

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Meeting of Cornelly Community Council
held remotely on 24th March 2021 at 6.30pm**

Chair: Cllr Mrs S M Bennett

Members: Mr N Dewar, Mr R M Granville, Mr D Morgan, Mr J Parry, & Mr A Williams

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence.

Cllrs Mr J Tildesley MBE, Ms G Hartnoll & Mr B L Rose

Members of the public in attendance: Mr S Parker

2. Declarations of Interests in accordance with Section 51 of the Local Government Act 2000.

Any interests to be declared as items arise throughout the meeting

Cllr R M Granville declared an interest in all matters relating to Planning.

3. Update from South Wales Police

PCSOs Richard Couch and Gareth Evans were in attendance. Members were updated on policing within Cornelly and the surrounding area during COVID. It was felt that on the whole the residents of Cornelly and the surrounding area had adhered to COVID regulations. There had been some issues with visitors at Kenfig National Nature Reserve, but these had been resolved.

Members were informed that the regular officers for Cornelly and the surrounding area are PCSOs Richard Couch and Gareth Evans. Duties in this area are shared with the three PCSOs at Pyle and Kenfig Hill; PCOs Richard Matthews, Jo Robey and Kirsty Curtis. All five of the PCSOs are also part of a Response Team stretching as far as Maesteg and the Garw valleys, it must therefore be noted that if there is sometimes a delay in response time this will be due to operational issues. A new Sgt is due to be appointed to the area.

Problems with youths at Meadow Street playing fields were discussed. The Police confirmed that regular patrols of the area are being undertaken and there have been no problems over recent months.

Problems with youths gathering at Asda were discussed. The police confirmed there had been no recent problems at Asda, as there is an ongoing police presence in the area. The success of police presence as a deterrent was discussed.

Members were asked to advise residents that if they see a police presence in a particular area this does not mean there is a problem in that area, regular patrolling is seen as an effective deterrent. Members were also asked to advise residents to use the 101 service if they see any issues they feel should be reported to the police. Members spoke about the problems residents reported to them about attempts to contact the police via 101. The problems around this service were discussed.

4. To approve as a correct record thereof the Minutes of Council Meeting held on 24th February 2021

Cllr Morgan proposed draft minutes be agreed. Cllr Parry Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

ACTION

5. To approve as a correct record thereof and ratify recommendations from, minutes of Finance Meeting held on 17th March 2021

Cllr Morgan proposed draft minutes be agreed and recommendations ratified. Cllr Williams Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record

6. Matters arising from Minutes of 24th February 2021

6.1 On item 3.2 – Kenfig Corporation Trust

The Clerk reported no response has yet been received to letter requesting clarification on the current status of Kenfig Corporation Trust.

The Clerk confirmed that she had made enquiries regarding provision of signage on the cabinet directing members of the public on usage of the defibrillator i.e., contact 999 for directions, but no information has yet been provided.

6.2 On item 3.3 - Youth Annoyance at Meadow Street Playing Fields

As discussed at item (3) above. Cllr Bennett proposed that the Clerk write to South Wales Police expressing the concerns of this Council relating to ease of access to the 101 system. Cllr Williams seconded this proposal. All members were in agreement.

Maintenance at Prince Lane, Kenfig

The Clerk reported that she had again spoken to BCBC regarding mess at this lane. BCBC have said the lane is cleaned, but within a very short time the large traffic using the lane brings debris onto the highway as it comes from the fields to the side of the lane. Cllr Williams spoke about the lack of maintenance undertaken at the lane over a very long period. He also reported that there is now a lot of wood debris on the lane as a result of hedges being removed in the area. The Clerk was instructed to report this matter to BCBC and request that this lane be placed on BCBC's regular maintenance schedule to ensure regular cleaning of the area.

6.3 On item 3.8 – Damage to Bus Shelter at School Terrace

The Clerk reported that BCBC have carried out repairs to the original damage. However, further damage has now occurred, which has been reported to BCBC.

6.4 On item 10.11 – Failure of Speed sign at Porthcawl Road

The Clerk reported that repair will be undertaken this week. Cllr Granville reported failure of speed sign on the highway leading from Pyle roundabout to North Cornelly, in the vicinity of Cilgnant Y Lein.

