

20 Moriah Place
Kenfig Hill
Bridgend
CF33 6DW



20 Moriah Place
Mynydd Cynffig
Pen y Bont
CF33 6DW

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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**Minutes of Meeting of the Council held at the Community Centre,
Heol Las, North Cornelly, on 23rd September 2015**

DRAFT

Present: **Chair:** Cllr Mrs S M Bennett (Chair)
 Members: Cllrs Mrs M Bevan, Mrs M Marke, Mrs D Spanswick &
 Mr J H Tildesley MBE
 Clerk: Ms D Evans

ITEM

1. Apologies for absence.

Cllrs Miss L Davies Mr R M Granville, Mr B L Rose & Mr D Wilson

2. Questions / Observations from the Public

The Clerk explained that Mr S Parker had submitted a request on behalf of the residents of Kenfig to speak about the progress on speeding issues discussed at the July meeting. Cllr Tildesley reported on meetings he had had with BCBC officers regarding the decision made at the Finance Committee of this Council on 9th September, which will be ratified at this meeting, to purchase one illuminated sign at Kenfig. Mr D Quinn, also representing the residents of Kenfig, said there are other issues within Kenfig that it is hoped the Community Council could assist with, apart from funding, and he went through some of them. Cllr Tildesley said the issues mentioned should be addressed by Bridgend County Borough Council and the residents should pass these matters on to them. Cllr Tildesley then spoke about the pavement in the vicinity of the bus shelter at Kenfig and said he is aware this was pavement was provided by Kenfig Corporation Trust and matters relating to this should be passed to them. Mr Parker spoke about the dealings he has had with Kenfig Corporation Trust regarding issues at Kenfig, specifically a letter received by him from them yesterday. Mr Parker read a paragraph from this letter relating to ownership of the footpath under discussion. Mr Parker asked what progress had been made relating to the letter the Council agreed to write to the Trust about this footpath at the July meeting. The Clerk stated that this letter would be put before the Trustees at the next Trust meeting. Cllr Tildesley said he will take the matter of ownership of the footpath up with David Carrington, as the letter from the Trust to Mr Parker stated that BCBC should be contacted with matters relating to this footpath, via Mr Carrington as the Manager of the Reserve Centre.

3. Declarations of Interest

There were no Declarations of Interest.

ACTION

4.To approve as a correct record thereof the Minutes of the Council Meeting held on 15th July 2015

Cllr Marke Proposed and Cllr Tildesley Seconded the minutes be agreed.

The Clerk apologised for having to cancel the scheduled date for this meeting last week due to illness.

5. Matters arising from the Minutes at item 4 above

5.1 On item 5.1 South Wales Police Article in Seaside News

The Clerk confirmed that she had provided members with a copy of the article Cllr Tildesley had submitted to the Seaside News in response to the article submitted by the PCSO's.

5.2 On item 5.2 – NHS Dental Surgery in Cornelly

Cllr Tildesley said he had no further information on this matter. He has spoken to Mr David and he has confirmed that there has still been no progress made with the Health Authority in relation to his request to provide NHS dental provision in Cornelly.

5.3 On item 5.3 – Pension Enrolment

The Clerk confirmed she had instructed Sentinel in this matter, as discussed at the July meeting.

5.4 On item 5.4 - Provision of disabled access at Bus Shelter at Broadlands, Dropped Kerbs & Welcome to Cornelly Signs

Cllr Tildesley updated members on meetings he had held with officers at BCBC relating to provision of disabled access to the shelter sited in the vicinity of the Broadlands estate. He said he had been told that European Regulations prevent the provision of a ramp into the bus shelter as the ramp would not meet European size regulations. BCBC have acknowledged the solution to this is to provide a new shelter that would be better sited approximately 50 yards down the road, but financial restraints mean they do not have the financial resources to provide such a shelter. Members discussed this matter. The Clerk was asked to obtain costings for a new shelter. Cllr Tildesley said it must be remembered if this Council were to provide funding for the new shelter, the shelter would still be the property of BCBC, ownership would not pass to this Council.

Cllr Tildesley informed members that BCBC have now said additional Welsh will be needed on the 'Welcome to Cornelly' signs and this will have a slight effect on the cost. Cllr Tildesley will chase this up with BCBC.

