



20 Moriah Place
Kenfig Hill
Bridgend
CF33 6DW

20 Moriah Place
Mynydd Cynffig
Pen y Bont
CF33 6DW

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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DRAFT

**Minutes of Meeting of the Council held at the Community Centre,
Heol Las, North Cornelly, on 30th October 2019**

Chair: Cllr Mrs S M Bennett

Members: Cllrs Mr R M Granville, Ms G Hartnoll, Mr D Morgan, Mr B L Rose
& Mr A Williams

Clerk: Ms Dawn Evans

ITEM

1. Apologies for absence.

Cllrs Mr J H Tildesley MBE, Mr N Dewar & Mr J Parry

2. Questions / Observations from the Public

Mr T Fallow spoke about BCBCs recent announcement regarding rise in hire charges of playing fields throughout the borough and the detrimental effect this will have on the young people of Cornelly. The Chair informed Mr Fallow that the Community Council have been liaising with BCBC regarding a potential Category Asset of the Playing fields to the Community Council over recent months. BCBCs CAT officer is attending the November meeting of this Council to discuss this proposal.

3. Declarations of Interest

There were no declarations of Interest.

4. Presentation from BCBC on Budget Consultation

Ms A Boyce provided an overview of BCBCs current Budget consultation and the reasoning behind it. The importance of residents taking the time to participate in the consultation was stressed, as the results of this consultation will contribute to decisions made relating to BCBCs budget spend over the next financial year. Mr Fallow asked questions relating to BCBCs decision to raise hire charges at playing fields throughout the borough. This issue was discussed.

5. To approve as a correct record thereof the Minutes of Council Meeting held on 25th September 2019

Cllr Rose proposed draft minutes be agreed. Cllr Morgan Seconded this proposal. The Chair duly signed minutes as a true and accurate record.

6. Matters arising from Minutes at item 5 above

6.1 – On item 6.1 – Mrs H Protheroe and ‘Protect Kenfig Nature Reserve’ group

The Clerk reported that no response had been received from Kenfig Corporation Trust to the further letter sent as discussed at the July and September meeting.

6.2 On item 6.5 – Double Parking on Meadow Street –

The Clerk presented report from Cllr Parry confirming that leaflets have been passed to sports clubs regarding the problems with double parking. Cllr Parry asked that Council give consideration to provision of yellow lines on this street. Members discussed this request. Some years ago BCBC were asked to consider providing yellow lines on the street with partnership funding from the Community Council. The cost however was very high and therefore cost prohibitive.

ACTION

6.3 On item 6.6 - Request for Bus Stop at top end of Heol Las

The Clerk had no further information on this request.

6.4 On item 6.5 – Zebra Crossing at One Stop on Heol Fach

The Clerk has received no further information from BCBC on when the Zebrite globes will be re-sited.

6.5 On item 6.9 – Dropped Kerbs at Mawdlam

The Clerk to forward list of kerbs that have not been installed as agreed with BCBC, to Cllr Granville who will chase.

6.6 on item 6.10 – Countrywide Ground Maintenance – Grass cutting

Timetable of grass cutting undertaken during 2019 to be provided at November meeting when scheduled cuts for 2019 have been completed.

6.7 On item 6.12 - PCSO J Robey – Parking over dropped kerbs

This is an ongoing problem. Incidents of motorists parking over dropped kerbs should be reported to the Police.

6.8 On item 6.13 - Request for bin to be sited midway on the road leading from the park on Heol Fach to the top of Heol Las

Nothing further on this request. Clerk to chase.

6.9 On item 6.16 - Pavement at Mawdlam

Cllr Granville declared an interest in this item as it relates to land owned by Kenfig Corporation Trust, which he is Chairman of.

The Clerk had no further information on this matter.

6.10 On item 6.18 – Ffordd yr Eglwys Cemetery

The Clerk had no further information regarding gravestones sinking as reported at September meeting.

6.11 On item 6.2 – Meadow Street Playing Field

As discussed at item 2.

6.12 On item 6.22 – Request for road markings from the motorway leading to South Cornelly

Cllr Parry asked that the Clerk report that road markings have not been provided and asked that this request be chased with BCBC.

6.13 On item 6.23 – Request to BCBC for consideration of zebra crossing in the vicinity of the Cornelly Arms

The Clerk had no further update on this request.

6.14 On item 6.25 Rubbish left behind by contractors after installation work undertaken on behalf of Virgin Media

Members confirmed that rubbish has now been removed.

6.15 On item 9 – Community Centre Green Area Project

This project is being taken forward.