6.5 On item 10.18 Commemoration of One Year since the first COVID-19 Lockdown – Cornelly Community Centre lit up in yellow on 23rd March

The Clerk reported that the Centre had been lit up yellow on the evening of 23rd March, and this had been very well received by the community.

6.6 On item 10.26 BCBC Code of Conduct Training

Training has been arranged for 9th April.

6.7 On item 12.2 Member Reports

The Clerk reported that the pothole on the highway leading to Mawdlam Cross has been repaired. Cllr Granville asked that a further pothole on the highway leading from Port Talbot to Mawdlam Cross be reported to BCBC.

The Clerk had no further information on report made to BCBC regarding play parks at Heol Las and Ffordd yr Eglwys.

The Clerk reported that further to acceptance of quote from PJ Landscapes to remove vegetation from the roof at the bus shelter on Mawdlam, this work has now been done.

The Clerk reported that BCBC have been spoken to about the need for 'fit for purpose' pavements at Mawdlam and updated members on the status of purchase of Land Registry maps, as agreed. Cllr Granville spoke about work of this kind being included in future S106 monies related to development in the area. Cllr Granville will make enquires with BCBC regarding this.

7. Accounts Payable & Financial Update

Members had previously been provided with financial information to date. Members discussed. Cllr Morgan Proposed acceptance of financial information and payment of all accounts. Cllr Dewar Seconded this proposal. All members agreed.

The Clerk reported that Community Council Debit Card has been received.

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Marie Curie - Donation	17 th February 2021	1901	25.00
Wales Audit Office – Year End Audit 2020-21	24 th February 2021	BACS	231.45
Cerebral Palsy Cymru - Donation	1 st March 2021	1903	25.00
P J Landscapes – Footpaths / Bus Shelter Mawdlam	1 st March 2021	BACS	450.00
Clerk's Salary – February 2021	2 nd March 2022	BACS	1264.07
True Potential - Pension	5 th March 2021	BACS	66.37
Springvale – Comm Centre Roof Maintenance Contract	8 th March 2021	BACS	1,750.00
Redwood Environmental – Comm Centre	9 th March 2021	BACS	118.80
Cancer Information Support Services - Donation	12 th March 2021	1906	25.00
Wales Air Ambulance – Donation	15 th March 2021	1905	25.00
Clerk's Telephone – January to March 2021	17 th March 2021	BACS	100.16

Estimated Accounts Payable March 2021

- Clerk's Salary (March) - £1,265
- Clerk's Tax & NI - £177
- Clerk's Pension (March)- £67
- Clerk's Telephone - £32.00
- North Cornelly Comm Assoc Mtg Room Hire - £0

8. Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre.

The Clerk reported that Cornelly Surgery are still using the surgery for COVID-19 vaccinations. Weekly usage by the Surgery varies according to supply of vaccinations.

The Clerk reported that application had been made to BCBC for Community Centre grant and £1,000 has been granted.

The Clerk updated members on progress of obtaining quotes for patio doors at the Centre.

The Clerk provided members with quote received from Propest Ltd for annual pest control contract to cover the Centre and the surrounding grounds. Members discussed the quote and the service provided by the current provider Rentokil. Cllr Granville proposed the current contract with Rentokil be cancelled and the quote from Propest Ltd., be accepted. Cllr Morgan seconded this proposal. All members were in agreement.

Members had been provided with Community Centre financial information.

9. Cornelly Public Hall

The Clerk reported that request has been made for full report and recommendations relating to monitoring, as discussed at the February meeting, but it has still not been received.

10. Proposed Community Asset Transfer of Meadow Street Playing Fields

The Clerk stated there is nothing further to report on the transfer.

11. Community Asset Transfer of Green Area and Playground at Cornelly Community Centre

The Clerk confirmed that Whittington's have been instructed to take forward tender process and management of Phase 1, as discussed at February meeting.

12. Correspondence

12.1 Cerebral Palsy Cymru – Thank you for donation

The Clerk gave details of this correspondence. Members noted.

12.2 Cancer Information and Support Services Ltd – Thank you for donation

The clerk gave details of this correspondence. Members noted.

12.3 Grounds & Graves – Quote for Maintenance at Ffordd yr Eglwys Cemetery 2021

The Clerk gave details of this quote and confirmed that Pyle Community Council have agreed to continue to work in partnership on this ground maintenance for the forthcoming year. Cllr Granville proposed acceptance of quote. Cllr Morgan seconded this proposal. All members were in agreement.

