7. Cornelly Public Hall

The Clerk provided update on matters relating to the Public Hall.

8. Proposed Community Asset Transfer of Meadow Street Playing Fields

The Clerk reported that requests to quote were sent to five ground maintenance companies, three of the companies provided quotations. Members discussed these quotations as part of ongoing discussions into the feasibility of taking forward Community Asset Transfer of the playing fields from BCBC. Members asked that the Clerk obtain quotes for repair to the fencing at the grounds and quotes for new fencing. Members discussed the importance of users of the grounds engaging with the Community Council to ascertain what their expectations are of the grounds. Members discussed matters relating to the playing fields. The Clerk was asked to draft an Income & Expenditure account containing the information BCBC have provided and the average annual maintenance costs relating to the grounds and the pavilion and pass to members for consideration.

9. Community Asset Transfer of Green Area and Playground at Cornelly Community Centre

Members discussed the Heads of Terms received from BCBC, relating to the green area and the playground at the Community Centre. Cllr Morgan proposed acceptance of the Heads of Terms. Cllr Dewar seconded this proposal. All members were in agreement.

10. Remembrance Day

The Clerk reported that Revd Walker had confirmed that churches are closed under the Welsh Government's Circuit Break Lockdown and it will not therefore be possible to hold a Remembrance Service at Mawdlam Church on Remembrance Sunday. Cllr Bennett proposed that a wreath be purchased and laid privately at the Church. Cllr Morgan seconded this proposal. All members were in agreement.

11. BCBC Annual Budget Consultation

Members discussed the Annual Budget Consultation and agreed to publicise, as requested by BCBC.

12. Correspondence

12.1 Ysgol y Ferch o'r Sger – Thank you for Grant

The Clerk gave details of 'thank you' letter received from pupils at Ysgol y Ferch o'r Sger. Members noted.

12.2 BCBC – Town and Community Council Fund 2021/22

The Clerk gave details of this correspondence. Members discussed projects suitable for submission. Cllr Bennett proposed application for funding be made for fencing around the playing fields at Meadow Street and refurbishment at the Pavilion at the playing fields, including repair of the roller shutter door. Further projects that meet the criteria for application will be discussed at the November meeting.

12.3 Revd. D Walker – Grant request for festive activities

The Clerk gave details of this correspondence requesting grant to fund COVID compliant festive activities at Mawdlam Church. Members discussed. Cllr Bennet proposed £150 be granted for the activities. Cllr Morgan seconded this proposal. All members were in agreement.

12.4 Boverton Nurseries – Quote for Floral Displays 2021

The Clerk gave details of quote for 2021 floral displays. Cllr Bennett proposed acceptance of quote. Cllr Dewar seconded this proposal. All members were in agreement.

12.5 BCBC – Vacancy for Standards Committee Member

The Clerk gave details of this correspondence. Members noted.

12.6 Mr G Smith, BCBC – Information on Sports Wales Funding

The Clerk gave details of this correspondence. Cllr Bennett proposed application be made to refurbish the ladies and men's toilets at the Public Hall. Cllr Morgan seconded this proposal. All members were in agreement.

12.7 KPC – KPC Outreach

The Clerk gave details of this correspondence. The Clerk was asked to request that KPCs outreach work target youths gathering at Meadow Street playing fields and at the Yellow Building on Gibbons Way.

12.8 Planning Aid Wales – Introduction to Planning Enforcement Training

The Clerk gave details of this correspondence. Members noted.

12.9 BCBC – Temporary Traffic Order (Pyle Footbridge)

The Clerk gave details of this correspondence. Members noted.

12.10 Wales Audit Office – Future Audit Arrangements for Community and Town Councils in Wales

The Clerk gave details of this correspondence and forthcoming webinar. The Clerk will attend the webinar and report to Council at the November meeting.

12.11 One Voice Wales – various

The Clerk gave details of this correspondence. Members noted.

13. Footpaths & Allotments

The Clerk reported, as instructed by Council via email, the quote from Propest Ltd., to undertake monthly visits to the allotment site, to address the rodent problem had been accepted and the company had made their first visit to the site on Thursday 22nd October. The company had undertaken a full Risk Assessment and submitted a report including recommendations. All recommendations have been carried out, including writing to plot holders advising them of the recommendations. The Clerk presented invoice received from Propest Ltd. Cllr Bennet proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement. One of the recommendations made by Propest was that overgrown hedges and plots be cut back as soon as possible to prevent rodents sheltering in these areas. The Clerk presented quote from P J Landscapes to undertake this work. Cllr Morgan proposed acceptance of quotation. Cllr Williams seconded this proposal. All members were in agreement. Members discussed the rising costs associated with the Allotment site. Cllr Dewar proposed the annual rent for 2020 be raised to £25 per plot. Cllr Bennett seconded this proposal. All members were in agreement.

14.1 Clerk's Report

The Clerk had nothing to report other than that reported above.

14.2 Members Reports

- Cllr Morgan reported concerns relating to the zebra crossing on Heol Fach. Young children are running from the Tesco car park straight onto the highway in this area. Members discussed this matter. The Clerk was asked to write to BCBC requesting consideration of barriers on the pavement in this area. This would also address the problems associated with drivers parking on the pavement alongside the zebra crossing.
- Cllr Bennett asked that the volunteers who worked so hard to assist the community council with their response to vulnerable residents during the National Lockdown from March to July, be written to thanking them for the work they undertook.

15. Planning Applications:

- **Application No. P/20/361/FUL** – Front single storey extension; rear two storey extension and levelling of front and rear gardens (amended plan received 19.10.20) - 4 Llwyn Derwyn, North Cornelly CF33 4BH – **(previously passed to members by email)**
There were no comments/observations on this application
- **Application No. P/20/768/FUL** – Full Planning Permission in respect of demolition of the existing building and the development of four 1-bedroom houses with associated access, parking, landscaping and ancillary works – 5 – 7a Ffordd yr Eglwys, North Cornelly CF33 4HW **(previously passed to members by email)**
There were no comments/observations on this application

16. Date of Next meeting

The date of the next meeting is 25th November at 6.30pm.

Meeting closed 8.15pm

Chair's Signature