

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Meeting of Cornelly Community Council
held remotely on 24th February 2021 at 6.30pm**

Chair: Cllr Mrs S M Bennett

Members: Mr N Dewar, Mr D Morgan, Mr J Parry, & Mr A Williams

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence.

Cllrs Mr J Tildesley MBE, Ms G Hartnoll, Mr R M Granville & Mr B L Rose

Members of the public in attendance: Mr S Parker

**2. Declarations of Interests in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

There were no Declarations of Interest.

3. To approve as a correct record thereof the Minutes of Council Meeting held on 27th January 2021

Cllr Morgan proposed draft minutes be agreed. Cllr Parry Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

Matters arising from Minutes of 27th January 2021

3.1 On item 3 – Light above Community Centre Sign on exterior or building. The clerk confirmed this work has been carried out and presented invoice. Cllr Morgan proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.

3.2 On item 3.1 – Kenfig Corporation Trust

The Clerk reported no response has yet been received to letter requesting clarification on the current status of Kenfig Corporation Trust.

The Clerk confirmed that 'thank you' letter had been sent from this Council to the volunteer group who provided the external defibrillator cabinet at Kenfig Nature Reserve and reported that thanks has been received from Mrs H Protheroe for the part this Council played in the installation of the cabinet. The Clerk was asked to make enquiries regarding provision of signage on the cabinet directing members of the public on usage of the defibrillator i.e., contact 999 for directions.

3.3 On item 3.2 - Youth Annoyance at Meadow Street Playing Fields

The Clerk reported that a member of the local Police had not been able to attend this meeting to provide an update on this matter. The Clerk was asked to invite a representative of the Police to the March meeting and request an update from Cllr Granville on the 'Members Referral' he has said he will take forward with BCBC regarding actions that can be taken to combat this problem. The Clerk confirmed that the Police had taken forward a letter drop to residences at Bryn Amlwg providing advice on how to address the problems with youth annoyance at the fields.

Maintenance at Prince Lane, Kenfig

Cllr Granville was not in attendance to provide update from BCBC on this matter. The Clerk had no further information regarding maintenance at this lane

ACTION

PTO

Damaged fencing on Footpath leading from North Cornelly to South Cornelly

The Clerk reported that repairs to this fence have now been carried out by BCBC.

Problems with drains at the car park: The clerk is taking this matter forward.

3.4 On item 3.4 – Cornelly Public Hall

The Clerk reported that Propest Ltd have undertaken three visits to the Hall. Recommendations from the visit are being taken forward.

3.5 On item 9.4 – Green Area at Heol Y Cwrt

The Clerk reported that thanks to the Community Council for discussing this issue, have been received from Mrs Davies and Mr Divetta. Cllr Granville has visited the area to look at the issues raised.

3.6 On item 9.6 - Maintenance at Footpath at the Railway Line on Heol Ty Draw

The Clerk reported that Network Rail have said they do not feel clearing of vegetation is required at this time. They will however take forward removal of litter from the area within the six-week period from 16th February.

3.7 On item 9.12 - MUGGA at Gibbons Way

Members discussed youth annoyance at the MUGGA. The Clerk was asked to contact the PCSOs and request a letter drop in this area, along the same lines as the one undertaken at Bryn Amlwg.

3.8 On item 9.17 – Damage to Bus Shelter at School Terrace

The Clerk reported that BCBC have confirmed the repair will be undertaken as a matter of urgency.

3.9 On item 11.2 – HM Land Registry, identification of parcels of land not officially registered at the Land Registry

Members were not aware of any parcels of land falling into this category.

4. To approve minutes and ratify recommendations from meeting of Cornelly Community Centre Sub-Committee held on 17th February 2021

Cllr Morgan proposed draft minutes be agreed and recommendations be ratified. Cllr Parry Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

5. Accounts Payable & Financial Update

Members had previously been provided with financial information to date. Members discussed. Cllr Morgan Proposed acceptance of financial information and payment of all accounts. Cllr Dewar Seconded this proposal. All members agreed.

Members discussed request for Community Council Debit Card. Cllr Bennett proposed application for Council Debit Card be taken forward. Cllr Morgan seconded proposal. All members were in agreement.