6.16 On item 11.6 – Town & Community Council Forum

The clerk reported that this Forum has now been postponed until December.

6.17 On item 11.13 – Mr R Jones – Housing and Footpaths

The Clerk gave details of clarification received from Mr Jones relating to his comments on housing association properties. Members asked that the Clerk inform Mr Jones that the Council sympathises with his comments, but they are unable to take any action regarding them as business relating to Housing Associations does not come under the Council's remit.

6.18 On item 11.14 – Vector Air and Water – quote for Legionella Sampling & Cold Water Tank inspection at Cornelly Community Centre

The Clerk gave details of report received and invoice. Cllr Granville proposed payment of invoice. Cllr Williams seconded this proposal. All members were in agreement.

6.19 On item 11.18 - Mr A Morgan, CADDT – Request for assistance

The Cllr confirmed that quote for freezer had been provided and Mr Morgan had been informed that request for grant had been agreed.

6.20 On item 11.29 - Mr W Kelly – various

The Clerk provided update on information received from Mr Kelly.

6.21 On item 11.35 – Biodiversity Plan

The Clerk is taking this issue forward.

7. Accounts Payable and Financial Update

Cllr Granville Proposed all accounts are paid. Cllr Morgan Seconded this proposal. All members were in agreement.

The Clerk gave Financial update, the following accounts payable were approved:

Payee	Date	Chq No.	Amount
BCBC – Cleaning at KNNR - consumables	19 th September 19	DD	74.63
BCBC – Cleaning at KNNR – consumables	19 th September 19	DD	17.68
BCBC – Cleaning at KNNR – consumables	19 th September 19	DD	116.18
Cornelly Community Centre – Mtg Room x 2	19 th September 19	DD	525.00
Cornelly Community Centre – Clerk’s Room x 2	19 th September 19	DD	1,000.00
G A Howells – Footpath at Kenfig	19 th September 19	DD	480.00
P J Landscapes – Hanging Baskets	1 st October 19	DD	1,000.00
Clerk’s Salary – September 19	2 nd October 19	DD	1,218.66
BCBC – Cleaning at KNNR	8 th October 19	DD	151.42
P J Landscapes – Information Signs Installation	8 th October 19	DD	250.00
P J Landscapes – Open Spaces	10 th October 19	DD	120.00
Smith of Derby – Maudlam Church Clock	10 th October 19	DD	253.20
BCBC – Cleaning at KNNR	10 th October 19	DD	151.42
Saint David’s Fire – Fire Extinguisher Course	10 th October 19	DD	300.00
Bateman Brothers – Burco Boiler at Comm Centre	10 th October 19	DD	421.74
Healer Surveys – Topographical Survey	10 th October 19	DD	834.00
Saint David’s Fire – Fire Inspection Compliance	15 th October 19	DD	3,096.00
Countrywide – Grass Cutting	15 th October 19	DD	1,087.50
BCBC – Cleaning Consumables at KNNR	15 th October 19	DD	74.63
Boverton Nurseries – Daffodils Open Spaces	15 th October 19	DD	480.00
Wales Audit Office – Annual Audit	15 th October 19	DD	228.95
Council Telephone – Aug/Sept/Oct 19	16 th October 19	DD	97.71
HMRC – SEPTEMBER 19 PAYE /NI	16 th October 19	DD	156.90
HMRC – OCTOBER 19 PAYE /NI	16 th October 19	DD	156.90
CB3 Consult – Public Hall Monitoring	21 st October 19	DD	585.60
P J Landscapes – Hanging Baskets	21 st October 19	DD	800.00

Estimated Accounts Payable at September 2019

- Clerk’s Salary (October) - £1,219
- Clerk’s Tax & NI (October) - £180
- Clerk’s Pension (October)- £63
- Clerk’s Telephone - £32.00
- Internet at Community Centre - £20.00
- North Cornelly Comm Assoc Mtg Room Hire - £26.25

8. Review of Clerk’s Salary

Clerk left the room while members discussed request for review of salary as detailed in NALC pay scales 2018-19 National Salary Award.

On Clerk’s return to the room, she was informed that members had resolved increase in salary to Scale LC2 SCP 26 in accord with NALC pay scales 2018-19 National Salary Award.