The officer in charge of Highways at BCBC has agreed to a site meeting to confirm the agreed sites for dropped kerbs. Cllr Tildesley will contact him to arrange a date for the meeting.

5.5 On item 5.5 – Donation Request received from Cornelly Luncheon Club

This request was discussed at the Finance meeting held on 9th September and it will be discussed at item '7' on tonight's Agenda.

5.6 On item 5.6 Traffic problems at junction from Meadow Street onto Heol Fach

Cllr Tildesley confirmed that this matter will be included in the site meeting discussed at item 5.4 above.

5.7 On item 5.7 – Traffic Calming Measures at Ffordd yr Eglwys

Cllr Tildesley confirmed that work will be undertaken to provide these measures within the next few weeks.

5.8 On item 5.10 – Website Enhancement

The Clerk and the Chair are scheduled to meet with the company providing the new website w/c 28th September. The Clerk informed members that the company had said it would be difficult to provide the historic information the present site holds in the form of minutes dating back to 2007. She said she had researched other websites the company had provided e.g. Porthcawl Town Council and it appeared the minutes were only held from 2015. Members discussed this matter. Cllr Tildesley Moved and Cllr Spanswick Seconded that minutes going back one year would meet requirements on the website as anyone wishing to obtain minutes prior to this could request them from the Clerk. All members were in agreement with this.

5.9 On item 5.11 – Provision of Bins at Skylark Road

This request was discussed at the Finance meeting held on 9th September and it will be discussed at item '7' on tonight's Agenda.

5.10 On item 7 – Complaint received from Member of the Public

The Clerk informed members that she is expecting receipt of the report relating to the Investigation taken forward by One Voice Wales within the next week and when this is received she will provide members with a copy of the report and a meeting will be called to consider the contents of it.

5.11 On item 9 – Newsletter

The Clerk asked that members provide her with items they wish to have included in the December Newsletter at the October meeting, to allow her to present members with a draft Newsletter at the November meeting.

5.12 On item 11.8 – Cynffig Comprehensive School – Annual Presentation of Awards

The Chair informed members that she and the Clerk had attended the Awards evening on behalf of this Council and it was disappointing to see there was no prize awarded on behalf of this Council. This matter was discussed and Cllr Tildesley said he thinks there may be confusion regarding the prizes awarded as he is aware a cup was purchased by this Council and it has been awarded in previous years. The Clerk was asked to look into this matter.

6. Accounts Payable and Financial Update

Cllr Marke Proposed and Cllr Bevan Seconded that all accounts be paid.

The Clerk gave a Financial update and the following accounts payable were approved:

Payee	Date	Chq No.	Amount
Clerk's Tax & NIC – June 15	8 th July 15	1453	166.48
SLCC Membership	8 th July 15	1454	149.00
P J Landscapes - Footpaths	8 th July 15	1455	1,800.00
Clerk's Telephone – April/May/June 15	13 th July 15	1456	85.60
Seaside Publications Ltd – Newsletter del.	29 th July 15	1457	144.00
Saint David's Fire – Public Hall	29 th July 15	1458	112.99
Clerk's Salary – July 15	2 nd August 15	1459	1,066.63
P J Landscapes – Hanging Baskets	2 nd August 15	1460	1,120.00
P J Landscapes - Footpaths	13 th August 15	1461	460.00
Clerk's Tax & NIC – July 15	18 th August 15	1462	194.03
Countrywide – Grass Cutting	18 th August 15	1463	1,350.00
P J Landscapes – F/paths BCBC reimburse	19 th August 15	1464	320.00
Clerk's Salary – August 15	2 nd Sept 15	1465	1,066.43
Viking Direct	2 nd Sept 15	1466	199.91
Commercial Print Wales - Newsletter	2 nd Sept 15	1467	235.00
P J Landscapes – Hanging Baskets	2 nd Sept 15	1468	1,120.00
Countrywide – Grass Cutting	2 nd Sept 15	1469	1,350.00

Estimated Accounts Payable at October 2015

- Clerk's Salary (September) £1,066
- Clerk's Tax & NI (Sept) - £166
- Clerk's Telephone £30.00
- Internet at Community Centre - £20.00
- North Cornelly Comm Assoc Room Hire - £21.25

7. Consideration of Recommendations made at meeting of Finance Committee held on 9th September 2015

The following Recommendations were agreed at the Finance Committee for ratification at this meeting.