12.4 Countrywide Grounds Maintenance – Quote for Maintenance 2021

The Clerk gave details of this quote. Cllr Morgan proposed acceptance of quote. Cllr Dewar seconded this proposal. All members were in agreement.

12.5 Independent Remuneration Panel for Wales – Annual Report 2021 / 2022

The Clerk gave details of this correspondence. Cllr Granville raised a query relating to members payments. Members discussed.

12.6 Mr D Thomas – Pavement Clearance Works / Land adjacent to M4 Flyover, B4293, Porthcawl Road

The Clerk gave details of this correspondence. Members discussed. Cllr Granville agreed to take the actions contained within the emails forward with BCBC.

12.7 BCBC – Active Travel Consultation

The Clerk gave details of this correspondence. Members noted.

12.8 Golley Slater – Keep Wales Safe Campaign

The Clerk gave details of this correspondence. Members noted.

12.9 South Cornelly Residents Association – Request for Grant

The Clerk gave details of this correspondence, requesting grant toward printing fee required to ensure all residents of South Cornelly are aware of recent Pre-Planning Consultation at Heol y Splot. Cllr Parry proposed agreement to provision of grant. Cllr Dewar seconded this proposal. All members were in agreement.

12.10 Mrs D Parker – Litter in Cornelly / Update on Nature Garden

The Clerk gave details of correspondence regarding the amount of litter in Cornelly. Members discussed this ongoing problem, which is not helped by the decrease in attendance by BCBC's Litter Pickers. It was acknowledged that the volunteer litter groups working in the area do an excellent job and help to ensure litter is kept down in the village. Members discussed the impact that litter dropped during refuse collection times has on litter throughout the village. The Clerk was instructed to write to Kier on behalf of this Council expressing concern at the litter left behind on the streets on refuse collection days.

The Clerk gave details of Mrs Parker's update on the Nature Garden at the Community Centre. Members discussed.

12.11 Electoral Reform Newsletter

The Clerk gave details of this correspondence. Members noted.

12.12 Summary of Key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector

The Clerk gave details of this correspondence. Members noted.

12.13 Commencement, implementation and guidance on Act at item (12.12)

The Clerk gave details of this correspondence. Members noted.

12.14 NSPCC – Update

The Clerk gave details of this correspondence. Members noted.

12.15 Cymru Hearts – Defibrillator Grant

The Clerk gave details of this correspondence. Members discussed and agreed to revisit this item at a later date.

12.16 Connecting Carer – InclusAbility CIC and Tectivity Live Chat

The Clerk gave details of this correspondence. Members noted.

12.17 KPC - Publicity

The Clerk gave details of this correspondence. Members noted.

12.18 Technia Environment and Planning Ltd – Thank you for response re Wellshill Civils & Plant Ltd – Land adjacent to Heol y Splot, South Cornelly

The Clerk gave details of this correspondence. Members noted.

12.19 Propest Ltd – Quote for Community Centre Pest Control

As discussed at item (8) above.

12.20 KPC – Cuppa & Chat

The Clerk gave details of this correspondence. Members noted.

12.21 CADDT - Update

The Clerk gave details of this correspondence. Members noted.

12.22 One Voice Wales various

The Clerk gave details of correspondence relating to:

- **Membership Renewal** – The Clerk gave details of this renewal request. Cllr Granville proposed renewal of membership. Cllr Parry seconded this proposal. All members were in agreement.
- **Larger Council's Meeting minutes** - Members noted.
- **Joint Event with SLCC** – The Clerk gave details of this event and requested agreement to membership of the SLCC. This membership would be shared with Pyle Community Council. Members discussed. Cllr Granville proposed the Clerk obtain membership of SLCC. Cllr Morgan seconded this proposal. All members were in agreement.
- **Countrywide Code** – Members noted.
- **Digital Connectivity Survey** – Members noted.

13. Footpaths & Allotments

Footpaths: The Clerk reported no issues with footpaths.

Allotments: The Clerk reported that pest control visits to the Allotment site are continuing on a monthly basis and the results have been very encouraging.

The Clerk reported that the four vacancies at the site for 2021 have now been filled from the waiting list. The Clerk and Cllr Morgan visited the site two weeks ago and the work that has been undertaken there is very impressive.

