

Cornelly Community Council

Cornelly Community Centre  
North Cornelly  
Bridgend  
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli  
Gogledd Corneli  
Pen y Bont  
CF33 4AS

**Chairperson / Cadeirydd: Mrs S M Bennett**

Clerk/Clerc: D Evans

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**DRAFT**

**Minutes of Meeting of Cornelly Community Council  
held remotely on 26<sup>th</sup> May 2021 at 7pm**

**Chair:** Cllr Mrs S M Bennett

**Members:** Mr J Tildesley MBE (by telephone), Mr N Dewar, Mr R M Granville, Ms G Hartnoll,  
Mr D Morgan, Mr J Parry & Mr A Williams

**Clerk:** Ms Dawn Evans

**ITEM**

**1. Apologies for absence.**

Cllr Mr B L Rose

**Members of the public in attendance:** Mr S Parker

**2. Declarations of Interests in accordance with Section 51 of the Local Government Act 2000.  
Any interests to be declared as items arise throughout the meeting**

Cllr Morgan declared an interest in 'Correspondence' item 12.7 Marlas Greenspace.

**3. Update from Borough Councillors**

Cllr Tildesley reported that planning permission has been granted for 4 one-bedroom homes at Ffordd yr Eglwys. The Cornelly Arms car park is being used to park vehicles associated with this development.

Cllr Granville reported:

- BCBC's Annual General Meeting has been held and Cllr John Spanswick has been elected as the Mayor of the Bridgend County Borough.
- By election has been held in Nantymoel and an Independent candidate elected.
- Cllr Granville intends to query the size of the site for the proposed primary school provision in Cornelly. Cllr Bennett said this Council has included questions relating to the size of the current primary school provision and the proposed provision, in the comments submitted to BCBC on 21<sup>st</sup> May.

**4. To approve as a correct record thereof the Minutes of Council Meeting held on 28<sup>th</sup> April 2021**

Cllr Parry proposed draft minutes be agreed. Cllr Morgan Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

**5. Matters arising from Minutes of 28<sup>th</sup> April 2021**

Clerk's report previously provided to members contained the following update:

**5.1 on item 5.1** The Clerk gave details of response received from Kenfig Corporation Trust to letter requesting clarification on the current status of Kenfig Corporation Trust, and further information on their request for funding toward public toilet provision at the Reserve Centre. The Trust ask that the request be deferred at this time.

**ACTION**

**5.2 on item 5.2** The Clerk gave details of response received from BCBC to request that Prince Lane be added to regular maintenance schedule. Cllr Williams said the lane has been cleaned and it is better than it was.

**5.3 on item 11.1** The Clerk confirmed that plot holders were written to requesting considerate parking when they need to take vehicles to the allotment site. An email was subsequently received from a plot holder who was not happy with the tone of the letter. Email correspondence between the plot holder and the Clerk, on behalf of the council, resolved the matter.

Mr Baker was informed that plot holders had been written to advising considerate parking and members had been forwarded Mr Baker's response to this information. Members discussed Mr Baker's response and ways in which extra parking space could be provided. As the land outside the Allotments is the responsibility of BCBC's Highways department, it was not felt there were any viable ways of providing extra parking at this time.

**5.4 On item 12** Complaint from plot holder regarding use of shuttering on neighbouring plot. Members visited the allotments on 5<sup>th</sup> May, to inspect the plot mentioned in the complaint. Members felt it was appropriate for the Chair and Clerk to meet with the complainant to discuss the issue. Meeting was arranged with the complainant, but to date it has not been held, due to two cancelled meetings. The Clerk is in contact with the complainant regarding proposed meeting.

**5.5 On item 13.1** The Clerk reported that application for Welsh Bursary to take forward CiLCA qualification has been successful. Clerk is now awaiting date to commence course.

**5.6 On item 13.2** Request from Cllr Parry that Cllr Tildesley apologise to Cllr Bennett for the way he had spoken to her during the meeting and his comments relating to her Chairing abilities. Cllr Tildesley did not agree to apologise at the meeting. The Clerk reported that on 5<sup>th</sup> May, Cllr Bennett had submitted a formal complaint regarding Cllr Tildesley's behaviour at the meeting held on 28<sup>th</sup> April. After consideration of the complaint, and on advice received from One Voice Wales, the Clerk took forward the 'Model Local Resolution Protocol for Community Councils'. This protocol dictated that as a first step, Cllr Tildesley be spoken to and advised of Cllr Bennett's complaint, in an attempt to achieve early resolution. The Clerk duly spoke to Cllr Tildesley on 10<sup>th</sup> May, and advised him of Cllr Bennett's complaint. During this conversation Cllr Tildesley confirmed that he was now prepared to offer an apology to Cllr Bennett for his behaviour at the meeting on 28<sup>th</sup> April. The Clerk duly advised Cllr Bennett of Cllr Tildesley's apology. Cllr Bennett agreed to accept the apology and confirmed that resolution of the complaint had been achieved. The Clerk reported that cost of replacement bench at Heol Fach is not yet available.

