



20 Moriah Place
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Bridgend
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Mynydd Cynffig
Pen y Bont
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Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Meeting of the Council held at the Community Centre,
Heol Las, North Cornelly, on 25th September 2019**

Chair: Cllr Mrs S M Bennett

Members: Cllrs Mr N Dewar, Mr R M Granville, Ms G Hartnoll, Mr D Morgan, Mr B L Rose
& Mr A Williams

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence.

Cllrs Mr J H Tildesley MBE & Mr J Parry

2. Questions / Observations from the Public

Rev. G Sollis was in attendance. Rev. Sollis updated members on the community event discussed at the last Community Council meeting, which was held on the 21st September. Attendance was not as good as had been hoped, but efforts are being made to expand the organisation list, with the intention of holding a bigger event. Rev. Sollis was advised to attend the 'Breakfast Meeting' being held by KPC tomorrow morning, which would provide more information on local organisations. Rev. Sollis thanked the Community Council for their help with this matter.

3. Declarations of Interest

Cllr Granville declared an interest in item 6.1 of draft minutes dated 24th July 2019.

4. Update from South Wales Police

PCSOs Matthews and Curtis provided members with an update on issues and PACT priorities for Cornelly and the surrounding area, including issues at Dol Gorwel and Gibbons Way. The police have contacted Meadfleet regarding problems at the bridge on Dol Gorwel and ways to remedy the issues are being taken forward. The police are also monitoring the area.

The police are liaising with V2C to address the problems at Gibbons Way, but in both areas reports are still not being made by telephone to '101' or online, when problems occur, this would greatly help with the efforts to address the problems. South Wales Police have taken forward leaflet drops to encourage people to report problems with anti social behaviour. It was agreed 'reporting' should be included in the next Community Council Newsletter. This Council will write to V2C requesting a meeting between the Community Council, V2C and the police to find ways to address ongoing problems at Gibbons Way.

Anti social problems at Meadow Street football field were discussed. It was felt the problems are exacerbated because the football stand is open and the solution to this would be to block off the stand. PCSO Matthews will contact the Football Club and approach them about ways that could be taken forward to address problems at the field.

Regular police patrols of the Cornelly Arms are taking place to ensure there is no anti social behaviour in this area.

ACTION

5. To approve as a correct record thereof the Minutes of Council Meeting held on 24th July 2019

Cllr Granville left the room while this item was discussed.

The Chair stated that item 3 of the minutes of 24th July, wrongly stated Rev. G Sollis was in attendance, it was in fact Mr Pearce in attendance at that meeting, accompanied by Mrs Pearce. Cllr Hartnoll stated that item 6.1 did not accurately reflect the discussion regarding the 'Protect Kenfig Nature Reserve' group. The minutes stated that 'members discussed both responses and expressed disappointment with them.' Cllr Hartnoll wished it to be noted that she had not expressed disappointment with the responses received from the Charity Commission or Kenfig Corporation Trust. Cllr Hartnoll also wished it to be noted that information relating to Kenfig National Nature Reserve has now been shared by Kenfig Corporation Trust on their website. Cllr Morgan proposed that with the above-mentioned amendments, draft minutes be agreed. Cllr Rose Seconded this proposal. The Chair duly signed minutes as a true and accurate record.

6. Matters arising from Minutes at item 5 above

6.1 – On item 6.1 – Mrs H Protheroe and 'Protect Kenfig Nature Reserve' group

The Clerk reported that no response had been received from Kenfig Corporation Trust to the further letter sent as discussed at the July meeting.

6.2 On item 6.5 – Double Parking on Meadow Street – As reported at the July meeting, Cllr Parry is liaising with South Wales Police regarding this issue.

6.3 On item 6.6 - Request for Bus Stop at top end of Heol Las

The Clerk had no further information on this request.

6.4 On item 6.7 - Vehicle Activated Sign on Porthcawl Road, North Cornelly

Overgrowth has now been cut back.

6.5 On item 6.8 – Zebra Crossing at One Stop on Heol Fach

The Clerk reported that BCBC will re-site the Zebrite globes at their expense.

