

Cornelly Community Council

Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Mrs S M Bennett**

Clerk/Clerc: D Evans

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**DRAFT**

**Minutes of Meeting of Cornelly Community Council  
held remotely on 28<sup>th</sup> April 2021 at 6.30pm**

**Chair:** Cllr Mrs S M Bennett

**Members:** Mr J Tildesley MBE (by telephone), Mr N Dewar, Mr D Morgan & Mr J Parry

**Clerk:** Ms Dawn Evans

**ITEM**

**1. Apologies for absence.**

Cllrs Mr R M Granville, Ms G Hartnoll, Mr B L Rose & Mr A Williams

**Members of the public in attendance:** Mr S Parker

**2. Declarations of Interests in accordance with Section 51 of the Local Government Act 2000.**

**Any interests to be declared as items arise throughout the meeting**

There were no Declarations of Interest

**3. Update from Borough Councillors**

Cllr Tildesley stated he had no update on matters relating to Cornelly.

**4. To approve as a correct record thereof the Minutes of Council Meeting held on 24<sup>th</sup> March 2021**

Cllr Morgan proposed draft minutes be agreed. Cllr Parry Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

**5. Matters arising from Minutes of 24<sup>th</sup> March 2021**

Clerk's report previously provided to members contained the following update:

**5.1 on item 6.1** No response has been received to letter requesting clarification on the current status of Kenfig Corporation Trust, and further information on their request for funding toward public toilet provision at the Reserve Centre.

The Welsh Ambulance Service have forwarded details of a company in Denbigh who can supply defibrillator signage. Information on what signs they supply has been requested. Members agreed that as the defibrillator was donated to Kenfig Nature Reserve by the Community Council, request should be made to Kenfig Corporation Trust that they take forward arrangement for signage.

**5.2 on item 6.2** Request has been made to BCBC that Prince Lane be added to regular maintenance schedule.

**5.3 on item 14.2** Consultation on Primary Schools in Cornelly. Apologies have been received from Cllr Charles Smith – BCBC Member for Education, regarding failure to send consultation to Cornelly Community Council. Invitation to a TEAMS meeting with Cllr C Smith, Cllr H David and representatives of the Education Department, to discuss the proposals, has been received. Public Notice relating to proposals. providing the opportunity to object/comment on the proposal within the next 28 days (23<sup>rd</sup> May) has also been received. Members discussed the proposals for primary school education in Cornelly and the invitation to meet with BCBC. Cllr Tildesley did not

**ACTION**

feel it was appropriate for the Community Council to object to the proposals relating to primary school provision as he stated there is a need for an up-to-date primary school building in Cornelly. Cllr Tildesley objected to Cllr Bennett's comments during the discussion. Further discussion took place on this matter. The Clerk was asked to accept the invitation on behalf of members. Clerk to arrange meeting next week for members to discuss response to proposals prior to meeting with BCBC.

**5.4 On item 14.2** The Clerk confirmed that Cllr Bennett's request that enquiries be made with BCBC regarding the possibility of a purpose-built youth provision at Meadow Street Playing Fields in the future was taken forward. The Clerk was advised by BCBC that this should not be a problem and a purpose-built building could be placed next to the pavilion so as not to infringe on the fields themselves. Other playing fields have added outdoor gym equipment to the sides of their playing fields and this has been very well received by local communities. Any funding for a youth building would need to be investigated with external agencies by the Community Council and other interested parties.

## 6. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. Cllr Dewar Proposed acceptance of financial information and payment of all accounts. Cllr Morgan Seconded this proposal. All members agreed.

The Clerk asked that members consider appointment of internal auditor for year ending 31.03.21. Cllr Morgan proposed Sentinel be appointed internal auditor, as in previous years. Cllr Parry seconded this proposal. All members were in agreement.

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Plumbase Bridgend – Comm Centre Thermostat	19 <sup>th</sup> March 2021	BACS	29.13
D Smith Electrician – Comm Centre COVID Light	25 <sup>th</sup> March 2021	BACS	140.00
Clerk's Salary – March 2021	2 <sup>nd</sup> April 2021	BACS	1263.87
True Potential - Pension	6 <sup>th</sup> April 2021	BACS	66.37
BCBC – Festive Lighting	12 <sup>th</sup> April 2021	BACS	5,042.10
HMRC – PAYE/NIC	15 <sup>th</sup> April 2021	BACS	34.46
HMRC – PAYE/NIC	15 <sup>th</sup> April 2021	BACS	213.33
Nolan Recycling – Skip at Allotments	16 <sup>th</sup> April 2021	BACS	162.00
Grounds & Graves – Ffordd yr Eglwys Cemetery	22 <sup>nd</sup> April 2021	BACS	1,570.00