## 6. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. Cllr Morgan Proposed acceptance of financial information and payment of all accounts. Cllr Dewar Seconded this proposal. All members agreed.

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
SLCC Membership	28 <sup>th</sup> April 2021	BACS	249.00
Propest Pest Control – Allotments - March	29 <sup>th</sup> April 2021	BACS	70.00
Clerk's Salary – April 2021	2 <sup>nd</sup> May 2021	BACS	1265.87
P J Landscapes - Footpaths	4 <sup>th</sup> May 2021	BACS	1,800.00
HM Land Registry – Title Plan Kenfig	4 <sup>th</sup> May 2021	BACS	7.00
True Potential - Pension	5 <sup>th</sup> May 2021	BACS	66.37
Propest Pest Control – Allotments - April	13 <sup>th</sup> May 2021	BACS	70.00

Estimated Accounts Payable May 2021

- Clerk's Salary (May) - £1,265
- HMRC Tax & NI - £213.33
- Clerk's Pension (May)- £67
- Clerk's Telephone - £32.00
- North Cornelly Comm Assoc Mtg Room Hire - £0

## 7. Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre. Members had been provided with the following information detailed in Clerk's Report:

- Further to queries raised at meeting held on 26<sup>th</sup> August 2020, relating to “contents” within the proposed Heads of Terms for 35-year lease of the Centre. BCBC have confirmed they no longer intend to make any reference to "contents" in the lease document. Cllr Williams proposed that with the omission of matters relating to ‘contents’, acceptance of the proposed Heads of Terms be given. Cllr Morgan seconded this proposal. All members were in agreement.
- Hurley & Davies visited the Centre on 20<sup>th</sup> May, to inspect the installation of the six vents as detailed at the April meeting. Confirmation is now awaited from Hurley & Davies that payment of retention invoice of to Springvale Roofing Contractors, can be made.
- The community centre has successfully re-opened for permitted activities. The Caretaker at the Community Centre is covering duties for the Caretaker at the Public Hall while he is on annual leave for two weeks from 22.05.21.
- A recent PAT inspection at the Community Centre identified the need for extra sockets in one of the store rooms at the Centre. These sockets will accommodate safe use of the projector and speakers in the main hall. Quotes for this work from B & W Contracting Services Ltd and Watt Watt Ltd, had been previously emailed to members. Cllr Dewar proposed acceptance of quote received from Watt Watt Ltd. Cllr Morgan seconded this proposal. All members were in agreement.
- The Clerk reported on problems with residents parking in the community centre car park. Misuse of the car park has resulted in less parking for users of the Centre and this is causing problems. The Clerk asked for consideration of ‘Customer Parking Only’ signs. Members discussed this issue. Cllr Morgan proposed signs be purchased. Cllr Parry seconded this proposal. All members were in agreement. Cllr Williams proposed information notices be placed on cars misusing car park advising of the difficulties it causes. Cllr Morgan seconded this proposal. All members were in agreement.
- Members had been passed quotation from Springvale to undertake Quality Maintenance Programme on the roof during 2021. Cllr Granville proposed acceptance of quote. Cllr Morgan seconded this proposal. All members were in agreement.
- The Clerk reported on clashes related to rental of the meeting room. Members discussed the best way to take this matter forward. The Clerk was asked to pursue other availability to ensure attempts are made to meet each group’s needs, including occasional changes to days/times if this becomes necessary.
- Heol Fach Surgery continue to use the Centre for COVID vaccinations on Fridays.

The Clerk requested meeting of Community Centre Committee be arranged at 6.30pm on 16<sup>th</sup> June. Members were in agreement with this.

### **8. Cornelly Public Hall**

The Clerk reported that CB3 Consult Ltd., have said the full monitoring report will be forwarded next week.

### **9. Proposed Community Asset Transfer of Meadow Street Playing Fields**

The Clerk stated there is nothing further to report on this matter.

### **10. Green Area and Playground at Cornelly Community Centre**

The Clerk reported that Whittington Landscape Architecture has confirmed he has commissioned a structural engineer to provide detailed drawings for the retaining walls that will be supporting the patio area and he expects to receive them by the end of the week. Mr Whittington is on leave w/c 31.05.21, so he is aiming to have the tender documents ready by the end of the following week (11th June). The tender documents will then be forward to Council for approval, with updated cost estimate. Members queried the agreement previously provided at the April meeting. The Clerk will clarify this point with Whittington’s.

### **11. Discussion relating to BCBC’s Proposals for Primary School Provision in Cornelly**

The Clerk confirmed that comments on the Public Notice relating to proposals for primary school provision in Cornelly that had been agreed by members, had been submitted to BCBC on 21<sup>st</sup> May, the end date of submission was 23<sup>rd</sup> May. Acknowledgement of the submission had been received from the Director of Education and forwarded to members.

## **12. Correspondence**

### **12.1 Mr M Baker – Parking at Mawdlam Allotments**

As discussed at item 5.3 above.