Clerk to arrange Finance meeting on 17th March.

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Welsh Water – Mawdlam Allotments	26 th January 2021	BACS	54.98
PJ Landscapes - Footpaths	26 th January 20221	BACS	120.00
HMRC – PAYE/NIC	1 st February 2021	BACS	439.29
Age Cymru - Donation	2 nd February 2021	1904	25.00
Clerk's Salary – January 2021	2 nd February 2021	BACS	1,263.87
True Potential - Pension	5 th February 2021	BACS	66.37
P J Landscapes – Footpath	12 th February 2021	BACS	40.00
David Smith Electrician – Community Centre	12 th February 2021	BACS	130.00
Propest Ltd – Mawdlam Allotments	12 th February 2021	BACS	70.00
Bridgend Carer's Centre - Donation	17 th February 2020	1902	75.00

Estimated Accounts Payable February 2021

- Clerk's Salary (February) - £1,265
- Clerk's Tax & NI - £177
- Clerk's Pension (February)- £67
- Clerk's Telephone - £32.00
- North Cornelly Comm Assoc Mtg Room Hire - £0

PTO

6. Cornelly Community Centre

The Clerk reported that Cornelly Surgery are still using the surgery for COVID-19 vaccinations. Weekly usage varies according to supply of vaccinations.

Members discussed the likely procedures that will be required when the Centre reopens.

The Clerk reported on weekly Staff meetings held.

The Clerk reported on Caretaker's request for building materials to take forward general maintenance at the Centre car park and provided quote of £64.25 from Bracey's Builders Merchants. Cllr Parry proposed acceptance of quote. Cllr Williams seconded this proposal. All members were in agreement.

The Clerk reported that Lorne Stewart are undertaking boiler service tomorrow morning.

The Clerk reported that BCBC have commissioned Building Condition Survey of the Centre to be carried out on 1st March 2021.

A Sub Committee meeting to discuss the Centre was held on 17th February.

The Clerk requested permission to apply to BCBC's Town & Community Council Fund for contribution toward patio doors at the Centre. Cllr Morgan proposed agreement to request. Cllr Parry seconded this proposal. All members were in agreement.

Members had been provided with Community Centre financial information.

7. Cornelly Public Hall

Summary of monitoring report on ground monitoring at the Hall has been received from CB3 and passed to members. The results of the summary report were very positive. The Clerk to obtain full report and recommendations from CB3 regarding further monitoring at the Centre. The Clerk presented invoice relating to monitoring. Members agreed that payment of invoice should be made upon receipt of full report.

8. Proposed Community Asset Transfer of Meadow Street Playing Fields

The Clerk stated there is nothing to report on the transfer. Members discussed the Transfer and agreed BCBC's continued maintenance of the fields should be monitored to ensure there is no deterioration in the condition of the fields prior to the Transfer.

9. Community Asset Transfer of Green Area and Playground at Cornelly Community Centre

Members discussed Whittington Landscape Architects proposals and estimate, including tender process, relating to phase 1 of the plans for the green area (patio area to the side of the Centre), which had been passed to them prior to this meeting. Cllr Morgan proposed acceptance of the proposals and estimate. Cllr Parry seconded this proposal. All members were in agreement. The Clerk to instruct Whittington's to take forward tender process and management of Phase 1 as detailed in proposals.

10. Correspondence

10.1 Porthcawl COVID19 Strategy Group – Request for financial contribution

The Clerk gave details of this request. Members discussed the request, including recent BCBC press release stating that all schools in the Borough had been provided with the IT equipment needed to facilitate working from home for pupils who did not have access to the equipment. It was felt that the timing of this request, when schools are set to reopen in the near future and equipment had been provided by BCBC, was too late into the pandemic.

10.2 Glamorgan Federation of Young Farmers Clubs – Request for donation

The clerk gave details of this request. Members noted.

10.3 Hope Rescue Dogs Centre – Request for donation

The Clerk gave details of this request. Members noted.

10.4 Age Cymru – Thank you for donation

The Clerk gave details of this correspondence.

10.5 Bridgend Carers – Thank you for donation

The Clerk gave details of this correspondence.

10.6 Sight Cymru – Sight Loss Awareness Training

The Clerk gave details of this correspondence. The Clerk was asked to arrange training session.

