



**Chairperson / Cadeirydd: Mrs S M Bennett**

Clerk/Clerc: D Evans

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**DRAFT**

**Minutes of Meeting of the Council held at the Community Centre,  
Heol Las, North Cornelly, on 22<sup>nd</sup> January 2020**

**Chair:** Cllr Mrs S M Bennett

**Members:** Cllrs Mr R M Granville, Ms G Hartnoll, Mr D Morgan, Mr J Parry, Mr B L Rose &  
Mr A Williams

**Clerk:** Ms Dawn Evans

#### **ITEM**

##### **1. Apologies for absence.**

Cllrs Mr J H Tildesley MBE & Mr N Dewar

##### **2. Questions / Observations from the Public**

There were no members of the public present

##### **3. Declarations of Interest**

There were no Declarations of Interest.

##### **4. Presentation from KPC regarding youth provision within Cornelly**

Mrs Paula Lunnon, Mrs Alison Mawby, Mr Paul Williams and Mr Mark Holmes attended to update the Community Council on youth provision within Cornelly. Since 2016 Cornelly Community Council have provided KPC with an annual grant for youth provision at the CADDT building on Gibbons Way. Prior to 2016 this funding was granted to Youthworks to provide youth provision, until the closure of their organisation in Cornelly. Mrs Lunnon (Director of KPC) reported that at Christmas 2019 KPC had been given notice by CADDT that their rental agreement at the building was terminated. This was obviously very disappointing and KPC tried very hard to approach CADDT with suggestions of ways to stop the termination of the rental contract, but with no success. Despite extensive enquires within Cornelly to locate premises for youth provision no suitable premises have been found and since January KPC have been providing transport for young people from Cornelly to attend youth club at KPCs Pyle premises. This is not ideal, but it does give young people from Cornelly access to youth provision. KPC were keen to confirm to the Community Council that the funding that had been granted for 2019-20 was still being used to provide youth services for the young people of Cornelly for the remainder of the financial year and every effort is being made to locate premises within Cornelly for future provision of the service. Members were grateful to KPC for attending this meeting and keeping them informed of what has happened and discussion ensued regarding youth provision within Cornelly.

##### **5. To approve as a correct record thereof the Minutes of Council Meeting held on 27<sup>th</sup> November 2019**

Cllr Rose proposed draft minutes be agreed. Cllr Morgan Seconded this proposal. The Chair duly signed minutes as a true and accurate record.

**ACTION**

## **6. Matters arising from Minutes at item 5 above**

### **6.1 – On item 4 – Category Asset Transfer of Cornelly Playing Fields**

As discussed at Agenda item 10.

**6.2 On item 6.2 – Double Parking on Meadow Street** – Attempts are still being made to find ways to address this problem.

### **6.3 On item 6.3 - Request for Bus Stop at top end of Heol Las**

The Clerk reported on alternative bus stop proposal received from BCBC. Members discussed and agreed the proposed site would be acceptable.

### **6.4 On item 6.5 – Dropped Kerbs at Mawdlam**

The Clerk confirmed the list of kerbs that have not been installed as agreed with BCBC, has been passed to Cllr Granville.

### **6.5 on item 6.6 – Countrywide Ground Maintenance – Grass cutting**

The Clerk reported that Countrywide have been unable to provide a timetable of grass cutting undertaken during 2019 due to problems with their computer system. However, they have agreed to notify the Community Council when cuts are undertaken during 2020.

### **6.6 On item 6.7 - Request for bin to be sited midway on the road leading from the park on Heol Fach to the top of Heol Las**

Members were unaware whether a bin had been sited, as agreed by BCBC.

### **6.7 On item 6.9 – Sinking headstones at Ffordd yr Eglwys Cemetery**

The Clerk reported on response received from BCBC regarding this matter, which was that any headstones found to be sinking or dangerous will be laid flat on the ground. Headstones are the responsibility of the grave holder.

### **6.8 On item 6.10 – Request for road markings from the motorway leading to South Cornelly**

Road markings have still not been provided in this area. Clerk to chase BCBC.

### **6.9 On item 6.11 – Request to BCBC for consideration of zebra crossing in the vicinity of the Cornelly Arms**

The Clerk reported on information received from BCBC regarding site visit BCBC Highways department had undertaken at this site and plans to include it in future requests for highway funding.

### **6.10 On item 6.21 – Flooding at Heol Drewi**

Members were not aware whether this problem had been addressed.

### **6.11 On item 16.22 – Maintenance at lane leading from Prince of Wales Public House at Kenfig to Heol Ton**

Despite Cllr Williams liaising with a BCBC Highways Officer in November 2019 and the agreement that this lane is badly in need of maintenance, it has still not been carried out. Clerk to chase.