Estimated Accounts Payable April 2021

- Clerk's Salary (April) - £1,265
- HMRC Tax & NI - £213.33
- Clerk's Pension (April)- £67
- Clerk's Telephone - £32.00
- North Cornelly Comm Assoc Mtg Room Hire - £0

## 7. Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre.

Members had been provided with the following information detailed in Clerk's Report:

- Retention invoice has still not been paid to Springvale roofing contractors, as there has been a problem with condensation in the main hall. The Clerk has been liaising with Hurley & Davies (project managers), Springvale and Garland (manufacturers of the roofing material) to rectify the problems. It has now been agreed that six vents will be installed in the roof at the expense of Springvale and Garland. The work is scheduled to take two days, commencing on 28<sup>th</sup> April. Upon completion of this work Hurley & Davies will inspect and advise on payment of retention invoice.
- BCBC have confirmed 58% Regeneration Grant toward installation of patio doors at the Centre. Clerk requested permission to sign acceptance letter on behalf of Council. Cllr Morgan proposed permission be granted. Cllr Tildesley seconded this proposal. All members were in agreement. Members had previously been provided with details of quotes for the work from the following companies:

Arc Construction  
Alan Phillips  
BBHS Ltd

Members discussed quotes. Cllr J Parry proposed acceptance of quote received from BBHS Ltd. Cllr Dewar seconded this proposal. All members were in agreement.

- Welsh Government regulations allow re-opening of Community Centre from 3<sup>rd</sup> May 2021, two weeks earlier than originally planned. The intention is to continue with permitted organised activities to ensure compliance from all groups that use the Centre. Usage at the Centre will be built up gradually, but there will be no ad hoc usage for the foreseeable future.
- The Caretaker at the Centre has booked holidays for one week from 17<sup>th</sup> May, his absence will be covered by the Caretaker at the Public Hall.
- BCBC have booked the Centre for elections on Thursday 6<sup>th</sup> May.
- Heol Fach Surgery continue to use the Centre for vaccinations.

## **8. Cornelly Public Hall**

The Clerk has still not received full report and recommendations from CB3, relating to monitoring at the Hall.

## **9. Proposed Community Asset Transfer of Meadow Street Playing Fields**

The Clerk stated there is nothing further to report on the transfer.

## **10. Community Asset Transfer of Green Area and Playground at Cornelly Community Centre**

Information including detailed drawing of plans for the patio area and associated work received from Whittington Landscape Architecture had been previously forwarded to members. Confirmation of acceptance of plans and associated costs was requested. Cllr Tildesley proposed acceptance of detailed drawings and associated costs. Cllr J Parry seconded this proposal. All members were in agreement.

## **11. Correspondence**

### **11.1 Mr M Baker – Parking at Maudlam Allotments**

The Clerk gave details of this correspondence relating to issues with parking at Maudlam Allotments. The Clerk confirmed that the area immediately outside the allotments falls under BCBC. Cllr Parry proposed that plot holders be written to requesting considerate parking when there is a need for vehicles to be taken to the allotment site. Cllr Tildesley seconded this proposal. All members were in agreement.

### **11.2 KPC – Cuppa & Chat**

The clerk gave details of this correspondence. Members noted.

### **11.3 Grounds & Graves – Invoice Ffordd yr Eglwys Cemetery**

The Clerk gave details of this invoice. Cllr Morgan proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.

### **11.4 Mrs Everitt – South Cornelly Walk 2**

The Clerk gave details of this correspondence and reported on action taken with BCBC's Rights of Way department regarding the issue raised. Members noted.

### **11.5 Macmillan Cancer Support – Donation Request**

The Clerk gave details of this request. Cllr Dewar proposed £50 be donated to this cause. Cllr Parry seconded this proposal. All members were in agreement.

### **11.6 Mr D Thomas – Household waste illegally dumped at rear of Curwen Terrace / M4 Embankment B4283 North Cornelly**

The Clerk gave details of this correspondence. Members discussed. Cllr Morgan proposed the Clerk write to SWTRA supporting Mr Thomas's correspondence. Cllr Tildesley seconded this proposal. All members were in agreement.

### **11.7 BCBC – Extension Notice Pyle Footbridge**

The Clerk gave details of this Notice. Members noted.

### **11.8 WCADA (Welsh Centre for Action on Dependency and Addiction) – Food assistance**

The Clerk gave details of this correspondence.

### **11.9 BCBC – Primary Schools Proposal**

As discussed at item 5.3 above.

