



Cornelly Community Centre
North Cornelly
Bridgend
CF33 4AS

Canolfan Gymunedol Corneli
Gogledd Corneli
Pen y Bont
CF33 4AS

Chairperson / Cadeirydd: Cllr Mrs S M Bennett

Clerk/Clerc: D Evans

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**Minutes of Annual General Meeting of the Cornelly Community Council
Held by means of remote attendance
at 6pm on 30th September 2020**

Members: Mr R M Granville, Mrs S M Bennett, Mr D Morgan, Ms G L Hartnoll,
Mr J E Parry, & Mr A Williams

Clerk: Ms Dawn Evans

1. Apologies

1.1 Cllrs J H Tildesley MBE, Mr N Dewar & Mr B L Rose

2. Declarations of Interest

2.1 None.

3. Minutes of Annual General Meeting held on 22nd May 2019

3.1 Cllr Morgan proposed that the minutes be accepted as a true and fair record of proceedings. This motion was seconded by Cllr Williams. **IT WAS RESOLVED accordingly.**

4. Election of Chair for 2020-2021

4.1 Cllr Bennett thanked members and the Clerk for their support during her year in office. Cllr Williams thanked the Chair on behalf of all members for the work she had undertaken during her year as Chair.

4.2 The Clerk invited nominations for the office of Chair for 2020-2021.

4.3 Cllr Williams nominated Cllr Bennett for the office of Chair for 2020-2021. Cllr Morgan seconded this nomination. Cllr Bennett agreed to accept the position, she was duly elected unanimously and **IT WAS RESOLVED** accordingly.

Cllr Bennett thanked members for the confidence they have showed in her by electing her as Chair for the forthcoming 7 months and spoke about the challenges of the last six months.

5. To receive Declaration of Acceptance of Office from Chair

5.1 Clerk produced 'Acceptance of Office' document which the Chair agreed could be signed by electronic signature and witnessed by the Clerk.

6. Election of Vice Chair for 2020-2021

4.1 Chair invited nominations for the office of Vice Chair for 2020-2021.

4.2 Cllr Parry nominated Cllr Morgan for the office of Vice Chair for 2020-2021, Cllr Granville seconded this nomination. There were no other nominations for Vice Chair. Cllr Morgan was duly elected to the role of Vice Chair for 2020-21. **IT WAS RESOLVED** accordingly.

7. To consider the terms of the Council's bank mandate with Lloyds Bank

7.1 The Bank Mandate should stay as it is which is as follows:

- a) To allow any two of four nominees to sign cheques and other payment authorisations. Signatories being Cllrs Bennett, Morgan, Granville and the Clerk.

This motion was proposed by Cllr Granville, seconded by Cllr Parry and carried unanimously. **IT WAS RESOLVED** accordingly.

8. To receive and if appropriate approve the Annual Accounts for the year ended 31st March 2020

8.1 Clerk had distributed the draft accounts, together with copy of the bank reconciliation and cash book for the year at the Council meeting held on 29th June 2020.

9.2 At the meeting held on 29th June 2020 Cllr Hartnoll had proposed that the Statement of Accounts for the year 2019-2020 be approved and the Cash Book be noted accordingly. Cllr Morgan had seconded this proposal, the same was unanimously approved and **IT WAS RESOLVED** accordingly.

9.3 The Chair had duly signed the 'Council confirmation prior to audit' section of the Annual Return for the Year Ended 31 March 2020 at the meeting held on 29th June 2020 .

9. To appoint the Council's internal auditor for the year 2020-2021

10.1 The Clerk informed members that Mr S M H Lewis - Sentinel Chartered Accountants, had provided a proposed Schedule of Services for the Council and agreed to continue to act as internal auditor. Cllr Granville proposed and Cllr Morgan seconded that Sentinel Chartered Accountants be appointed to continue to act as internal auditor for the year 2020-2021. **IT WAS RESOLVED ACCORDINGLY.**

10. Nomination of Committees

11.1 Planning Committee: Cllrs Bennett, Morgan, Dewar, Parry & Williams

11.2 Footpaths, Bus Shelters and Allotments Committee: Cllrs Bennett, Morgan, Dewar & Parry

11.3 Youth Committee: Cllrs Bennett, Hartnoll, Dewar, Morgan & Parry

11.4 Finance Committee: All members

11. Any other business pertinent to the AM, with Chair's permission

12.1 There was no other business.

There being no other business the meeting closed at 6.20pm

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Chair