



20 Moriah Place
Kenfig Hill
Bridgend
CF33 6DW

20 Moriah Place
Mynydd Cynffig
Pen y Bont
CF33 6DW

Chairperson / Cadeirydd: B L Rose

Clerk/Clerc: D Evans

Ffôn / Tel: 07882044798

e-bost / e-mail: Cornellyclerk@dawn5.orangehome.co.uk

gweffan / website: www.cornellycommunitycouncil.co.uk

Minutes of Meeting of the Council held at the Community Centre, Heol Las, North Cornelly, on 19th February 2014

Present: **Chair:** Cllr Mr B L Rose (Chair)
Members: Mrs M Marke, Mrs D Spanswick & Mr D Wilson
Clerk: Ms D Evans

ITEM

1. Apologies for absence.

Cllrs Mrs S Bennett, Mrs M Bevan, Ms L Davies, Mr R M Granville & Mr J H Tildesley

2. Questions / Observations from the Public

Mr M Martin said he has been analysing the minutes in respect of the concerns expressed at the last meeting, regarding the way in which Council meetings are conducted and the way in which members of the public are allowed to speak. He said he has been attending these meetings for a considerable time and at no time has he interjected when the Cllrs have been making decisions. The Chair thanked Mr Martin for his views. Mr Martin said he also wished to express his concerns regarding the Luncheon Club and whether they have a separate identity to the Community Centre. He asked whether they are at the Community Centre under the management of the Community Association, as he felt this could have connotations. Cllr Spanswick confirmed that the Luncheon Club are a separate entity to the Community Association.

Mr M Horton asked for clarification regarding the request to this Community Council for a donation towards the provision of a new kitchen at the Community Centre. The Clerk said that the request had actually been raised by Cllr Marke, who was Chair of this Community Council at the time, in response to recommendations made by the Environment Department at BCBC after an inspection of the kitchen. Cllr Marke was concerned about the future of the Luncheon Club and she proposed the donation. The Clerk asked for reiteration that members still wished to donate £8,000 toward the £16,000 cost of a new kitchen at the Centre. Members were in full agreement that they wished to donate this amount and it was **RESOLVED** that £8,000 be donated towards the provision of a new kitchen at the Community Centre.

3. Declarations of Interest

There were no Declarations of Interest.

The Chair asked members whether they would agree to item 9 on the Agenda 'Council Procedures' being moved to the first item for discussion at this meeting, as this would then allow the meeting to take place with any procedures agreed, prior to discussion of the rest of the Agenda. Members were in agreement with this request.

4. Council Procedures

The Chair gave details of a meeting that was held last week between Mr Jolley – Monitoring Officer at BCBC, himself, the Vice Chair and the Clerk, regarding a complaint BCBC had received from Mrs A Lloyd relating to the participation of members of the public at Council meetings. The Clerk then gave an overview of a synopsis of the meeting that had taken place and informed members that Mr Jolley had said the information given at the top of every Agenda, which allows members of the public 10 minutes to speak providing they have informed the Clerk

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or any Cllr of their intent to speak on a particular subject prior to the meeting, is good policy. He also said that there may be rare occasions where the public can contribute helpful information on a certain topic under discussion and if this is the case then the Chair can use his discretion to request that information, however it must be ensured that procedures are adhered to and that members of the public do not contribute to any debate by members on the subject. The concern is that members of the public are essentially becoming part of the Committee and this cannot happen. The current Standing Orders state that a meeting should be adjourned if a member of the public is given leave to speak, however Mr Jolley advised this is not necessary as long as procedures are adhered to.

The Clerk then gave details of a letter received from Cllr Wilson regarding his views on the complaint and suggestions for ensuring future meetings follow correct procedures. These views were in accordance with Mr Jolley's advice and members discussed. It was **RESOLVED** that Standing Orders should be amended at the next AGM to reflect the fact that meetings do not need to be adjourned to allow members of the public to speak. Mr Martin said it must be ensured that the correct process is used to make any amendments to Standing Orders and 28 days notice must be given prior to the discussion of changes to allow full consideration. The Chair said the correct process is being followed, as this discussion gives more than the 28 days required notice to allow members time for full consideration of the proposed amendments.

The Chair proposed that future minutes be shortened by not showing detailed discussion of items, but just stating that discussion had taken place and any resolutions arising out of matters being discussed. Members agreed this proposal and it was **RESOLVED** that a shortened version of minutes should be provided in the future.

