

Cornelly Community Council

Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS



Cyngor Cymunedol Corneli

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Meeting of Cornelly Community Council
held remotely on 23rd June 2021 at 6.30pm**

Chair: Cllr Mrs S M Bennett
Members: Mr N Dewar, Mr D Morgan & Mr A Williams
Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence.

Cllr Mr J Tildesley MBE, Mr R M Granville, Ms G Hartnoll, Mr J Parry & Mr B L Rose

Members of the public in attendance: Mr S Parker

**2. Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.
Any interests to be declared as items arise throughout the meeting**

Cllr Bennett declared an interest in 'Correspondence' item 12.8 Request for Grant from Ysgol y Ferch o'r Sger. Cllr Bennett is a Governor at Ysgol y Ferch o'r Sger.

Cllr Williams declared an interest in 'Correspondence' item 12.12 Request for support from Mr P Davies. Mr Davies is personally known to Cllr Williams.

3. Update from Borough Councillors

There were no Borough Councillors in attendance. Cllr Bennett requested that Borough members be asked to provide written update, if they are unable to attend meetings.

4. To approve as a correct record thereof the Minutes of Council Meeting held on 25th May 2021

Cllr Morgan proposed draft minutes be agreed. Cllr Williams Seconded this proposal. The Chair duly agreed to electronic signature of minutes as a true and accurate record.

5. Matters arising from Minutes of 25th May 2021

Clerk's report previously provided to members contained the following update:

5.1 on item 5.1 The Clerk gave details of further request received from Kenfig Nature Corporation, for grant assistance toward provision of public toilets at the Reserve Centre. The Clerk gave details of advice received from One Voice Wales regarding this request, confirming that council can consider this request as the provision of a public toilet facility will benefit the general public. Members discussed the request. Cllr Williams proposed £2,000 be granted toward the provision of public toilets at Kenfig National Nature Reserve. Cllr Dewar seconded this proposal. All members were in agreement.

5.2 on item 5.3 The Clerk gave details of further correspondence received from Mr Baker relating to parking at Mawdlam Allotment site. Members discussed Mr Baker's response. The Clerk was asked to write to Mr Baker advising that members were content to accept his decision to write to Bridgend County Borough regarding this matter.

ACTION

5.3 on item 5.5 Complaint from plot holder regarding use of shuttering on neighbouring plot. The Clerk reported that a convenient date for the complainant to meet with the Chair and the Clerk, is still awaited from the complainant.

5.4 On item 14.1 The Clerk presented invoice received from LDP Services for printing and distribution of Newsletter. Cllr Williams proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.

6. Accounts Payable & Financial Update

Members had previously been provided with financial information and accounts payable to date. Members discussed. Cllr Dewar Proposed acceptance of financial information and payment of all accounts. Cllr Morgan Seconded this proposal. All members agreed.

The following accounts payable were approved:

Payee	Date	Chq No.	Amount
Grounds & Grave – Ffordd yr Eglwys	21 st May 2021	BACS	1,570.00
Countrywide Grounds Maintenance	26 th May 2021	BACS	1,120.13
Macmillan Cancer Care - Donation	26 th May 2021	1908	50.00
Tenovus Cancer Care - Donation	26 th May 2021	1909	25.00
Marlas Greenspace - Grant	27 th May 2021	1910	1,319.00
Zoom Meeting Platform	27 th May 2021	DD	14.39
Clerk's Salary – May 2021	2 nd June 2021	BACS	1,265.67
P J Landscapes – Hanging Baskets	2 nd June 2021	BACS	500.00
True Potential - Pension	7 th June 2021	BACS	94.09
Screwfix – Public Hall fluorescent tubes	8 th June 2021	BACS	32.32

Estimated Accounts Payable June 2021

- Clerk's Salary (June) - £1,265
- HMRC Tax & NI - £213.33
- Pension (June) - £67
- Clerk's Telephone - £32.00
- North Cornelly Comm Assoc Mtg Room Hire - £0

To receive and, if appropriate, approve the Annual Accounts for the year ended 31st March 2021

Cllr Morgan proposed the Statement of Accounts for the year 2020-2021 be approved. Cllr Dewar seconded this proposal. The Annual Return was unanimously approved and **IT WAS RESOLVED** accordingly. Electronic signature of the Annual Return by the Chair was agreed.

The Clerk presented invoice received from Sentinel Accountants relating to internal audit of the Annual Return for year ended 31.03.21. Cllr Morgan proposed payment of invoice. Cllr Dewar seconded this proposal. All members were in agreement.

7. Cornelly Community Centre

Members had been provided with financial information relating to the Community Centre. Cllr Morgan proposed acceptance of financial information. Cllr Bennett seconded this proposal. All members were in agreement with this proposal.

A meeting of Cornelly Community Centre Sub Committee was held on 16th September.