6.6 On item 6.9 – Fitzpatrick Woolmer – Information Signs

Information signs have been delivered and sited by P J Landscapes. The Clerk presented invoice received from P J Landscapes relating to removal of old signs and installation of new ones and requested permission to pay. Cllr Rose proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.

6.7 On item 6.10 – Permission to erect fencing to the rear of Bryn Amlwg

The Clerk had no further information on this matter. Clerk to chase Hafod Housing Association.

6.8 On item 6.11– Problems with highway drainage at Broadlands

Cllr Granville reported that he had taken this matter forward with a BCBC Members Referral and the work is now scheduled to be undertaken.

6.9 On item 6.12 – Dropped Kerbs at Mawdlam

The Clerk to forward list of kerbs that have not been installed as agreed with BCBC, to Cllr Granville who will chase.

6.10 on item 6.13 – Countrywide Ground Maintenance – Grass cutting

Timetable of grass cutting undertaken during 2019 to be provided at October meeting.

6.11 On item 6.14 - Overflowing Skip at the rear of 45 Heol Fach, North Cornelly

The overflowing skip has been removed. Members asked that Cllr Parry be thanked for resolving this problem.

6.12 On item 6.15 - PCSO J Robey – Parking over dropped kerbs

Nothing further to report on this matter.

6.13 On item 6.16 - Request for bin to be sited midway on the road leading from the park on Heol Fach to the top of Heol Las

Nothing further on this request. Clerk to chase.

6.14 On item 6.17 - Festive lighting 2019

This item is included at Agenda item 10.

6.15 On item 6.20 – Town & Community Clerk's Meeting 28th June (Safer Routes to School)

The Clerk reported that Pyle Community Council had agreed to put forward a joint bid with Cornelly Community Council for Safer Routes for School funding and gave details of quote from Whittington Landscape Architecture for preparation work relating to the bid. Cllr Rose proposed acceptance of quote and agreement with joint working with Pyle Community Council. Cllr Morgan seconded this proposal. All members were in agreement.

6.16 On item 12.21 - Pavement at Mawdlam

Cllr Granville declared an interest in this item as it relates to land owned by Kenfig Corporation Trust, which he is Chairman of.

The Clerk had no further information on this matter.

6.17 On item 12.39 – Cleaning of Road Signs by BCBC

The Clerk had not yet received photographs from Cllr Parry showing signs in need of cleaning.

6.18 On item 13.10 – Ffordd yr Eglwys Cemetery

Cllr Granville reported that there are grave stones in the cemetery that appear to be sinking into the ground. The Clerk will contact BCBC regarding this..

6.19 On item 13.23 Cornelly Horticultural Show

The Clerk passed on thanks to members from the organisers of the Show, for their continuing support of the Show, and provision of funding for 'Best in Show' trophy. Members discussed the success of the Show and expressed disappointment that there were no entrants from Mawdlam Allotments this year.

6.20 On item 13.26 – Meadow Street Playing Field

Mr Guy Smith – BCBC CAT Officer, will attend the November meeting of this Council, after BCBC Cabinet's meeting on 22nd October, to update members on CAT regulations as they would apply to this playing field.

6.21 On item 15.2(i) - Litter Pick at Marlas

Cllr Hartnoll reported that the litter pick had taken place, however attendance was disappointing. It is hoped this can be built upon with future litter picks.

6.22 On item 15.2(ii) – Request for road markings from the motorway leading to South Cornelly

Cllr Parry was not in attendance to update on this request.

6.23 On item 15.2(iii) – Request to BCBC for consideration of zebra crossing in the vicinity of the Cornelly Arms

The Clerk had no further update on this request.

6.24 On item 15.2(iv) – Lorries mounting pavement at Heol Fach

The Clerk had not yet received photographs as discussed at July meeting.

6.25 On item 15.2(v) Rubbish left behind by contractors after installation work undertaken on behalf of Virgin Media

There was no update on this.

7. Accounts Payable and Financial Update, including conclusion of Year End Audit to 31.03.19

The Clerk confirmed that the audit on behalf of the Auditor General for Wales has now been completed with no issues arising. The Annual Return was presented to Council. The Annual Return was approved and accepted by Council. Cllr Granville wished to express thanks to the Clerk on behalf of Council for the work undertaken by her in relation to the finances of this Council.