10.7 Springvale Weatherproofing – Maintenance Programme Inspection & Invoice

The Clerk gave details of this correspondence. Cllr Morgan proposed payment of invoice. Cllr Parry seconded this proposal. All members were in agreement.

10.8 Plantscape – Quotation 2021

The Clerk gave details of quotation for Solar Powered Hanging Christmas Trees for 2021 festive season. Members discussed. Cllr Bennett proposed acceptance of quotation. Cllr Parry seconded this proposal. All members were in agreement.

10.9 BCBC – Community Centre Grant Application

The Clerk gave details of this Grant. Cllr Morgan proposed application be made. Cllr Dewar seconded this proposal. All members were in agreement.

10.10 BCBC – Collapsed Safety Fencing alongside South Cornelly Bypass

Confirmation of repair to fencing, as discussed at item 3.3 above.

10.11 D Thomas – Failure of Speed Sign at Porthcawl Road and Pavement Clearance Works

The Clerk gave details of this correspondence addressed to BCBC and copied to the Community Council. The Clerk reported that she has been in touch with BCBC regarding the failed speed sign and they have said the sign was erected by BCBC on behalf of the Community Council, it was therefore the Community Council's responsibility to arrange reappear.

Members discussed the dangers of the very narrow width of the pavement alongside the Allotments, on Porthcawl Road, leading from North Cornelly to South Cornelly. The Clerk was asked to contact BCBC regarding the urgency of addressing this problem.

10.12 H Protheroe – Defibrillator Cabinet at KNNR

As discussed at item 3.2 above.

10.13 KPC – Cuppa & Chat

The Clerk reported that the notes from the last Cuppa & Chat had mentioned Andrew Williams, when Cllr Williams was not in attendance. The Clerk is querying this with KPC.

10.14 Mrs S Davies / Mr R Divetta – Green area at Heol y Cwrt

As discussed at item 3.5 above.

10.15 Sustrans – Bridgend Active Travel

The Clerk gave details of this correspondence.

10.16 BCBC – Highway at Thomas Crescent

The Clerk gave details of this correspondence and confirmed that it had been passed to Cllr Morgan to pass to the residents of Thomas Crescent.

10.17 BCBC – Bus Shelter at School Terrace

As discussed at item 3.8 above.

10.18 D Smith Electrical Services – Invoice re external lighting at Community Centre & Quote for yellow lighting on 23rd March to commemorate COVID losses

The Clerk gave details of quotation. Members discussed. Cllr Parry proposed acceptance of quote. Cllr Morgan seconded proposal. All members were in agreement.

10.19 Mr J Cooper – Vaccination Venue

The Clerk gave details of this correspondence and confirmed that she has emailed Cornelly Surgery regarding Mr Cooper's comments, but no response has been received to date.

10.20 Mr H Matthews – Naming of New Development at Ffordd yr Eglwys

The Clerk gave details of this correspondence and confirmed that she had informed Mr Matthews that the Community Council are normally approached for comment when new street names are discussed and advised him to pass his suggestions to the Council for consideration.

10.21 Independent Remuneration Panel for Wales – Review of Remuneration Framework for Town & Community Councils

The Clerk gave details of this correspondence.

10.22 Mrs P Thomas – Permission to site shed at Mawdlam Allotments / Query re gate locking at Allotment site

The Clerk gave details of this correspondence regarding concerns about the possibility of plot holders being locked in at the Allotments if they are not seen by someone who thinks they are the last to leave the site for the day. Members discussed. There was not felt to be any feasible option to ensure this does not happen. Cllr Bennett proposed plot holders be written to and advised that concerns have been raised and the importance of ensuring they are the last person to leave the site before the gates are locked. Cllr Parry seconded this proposal. All members agreed with this proposal.

10.23 Mr J Thomas – permission to site polytunnel at Mawdlam Allotments

The Clerk was asked to advise Mr Thomas that permission is granted to site polytunnel as long as it is in accordance with 2020 Rules & Regulations relating to Mawdlam Allotments.

10.24 Network Rail – Vegetation & Litter alongside Railway Track at Heol Ty Draw

As discussed at item 3.6 above.