### **11.10 One Voice Wales various**

The Clerk gave details of correspondence relating to:

- **Ministerial Advisory Forum on Ageing (MAFA) – Welsh Government Race Equality Action Plan Consultation** – Members noted.
- **Consultation: Local authority power to trade** - Members noted.
- **Training Schedule** – The Clerk reminded members of the importance of training and asked that they peruse the schedule for any courses they wished to attend.

## 12. Footpaths & Allotments

**Footpaths:** The Clerk reported pre-cut of footpaths has been undertaken by P J Landscapes. Cllr Tildesley proposed payment of invoice relating to pre-cut. Cllr Dewar seconded this proposal. All members were in agreement.

### **Allotments:**

Clerk's Report previously provided to members contained the following update:

- At inspection of Allotment site some four weeks ago, there were two plots at the site that had not had any work done on them this year. Both plot holders have been contacted and they have given assurances that work will be undertaken within the next two weeks.
- A skip was provided at the Allotments at the end of March. New plot holders have cleared their plots.
- Reminder letters were sent to plot holders regarding use of the lock on the main gate and the need to ensure all plot holders have left before locking the gate.
- Permission was requested from a plot holder to site a 6' high x 8' long polytunnel. Permission was denied in line with current Rules & Regulations.
- Members had been forwarded email from plot holder, regarding Rules & Regulations relating to use of shuttering on plots. Members asked that the Clerk and Vice Chair visit the Allotment site to inspect the issues with shuttering described by the plot holder.

## 13.1 Clerk's Report

The Clerk requested permission to apply for Welsh Bursary to take forward CiLCA qualification related to Clerk/RFO role. Cllr Dewar proposed permission be granted. Cllr Morgan seconded this proposal.

## 13.2 Members Reports

- Cllr Parry reported that he had recently attended Code of Conduct training and it had raised his awareness of the treatment of members by fellow members. With this in mind, he wished it to be noted that he felt the way Cllr Tildesley had spoken to the Chair (Cllr Bennett) was not acceptable and Cllr Tildesley's comments regarding Cllr Bennett's Chairing abilities were wrong. Cllr Parry stated in his opinion, Cllr Bennett is an excellent Chair. Cllr Parry asked Cllr Tildesley to apologise for the way he had spoken to Cllr Bennett. Cllr Tildesley said he did not feel he could apologise, as he felt his concerns regarding Cllr Bennett's chairing abilities were valid. Cllr Bennett noted Cllr Tildesley's refusal to apologise and asked that progress be made with the meeting.
- Cllr Tildesley reported on a recent car accident on Heol Fach which damaged a bench that was sited outside Phil's Hardware Shop. The damaged bench has been removed and Cllr Tildesley asked that this Council consider providing a replacement. Cllr Bennett proposed that the cost of replacement bench be investigated and brought to the June meeting. Cllr Morgan seconded this proposal.
- Cllr Bennett reported overgrown hedge encroaching onto the pavement at the top of Heol Las leading to the motorway bridge. The Clerk to arrange cutting back of this hedge.

## 14. Planning Applications:

- **Application No. P/21/142/FUL** – Change of use from former restaurant (use class A3) (ground floor) and residential apartment (use class C3(a)) (first floor) to a residential (use class C3(a)) dwelling with associated building alterations including first floor extension balcony – Windrush, Heol Maudlam to Heol Drewi, Ton Kenfig CF33 4PT – **(previously passed to members by email)**  
***There were no comments/observations on this application***
- **Application No. P/21/157/FUL** – Installation of new patio doors to replace French doors and window to first floor; extension of balcony and replacement of steel

handrail with clear glass balustrade – Rushmere, 24 Heol Ton, Ton Kenfig CF33 4PS – **(previously passed to members by email)**

***There were no comments/observations on this application***

- **Application No. P/21/216/FUL** – Rear single storey extension – 8 Thomas Crescent, North Cornelly CF33 4HT – **(previously passed to members by email)**

***There were no comments/observations on this application***

- **Application No. P/20/302/FUL** – Development to provide 2 detached, bungalow style properties (amended plans received 28 April 21) - Land rear of 44 Long Acre, North Cornelly CF33 4BE - **(previously passed to members by email)**

***There were no comments/observations on this application***

- **Application No. P/21/263/OUT** – Outline planning application to construct a detached dormer bungalow – 8 Fairways, North Cornelly CF33 4DH – **(previously passed to members by email)**

***There were no comments/observations on this application***

#### **15. Date of Next meeting**

The date of the next meeting is 26<sup>th</sup> May 2021 at 7pm. The meeting will be preceded by the Annual General Meeting which will be held at 6.30pm

**Meeting closed 7.45pm**

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Chair's Signature