



20 Moriah Place
Kenfig Hill
Bridgend
CF33 6DW

20 Moriah Place
Mynydd Cynffig
Pen y Bont
CF33 6DW

Chairperson / Cadeirydd: Cllr Mrs S M Bennett

Clerk/Clerc: D Evans

Ffôn / Tel: 07882044798

e-bost / e-mail: Cornellyclerk@dawn5.orangehome.co.uk

gwefan / website: www.cornellycommunitycouncil.co.uk

**Minutes of Annual General Meeting of the Council held at the Community Centre, North
Cornelly at 6.30pm on 25th May 2016**

Chair: Cllr Mrs S M Bennett

Members: Cllrs J H Tildesley MBE, Mrs M Bevan, Mr R M Granville, Mrs M Marke, Mr B L Rose,
Mrs D Spanswick, & Mr D Wilson

Clerk: Ms Dawn Evans

1. Apologies

1.1 Ms L G Davies

2. Declarations of Interest

2.1 None.

3. Minutes of Annual General Meeting held on 20th May 2015

3.1 Cllr Rose proposed that the minutes be accepted as a true and fair record of proceedings. This motion was seconded by Cllr Marke. **IT WAS RESOLVED accordingly.**

4. Election of Chair for 2016-2017

4.1 Chair invited nominations for the office of Chair for 2016-2017.

4.2 Cllr Tildesley nominated Cllr Bennett for the office of Chair for 2016-2017. He said it is extremely unusual for a member to hold the position of Chair for a third year, however in this case there is unfinished business that Cllr Bennett has been heavily involved in and it would be prudent to allow her to complete the business in hand. Cllr Bevan seconded this nomination. There were no other nominations for the Chair. Cllr Bennett agreed to accept the position, she was duly elected unanimously and **IT WAS RESOLVED** accordingly.

4.3 Cllr Bennett thanked members for the vote of confidence they had shown in her by electing her as Chair for a third year. She also thanked members, in particular Cllr Marke in her role as Vice Chair, for the support they have given over the last two year which has allowed this Council to take forward many initiatives. The Clerk was also thanked for the support she has given to the Chair and members of this Council.

5. To receive Declaration of Acceptance of Office from Chair

5.1 Clerk produced 'Acceptance of Office' document which was duly signed by Cllr Bennett and witnessed by the Clerk.

6. To consider the amount of the Chair's Allowance for 2016-2017

6.1 Cllr Granville moved that the allowance be again set at £1000 and having been seconded by Cllr Marke **IT WAS RESOLVED** accordingly. The proposal made at the last AGM for a Role of Honour Book / Board were discussed and Cllr Granville proposed that an amount of £1,000 be placed in the Budget to allow this to be taken forward. Cllr Wilson seconded this proposal. All members were in agreement.

7. Election of Vice Chair for 2016-2017

4.1 Chair invited nominations for the office of Vice Chair for 2016-2017.

4.2 Cllr Rose nominated Cllr Marke for the office of Vice Chair for 2016-2017, Cllr Tildesley seconded this nomination. Cllr Wilson nominated Cllr Granville for the office of Vice Chair, Cllr Spanswick seconded this nomination. The Chair asked for a show of hands in support of the nomination of Cllr Marke. Cllrs Rose, Tildesley and Marke supported this nomination. The Chair asked for a show of hands in support of Cllr Granville. Cllrs Wilson, Spanswick, Bevan and

Granville supported this nomination. Cllr Granville was duly elected to the role of Vice Chair for 2016-17 on a vote of 4 to 3. **IT WAS RESOLVED** accordingly. Cllr Wilson asked that thanks be given to Cllr Marke for the hard work she put into her role as Vice Chair last year. Cllr Granville seconded this thanks and added that Cllr Marke should also be commended for the many years of loyal service she has given this Council. All members thanked Cllr Marke for the service she has given. Cllr Tildesley wished it to be noted that Cllr Marke has attended a Royal Garden Party in May of this year as a result of his nomination to recognise the many years of loyal service Cllr Marke has given to the village of Cornelly. Cllr Marke thanked Cllrs Rose and Tildesley for their support and said she is quite happy to relinquish the role of Chair for the coming year.

8. To consider the terms of the Council's bank mandate with Lloyds TSB

8.1 The Bank Mandate should stay as it is which is as follows:

- a) To allow any two of four nominees to sign cheques and other payment authorisations. Signatories being Cllrs Marke, Spanswick, Granville and Clerk.

This motion was proposed by Cllr Rose, seconded by Cllr Marke and carried unanimously. **IT WAS RESOLVED** accordingly.

9. To receive and if appropriate approve the Annual Accounts for the year ended 31st March 2016

9.1 Clerk had distributed the draft accounts, together with a copy of the bank reconciliation and cash book for the year.

9.2 Cllr Marke moved that the Statement of Accounts for the year 2015-2016 be approved and the Cash Book be noted accordingly. Cllr Spanswick seconded the motion, the same was unanimously approved and **IT WAS RESOLVED** accordingly.

9.3 The Chair duly signed the 'Council confirmation prior to audit' section of the Annual Return for the Year Ended 31 March 2016.

10. To appoint the Council's internal auditor for the year 2016-2017

10.1 The Clerk informed members that Mr S M H Lewis - Sentinel Chartered Accountants would be happy to continue to act as internal auditor for the Council. Cllr Granville moved and Cllr Spanswick seconded that Sentinel Chartered Accountants be appointed to continue to act as internal auditor for the year 2016-2017. **IT WAS RESOLVED ACCORDINGLY.**

11. Nomination of Committees

11.1 Cllr Spanswick proposed and Cllr Wilson seconded that in order to make the Footpaths, Bus Shelter and Allotments Committee and the Planning Committee more effective, there should be a change to the structure of them. It was agreed that both Committees should now consist of four members who will represent this Council in decision making relating to these matters. The four members nominated to these Committees are as follows:

Planning Committee: Cllrs, Granville (Chair), Wilson, Spanswick and Marke

Footpaths, Bus Shelters and Allotments Committee: Cllrs, Granville (Chair), Wilson, Spanswick and Bennett

11.2 It was agreed the Allotments sub-committee meetings should still be held on a quarterly basis and the Chair, Cllr Marke and Cllr Spanswick should take forward these sub-committee meetings.

12. Any other business pertinent to AGM

12.1 Cllr Rose Moved that the chain of office be updated, Cllr Granville seconded this proposal. All members were in agreement

There being no other business the meeting closed at 6.45p.m.

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Chair