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Chairperson / Cadeirydd: Cllr Mrs S M Bennett

Clerk/Clerc: D Evans

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**Minutes of Annual General Meeting of the Council held at the Community Centre, North
Cornelly at 6.30pm on 17th May 2017**

Chair: Cllr Mrs S M Bennett

Members: Cllrs J H Tildesley MBE, Mr N Dewar, Mr R M Granville, Ms G L Hartnoll,
Mr D Morgan, Mr B L Rose & Mr A Williams

Clerk: Ms Dawn Evans

1. Apologies

1.1 Cllr Mr S Khaliq

2. Declarations of Interest

2.1 None.

3. To receive Declaration of Acceptance of Office from new members

3.1 Acceptance of Office from Cllrs Dewar, Hartnoll, Morgan and Williams were duly signed and witnessed by the Clerk.

4. Minutes of Annual General Meeting held on 25th May 2016

3.1 Cllr Rose proposed that the minutes be accepted as a true and fair record of proceedings. This motion was seconded by Cllr Tildesley. **IT WAS RESOLVED accordingly.**

5. Election of Chair for 2017-2018

5.1 The Clerk invited nominations for the office of Chair for 2017-2018.

5.2 Cllr Tildesley nominated Cllr Bennett for the office of Chair for 2017-2018. Cllr Rose seconded this nomination. There were no other nominations for the Chair. Cllr Bennett agreed to accept the position, she was duly elected unanimously and **IT WAS RESOLVED** accordingly.

6. To receive Declaration of Acceptance of Office from Chair

6.1 Clerk produced 'Acceptance of Office' document which was duly signed by Cllr Bennett and witnessed by the Clerk.

7. To consider the amount of the Chair's Allowance for 2017-2018

6.1 Cllr Rose moved that the allowance be again set at £1,000 and having been seconded by Cllr Tildesley **IT WAS RESOLVED** accordingly.

8. Election of Vice Chair for 2017-2018

4.1 Chair invited nominations for the office of Vice Chair for 2017-2018.

4.2 Cllr Rose nominated Cllr Morgan for the office of Vice Chair for 2017-2018, Cllr Dewar seconded this nomination. There were no other nominations for Vice Chair. Cllr Morgan was duly elected to the role of Vice Chair for 2017-18. **IT WAS RESOLVED** accordingly.

8. To consider the terms of the Council's bank mandate with Lloyds Bank

8.1 The Bank Mandate should stay as it is which is as follows:

- a) To allow any two of four nominees to sign cheques and other payment authorisations.
- b) Cllr Rose proposed Cllrs Bennett, Morgan and Dewar is nominated as signatories along with the Clerk. This proposal was seconded by Cllr Tildesley and carried unanimously. **IT WAS RESOLVED** accordingly.

9. To receive and if appropriate approve the Annual Accounts for the year ended 31st March 2017

9.1 Clerk had distributed the draft accounts, together with a copy of the bank reconciliation and cash book for the year.

9.2 Cllr Tildesley moved that the Statement of Accounts for the year 2016-2017 be approved and the Cash Book be noted accordingly. Cllr Rose seconded the motion, the same was unanimously approved and **IT WAS RESOLVED** accordingly.

9.3 The Chair duly signed the 'Council confirmation prior to audit' section of the Annual Return for the Year Ended 31 March 2017.

10. To appoint the Council's internal auditor for the year 2017-2018

10.1 The Clerk informed members that Mr S M H Lewis - Sentinel Chartered Accountants, had provided a proposed Schedule of Services for the Council and agreed to continue to act as internal auditor. Cllr Tildesley proposed and Cllr Rose seconded that Sentinel Chartered Accountants be appointed to continue to act as internal auditor for the year 2017-2018. **IT WAS RESOLVED ACCORDINGLY.**

11. Nomination of Committees

11.1 Planning Committee: All members, except Cllrs Tildesley and Granville, will sit on the Planning Committee

11.2 Footpaths, Bus Shelters and Allotments Committee: All members, except Cllrs Tildesley and Granville, will sit on the Footpaths Committee

11.2 It was agreed the Allotments sub-committee meetings should still be held on a quarterly basis and the Chair, Cllr Morgan and Cllr Dewar should take forward these sub-committee meetings.

12. Any other business pertinent to AGM

12.1 There was no other business.

There being no other business the meeting closed at 6.45p.m.

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Chair