5. To approve as a correct record thereof the Minutes of the Council Meeting held on 15th January 2014

The Chair invited Members to agree the minutes as a true and fair record of the meeting. Cllr Marke asked that the minutes be amended to show that on item 2 where it states "***Cllr Marke agreed with Mrs Lloyd and said.....***" She wished it to reflect the fact that Mrs Lloyd asked for her opinion and she did not just volunteer her views. The Clerk will amend the minutes accordingly. Cllr Marke Moved and Cllr Wilson Seconded that with the amendment previously detailed the minutes be agreed.

6. Matters arising from the Minutes at item 5 above

6.1 On item 5.2 – Double Parking on Meadow Street

Members discussed the ongoing problems with double parking on match days. It was **RESOLVED** the Clerk should contact PCSO Couch as a matter of urgency to chase up the provision of bollards as agreed at earlier meetings.

6.2 On item 5.5 – New Kitchen at Community Centre

This matter was discussed at item 2 above; where it was once again **RESOLVED** a donation of £8,000 should be made to the provision of a new kitchen at the Community Centre.

The Chair stated that full accounts relating to the Community Centre had now been received and he is satisfied that they give a full picture of the finances of the Centre. It was **RESOLVED** that these accounts be accepted as they meet the requirements of requests made at earlier meetings.

6.3 On item 7.1 – Consultation on Council Tax Proposals

The Clerk stated that the 'Special' meeting agreed at the last Council meeting had not taken place as Mr Horton had pointed out that the necessary public notice of a 'Special' meeting had not been given to meet procedural requirements. Members discussed this matter and it was agreed a meeting should be held on 26th February, to discuss this item and any other adjourned business arising from this meeting.

6.4 On item 7.22 – Planning Application No. P/09/447/FUL – Heol Llan

The Clerk gave details of the response received from the Planning Department at BCBC regarding this application.

6.5 On item 11 – Boiler at Public Hall

The Clerk gave details of service options for the boiler. Members discussed and it was **RESOLVED** Andrew Allen Gas & Plumbing Ltd should take forward the service of the boiler.

7. Cllr Marke Moved and Cllr Wilson Seconded that all accounts be paid.

The Financial update and following accounts payable were approved:

Payee	Date	Chq No.	Amount
Clerk's Tax & NIC – Dec 2013	14 th Jan 14	1281	159.44
Cancelled		1282	0
ING – Photocopier Lease	15 th Jan 14	1283	208.80
Viking – Printer Ink & Paper	15 th Jan 14	1284	96.54
BCBC – Christmas Lights Display 2012	21 st Jan 14	1285	5,278.80
Viking - Shredder	21 st Jan 14	1286	49.99
Clerk's Salary – January 14	2 nd Feb 14	1287	951.97

Estimated Accounts Payable at March 2014:-

- Clerk's Salary (February) - £952
- Clerk's Tax & NI (January) - £159
- Clerk's Telephone £26.00
- Internet at Community Centre - £22.00
- North Cornelly Comm Assoc Room Hire - £17.50

7 Correspondence

7.1 One Voice Wales

- **Questionnaire for Wales in Bloom Events**
- **Motions for 2014 Annual Conference / AGM**
- **Local Government Audit and Inspection Fee Scales 2014-15**

The Clerk gave details of this correspondence. Members noted.

7.2 Groundworks – Impact Report 2012 - 2013

The Clerk gave details of this report, copy passed to Cllr Spanswick.

7.3 TATA Steel – Formal Public Consultation Period on Proposals to Enhance internal power generation facility

The Clerk gave details of this correspondence. Members noted and asked that the documents be held in the Clerk's office for referral by members, if required.

7.4 BCBC – Temporary Traffic Order – Marlas Road Lane to Mawdlam Cross – 6th March 2014

The Clerk gave details of this correspondence. Members noted and asked that the Clerk contact Cllr Tildesley for inclusion in his column.

7.5 KPC – Follow up Meeting at KPC Youth

The Clerk gave details of this correspondence. Members noted.

7.6 Pyle & Kenfig Community First Responders – Request for Funding

The Clerk gave details of this correspondence. Members discussed and agreed they were happy to donate to this cause, but before a decision is reached as to the amount they would like the Clerk to make further enquiries to establish the amount Pyle and Cefn Cribbwr Community Councils are donating to the project.

7.7 Alexander Osborne – Suggestion to set up a Youth Council in Cornelly

The Clerk gave details of this correspondence. The Clerk stated that Cllr Davies had contacted her asked that the Clerk forward her contact details to Mr Osborne as she would be happy to work with him setting up a Youth Council.

7.8 Welsh Government – Natural Resource Management Bulletin

The Clerk gave details of this correspondence. A copy of the Bulletin was passed to Cllr Marke.