### **6.12 On item 9 – Donation to Three Harlequins Marching Band**

The Clerk reported that this donation has been returned as the Marching Band has now disbanded. Members were disappointed to hear this news.

### **6.13 On item 16.2 – Loose Paving Slabs at shopping area at Hall Drive**

Cllr Morgan reported that these paving slabs have not been repaired.

### **6.14 On item 16.2 – Provision of seats at bus shelters at School Terrace**

The Clerk had no further information on this request.

### **6.15 On item 16.2 – Request to Poacher & Davies Garage for one way system at Tesco**

The Clerk has not yet written to Poacher & Davies Garage.

## **7. Accounts Payable and Financial Update**

Cllr Granville Proposed all accounts are paid. Cllr Morgan Seconded this proposal. All members were in agreement.

The Clerk gave Financial update, the following accounts payable were approved:

<b>Payee</b>	<b>Date</b>	<b>Chq No.</b>	<b>Amount</b>
True Potential – Clerk's Pension	5 <sup>th</sup> November 19	DD	62.97
CADDT - Grant	13 <sup>th</sup> November 19	DD	500.00
Festive Switch On Event - Grant	13 <sup>th</sup> November 19	DD	200.00
J J Williams – Refurbishment at Community Centre	13 <sup>th</sup> November 19	DD	8,970.00
BCBC – Cleaning at KNNR	25 <sup>th</sup> November 19	DD	151.42
Countrywide – Grass Cutting	25 <sup>th</sup> November 19	DD	1,087.00
HMRC – Tax & NIC	28 <sup>th</sup> November 19	DD	156.90

Clerk's Salary – November 2019	4 <sup>th</sup> December 19	DD	1,218.66
True Potential – Clerk's Pension	5 <sup>th</sup> December 19	DD	66.93
P J Landscapes – Open Spaces	6 <sup>th</sup> December 19	DD	120.00
Apogee - photocopier	6 <sup>th</sup> December 19	DD	2.82
BCBC – Cleaning at KNNR	6 <sup>th</sup> December 19	DD	151.42
BCBC – Grant to School Litter Project	6 <sup>th</sup> December 19	DD	600.00
G A Howells – Grass Verge Cut at Cornelly	16 <sup>th</sup> December 19	DD	240.00
Grounds & Graves – Ffordd yr Eglwys Cemetery	16 <sup>th</sup> December 19	DD	2,590.00
P J Landscapes – Open Spaces	23 <sup>rd</sup> December 19	DD	80.00
P J Landscapes - Footpaths	23 <sup>rd</sup> December 19	DD	100.00
Viking – Stationery & Comp consumables	23 <sup>rd</sup> December 19	DD	85.03
HMRC – Tax & NIC	30 <sup>th</sup> December 19	DD	409.54
Clerk's Salary shortfall – November 19	2 <sup>nd</sup> January 2020	DD	36.13
Clerk's Salary – December 2019	2 <sup>nd</sup> January 2020	DD	1,254.79
True Potential – Clerk's Pension	6 <sup>th</sup> January 2020	DD	66.93
BCBC – Cleaning at KNNR	12 <sup>th</sup> January 2020	DD	151.42
Plantscape – Solar Xmas Trees	13 <sup>th</sup> January 2020	DD	6,600.00

#### Estimated Accounts Payable at February 2020

- Clerk's Salary (January) - £1,255
- Clerk's Tax & NI - £157
- Clerk's Pension (January)- £63
- Clerk's Telephone - £32.00
- Internet at Community Centre - £20.00
- North Cornelly Comm Assoc Mtg Room Hire - £26.25

### 8. Cornelly Community Centre

Members had been provided with minutes of meeting between the Community Council and Cornelly Luncheon Club, held on 17<sup>th</sup> January 2020. Cllr Williams proposed acceptance of minutes and ratification of all recommendations contained within them, with the proviso that the words 'to ensure both parties are in agreement' are removed from item 4. Cllr Morgan seconded this proposal. All members were in agreement.

Members discussed matters relating to Cornelly Community Centre, including application to BCBCs Town & Community Council Grant Fund for match funding to provide new ceilings, LED lighting and new Fire Doors at the Centre.

### 9. Cornelly Public Hall

A meeting to discuss matters relating to Cornelly Public Hall was held directly prior to this meeting. At that meeting it was agreed that as it had not been possible to organise a meeting with the original members of the Public Hall Management Committee, the members of this Community Council would become members of the Management Committee and regular meetings of the Public Hall Management Committee will be held.

