



20 Moriah Place
Kenfig Hill
Bridgend
CF33 6DW

20 Moriah Place
Mynydd Cynffig
Pen y Bont
CF33 6DW

Chairperson / Cadeirydd: Mrs S Bennett

Clerk/Clerc: D Evans

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Minutes of Meeting of the Council held at the Community Centre, Heol Las, North Cornelly, on 18th June 2014

Present: **Chair:** Cllr Mrs S Bennett (Chair)
Members: Miss L Davies, Mr R M Granville, Mrs M Marke, Mr B L Rose,
Mrs D Spanswick & Mr D Wilson
Clerk: Ms D Evans

ITEM

1. Apologies for absence.

Cllrs Mrs M Bevan & J H Tidily MBE

2. Questions / Observations from the Public

Mr M Martin stated that he was extremely disappointed members of the public who had attended the Finance meeting held immediately prior to this meeting, had not been provided with the Budget documents under discussion at that meeting. He said that if the information is not 'privy' to councillors then members of the public should be provided with it. The Clerk explained that members had been provided with Draft Budget documentation to enable them to discuss any changes they wished to make to the proposed Budget for 2014-15, and as such she had seen the information as a management tool for elected members and to her knowledge members of the public would not be involved in such management. Cllr Marke said the Finance Committee is completely separate to this Council meeting and items discussed relate to the proper management of the Budget by members of the Finance Committee. The Chair stated that the Clerk should take advice from One Voice Wales on whether there is a requirement to provide members of the public with draft documentation used at Finance meetings.

Mr M Horton said that he has attempted to get information from this Council under the Freedom of Information Act, which he considers to be quite easy; however, he is not happy with the information received from the Clerk. Mr Horton went on to detail the information he has requested relating to Footpath maintenance and the individual member that has responsibility for it. He said "we all know that Cllr Granville has taken the credit for that duty for more than 25 years to my knowledge, so why now can the information not be given in writing to allow people to commend him for this role if they so wish". He said that he will make one more attempt to get this information in writing and if it is not forthcoming then he will write to the Ombudsman. The Clerk stated that she has fully responded to Mr Horton's Freedom of Information request in as far as any recorded information she has relating to footpath maintenance. She said to her knowledge it has never been recorded that any individual member is responsible for the maintenance of footpaths throughout Cornelly, this Community Council as a body undertake this maintenance under the Agency Agreement they have with Bridgend County Borough Council and the Borough Council have overall responsibility for the monitoring of the footpaths. The Chair asked that the Clerk obtain advice from the ICO and One Voice Wales on this matter and report back on the information received.

ACTION

3. Declarations of Interest

There were no Declarations of Interest.

4. To approve as a correct record thereof the Minutes of the Council Meeting held on 21st May 2014

The Chair invited Members to agree the minutes as a true and fair record of the meeting. Cllr Rose Moved and Cllr Marke Seconded that the minutes be agreed.

5. Matters arising from the Minutes at item 4 above

5.1 On item 5.2 – New Kitchen at Community Centre

Cllr Spanswick informed members that installation of the new kitchen has now been delayed until the 8th/9th September, and it is anticipated the work will take approximately four weeks, during which time the Luncheon Club will be closed. Members discussed this delay and agreed Cllr Tildesley should be asked if he knew what had caused the delayed installation date.

5.2 On item 5.6 – Hanging Baskets

The Clerk stated that Peter John of PJ Landscapes has now picked up the hanging baskets from Guttridges and hung them, the invoice for this is included in 'Correspondence' at this meeting.

5.3 On item 5.8 – Issue of documentation relating to Community Council

Cllr Wilson said that he wished to clarify his position regarding receipt of financial information relating to this Council. He said he did not wish to receive hard copies of the information as he would monitor the finances from electronic information received. He also said he felt there were members who were more adept at considering financial information and that his talents lay in other areas, therefore he would like to propose that a Financial Committee be set up to take forward this role in a professional manner. Members agreed to look at this proposal at a later date.

5.4 On item 5.9 – Problems in the Play Park at Heol Las

Cllr Marke said there had been trouble at the play park today and she has reported it to the two local primary schools.

5.5 On item 7.3 – Electrical Rewiring at Public Hall

The Clerk stated that she is awaiting a quote for rewiring.

5.6 On item 7.6 SLCC Membership Renewal

The Clerk asked that the decision made at the May meeting not to continue with SLCC membership be reconsidered, as she feels this organisation is a useful tool to the Council. Cllr Rose Moved and Cllr Marke Seconded that membership be continued. It was resolved that the £147 membership fee be paid and membership for 2014 be confirmed.