7.9 Kidney Wales Foundation – Walk for Life

The Clerk gave details of this correspondence. Members asked that the Clerk keep the information and members who are interested in the Walk will request details from her.

7.10 BCBC – Grant Offer for Development of Town & Community Council Website

The Clerk gave details of this correspondence. Members noted.

7.11 Welsh Government Marine Planning Team – Welsh National Marine Plan

The Clerk gave details of this correspondence. Members noted.

7.12 Abertawe Bro Morgannwg Community Health Council – CHC Chronicle

The Clerk gave details of this Newsletter. A Copy of the Newsletter was passed to Cllr Marke.

7.13 BAVO – Anger Management Course

The Clerk gave details of this correspondence. Members noted.

7.14 Mrs J Hibberd – Traffic in South Cornelly

The Clerk gave details of this correspondence and conversations she had had with Cllr Tildesley and the Highways Department at BCBC. Members discussed and it was agreed as Cllr Tildesley has said he is dealing with this matter, there is no requirement for Community Council action at this time.

7.15 Bridgend Carers Centre - Newsletter

The Clerk gave details of this Newsletter and passed a copy to Cllr Wilson.

7.16 One Voice Wales – Membership Request

The Clerk gave details of this correspondence. Members discussed and Cllr Marke proposed that membership be taken forward for 2014. It was **RESOLVED** that the subscription be paid for continued membership of One Voice Wales.

7.17 Countryside Access Management Ltd – Application for a Modification Order to add a new route to the Definitive Map

The Clerk gave details of this correspondence. Members asked that the Clerk obtain further information relating to this application.

7.18 Mrs P D Roberts – Request for hard copy of draft minutes by post

The Clerk gave details of this correspondence. Members discussed this request and concern was expressed regarding an agreement made at a previous meeting to provide Mr M Martin with draft minutes through the post. It was felt that this could set a precedent that could cost this Council a lot of money in postal charges. Mr Martin asked for permission to speak and the Chair gave this. Mr Martin said he wished to withdraw his request that draft minutes be provided to him by post. Cllr Marke said Mr Martin should be thanked for this generous offer. It was **RESOLVED** no members of the public will now be provided with draft minutes via the postal system as they are already posted on the internet 5 days before meetings, which allows the public full access to them.

7.19 Mr T Cox, BCBC – Potholes throughout Cornelly

The Clerk gave details of this correspondence. Cllr Wilson asked that the Clerk establish what acceptable limits are for potholes according to BCBC guidance.

8. Footpaths & Allotments Report

The Clerk gave a report on the Allotments and stated there are no issues at the Allotments at this time. A contractor has been instructed to take forward the cutting back of the overhanging trees at the Allotments and invoice is awaited.

9. Council Procedures

This item was discussed at no. '2' above.

10. Consideration of Requests for Funding 2014-15 at the Youth Club at Cornelly Community Centre and the Youth Centre at Gibbons Way

The Clerk stated that the request from the Youth Club at the Community Centre had been withdrawn as this Club will no longer be running due to BCBC withdrawing all provision for it. The Clerk gave details of the request for funding from the Youth Centre at Gibbons Way, which contained information on the way in which the monies donated last year had been spent and plans for 2014. The Club are requesting the same amount as provided last year and the Clerk gave the necessary Budget information to allow members to consider this request. Members discussed this request and agreed the Club is providing a first class service. It was **RESOLVED** the sum of £7,805 (the same as last year) should be provided in the new financial year.

11. Hanging Baskets 2014

The Clerk stated that she had hoped to have quotes available for discussion at this meeting, but she had been unable to obtain any to date.

12. Any Other Business (At Chair's Discretion)

(a) Cllr Marke said one of the belisha beacons at the Zebra Crossing on Heol Fach is off at the moment and asked that the Clerk contact BCBC regarding this.

Planning Applications:

- **Application No. P/14/66/FUL – Remove & Replace Side Conservatory & Erect New Conservatory to Rear – 14 Heol y Sheet**
Members discussed this application; there were no comments / observations.
- **Application No. P/14/94/FUL – Two Storey Extension to Rear and Storm Porch to Front – 42 Kingfisher Road, North Cornelly**
Members discussed this application, there were no comments / observations
- **Application No. P/14/87/FUL – Demolish Existing Buildings & Erect 6 Dwellings (4 No. 2 Bed Terrace & 2 No. 2 Bed Bungalows) – Site of 81 Heol Las, North Cornelly**
Members discussed this application; there were no comments / observations.
- **Application No. P/14/99/FUL – 5 x New Aluminium Shop fronts & Sub Divide Unit into two separate Retails Units – One Stop Stores, Heol Fach**
Members discussed this application; there were no comments / observations.

Chair