### 10. Proposed Category Asset Transfer of Meadow Street Playing Fields & Pavilion

The Clerk confirmed that Expression of Interest from this Council had been submitted to BCBC, to be discussed by BCBC at the next Category Asset Steering Group meeting. The Clerk presented figures provided by BCBC relating to utilities and maintenance at the Playing Fields Pavilion, these figures related to 2018, 2019 figures are awaited. Members are invited to meet at the playing fields at 11am tomorrow to inspect the Pavilion. The Clerk was asked to request information relating to hire charges for the playing fields and other information relating to income and expenditure. Cllr Rose expressed concern regarding responsibility for undertaking duties presently undertaken by BCBC at the playing fields e.g. taking down the posts at the end of the season. Members discussed matters relating to the playing fields.

### 11. Review of Christmas 2019

Members felt the tree provided by BCBC on behalf of this Council at Heol Fach was very good for 2019, but the one at Mawdlam was poor. The solar powered Christmas trees were once again thought to be successful, but it was agreed other options should be explored for 2020. Members felt the Christmas Lights Switch On was a great success and it is hoped this can be built upon for

2020.

## **12. Proposals for Celebration of VE Day 75<sup>th</sup> Anniversary**

Members discussed. Clerk to take forward proposals for this event.

## **13. January Newsletter**

Members discussed. It was agreed a Spring Newsletter should be distributed during March 2020.

## **14. Correspondence**

### **14.1 Bobath Children's Therapy Centre – Thank you for Donation**

The Clerk gave details of this correspondence.

### **14.2 Ysgol y Ferch O'r Sger – Thank you for Donation**

The Clerk gave details of this correspondence.

### **14.3 BCBC – Sinking Headstones at Ffordd yr Eglwys Cemetery**

As discussed at item 6.7 above.

### **14.4 Grounds & Graves – Testimonial Request**

The Clerk gave details of this correspondence. Members agreed they were very happy with the service provided and a testimonial should be provided.

### **14.5 BCBC – Request for consideration of Zebra Crossing at Fairfield's Road**

As discussed at item 6.9 above.

### **14.6 BCBC – Road Traffic Notice re temporary closure A4229 M4 Roundabout, from M4 to Pyle Roundabout**

The Clerk gave details of this correspondence.

### **14.7 BCBC – Road Traffic Notices re temporary reduction in speed A48 Pyle to Stormy Down – East and West bound between existing 50mph speed limits**

The Clerk gave details of this correspondence.

### **14.8 BCBC – Damage to bus shelter at School Terrace, North Cornelly**

The Clerk gave details of this correspondence.

### **14.9 BCBC – Presentation Event for School's Litter Project**

The Clerk gave details of this invitation. Cllrs Parry and Morgan will attend.

### **14.10 BCBC – Town & Community Council Grant Fund**

As discussed at item 8 above.

### **14.11 BCBC - Civil Enforcement Order 2013 (Amendment No. 2) Order 2019 amend parking charges in car parks as specific in the Notice and Order**

The Clerk gave details of this correspondence.

### **14.12 KPC – Notes from Breakfast Get Together 12<sup>th</sup> December 2019**

The Clerk gave details of this correspondence.

### **14.13 Mr D Thomas – various issues**

The Clerk gave details of this correspondence.

The Clerk was asked to contact BCBC again regarding blocked road gully on corner of junction at Heol Las/Heol Fach.

### **14.14 Mrs Karen Evans – Distribution of Selection boxes for Cornelly children**

The Clerk gave details of this correspondence.

### **14.15 BCBC – Town & Community Council Forum, 10<sup>th</sup> December 2019**

The Clerk gave details of this correspondence.

### **14.16 Cllr J H Tildesley - CADDT**

The Clerk gave details of this correspondence.

### **14.17 Mr T David – Greenhouses at Mawdlam Allotments**

See Agenda item 15.2 below.

### **14.18 Boverton Nurseries – Quote for 2020**

The Clerk gave details of quote received from Boverton Nurseries to provide hanging baskets and floral display for 2020. Members discussed. Cllr Granville proposed acceptance of quote. Cllr Morgan seconded this proposal. All members were in agreement. The Clerk was asked to request that white flowers be included in the baskets for 2020.

### **14.19 Cllr J H Tildesley - various**

The Clerk gave details of this correspondence.

The Clerk was asked to contact BCBC regarding failure of street lighting at the park alongside the community centre.

#### **14.20 PCSO Joanne Robey – Cuppa with a Copper**

The Clerk gave details of this event.

#### **14.21 Planning Aid Wales – Community Led Renewable Energy Project Session**

The Clerk gave details of this correspondence.

#### **14.22 Mr D Thomas – Fly tipping at Heol Broom**

The Clerk gave details of this correspondence. Members discussed.