9. Initial discussion relating to Precept request for 2020-21

Members discussed current financial year to date spend and budget items to be included in precept request for 2020-21. The draft budget should include provision for proposal to take forward Category Asset Transfer from BCBC of playing field at Meadow Street. Cllr Rose proposed that Clerk provide draft budget and accompanying information for proposed increase of 10K and 20K for discussion at November meeting. Cllr Granville seconded this proposal. All members were in agreement. The next sub-committee meeting to discuss matters relating to the Community Centre is scheduled for **Wednesday 11th October at 7pm.**

10. Cornelly Community Centre, including ratification of resolutions from Committee meeting held on 2nd October 2019, recruitment of Administrative Assistant and meeting with Luncheon Club held on 21st October 2019

Cllr Bennett proposed acceptance of recommendations from minutes of 2nd and 21st October. Cllr Williams seconded this proposal. All members were in agreement.

Cllr Rose proposed ratification of decision made at interviews held on 17th October, to appoint Mrs D Parker to the position of Administrative Assistant. Cllr Granville seconded this proposal. All members were in agreement.

The Chair took this opportunity to remind members of their duty under the Code of Conduct to maintain confidentiality regarding decisions made by Council whilst in camera. At the September meeting the Clerk was asked to inform the Caretaker of a decision of the Council the morning after the meeting. When the Clerk met with the Caretaker as instructed, he was already aware of the decision; he had been informed by a member of Council prior to his meeting with the Clerk. The Clerk asked that members work as a team and observe the code of conduct at all times to ensure the effectiveness of the Community Council.

The next Community Centre sub-committee meeting is scheduled for Wednesday 6th November at 7pm.

11. Remembrance Day 2019

The Clerk provided details of Remembrance Service at Mawdlam Church on Sunday 10th October, 9.30am.

12. Christmas 2019

The Clerk gave detail of request from Cornelly Songbirds Choir to switch the lights on at 6.30pm on Thursday 28th November, to coincide with a 'Switch on' event they plan to organise. Members were in agreement with this request. Clerk to make arrangements to meet this request.

The Clerk gave details of request received from Mawdlam Church for grant toward selection boxes for children at local Festive events organised by the Church. Cllr Granville proposed £150 be granted for this request. Cllr Hartnoll seconded this proposal.

13. BCBC LDP Proposed Strategy Consultation

Members discussed proposed strategy and consultation. Clerk to compile draft response in line with discussion and pass to members for approval.

14. Correspondence

14.1 Local Democracy & Boundary Commission for Wales – Review of Electoral Arrangements

The Clerk gave details of this correspondence. Members discussed.

14.2 Nolan Recycling – Allotment Skip Invoice

The Clerk gave details of this invoice. Cllr Rose proposed payment. Cllr Hartnoll seconded this proposal. All members were in agreement.

14.3 Cornelly Primary – Appointed Governor

Cllr Williams is currently the appointed Governor at Cornelly Primary. Unfortunately, due to work commitments he is unable to take up the appointment for a new term. There were no members available to take up the appointment at this time.

14.4 Planning Aid Wales – Bridgend LDP Engagement Event - Porthcawl

The Clerk gave details of this correspondence. Cllrs Williams and Morgan attended the event.

14.5 J J Williams – Redecoration of Main Hall at Cornelly Community Centre - Invoice

The Clerk gave details of this invoice. Cllr Granville proposed payment. Cllr Hartnoll seconded this proposal. All members were in agreement.

14.6 CB3 – Monitoring Results at Cornelly Public Hall

The Clerk gave details of this correspondence. Cllr Granville proposed that the sum for the Hall be increased in the Budget for 2020-21. Cllr Morgan seconded this proposal. All members were in agreement.

14.7 Mr S Parker – Mawdlam Allotments

The Clerk gave details of this correspondence relating to vandalism at the Allotment site. Members noted.

14.8 Mrs J Denyer – Mawdlam Allotments

The Clerk gave details of this correspondence. Members discussed the request. The Clerk was asked to advise Mrs Denyer that the request could not be approved and pass on the reasons discussed.

14.9 BCBC – Temporary Road Closure at Curwen Terrace

The Clerk gave details of this correspondence. Members noted.

14.10 BCBC – Postponement of October Town & Community Council Forum

The Clerk gave details of this correspondence informing members that the Town & Community Council Forum will now be held on 10th December.

Cllr Rose moved Standing Orders

14.11 Mr K Reeves, Bridgend YGS – Restorative Justice, decorating services

The Clerk gave details of this correspondence. Clerk to respond to Mr Reeves as discussed.

14.12 Mrs T Martin – Dol Gorwel

The Clerk gave details of this correspondence. Members discussed. Clerk to reply to Mrs Martin on behalf of Cllrs Parry and Morgan.

14.13 Grounds & Graves – Ffordd yr Eglwys Cemetery

The Clerk gave details of this correspondence. Members noted.