Cllr Rose Proposed all accounts are paid. Cllr Morgan Seconded this proposal. All members were in agreement.

The Clerk gave Financial update, the following accounts payable were approved:

Payee	Date	Chq No.	Amount
HMRC – PAYE/NIC	16 th July 19	DD	470.70
Countrywide Ltd – Grass cutting	16 th July 19	DD	1,087.50
Springvale Weatherproofing – Comm Centre Roof	31 st July 19	1889	97,753.50
P J Landscapes – Hanging Baskets	31 st July 19	DD	1,100.00
P J Landscapes – Mawdlam Allotments	31 st July 19	DD	80.00
Postage Stamps x 100 2 nd Class	1 st August 19	DD	61.00
Clerk's Salary – July 19	2 nd August 19	DD	1,218.66
Viking – Printer Ink/Stationery	3 rd August 19	DD	95.65
Countrywide – grass cutting	8 th August 19	DD	1087.50
BCBC – Cleaning at KNNR	8 th August 19	DD	151.42
V Evans – Horticultural Show Trophy Grant	13 th August 19	DD	38.99
Fitzpatrick Woolmer – Information Signs	23 rd August 19	DD	1672.00
B M James – Ffordd yr Eglwys Cemetery (July)	29 th August 19	DD	1,140.00

B M James – Ffordd yr Eglwys Cemetery (Aug)	29 th August 19	DD	1,140.00
P J Landscapes - Footpaths	30 th August 19	DD	1,800.00
P J Landscapes – Hanging Baskets	30 th August 19	DD	1,200.00
Clerk’s Salary – August 19	2 nd September 19	DD	1,218.66
HMRC – PAYE/NIC	2 nd September 19	DD	156.90
Commercial Print Wales – Autumn Newsletter	5 th September 19	DD	229.00
Seaside News – Newsletter Delivery	5 th September 19	DD	144.00
Countrywide – grass cutting	5 th September 19	DD	1,087.50
BCBC – Election expenses	10 th September 19	DD	8,634.16
Lasers Are Us – Cynffig Awards Plaques	12 th September 19	DD	8.28

Estimated Accounts Payable at September 2019

- Clerk’s Salary (September) - £1,219
- Clerk’s Tax & NI (September) - £180
- Clerk’s Pension (September)- £63
- Clerk’s Telephone - £32.00
- Internet at Community Centre - £20.00
- North Cornelly Comm Assoc Mtg Room Hire - £26.25

8. Cornelly Community Centre

The Clerk gave details of quotes received from Saint David’s Fire and JJ Williams regarding replacement Fire doors at the Centre. Members discussed. The Clerk was asked to make enquires with BCBC regarding further quotes for these doors.

The Clerk gave details of request received from Caretaker regarding salary. Members discussed. Cllr Rose proposed request be considered at this meeting. Cllr Granville seconded this proposal. Cllr Hartnoll proposed request be discussed at Committee meeting specifically called to discuss matters relating to the Community Centre. Cllr Dewar seconded this proposal. The Chair asked for a vote on this matter. The result of the vote was:

Those in favour of committee meeting to discuss request: 4

Those in favour of discussion of request at this meeting: 3

It was agreed a Committee meeting to discuss matters relating to the Community Centre, including Caretakers salary, will be scheduled for 2nd October at 6.30pm.

9. Community Centre Green Area Project

The Clerk reported on meeting she had had with National Lottery officer regarding submission of bid for grant toward this project.

10. Christmas 2019

The Clerk confirmed that request had been made to BCBC for the same lighting requirements as 2018, with a switch on date of 29th November. A better standard of tree for Heol Fach than that provided over the last few years has also been requested. Clerk also reported that Adrian Morgan – CADDT, has informed Council CADDT will not be able to take forward ‘Switch On’ celebrations, as in previous years. Members discussed whether the Community Council could take this forward. It was agreed it is too late in the year to start planning an event. Planning for Christmas 2020 should commence in January next year. The Clerk presented information on Christmas Pantomimes. Members discussed, but decided arrangements for a pantomime should be considered in January for Christmas 2020.