10.25 BCBC – Damage to park at Heol Las

Cllr Morgan had reported damage to the Clerk. The Clerk confirmed that BCBC had been advised of the damage. Cllr Morgan will check whether repairs have been undertaken.

10.26 BCBC – Code of Conduct Training

The Clerk advised members of the benefits of keeping up to date with this training. Cllrs Bennett, Dewar, Morgan, Parry & Williams will attend the training scheduled for 30th March.

10.27 ARC Construction – Quote for Patio Doors at Community Centre

The Clerk gave details of quote received from ARC Construction. The Clerk confirmed she is continuing to attempt to obtain two quotes. Members discussed. The Clerk was asked to obtain a quote from Sun Trade Windows.

10.28 BCBC – Notice of Prohibition of Waiting Loading and Unloading at Heol Mostyn, Pyle Road & Brynglas Terrace, Pyle

The Clerk gave details of Notice. Members noted.

10.29 Mrs L Smith – Missing Footpath Sign at the Plorin

The Clerk gave details of this correspondence. The Clerk will contact BCBC Rights of Way Department regarding the missing sign.

10.30 One Voice Wales various

The Clerk gave details of correspondence relating to:

- **Litter & Fly-tipping Prevention for Wales** - Members noted.
- **Training Schedule** - The Clerk stressed the importance of training and asked that members peruse the schedule and identify any training they wish to undertake.
- **Elections Newsletter** – Members noted.
- **New Draft Guidance Code of Conduct Consultation** – Members noted.

11. Footpaths & Allotments

Allotments: The Clerk confirmed that further pest control visit had been undertaken by Propest Ltd.

Correspondence has been received from plot holders, as discussed at items 10.23 and 10.24 above.

Footpaths: The Clerk reported no issues with footpaths.

12.1 Clerk's Report

- The Clerk reported on concerns raised by Mr B Kelly regarding access to Food Banks within Cornelly. Members discussed.
- The Clerk updated members on relocation of CADDT. The organisation will be leaving the yellow building on Gibbons Way and relocating to the old One Stop shop on Heol Fach. Adrian Morgan has said there are no plans for youth provision when this move is made.

12.2 Members Reports

- Cllr Williams reported a large pothole on the highway leading to Mawdlam Cross, just past Llwydarth Cottages. The Clerk to report to BCBC.
- Cllr Dewar reported that he had recently visited the play parks at Heol Las and Ffordd yr Eglwys and they were not looking very good. The Clerk to report to BCBC.
- Cllr Parry reported a large pothole at the entrance to the Fire Station in Pyle, on the road leading to the Asda Store. The Clerk told members that to her knowledge this road is the property of Asda, she will however make enquires regarding this.
- Cllr Bennett reported vegetation growing on the bus shelter at Mawdlam and damaging the roof. The Clerk to obtain quote from P J Landscapes for clearing this vegetation. Members discussed the width of the pavement leading from the bus shelter opposite Mawdlam Church down to Kenfig Pool. The path is extremely narrow and difficult for pedestrians. The Clerk to write to Kenfig Trust regarding this. There was also concern at the lack of a footpath leading down from Mawdlam Church to the first public footpath. Members discussed land in this area. Cllr Morgan proposed purchase of Land Registry Map of the area. Cllr Williams seconded this proposal. All members were in agreement.

13. Planning Applications:

- **Pre- Planning Application Consultation** – Technia Environment and Planning Ltd on behalf of Welshill Civils & Plant Ltd – Proposal for Change of Use to Aggregates Recycling Facility – Land adjacent to Heol-y-Splott, South Cornelly Bridgend CF33 4RD – **(previously passed to members by email)**
Members discussed this application. The clerk asked that comments/observations be forwarded to her to allow formulation of Council response, which would be passed to Cllrs for agreement prior to submission before consultation closing date on 22nd March.
- **Application No. P/20/795/FUL** – Kitchen extension including garage conversion, loft conversion including dormers and front balcony **(amended plans)** – 11 Heol Ton, Ton Kenfig CF33 4PS – **(previously passed to members by email)**
There were no comments/observations on this application

14. Date of Next meeting

The date of the next meeting is 24th March 2021 at 6.30pm.

Meeting closed 8.45pm

Chair's Signature