5.7 On item 7.8 Mr M Horton x 3 – Request under Freedom of Information Act

As stated at item 2 above.

5.8 On item 7.9 Countryside Access Management Ltd – Footpath at Kenfig Pool

The Clerk stated that she had not been passed any Evidence of User forms from members.

5.9 On item 7.11 – Mr B Davies – Devon View Garage

The Clerk stated that she had not yet spoken to Cllr Tildesley about this matter.

5.10 On item 7.15 – Bridgend Mayor – Signing of Armed Forces Community Covenant

The Chair advised members that she will attend this event.

5.11 On item 7.17 – Porthcawl Town Council – Invitation to Civic Service

The Chair advised members that she and the Vice Chair had attended this Service.

5.12 On item 7.20 – Devolution of Services Training at Brackla

The Chair, Cllr Spanswick and the Clerk will attend this training.

5.13 On item 10.1 – Problems with signage at Evans Terrace / Heol Las

Cllr Marke said she had not yet written to BCBC regarding this matter.

5.14 On item 10.2 – Overgrown and damaged styles on Kenfig Trust Land

Cllr Granville did not have any further information on this matter. Cllrs Rose and Granville discussed the problems being encountered.

6. Cllr Rose Moved and Cllr Marke Seconded that all accounts be paid.

The Clerk gave a Financial update and the following accounts payable were approved:

Payee	Date	Chq No.	Amount
P J Landscapes - Footpaths	15 th May 14	1317	1,500.00
Training – One Voice Wales	16 th May 14	1318	90.00
Danwood – photocopier	20 th May 14	1319	22.42
Saint David’s Fire – Public Hall	22 nd May 14	1320	957.00
Sentinel Accountants – Payroll Services	22 nd May 14	1321	36.00
Saint David’s Fire Public Hall	22 nd May 14	1322	2,752.10
Central Asset Finance Ltd – Photocopier Title	22 nd May 14	1323	208.80
Donation – R Divetta – Camps International	27 th May 14	1324	50.00
Donation – Kenfig Hill & District Youth Choir	27 th May 14	1325	25.00
Donation – Teenage Cancer Trust	27 th May 14	1326	100.00
Donation – Bridgend Carers Centre	27 th May 14	1327	25.00
Donation – Bridgend County Citizens Advice	27 th May 14	1328	25.00
Donation – NSPCC Cymru Wales	27 th May 14	1329	25.00
Donation – Marie Curie Cancer Care	27 th May 14	1330	50.00
Donation – Y Bont	27 th May 14	1331	25.00
HMRC – Underpayment of PAYE & NIC Tax	29 th May 14	1332	158.93
Clerk’s Salary May 2014	2 nd June 14	1333	963.41
Clerk’s Tax & NIC May 14	11 th June 14	1334	144.97
Viking – Stationer / Postage / Printer Ink	11 th June 14	1335	282.24
P Novak – Maintenance of Website	11 th June 14	1336	180.00
A J Guttridge – Hanging Baskets	11 th June 14	1337	2,106.00

Estimated Accounts Payable at June 2014:-

- Clerk’s Salary (May) - £963
- Clerk’s Tax & NI (May) - £159
- Clerk’s Telephone £26.00
- Internet at Community Centre - £22.00
- North Cornelly Comm Assoc Room Hire - £17.50

7 Correspondence

7.1 Welsh Government – Public Health White Paper – Listening to you: Your health matters

The Clerk gave details of this correspondence. Members discussed.

7.2 One Voice Wales – various

The Clerk gave details of this correspondence. Members discussed.

7.3 NSPCC – and Teenage Cancer Trust – Thank you for donation

The Clerk gave details of this correspondence. Members noted.

7.4 Mr M Harris / Ms Charlene Jenkins / BCBC Grass Cutting at Ffordd yr Eglwys Cemetery

The Clerk gave details of these items of correspondence which contained complaints regarding grass cutting at the cemetery and BCBC’s response to these. Members discussed this matter and said that complaints are being received by members on a daily basis and the Clerk should again write to BCBC, setting out the concerns of members of this Council and visitors to the cemetery, regarding the lack of grass cutting and the unkempt appearance of the cemetery, especially in view of the extremely high Council tax paid.

7.5 Mr M Martin – Scam Information

The Clerk stated that Mr Martin had informed her that he no longer wished this correspondence to be discussed.