- Cllr Tildesley Moved and Cllr Marke Seconded of £768 to Cornelly Luncheon Club. All members were in agreement - **RESOLVED**
- Cllr Bevan Moved and Cllr Spanswick Seconded provision of extra bins. All members with in agreement - **RESOLVED**
- Cllr Marke Moved and Cllr Spanswick Seconded Inclusion of new festive lighting in 2016-17 Budget. All members were in agreement - **RESOLVED**
- Cllr Marke Moved and Cllr TILDESLEY Seconded purchase of one illuminated 40mph sign in the vicinity of the Angel Inn, Kenfig, with consideration to be given to purchase further sign in the next financial year, after consultation with BCBC, Western Power and Kenfig Corporation Trust. All members were in agreement with this - **RESOLVED**
- Cllr Marke Moved and Cllr Spanswick Seconded that the Bus Shelter on Heol Las be added to list of shelters cleaned by BCBC on behalf of this Council. All members were in agreement - **RESOLVED**
- Cllr Marke Moved and Cllr Tildesley Seconded the purchase of 30 extra hanging baskets for 2016 season. All members were in agreement - **RESOLVED**
- Cllr Tildesley Moved and Cllr Spanswick Seconded that the Clerk is awarded five additional hours a week. All members were in agreement - **RESOLVED**
- Cllr Tildesley Moved and Cllr Marke Seconded purchase of bench to be sited on Maudlam side of motorway bridge. All members were in agreement - **RESOLVED**

8. Correspondence

8.1 One Voice Wales - Various

The Clerk gave details of this correspondence. Members noted.

The Chair, Cllr Marke and the Clerk to attend 'Understanding the Law' training at Barry Civic Offices on 5th October 2015.

8.2 Appeals Officer, BCBC – Appeals by Cornelly and Gaens Quarries

Cllr Tildesley provided members with an overview of this item.

8.3 BAVO - Various

The Clerk gave details of this correspondence. Members noted.

8.4 Democratic Services, BCBC – Precept Notification Request

The Clerk gave details of this correspondence. Members noted.

8.5 Welsh Government – Playing Fields Regulations / Acknowledgement of Response to Democracy & Delivery White Paper Consultation / Democracy & Delivery White Paper Consultation Summary of Responses

The Clerk gave details of this correspondence.

The Clerk was asked to forward the Playing Fields Recommendations to the representative of Cornelly United Football Club.

8.6 BCBC – Public Toilets Review Final Results Document

The Clerk gave details of this correspondence, members noted. Cllr Marke took the document.

8.7 Mr D Thomas – Missing 30mph sign at Fairfield

The Clerk gave details of this correspondence. Cllr Tildesley said this matter has been resolved.

8.8 BCBC – Temporary Road Closures

The Clerk gave details of this invitation. Members noted.

8.9 Madeleine Moon MP – Information on Aggregate Levy Fund for Wales

The Clerk gave details of this correspondence. Cllr Tildesley updated members on this item.

8.10 Vanessa Evans – Cornelly Horticultural Show

The Clerk gave details of this correspondence. Members noted.

8.11 Commissioner South Wales Police – Vision for Future Policing in South Wales

The Clerk gave details of this correspondence. Members discussed. The Clerk was asked to respond to this correspondence congratulating the Police for what they have done in the past, but adding that members now feel there is need to see a bigger PCSO presence in the village. Members feel that the geographic area covered by the PCSO team is too big for the number of PCSO's employed, there is a need to increase the number of PCSO's to cover the large area they police.

8.12 Maesteg Town Council & Bridgend Town Council – Invitation to Civic Services

The Clerk gave details of this correspondence. Unfortunately, the Chair is unable to attend these services.

8.13 Bridgend Magistrates Court – Consultation on Future of Bridgend Law Courts

The Clerk gave details of this correspondence. Members asked that the Clerk arrange a meeting to allow members to consider their response to this consultation.

8.14 Rural People & Grants, Bridgend Reach – Bike Project

The Clerk gave details of this correspondence. Members felt there is a need to support the continuation of cyclist projects. Cllr Tildesley said Cornelly Primary School have two separate bike sheds on their site and they are always full, showing that children are already actively participating in cycling, there is now a need to encourage more adults to take it up. The Clerk to provide a letter of support to this project on behalf of this Council.