Members had been provided with the following information detailed in Clerk's Report:

- Installation of additional electrical sockets, as recommended in recent PAT Inspection, has been undertaken by Watt Watt Ltd. The Clerk presented invoice relating to this work. Cllr Dewar proposed payment of this invoice. Cllr Morgan seconded this proposal. All members were in agreement.
- Despite installation of extra ventilation, as previously reported, further problems with condensation have been identified. Hurley & Davies are liaising with Springvale Roofing Contractors, on behalf of this council, to identify ways to rectify this problem.
- BHHS are attending at the Centre on Thursday 24th June, to undertake radiator and plumbing work associated with installation of patio doors. This work should take two days. Patio doors have been ordered and delivery is expected within the next four weeks. BHHS have confirmed installation will commence when doors are delivered.

8. Cornelly Public Hall

The Clerk had previously forwarded members draft copy of full monitoring report received from CB3 Consult Ltd. CB3 Consult Ltd have recommended a final round of monitoring at the hall and quote for this work was presented to members. Members discussed the report and the accompanying quote. Cllr Dewar proposed quote for final round of monitoring be accepted. Cllr Bennett seconded this proposal. All members were in agreement with this proposal.

9. Proposed Community Asset Transfer of Meadow Street Playing Fields

The Clerk stated there is nothing further to report on this matter.

10. Green Area at Cornelly Community Centre

The Clerk reported as follows:

- Further detailed drawings of proposals for the patio area and associated green works, received from Whittington Landscape Architecture were presented. Members discussed the drawings and associated information. Cllr Morgan proposed acceptance of the drawings and information. Cllr Bennett seconded this proposal. All members were in agreement.
- Whittington Landscape Architecture have said the tender process for the patio area at the green area will begin on 1st July, with completion date of 1st August. Lead time for the preferred contractor is expected to be around two weeks, therefore the anticipated start date for the contract is mid-August. The work is likely to be undertaken over a 6–8-week period.

11. Communication; Social Media / Newsletters

Members discussed proposals Cllr Williams had put forward for enhancing the communication channels of the community council. Cllr Williams proposed that initially the Newsletter be produced three times a year, with a view to increasing publications as news items grow. A notice board should also be installed on the green area at the community centre to provide local news to the community. Cllr Morgan seconded this proposal. All members were in agreement. The Clerk was asked to obtain quote for notice board to present at the July meeting.

12. Correspondence

12.1 BCBC – Bridgend Replacement Local Development Plan – Deposit Draft Statutory Public Consultation: 1st July 2021 to 27th July 2021 / Planning Aid Wales – LDP Event Thursday 1st July, 6pm – 8.30pm

The Clerk presented details of this correspondence, previously passed to members. The Clerk to forward attendance tickets for remote LDP event to members.

12.2 Mr S Parker – FOI Request re Kenfig Corporation Trust correspondence

The Clerk gave details of this correspondence, previously passed to members, and confirmed response to the request.

12.3 Zurich Insurance – Insurance Quote

The Clerk gave details of this correspondence. Cllr Williams proposed acceptance of quote. Cllr Dewar seconded this proposal. All members were in agreement.

12.4 Bridgend Samaritans – Virtual Annual General Meeting

The Clerk gave details of this correspondence.

12.5 BCBC – Maintenance at Footpath Heol Ton, Kenfig

The Clerk gave details of this correspondence, previously passed to members.

12.6 Kenfig Nature Corporation – Invitation to Open Day 3rd July

The Clerk gave details of this correspondence, previously passed to members.

12.7 Tenovus Cancer Care – Thank you for donation

The Clerk gave details of this correspondence, previously passed to members.

12.8 Ysgol y Ferch o'r Sger – Grant Application

Cllr Bennett declared an interest in this correspondence.

The Clerk gave details of this correspondence, previously passed to members. Members discussed. Cllr Dewar proposed £1,000 be granted toward the items detailed in the application. Cllr Morgan seconded this proposal. All members were in agreement.

12.9 Bridgend Blue Bulls Rugby League – Grant Application

The Clerk gave details of this correspondence, previously passed to members. Members discussed. Cllr Dewar proposed £500 be granted toward the items detailed in the application. Cllr Williams seconded this proposal. All members were in agreement.

12.10 Cynffig Comprehensive School – Grant Application

The Clerk gave details of this correspondence, previously passed to members. Members discussed this application, including the contribution toward the project that could be expected from the other two ‘feeder’ schools for Cynffig Comprehensive School. Cllr Bennett proposed £400 be granted as Cornelly’s share toward the project detailed in the application. Cllr Williams seconded this proposal. All members were in agreement.

12.11 Kenfig Nature Corporation – Grant Application

As discussed at item 5.1 above.