#### **14.23 Grounds & Graves – Ffordd yr Eglwys Cemetery Quote for 2020**

The Clerk gave details of options contained with quote for maintenance at Ffordd yr Eglwys Cemetery during 2020. Members discussed. Cllr Granville proposed maintenance at the cemetery be continued during 2020 in partnership with Pyle Community Council and that option 2 within the quote be accepted. Cllr Morgan seconded this proposal. All members were in agreement.

#### **14.24 Saint David's Fire & Security Ltd – Invoice re Annual Service at Community Centre**

The Clerk presented details of invoice. Cllr Granville proposed payment of invoice. Cllr Morgan seconded this proposal. All members were in agreement.

#### **14.25 BCBC – Footpath to side of Bus Shelter at Broadlands on Fairfields Road**

The Clerk gave details of various correspondence from BCBC departments, in which BCBC Highways department state the footpath is the responsibility of BCBC Parks department and BCBC Parks department state it is the responsible of the Highways department. Cllr Granville asked that email correspondence be passed to him to allow him to raise a BCBC members referral.

#### **14.26 One Voice Wales – Changes to Planning Consultation & Training Schedule & various**

The Clerk gave details of this correspondence.

### **15. Footpaths & Allotments Report**

**15.1 Footpaths** – The Clerk requested permission to instruct P J Landscapes to undertake pre cut of footpaths. Cllr Rose proposed permission be granted. Cllr Bennett seconded this proposal. All members were in agreement.

#### **15.2 Mawdlam Allotments**

The Clerk gave details of request to amend the Rules & Regulations of Mawdlam Allotments to increase the size of sheds allowed at the site from 4' x 6' to 6' x 6'. Members discussed this request. Cllr Parry proposed agreement to request. Cllr Williams seconded this proposal. All members were in agreement. **RESOLVED: Clerk to amend item 8 of the Rules & Regulations relating to Mawdlam Allotments as follows:**

***The allotment holder may, at his or her expense, provide ONE small shed or similar outbuilding for the plot provided to him or her for the exclusive storage of tools equipment and where permitted by these rules any chemicals. The dimensions of any shed or similar outbuilding can be no larger than 6' x 6' and no storage shed or similar building shall be erected on the plot unless the size, siting and appearance of the same has been approved in writing by the Council. The allotment holder shall keep the appearance of such building neat and tidy and he or she shall be responsible for the security of the said building. If the said building is to be painted then the colour used should be brown. Any allotment holder who has a shed already in place prior to these new Rules & Regulations shall not be bound by the size stipulated in these Rules & Regulations in the case of that existing shed. The Council shall have no liability for any theft, damage or destruction of the said building or its contents, however caused.***

***Greenhouses are permitted on the allotments as an alternative to a small shed, but not in addition to. The glass in any greenhouse must be tempered or laminate. Plot holders must ensure they are adequately insured and that they are no more than 6' x 6' in size.***

### **16. Reports**

#### **16.1 Clerk's Report**

Nothing to report other than that discussed above.

#### **16.2 Members Reports**

- (i) Cllr Rose spoke about dog fouling at Cornelly Playing Fields happening on a daily basis at 10am. The Clerk was asked to contact BCBCs Dog Warden and request they visit the playing fields at 10am to identify the offenders.

(ii) Cllr Hartnoll asked that the Clerk cancel training course she has booked at Maesteg as it clashes with this Council's February meeting. Cllr Parry also asked that his place on this training be cancelled.

(iii) Cllr Williams reported deep potholes at Heol Ton. Clerk to report to BCBC.

### **Cllr Granville left the meeting**

### **17. Planning Applications:**

- **Application No. P/19/879/FUL** – Single Storey extensions to front/side/rear; loft conversion with rear dormer and internal alterations – 79 Heol Las, North Cornelly CF33 4BA  
*There were no comments/objections on this application.*
- **Application Ref. P/19/860/FUL** – Proposed Dropped kerb to allow off street parking – 45 Heol Las, North Cornelly CF33 4AP  
*There were no comments/objections on this application.*
- **Application Ref. P/19/912/FUL** – Detached garage to rear of property – 52 Heol Fach, North Cornelly CF33 4LN  
*There were no comments/objections on this application.*
- **Application Ref. P/19/869/FUL** – Extend first floor over existing garage to create additional bedroom and convert side garage into utility/shower room store – 37 Greenacres, South Cornelly CF33 4SE  
*There were no comments/objections on this application.*
- **Application Ref. P/19/917/FUL** – Proposed new concrete vehicle hard standing to front 'new vehicle crossover' new concrete pathway' installation of new handrails to path and access gates property – 23 Heol y Parc, North Cornelly CF33 4LT  
*There were no comments/objections on this application.*

### **Decided Planning Applications**

None.

**Date of next meeting: 26<sup>th</sup> February 2020**

**Meeting closed 8.45pm**

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Chair's Signature