11. Correspondence

11.1 BCBC Highways Dept – Heol Onnen Resurfacing

The Clerk gave details of this correspondence. Members discussed.

11.2 BCBC – *Belisha Beacons at Heol Fach, North Cornelly*

The Clerk gave details of this correspondence confirming that the Zebrite lamps will be reinstalled at the Zebra crossing at Heol Fach.

11.3 BCBC – 2019 Budget Consultation

Representatives of BCBC are attending the October meeting to update members on this consultation.

11.4 BCBC Parks Department – Parking on green play area at Heol y Cwrt, North Cornelly

The Clerk gave details of this correspondence stating that this was not the responsibility of BCBC and local police should be contacted regarding the ongoing problem. Clerk to take forward.

11.5 BCBC – LDP Preferred Strategy Consultation x 2

The Clerk gave details of this correspondence. Members discussed.

11.6 BCBC – Town & Community Council Forum meeting – 29th October 2019

The Clerk gave details of this correspondence. The Clerk was asked to request that 'Community Asset Transfer of Playing Fields' be added to the Agenda for this meeting. Cllr Bennett and the Clerk will attend on behalf of this Community Council.

11.7 BCBC – By Election Invoice

The Clerk gave details of this invoice. Cllr Dewar proposed payment of invoice. Cllr Rose seconded this proposal. All members were in agreement.

11.8 BCBC – Bus Shelter at Heol Las

The Clerk gave details of this correspondence. Members noted.

11.9 BCBC – Creation of Footpath between footpaths 48 and 49 and Bridleway 46 at Cornelly at Sker House – Public Footpath Creation Order No. 1 2019

The Clerk gave details of this correspondence. Members noted.

11.10 Mr D Thomas - various

The Clerk gave details of this correspondence members discussed as follows:

Removal of Zebrite lamps at Zebra crossing on Heol Fach. The Clerk to inform Mr Thomas that these lamps are being reinstalled.

Dangerous pavement at B4283. The Clerk to inform Mr Thomas that this Council is working in partnership with Pyle to access grant from 'Safer Routes to School' fund. This would address the problems at this pavement.

Praise for Peter John for his maintenance of the hanging baskets. This Council will pass on congratulations to Mr John as stated in Mr Thomas's correspondence.

11.11 Maesteg Town Council – One Voice Wales

The Clerk gave details of this correspondence regarding membership and value from One Voice Wales. The Clerk was asked to advise Maesteg Town Council that this Council does feel it benefits from its membership of One Voice Wales.

11.12 MHM Wales – World Mental Health Day

The Clerk gave details of this correspondence. Members noted.

11.13 Mr R Jones – Housing and Footpaths

The Clerk gave details of this correspondence. Members discussed and asked that the Clerk respond to Mr Jones advising him that his comments are noted and that this Council is proactive in maintaining its footpaths and any complaints relating to specific footpaths are acted on as a matter of urgency. With regard comments relating to derelict Chapels/Churches in Cornelly. The Community Council is unable to take any action regarding these properties as they are privately owned and therefore the responsibility of the owners. With regard the comments relating to housing association properties, the Clerk to request clarification from Mr Jones on these comments.

11.14 Vector Air & Water – Quote for Legionella Sampling & Cold Water Tank Inspection at Cornelly Community Centre

The Clerk gave details of this quote. Members discussed. Cllr Rose proposed acceptance of quote. Cllr Granville seconded this proposal. All members were in agreement.

11.15 Saint David's Fire – Fire Risk Assessment & Invoice

The Clerk gave details of this information. Members discussed. Cllr Granville proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement

11.16 Mr K Evans, Care taker Cornelly Community Centre

Members asked that this correspondence be discussed at the meeting to discuss matters relating to Cornelly Community Centre, scheduled for Wednesday 2nd October, as agreed at item 8.

11.17 Rentokil – Quote for services at Cornelly Community Centre

The Clerk gave details of this quote. Cllr Granville proposed acceptance of this quote. Cllr Morgan seconded this proposal. All members were in agreement.

11.18 Mr A Morgan, CADDT – Christmas and request for assistance

The Clerk gave details of this correspondence, as discussed at item 10 above in relation to Christmas.. Members discussed request for financial assistance toward purchase of new freezer. The Clerk was asked to contact Mr Morgan and request quote for freezer. Cllr Granville proposed that on receipt of quote the cost of the freezer be granted, provided it is under the £500 requested.