12.12 Mr P Davies – Local Youth Rugby

Cllr A Williams declared an interest in this correspondence

Members discussed this application for support. Members felt they did not understand enough about the subject of local youth rugby to allow them to provide qualified written support on the subject.

12.13 G A Howells & Son – Invoice re maintenance of footpath at Kenfig (BCBC recharge)

This invoice to be discussed at item 13, Footpaths.

12.14 Ms A Lloyd – Maintenance of Footpath

The Clerk gave details of this correspondence, previously passed to members and confirmed the action taken.

12.15 Grounds & Graves – Maintenance at Ffordd yr Eglwys Cemetery

The Clerk gave details of this correspondence, previously passed to members.

12.16 Mr M Baker – Parking at Mawdlam Allotments

As discussed at item 5.2 above.

12.17 Mr R Jones – Failure of Vehicle Activated Speed Signs

The Clerk gave details of this correspondence, previously passed to members, and confirmed the action taken.

12.18 Mr P Jordan / BCBC – Street Lighting

The Clerk gave details of this correspondence, previously passed to members, and confirmed the action taken.

12.19 Mr D Thomas – Failed Street Lights and Faulty Bridge Warning System

The Clerk gave details of this correspondence, previously passed to members, and confirmed the action taken.

12.20 Sentinel – Payroll Services 2019-21

The Clerk gave details of this invoice, previously passed to members. Cllr Dewar proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.

12.21 Boverton Nurseries Ltd – Hanging Baskets Invoice

The Clerk gave details of this invoice, previously passed to members. Members discussed the number of baskets being one less than usual. The Clerk is making enquiries regarding this loss. Cllr Morgan proposed payment of this invoice. Cllr Bennett seconded this proposal. All members were in agreement.

12.22 One Voice Wales – various

Members discussed correspondence and noted.

During discussions relating to Keep Wales Tidy initiative – Local place for Nature. Members discussed the need to identify a cohort of volunteers interested in supporting the community council with initiatives’ such as this. The Clerk was asked to obtain information on how volunteers can support the community council.

13. Footpaths & Allotments

Footpaths: The Clerk reported that maintenance of footpath from Kenfig Pool to the Angel Public House has been undertaken by G A Howells & Son, as requested by BCBC Rights of Way department. Invoice has now been received from G A Howells & Son. Cllr Morgan proposed payment of invoice and request made to BCBC that recharge be made. Cllr Dewar seconded this proposal. All members were in agreement.

Allotments: The Clerk reported that no update has been received from BCBC regarding Welsh Government grant funding application to improve paths at Mawdlam Allotments. The clerk and Cllr Morgan will carry out inspection at the Allotments on 30th June.

14.1 Clerk's Report

Nothing to report, other than that already reported.

14.2 Members Reports

- Cllr Dewar reported that work is ongoing at the railway bridge. A new bridge is expected to be in place by the end of next week.
- Cllr Dewar reported BCBC are failing to collect red bags left at the site on Heol Ty Draw, where until recently a litter bin was sited.
- Cllr Williams advised the community council that he intends to write to them requesting support for a campaign to provide a footpath from Kenfig Nature Reserve and Kenfig to Porthcawl. The increase in footfall on this route in the past few years has become increasingly hazardous for pedestrians.
- Cllr Dewar reported a lack of grass cutting at Heol Ty Draw in recent weeks. The Clerk will look into this issue.
- Cllr Bennett reported that she had been contacted by a resident about concerns relating to tree felling at Afon Fach. The Clerk to make enquiries regarding this issue.

15. Planning Applications:

- **Application No. P/21/327/FUL** – Alterations and adaptations for café area – Kenfig Nature Reserve Centre, Heol Las Mawdlam to Heol Drewi Ton Kenfig CF33 4PT – **(previously passed to members by email)**
There were no comments/observations on this application
- **Application No. P/21/457/FUL** – Proposed new dwelling – Land north of 1 Railway Terrace, South Cornelly CF33 4RW – **(previously passed to members by email)**
There were no comments/observations on this application
- **Application No. P/21/468/FUL** – Re-submission of P/21/134/FUL Raise roof of existing bungalow with side dormer to create first floor with three bedrooms, ensuite and family bathroom and study; convert garage to garden store, cloakroom and utility room, covered area to side; remove porch and replace with larger porch – 4 Maes yr Haf Road, North Cornelly CF33 4ER – **(previously passed to members by email)**
There were no comments/observations on this application
- **Application No. P/21/390/FUL** – Change of use of outbuilding to Dog Grooming Facility (collection/delivery by operator only) – 11 Heol Las, North Cornelly CF33 4AP – **(previously passed to members by email)**
There were no comments/observations on this application

16. Date of Next meeting

The date of the next meeting is 28th July 2021 at 6.30pm.

Meeting closed 8.30pm

Chair's Signature