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**Chairperson / Cadeirydd: Cllr Mr D Morgan**

Clerk/Clerc: D Evans

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**Minutes of Annual General Meeting of the Council held at the Community Centre, North  
Cornelly at 6.30pm on 16<sup>th</sup> May 2018**

**Chair:** Cllr Mr D Morgan

**Members:** Cllrs J H Tildesley MBE, Mr R M Granville, Mrs S M Bennett, Ms G L Hartnoll,  
Mr B L Rose & Mr A Williams

**Clerk:** Ms Dawn Evans

**1. Apologies**

1.1 Cllr Mr N Dewar & Mr S Khaliq

**2. Declarations of Interest**

2.1 None.

**3. Minutes of Annual General Meeting held on 17<sup>th</sup> May 2017**

3.1 Cllr Tildesley proposed that the minutes be accepted as a true and fair record of proceedings. This motion was seconded by Cllr Rose. **IT WAS RESOLVED accordingly.**

**4. Election of Chair for 2018-2019**

4.1 Cllr Bennett thanked members for their support during the last year and the Clerk for her support over the last four years, while she has been in office. Cllr Rose thanked the Chair on behalf of all members for the work she had undertaken during her time as Chair, especially taking forward the Category Asset Transfer of the Community Centre and surrounding land. Cllr Rose also thanked the Clerk for the dedication she continually shows to her role and the assistance she provides to Council. Cllr Tildesley wished it to be noted that he personally wished to thank both the Chair and the Clerk for the work they have undertaken.

4.2 The Clerk invited nominations for the office of Chair for 2018-2019.

4.3 Cllr Rose nominated Cllr Morgan for the office of Chair for 2018-2019. Cllr Tildesley seconded this nomination. There were no other nominations for the office. Cllr Morgan agreed to accept the position, he was duly elected unanimously and **IT WAS RESOLVED** accordingly.

**5. To receive Declaration of Acceptance of Office from Chair**

5.1 Clerk produced 'Acceptance of Office' document which was duly signed by Cllr Morgan and witnessed by the Clerk.

**6. To consider the amount of the Chair's Allowance for 2018-2019**

6.1 Cllr Granville moved that the allowance be set at £500 and having been seconded by Cllr Rose **IT WAS RESOLVED** accordingly.

**7. Election of Vice Chair for 2018-2019**

4.1 Chair invited nominations for the office of Vice Chair for 2018-2019.

4.2 Cllr Tildesley nominated Cllr Dewar for the office of Vice Chair for 2018-2019, Cllr Rose seconded this nomination. There were no other nominations for Vice Chair. Cllr Dewar was duly elected to the role of Vice Chair for 2018-19. **IT WAS RESOLVED** accordingly.

**8. To consider the terms of the Council's bank mandate with Lloyds Bank**

8.1 The Bank Mandate should remain the same, as follows:

- a) To allow any two of four nominees to sign cheques and other payment authorisations.
- b) Cllr Granville proposed Cllrs Bennett, Morgan and Dewar be nominated as signatories along with the Clerk. This proposal was seconded by Cllr Rose and carried unanimously. **IT WAS RESOLVED** accordingly.

**9. To receive and if appropriate approve the Annual Accounts for the year ended 31<sup>st</sup> March 2018**

9.1 Clerk had distributed the draft accounts, together with copy of the bank reconciliation and cash book for the year.

9.2 Cllr Tildesley moved that the Statement of Accounts for the year 2017-2018 be approved and the Cash Book be noted accordingly. Cllr Rose seconded the motion, the same was unanimously approved and **IT WAS RESOLVED** accordingly.

9.3 The Chair duly signed the 'Council confirmation prior to audit' section of the Annual Return for the Year Ended 31 March 2018.

**10. To appoint the Council's internal auditor for the year 2018-2019**

10.1 The Clerk informed members that Mr S M H Lewis - Sentinel Chartered Accountants, had provided a proposed Schedule of Services for the Council and agreed to continue to act as internal auditor. Cllr Tildesley proposed and Cllr Rose seconded that Sentinel Chartered Accountants be appointed to continue to act as internal auditor for the year 2018-2019. **IT WAS RESOLVED ACCORDINGLY.**

**11. Nomination of Committees**

11.1 Planning Committee: All members, except Cllrs Granville, will sit on the Planning Committee

11.2 Footpaths, Bus Shelters and Allotments Committee: All members, will sit on the Footpaths Committee

11.2 It was agreed the Allotments sub –committee meetings should still be held on a quarterly basis and the Chair, Cllr Morgan and Cllr Dewar should take forward these sub-committee meetings.

**12. Any other business pertinent to AGM**

12.1 There was no other business.

There being no other business the meeting closed at 6.45p.m.

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*Chair*