Cllr Williams seconded this proposal. All members were in agreement.

11.19 PCSOs Robey & Couch – Dol Gorwel

As discussed at item 4 above.

11.20 Mrs J Pearce – Communities Event

Mrs Pearce had provided details of Community Event as discussed at item 2 above.

11.21 Mr R Brookes – Land at Clos yr Eos

The Clerk gave details of this correspondence. Members discussed. The Clerk was asked to pass this matter to the Enforcement department at BCBC.

11.22 Mr R Wood – Cyfle Cymru

The Clerk gave details of this correspondence. Members noted.

11.23 Mr S Parker – Mains water at Mawdlam Allotments

Members discussed this correspondence, which they had received via email some weeks ago and the response agreed to it.

11.24 BAVO - information

The Clerk gave details of this information. Members noted.

11.25 Mrs V Evans, Cornelly Horticultural Society – Cornelly Show

As discussed at item 6.19.

11.26 Grounds & Graves – Ffordd yr Eglwys Cemetery x 2

The Clerk gave details of this correspondence. Members discussed. Cllr Rose proposed acceptance of quote relating to winter maintenance. Cllr Dewar seconded this proposal. All members were in agreement. With regard proposal relating to fixed term contract. The Clerk was asked to make further enquiries into the terms of this. Members are happy with the service provided at the cemetery and therefore would provide letter of commendation and intention to continue contract with this company for the forthcoming year. Clerk to take forward with Grounds & Graves.

11.27 Whittington Landscape Architecture – Green Area Project

As discussed at item 9 above.

11.28 KPC – Annual Coffee Morning Friday 27th September

The Clerk gave details of this event.

11.29 Mr W Kelly – various

The Clerk gave details of this correspondence. Members discussed. Cllr Bennett proposed a letter of thanks be sent to Mr Kelly for his help in keeping the Community Council updated on issues relating to V2C issues in the area.

11.30 Cornelly Primary School – Thank You

The Clerk gave details of this correspondence. Members noted.

11.31 Mr R Jones – Mawdlam Allotments

The Clerk gave details of this correspondence. Members discussed. The Clerk was asked to thank Mr Jones for his information regarding rats at Mawdlam allotment site and reassure him that the matter will be monitored. With regard Mr Jones's request regarding poly-tunnels at Mawdlam Allotments. The Clerk should refer Mr Jones to the Rules & Regulations 2018, where it states *'Greenhouses are permitted on the allotments as an alternative to a small shed, but not in addition to. The glass in any greenhouse must be tempered or laminate. Plot holders must ensure they are adequately insured and that they are no more than 6' x 4' in size'*. Poly-tunnels would need to adhere to the same rule as greenhouses.

11.32 Cllr Tildesley – Shop direction sign / Grass cutting / Removal of Skip at Heol Fach

The Clerk gave details of request Cllr Tildesley has made to BCBC regarding direction sign to the shops on Heol Llan.

The Clerk gave details of request from Cllr Tildesley regarding the length of time left on the grass cutting contract this Council has with Countrywide Ground Services. Cllr Tildesley is aware of a local company who would like information relating to the contract. The Clerk advised members that the contract with Countrywide ends on 31st October 2021.

11.33 Cllr Dewar – Footpath at Heol Ty Draw

Cllr Dewar confirmed that this footpath has been cleared.

11.34 Cllr Morgan – Failure to collect Recycling

Cllr Morgan confirmed that this matter has been resolved.

11.35 One Voice Wales – various

The Clerk gave details of various correspondence received from One Voice Wales, including compliance with duty to Maintain and Enhance Biodiversity. The Clerk will prepare initial information to allow preparation of plan as set out in Environment Wales Act 2016 Section 6.

11.36 Mr J Rees, BCBC – School Project Plan, Community Litter

The Clerk gave details of this request from the Cleaner Streets section of BCBC to include the three primary schools in Cornelly in a project involving Cornelly, Pyle and Cefn Cribwr. The project will involve Keep Wales Tidy and other external agencies and it follows on from the success of Porthcawl schools in the pilot project. The request is that the community council fund the three primary schools involvement in the project with a grant of £300. Members discussed the project. Cllr Granville proposed grant of £300 for each school be provided. Cllr Morgan seconded this proposal. All members were in agreement.

