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CF33 6DW

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Pen y Bont
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Chairperson / Cadeirydd: Cllr Mr D Morgan

Clerk/Clerc: D Evans

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**Minutes of Annual General Meeting of the Council held at the Community Centre, North
Cornelly at 6.30pm on 22nd May 2019**

Members: Cllrs J H Tildesley MBE, Mr R M Granville, Mrs S M Bennett, Mr N Dewar,
Mr D Morgan, Ms G L Hartnoll, Mr J E Parry, Mr B L Rose & Mr A Williams
Clerk: Ms Dawn Evans

1. Apologies

1.1 None.

2. Declarations of Interest

2.1 None.

3. Minutes of Annual General Meeting held on 16th May 2018

3.1 Cllr Rose proposed that the minutes be accepted as a true and fair record of proceedings. This motion was seconded by Cllr Morgan. **IT WAS RESOLVED accordingly.**

4. Election of Chair for 2019-2020

4.1 Cllr Morgan thanked members and the Clerk for their support during his year in office. Cllr Rose thanked the Chair on behalf of all members for the work he had undertaken during his year as Chair.

4.2 The Clerk invited nominations for the office of Chair for 2019-2020.

4.3 Cllr Tildesley nominated Cllr Bennett for the office of Chair for 2019-2020. Cllr Dewar seconded this nomination. Cllr Bennett agreed to accept the position, she was duly elected unanimously and **IT WAS RESOLVED** accordingly.

5. To receive Declaration of Acceptance of Office from Chair

5.1 Clerk produced 'Acceptance of Office' document which was duly signed by Cllr Bennett and witnessed by the Clerk.

6. Election of Vice Chair for 2019-2020

4.1 Chair invited nominations for the office of Vice Chair for 2019-2020.

4.2 Cllr Bennett nominated Cllr Morgan for the office of Vice Chair for 2019-2020, Cllr Hartnoll seconded this nomination. There were no other nominations for Vice Chair. Cllr Morgan was duly elected to the role of Vice Chair for 2019-20. **IT WAS RESOLVED** accordingly.

7. To consider the terms of the Council's bank mandate with Lloyds Bank

8.1 The Bank Mandate should change, as follows:

- a) To allow any two of three nominees to sign cheques and other payment authorisations.
- b) Cllr Granville proposed Cllrs Bennett and Morgan be nominated as signatories along with the Clerk. This proposal was seconded by Cllr Rose and carried unanimously. **IT WAS RESOLVED** accordingly.

**8. To receive and if appropriate approve the Annual Accounts for the year ended
31st March 2019**

9.1 Clerk had distributed the draft accounts, together with copy of the bank reconciliation and cash book for the year.

9.2 Cllr Tildesley moved that the Statement of Accounts for the year 2018-2019 be approved and the Cash Book be noted accordingly. Cllr Rose seconded the motion, the same was unanimously approved and **IT WAS RESOLVED** accordingly.

9.3 The Chair duly signed the 'Council confirmation prior to audit' section of the Annual Return for the Year Ended 31 March 2019.

9. To appoint the Council's internal auditor for the year 2019-2020

10.1 The Clerk informed members that Mr S M H Lewis - Sentinel Chartered Accountants, had provided a proposed Schedule of Services for the Council and agreed to continue to act as internal auditor. Cllr Tildesley proposed and Cllr Rose seconded that Sentinel Chartered Accountants be appointed to continue to act as internal auditor for the year 2019-2020. **IT WAS RESOLVED ACCORDINGLY.**

10. Nomination of Committees

11.1 Planning Committee: Cllrs Bennett, Morgan, Dewar & Parry

11.2 Footpaths, Bus Shelters and Allotments Committee: Cllrs Bennett, Morgan, Dewar & Parry

11.3 Youth Committee: Cllrs Bennett, Hartnoll, Dewar, Morgan & Parry

11.4 Finance Committee: All members

11. Standing Orders

12.1 The Clerk requested permission to revisit Standing Order at the June meeting to include Social Media Policy. Members agreed to this request.

There being no other business the meeting closed at 6.45p.m.

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Chair