7.6 Mayor’s Parlour, BCBC – Signing of Armed Forces Community Covenant (AFCC)

The Clerk gave details of this correspondence which gave further information regarding this event. As stated earlier, the Chair will attend this event.

7.7 Communities First – Invitation to Lower Clusters Forum

The Clerk gave details of this correspondence. Members noted.

7.8 Zurich Municipal – Insurance Renewal and Information relating to Annual Seminar

The Clerk gave details of the renewal document. Members Resolved that the renewal invoice should be paid and that the Clerk should make enquiries to ensure the Public Hall is adequately valued on the insurance document.

7.9 Mrs J Herbert – Cornelly Cemetery

The Clerk gave details of this correspondence. Members agreed that the action discussed at 7.4 above relates to this complaint and the Clerk should inform Mrs Herbert when she receives response from BCBC.

7.10 One Voice Wales – Charing Skills Training – Bridgend YMCA – 25th June, 6.30pm

The Clerk gave details of this correspondence. Members should inform the Clerk if they wish to attend this training.

7.11 Y Bont – Thank you for Donation

The Clerk gave details of this Report. Members noted.

7.12 P J Landscapes – Invoice re Hanging Basket collection and erection

The Clerk gave details of this invoice. It was Resolved payment of the invoice should be made.

7.13 Sentinel – Invoice relating to Internal Audit of Year End Accounts to 31st March 2014

The Clerk gave details of this correspondence. It was Resolved payment of the invoice should be made.

8. Civic Service

The Chair stated she does not wish to hold a Civic Service to celebrate her term in office and she gave her reasons for this. She asked members to consider the purchase of a plaque or book to commemorate past and present members of this Community Council, but said that if this is cost prohibitive then she would ask for consideration of a donation to an agreed charity. It was Resolved the Clerk should make enquiries into costing of a commemorative book or plaque.

9. Footpaths & Allotments Report

Cllr Granville advised members on the status of the footpath problem discussed at last month's meeting and stated that the matter has been addressed and the necessary authority informed. Members discussed whether Cllr Granville is obliged to appraise this Council on matters relating to Kenfig Trust that this Council would benefit from being aware of. Cllr Granville stated that he does not represent this Council on Kenfig Trust and therefore he has no obligation to report back to members on Trust business.

Cllr Granville spoke about problems being encountered with cattle on Footpath 1 at Kenfig and the need for dog flaps to be opened. This matter was discussed and it was agreed the Clerk should in the first instance make enquiries with the Rights of Way department at BCBC regarding the problems described.

The Clerk advised members that she had received a request from the Rights of Way department at BCBC to cut the footpath running through the Grove Golf Club. This path is normally cut by the Golf Club, but they have declined to cut it this year. The footpath in question joins a footpath in the Porthcawl region and BCBC have asked whether this Council would instruct their contractor to take forward cutting the Porthcawl path as well as the Cornelly one and they would reimburse the cost. The Clerk stated that she had spoken to P J Landscapes about this and he has agreed to invoice this Council for the two separate paths and BCBC will then reimburse the Council for the invoice relating to Porthcawl. Members Resolved that permission be given for this request to be agreed.

Cllr Granville stated that he had received complaints regarding overgrown hedges in the area leading from Heol Dylan to Ted Davies Close. He said the properties involved are V2C houses and therefore V2C should be written to about this. It was Resolved the Clerk should write to V2C about this matter.

10. Members' Reports

10.1 Cllr Bennett spoke about overgrown trees behind nos. 90 & 115 Heol Las, as the branches are overhanging alongside the motorway. It was Resolved the Clerk should inform Neath Port Talbot Trunk Agency of this problem.

11. Planning Applications:

- There were no Planning Applications.

The Clerk gave details of Permission for Development Applications:-

- Paul Sherriff – First Floor Extension above existing Garage/kitchen – 17 Cornelius Close, South Cornelly
- Mr Andrew Overfield – Car port with Bedroom and En-Suite above – 29 Woodland Place, North Cornelly
- Mr & Mrs T Jones – Proposed Provision of a Touring Caravan and Camping Site – Parc Newydd Farm, Moor Lane, Porthcawl
- Mr & Mrs P Ivey – Demolish Existing Buildings & Erect 6 Dwellings (4 No. 2 Bed Terrace & 2 No. 2 Bed Bungalows) – Site of 81 Heol Las

Refusal of Development Application

- None.

Chair's Signature