11.37 PCSO J Robey – Updates

As discussed at item 4 above.

11.38 Mrs R Dredge-Hetherington – Floral Display

The Clerk gave details of this correspondence. Members discussed. The Clerk was asked to respond to Mrs Dredge-Hetherington reflecting members' discussion.

11.39 Morgana Court and Lodge Care Home

The Clerk gave details of this correspondence. Members asked that requests relating to Community Centre be agreed.

11.40 BCBC – Temporary Road Closure at Curwen Terrace

Clerk gave details of this correspondence. Members noted.

11.41 Saint David's Fire – Compliance work required at Cornelly Community Centre

Clerk gave details of invoice relating to this work. Cllr Dewar proposed payment of invoice. Cllr Granville seconded this proposal. All members were in agreement.

11.42 Redstart – Update on the Pyle Railway Station Stage 1 Study

Clerk gave details of this correspondence. Members noted.

11.43 KPC – September Newsletter

Clerk gave details of this correspondence. Members noted.

11.44 BAVO – BCBC Budget Discussions

Clerk gave details of this correspondence. Members noted.

11.45 Smith of Derby – Invoice re Mawdlam Church Clock

Clerk gave details of this invoice. Cllr Granville proposed payment of invoice. Cllr Morgan seconded proposal. All members were in agreement.

12. Footpaths & Allotments Report

12.1 Footpaths – There were no issues relating to footpaths.

12.2 Mawdlam Allotments

Clerk requested permission to site skip at Allotment site. Permission was granted.

13. Reports

13.1 Clerk's Report

Nothing to report other than that discussed above.

13.2 Members Reports

- (i) Cllr Williams reported overgrowth at footpath on Heol Onnen.

14. Planning Applications:

- **Application No. P/19/628/FUL** – Storage shed in rear garden – 87 Skylark Road, North Cornelly CF33 4PD
There were no comments/objections on this application.
- **Application Ref. P/19/617/FUL** – Detached garage with accommodation over (renewal of consent P/14/357/FUL) – Gwynfryn, Heol Las, Mawdlam CF33 4PH
There were no comments/objections on this application.
- **Application Ref. P/19/601/FUL** – Block of five, 2 bed properties serviced by existing access road – Land behind 42/44 Long Acre, North Cornelly CF33 4BE
There were no comments/objections on this application.
- **Application Ref. P/19/520/FUL** – Shower room and lobby extension to rear garden – 31 Long Acre, North Cornelly CF33 4BE
There were no comments/objections on this application.
- **Application Ref. P/19/535/FUL** – Rear ground floor extension (single storey) – 26 Heol y Sheet, North Cornelly CF33 4EY
There were no comments/objections on this application.

- **Application Ref. P/19/540/FUL** – Construction of accessible steps to front door – 115 Ffordd yr Eglwys, North Cornelly CF33 4NS
There were no comments/objections on this application.
- **Application Ref. P/19/555/FUL** – Part change use from agricultural land to airsoft and air rifle target activity centre & retention of structures affecting Footpath 64 Cornelly – Land at Ty Tanglwyst Farm, Heol y Sheet, Pyle CF33 4SA
There were no comments/objections on this application.
- **Application Ref. P/19/602/DPN** – Prior notification to demolish 8 rental garages – Garage site rear of 2-12 Heol Maendy, North Cornelly CF33 4DD
There were no comments/objections on this application.
- **Application Ref. P/19/638/RLX** – Remove condition 2 (extraction system) of P/16/163/FUL by the submission of details – Bay Express, 40 Heol Llan, North Cornelly CF33 4DP
There were no comments/objections on this application.
- **Planning Ref. ENF/169/19/ACK** – Shed opposite No. 3 Long Acre, North Cornelly CF33 4BE – Advisory letter
Members noted.

Decided Planning Applications

None.

Date of next meeting: 23rd October 2019

Meeting closed 8.30pm

Chair's Signature