8.15 Welsh Government – Consultation on the Welsh Government's Draft Directions to the Local Democracy and Boundary Commission for Wales (the Commission)

The Clerk gave details of this correspondence. The Clerk was asked to provide hard copies of the document to members. Any members interested in taking part in this consultation can then contact the Clerk in order to form a committee.

8.16 Bridgend Carers – Newsletter

The Clerk gave details of this correspondence. Members noted.

8.17 Play for Wales News

The Clerk gave details of this correspondence. Members noted.

8.18 Mr M Horton x 2 – Freedom of Information Request

The Clerk gave details of these requests. She informed members that she had answered the first request to provide precept figures passed to this Council from 2002 to the present day, but whilst endeavouring to confirm that she did not have the minutes dating back to 2002, as requested in the second request, she found that she had provided Mr Horton with the wrong information in a similar request regarding precept amounts and minutes made by him in February 2014. She had confirmed to Mr Horton that the most recent response to his request was correct and apologised for her error in responding to his request in 2014. She also confirmed that Mr Horton had kindly emailed his acceptance of the apology. Mr Horton corrected the Clerk on her description of his request for minutes dating back to 2002 and said he had not requested copies of them he had asked whether they were in the Council's possession. Cllr Tildesley said it is not normal practice to hold documents dating back 13 years; the requirement is six years in line with regulations.

8.19 BCBC Custcare x 2

The Clerk gave details of response received from BCBC regarding overgrowth on footpath at Broadlands and unstable tree in vicinity of 61 Heol Las. Members noted.

8.20 Welsh Government – Draft Statutory Guidance for the Well- Being of Future Generations (Wales) Act 2015

The Clerk gave details of this Draft Guidance. Members noted.

8.21 Adrian Morgan x 2 – Christmas Tree and Luncheon Club

The Clerk gave details of this correspondence. Members discussed provision of a Christmas tree on Heol Fach, in partnership with CADDT, as last year. Cllr Tildesley said he was concerned the barriers around the tree last year were unsightly. Members discussed how vandalism of the tree could be avoided. The Clerk was asked to speak to Adrian Morgan about other options. Cllr Marke Moved and Cllr Spanswick Seconded the purchase of a Christmas tree, as last year. All members were in agreement with this.

With regard Mr Morgan's offer to provide volunteers for the Luncheon Club. Cllr Spanswick and Bevan said there have been a few new volunteers over the last couple of weeks and the kitchen is fully staffed at the moment. The Clerk was asked to thank Mr Morgan for his offer of help.

8.22 KPC – Coffee Morning for Macmillan

The Clerk gave details of this correspondence. Members noted.

8.23 BCBC, Town and Community Council Forum

The Clerk gave details of this correspondence. Members noted. The Clerk was asked to establish how often this forum meet and pass this information to the Chair.

9. Footpath & Allotments Report

The Clerk informed members there were no issues with footpaths at the moment. The Clerk informed members that she, the Chair, the Vice Chair and Mr D McCormick – Chairman of the Allotments Association, carried out an Inspection of the Allotments during August. Six plots were identified as being underutilised. These plot holders are to receive warning letters.

10. Reports

10.1 Report from the Clerk

The Clerk reported that the Audit for the Year Ended 31st March 2015 is now complete and it has been publicised.

11. Planning Applications:

- Application No. P/15/250/FUL – Renew Expired Permission P/06/1175/OUT – A Single Storey Dwelling – Plot to Rear of Cae Rhyd, Ton Kenfig (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/451/FUL – Extension to Front Glazed Elevation – Ty Maen Cottage, Porthcawl Road, South Cornelly (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/455/SOR – Screening Opinion Request for an 85KW Wind Turbine – Ty Tanglwyst Farm (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/480/FUL – Single Storey Extension to provide a Shower Room, External Lift and Associated Works – 113 Ffordd yr Eglwys (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.

- Application No. P/15/489//FUL – Ramped Access Arrangements to Front Entrance Door From Hard standing – 35 Heol Las, North Cornelly (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/516/FUL – Change of Use from Post Office to Cafe Tea Room – Unit 4, Hall Drive (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.

The Clerk gave details of Decided Applications between 6th June and 4rd September 2015.

Meeting closed 8.15pm

Chair's Signature