The Clerk reported that requests have been received from the new plot holders for a skip at the site. Members discussed. Cllr Granville proposed a skip be provided. Cllr Morgan seconded this proposal. All members were in agreement.

The Clerk reported that queries had been received regarding lighting of fires at the site. The plot holder had been advised to follow the advice given in the Rules & Regulations 2020 relating to the Allotment site.

The Clerk reported that complaints have been received from plot holders regarding the lock at the main gate being placed on back to front, making it very difficult to enter the code to open the lock.

The Clerk was asked to put a notice up at the site advising on the way the lock should be used. Plot holders should also be reminded to ensure there are no plot holders on site before they lock the gate at the end of the day.

The Clerk reported on requests from plot holders at the back of the site to arrange for cutting of the hedge bordering their plots. This hedge is the property of the farm behind the site. Members discussed. Cllr Bennett proposed that the Clerk write to the farmer and request consideration of cutting back his hedge in the areas identified. The letter should note that members are mindful of regulations prohibiting cutting of hedges during the nesting season, but asked that this matter be considered when he next undertakes hedge cutting in the area. Cllr Parry seconded this proposal. All members were in agreement.

14.1 Clerk's Report

- The Clerk reported on photocopier lease with Apogee. The photocopier is over 10 years old and it has not worked for quite some time. The Clerk has approached Apogee regarding cessation of the contract or estimate for repair of the machine. Application to terminate the contract can be made giving 60 days' notice, with no settlement fee. With regard repair of the machine, it is not possible to provide an estimate without an engineer visit to the machine to ascertain the issues with it. Members discussed the age of the machine and the problems that had been encountered with it over the past few years. Cllr Dewar proposed 60 days' notice be given to terminate the contract. Cllr Granville seconded this proposal. All members were in agreement.

14.2 Members Reports

- Cllr Granville wished to notify the Council of BCBC's consultation relating to the three primary schools in Cornelly. Members discussed. Disappointment was expressed at BCBC's failure to notify the Community Council of this consultation. The Clerk was instructed to write to the Borough Member for Communities and express the Community Council's disappointment that no correspondence had been addressed to them regarding this consultation.
- Cllr Granville reported on a meeting he has had with Valleys 2 Coast this week regarding proposed development of four 1-bedroom properties at the site of the old cottages on Ffordd yr Eglwys and other development plans for Cornelly. Cllr Granville and Cllr

Tildesley are now part of a V2C Forum relating to developments at Cornelly. The Clerk reported that Mr B Kelly has passed information to the Community Council relating to V2C within Cornelly.

- Cllr Bennett asked that 'Update from Borough Councillors' be included on future Agendas to allow our two Borough members the opportunity to report pertinent information to the Community Council. This was agreed.
- Cllr Morgan reported on hole to the side of drain cover in the park at Heol Las. The Clerk to report this to BCBC.
- Cllr Morgan reported on unsafe paving stones at the shops on Hall Drive.
- Cllr Dewar reported on lorries speeding to and from the Quarry at Heol y Splot. The Clerk was instructed to contact the Quarry and request investigation into this issue and also to report the problem to local police.
- Cllr Parry reported that the Football season is about the start and he wished to reassure members that the parking situation at Meadow Street will be monitored to ensure no problems arise.
- Cllr Bennett spoke about lack of youth provision in Cornelly due to a lack of suitable premises. The Clerk was asked to make enquiries with BCBC regarding the possibility of part of Meadow Street Playing fields being used to house purpose-built youth provision in the future.

15. Planning Applications:

- **Pre- Planning Application Consultation** – Proposed communications installation for Cellnext - Marlas Farm, Ty Draw Lane, South Cornelly CF33 4BE – **(previously passed to members by email)**
There were no comments/observations on this application
- **Application No. P/21/134/FUL** – Raise roof with side dormer to create 1st floor with 3 beds, en-suite, bathroom & study; convert garage to garden store /cloakroom / utility room; covered area to side; remove porch and replace with larger porch – 4 Maes yr Haf Road, North Cornelly CF33 4ER – **(previously passed to members by email)**
There were no comments/observations on this application

16. Date of Next meeting

The date of the next meeting is 28th April 2021 at 6.30pm.

Meeting closed 8.45pm

Chair's Signature