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Chairperson / Cadeirydd: Cllr Mrs S M Bennett

Clerk/Clerc: D Evans

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**Minutes of Annual General Meeting of the Council held at the Community Centre, North
Cornelly at 6.30pm on 20th May 2015**

Chair: Cllr Mrs S M Bennett

Members: Cllrs, Mrs M Bevan, Ms L G Davies, Mr R M Granville, Mrs M Marke, Mr B L Rose,
Mrs D Spanswick & Mr D Wilson

Clerk: Ms Dawn Evans

1. Apologies

1.1 Cllr J H Tildesley MBE

2. Declarations of Interest

2.1 None.

3. Minutes of Annual General Meeting 21st May 2014

3.1 Cllr Marke proposed that the minutes be accepted as a true and fair record of proceedings. This motion was seconded by Cllr Rose. **IT WAS SO RESOLVED** unanimously.

4. Election of Chair for 2015-2016

4.1 Cllr Bennett said she wished to thank members for their support undertaking her role as Chair over the past year, especially Cllr Marke as Vice Chair. She said it had been a difficult year, both on a professional level and also on a personal level for some members, but everyone had worked as a team and the results can be measured by the turnout this evening. Cllr Spanswick should be thanked for her attendance tonight as everyone appreciates how difficult it has been for her with her recent health problems. All members were in accord with this statement. The Chair also said she wished to thank the Clerk for the sterling work she undertakes on behalf of this Council and it should be acknowledged that she does over and above what is expected of her. Cllr Marke said she wished to make special mention of the excellent way the clerk handles the financial matters of the Council and the way in which these are reported to the Council on a monthly basis in an easy to read format.

4.2 Chair invited nominations for the office of Chair for 2015-2016.

4.3 Cllr Bevan nominated Cllr Bennett for the office of Chair for 2015-2016. Cllr Spanswick seconded this nomination. There were no other nominations for the Chair. Cllr Bennett agreed to accept the position, she was duly elected unanimously and **IT WAS RESOLVED** accordingly.

Cllr Rose Moved that the chain of office be brought up to date to include the names of Chairs since 2013, Cllr Granville Seconded this proposal.

5. To receive Declaration of Acceptance of Office from Chair

5.1 Clerk produced an Acceptance of Office document which was duly signed by Cllr Bennett and witnessed by the Clerk.

5.2 The Chair thanked members for their vote of confidence in her and said quite a lot has been achieved in the last year and it is hoped even more can be done this year. She said there is no 'I' in team and as a team this Council can go forward and continue to achieve.

6. To consider the amount of the Chair's Allowance for 2015-2016

6.1 Cllr Granville moved that the allowance be again set at £1000 and having been seconded by Cllr Marke **IT WAS RESOLVED** accordingly. The Chair said that during her term of office the allowance had not been spent on a Civic Service and she wished to move forward with the proposal she put forward last year to commission a commemorative book to include all past and

present members of this Council. This matter was discussed. Cllr Granville said he feels a wooden plaque for the wall would be more appropriate than a book. The clerk was asked to obtain costing for both these options.

7. Election of Vice Chair for 2015-2016

4.1 Chair invited nominations for the office of Vice Chair for 2015-2016.

4.2 Cllr Bevan nominated Cllr Marke for the office of Vice Chair for 2015-2016 and Cllr Wilson seconded this nomination. Cllr Marke was duly elected unanimously. **IT WAS RESOLVED** accordingly.

8. To consider the terms of the Council's bank mandate with Lloyds TSB

8.1 The Bank Mandate should stay as it is which is as follows:

- a) To allow any two of four nominees to sign cheques and other payment authorisations. Signatories being Cllrs Marke, Spanswick, Granville and Clerk.

This motion was proposed by Cllr Wilson, seconded by Cllr Bevan and carried unanimously. **IT WAS RESOLVED** accordingly.

9. To receive and if appropriate approve the Annual Accounts for the year ended 31st March 2015

9.1 Clerk had distributed the draft accounts, together with a copy of the bank reconciliation and cash book for the year.

9.2 Cllr Marke moved that the Statement of Accounts for the year 2014-2015 be approved and the Cash Book be noted accordingly. Cllr Spanswick seconded the motion, the same was unanimously approved and **IT WAS RESOLVED** accordingly.

9.3 The Chair duly signed the 'Council confirmation prior to audit' section of the Annual Return for the Year Ended 31 March 2015.

10. To appoint the Council's internal auditor for the year 2015-2016

10.1 The Clerk informed members that Mr S M H Lewis - Sentinel Chartered Accountants would be happy to continue to act as internal auditor for the Council. Cllr Marke moved and Cllr Bevan seconded that Sentinel Chartered Accountants be appointed to continue to act as internal auditor for the year 2015-2016. **IT WAS RESOLVED ACCORDINGLY.**

11. Nomination of Committees

11.1 It was agreed that the Footpaths Bus Shelters and Allotments Committee and the Planning Committee would consist of all members, except Cllrs Tildesley and Davies.

11.2 It was agreed the Allotments sub-committee meetings should still be held on a quarterly basis and the Chair, Cllr Marke and Cllr Spanswick should take forward these sub-committee meetings.

12. Any other business pertinent to AGM

12.1 None.

There being no other business the meeting closed at 6.45p.m.

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Chair