### **12.2 Mr M Baker – Community Council Meetings Recordings**

The Clerk gave details of this correspondence requesting copy of recordings of Council meetings held over the last six months. The Clerk had responded to Mr Baker informing him that this Council does not record meetings.

### **12.3 KPC – Cuppa & Chat**

The Clerk gave details of this correspondence.

### **12.4 BCBC – Town & Community Council Forum**

The Clerk gave details of this correspondence.

### **12.5 BCBC – Temporary Closure – Footpath 74 Cornelly – Broadlands Interchange Footbridge**

The Clerk gave details of this notice.

### **12.6 Tenovus Cancer Care – Donation Request**

The Clerk gave details of this request. Members discussed. Cllr Granville proposed £25 be donated to this cause. Cllr Parry seconded this proposal. All members were in agreement.

### **12.7 Marlas Greenspace – Grant Request**

The Clerk gave details of this request. Members discussed. Members were very impressed with the work this group is undertaking and the positive effects it has on Cornelly and its residents. Cllr Dewar proposed the amount requested to provide the equipment detailed, be granted. Cllr Granville seconded this proposal. All members were in agreement.

### **12.8 Mr D Thomas – Fly Tipping / M4 Embankment B4283 North Cornelly / Ploughed Up Public Footpaths No 31 and 24, North Cornelly**

The Clerk gave details of this correspondence. Members discussed the diligence Mr Thomas shows in taking forward issues that arise throughout the village. The Clerk was asked to write to Mr Thomas on behalf of the community council thanking him for the work he undertakes to ensure the problems identified are dealt with for the benefit of the community.

### **12.9 One Voice Wales – Training Schedule**

The Clerk asked that members contact her with their training needs.

### **12.10 Planning Aid Wales – Bridgend Replacement LDP Deposit Plan CTC Engagement**

The Clerk gave details of this correspondence. The Clerk to reserve places at this presentation for all members.

## **13. Footpaths & Allotments**

**Footpaths:** The Clerk reported that BCBC Rights of Way department have confirmed a rise in the amount payable to community councils from the Agency Agreement for Public Rights of Way.

**Allotments:** The Clerk reported that BCBC have advised the Welsh Government have grant funding available for improvements at allotments. The closing date for applications is 31.05.21. A scheme to improve paths at Mawdlam allotments and thereby improve access, including for the less able bodied, has been forwarded to BCBC, along with estimate from Gerald Davies Ltd., to undertake the work. Estimates were requested from Afan Landscapes and Centregreat for the work. Afan Landscapes did not wish to provide an estimate and Centregreat were not available to visit the allotments until 3<sup>rd</sup> June. Centregreat will provide an estimate after they have visited the site.

## **14.1 Clerk's Report**

**Draft Newsletter:** Members had previously been forwarded draft Newsletter. Cllr Dewar proposed printing and delivery of the Newsletter by LDP Printing Services. Cllr Morgan seconded this proposal. All members were in agreement.

The Clerk reported on response from BCBC to matter raised at the March 2021 meeting, regarding 'fit for purpose' pavements at Mawdlam. BCBC had advised that no footway could be constructed in the area, however Slow/Araf road markings and 'pedestrian in the road' signs as you enter into Heol Las from the Mawdlam to Ton Kenfig road, as well as where the houses end just prior to the church on Heol Las from the other direction, have been authorised. There is no timescale for this work yet.

**Draft Annual Report:** Members had been previously forwarded Draft Annual Report relating to 2020-21. The Clerk asked that members pass her any comments/amendments they feel could improve the report. Final draft will be presented at the June meeting.

#### **14.2 Members Reports**

- Cllr Williams spoke about improvement he feels could be made to the communication channels used by the community council. Improvements to the Newsletter, social media and the council website. Members discussed. Cllr Williams will liaise with the Clerk on this matter over the next month and the item will be added to the Agenda for the June meeting.

#### **15. Planning Applications:**

- **Application No. P/21/278/FUL** – Change of use from a beauty salon to a domestic dwelling including erection of boundary wall to front and rear and internal works – 63 Heol Fach, North Cornelly CF33 4LN – **(previously passed to members by email)**  
*There were no comments/observations on this application*
- **Application No. P/21/325/FUL** – Proposed ground floor extension to side with new pitched roof to rear ground floor flat roof; new roof to porch; reduction of width of front ground floor living room window to match first floor window above – 1 Pen y Ffordd, North Cornelly CF33 4ES – **(previously passed to members by email)**  
*There were no comments/observations on this application*
- **Application No. P/21/131/FUL** – Construct new 1 bed dwelling in garden of 80 Heol Las – 80 Heol Las, North Cornelly CF33 4BD – **(previously passed to members by email)**  
*There were no comments/observations on this application*

#### **16. Date of Next meeting**

The date of the next meeting is 23<sup>rd</sup> June 2021 at 6.30pm.

**Meeting closed 8.30pm**

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Chair's Signature