14.14 Saint David's Fire – Fire Training

The Clerk gave details of Fire training attended by Mr K Evans, Mrs D Parker and Mrs H Kavanagh.

14.15 PCSOs Couch/Curtis/Mrs Wilkinson – Parking on verges

The Clerk gave details of this correspondence. Members discussed. This is an ongoing problem being monitored by the PCSOs.

14.16 Bridgend County Energy Challenge – Project at Bryngarw Park

The Clerk gave details of this correspondence. Members noted.

14.17 BCBC – Polling Station Review

The Clerk gave details of this correspondence. Members had no comment on the Review.

14.18 Mrs H Protheroe – Defibrillator at KNNR

The Clerk gave details of this request to re-site the defibrillator provided by this Council at KNNR from inside the building to outside, with funds for external cabinet and fitting being provided by Mrs Protheroe's group – Protect Kenfig Nature Reserve. Cllr Rose proposed acceptance of the request. Cllr Morgan seconded this proposal. All members were in agreement and the Clerk was asked to thank Mrs Protheroe for taking forward this initiative.

14.19 Mr R Jones – Questions & Observations

As discussed at item 6.17 above.

14.20 Wales Audit Office – Annual Return Invoice

The Clerk gave details of invoice. Cllr Granville proposed payment of invoice. Cllr Rose seconded this proposal. All members were in agreement.

14.21 Mr G Smith, BCBC – Kenfig Hill Amateur Boxing Club

The Clerk gave details of this correspondence. Members were not aware of any suitable premises; they will however inform the Clerk if any are identified.

14.22 Independent Remuneration Panel for Wales – Draft Annual Report

The Clerk gave details of this Report. Members noted.

14.23 One Voice Wales - Various

Members discussed this correspondence, including information relating to proposals for VE 75th Anniversary celebrations. This item to be added to November Agenda.

14.24 Mr A Burt – Increase in Hire Charges at Playing Fields

As discussed at item 2 above.

14.25 Vector Air & Water – Legionella Sampling Report & invoice

As discussed at item 6.18 above.

15. Footpaths & Allotments Report

15.1 Footpaths – There were no issues relating to footpaths.

15.2 Mawdlam Allotments

The Clerk reported that the skip had now been removed from the allotment site. The Clerk also reported that she had been contacted by plot holder concerned that the lock on the gate at the site is sometimes not properly closed. Guidance on this will be included with invoices sent to plot holders in November.

16. Reports

16.1 Clerk's Report

Nothing to report other than that discussed above.

16.2 Members Reports

(i) Cllr Hartnoll spoke about local resident Mr Parry, who regularly collects litter throughout the village. Cllr Parry proposed that Mr Parry be sent a letter of thanks from this Council for the excellent work he does for the community by undertaking this task. Cllr Morgan seconded this proposal. All members were in agreement.

(ii) Cllr Rose asked whether any members were aware of current situation with regard the new surgery. Members believe the changeover of Health Authorities has delayed this project.

(iii) Cllr Granville reported on new women's choir in the village. As discussed at item 12 above they are planning to hold a Christmas Light 'Switch On' event on 28th November.

(iv) Cllr Granville reported regular flooding at Heol Drewi, with a large pothole presenting danger in the area as it cannot be seen when it is flooded.

(v) Cllr Williams reported the appalling condition of the lane leading from the Prince of Wales Public House at Kenfig to Heol Ton. There has been no maintenance carried out at the lane for an inordinate amount of time and it is now in a terrible state.

Cllr Granville left the meeting

17. Planning Applications:

- **Application No. P/19/716/FUL** – Conservatory / Sitting Room to Front Elevation – 16 Heol Ton, Ton Kenfig CF33 4PS
There were no comments/objections on this application.
- **Application Ref. P/19/628/FUL** – Retention of land included into cartilage and new storage shed in rear garden (amended proposal) – 87 Skylark Road, North Cornelly 4PD
There were no comments/objections on this application.
- **Application Ref. P/19/729/FUL** – Single storey rear extension – Tongwyn, 11 Ffordd yr Eglwys, North Cornelly CF33 4HN
There were no comments/objections on this application.
- **Application Ref. P/19/715/FUL** – Demolition of existing bungalow and garage and construct replacement two storey 3 bed roomed dwelling with integral garage – Thornleigill, Curwen Terrace, North Cornelly CF33 4BP
There were no comments/objections on this application.

Decided Planning Applications

None.

Date of next meeting: 27th November 2019

Meeting closed 9pm

Chair's Signature