



20 Moriah Place
Kenfig Hill
Bridgend
CF33 6DW

20 Moriah Place
Mynydd Cynffig
Pen y Bont
CF33 6DW

Chairperson / Cadeirydd: Mrs S M Bennett

Clerk/Clerc: D Evans

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**Minutes of Meeting of the Council held at the Community Centre,
Heol Las, North Cornelly, on 21st October 2015**

DRAFT

Present: **Chair:** Cllr Mrs S M Bennett (Chair)
Members: Cllrs Mr R M Granville, Mrs M Marke, Mrs D Spanswick &
Mr D Wilson
Clerk: Ms D Evans

ITEM

1. Apologies for absence.

Cllrs Mrs M Bevan, Miss L Davies Mr J H Tildesley & Mr B L Rose

2. Questions / Observations from the Public

Mr S Parker and other residents of Kenfig in attendance at the meeting spoke about the need for traffic calming measures at Kenfig. Mr Parker had sent the Clerk and the Chair an email setting out ideas on traffic calming measures that could be undertaken at Kenfig. He said he and the other representatives of the community would like the support of the Community Council in taking steps to ensure that traffic calming measures are put in place at Kenfig. The Chair said the Community Council were happy to support the residents in their efforts to make the roads at Kenfig safer for everyone using them and to this end the Clerk would be instructed to liaise with BCBC Highways Department regarding provision of crossing areas and improvement to the footpath in the area. The Chair thanked the residents for their attendance at the meeting. The residents thanked the Council for listening to and taking forward their concerns.

3. Declarations of Interest

Cllrs Granville and Spanswick Declared an Interest in 'Correspondence' item 7 relating to Kenfig Corporation Trust as they are Trustees.

Cllr Granville Declared an interest in 'Correspondence' item 9 as Mrs Lloyd is in the same political party as him.

4. To approve as a correct record thereof the Minutes of the Council Meeting held on 23rd September 2015

Cllr Marke Proposed and Cllr Spanswick Seconded that the minutes be agreed.

5. Matters arising from the Minutes at item 4 above

5.1 On item 5.4 - Provision of disabled access at Bus Shelter at Broadlands, Dropped Kerbs & Welcome to Cornelly Signs

The Clerk gave details of quote received from BCBC for bus shelter at Broadlands. She explained that the quote did not include high access kerbs as BCBC had not been able to provide them at this time. Members discussed the quote and asked that the Clerk

ACTION

request quote for high access kerbs to allow consideration of the quotation in a complete manner.

Cllr Granville spoke about complaints he had received from residents about the cleanliness of the bus shelter at the top of Ffordd yr Eglwys and the one on School Terrace. Members discussed the problems being encountered with cleanliness in shelters generally. Cllr Granville Proposed that in the next financial year the Budget should include funds to replace the shelters at Ffordd yr Eglwys and School Terrace with cantilever style shelters, Cllr Marke Seconded this proposal. All members were in agreement with this proposal. It was agreed the Clerk should contact BCBC regarding cleaning of the bus shelter opposite the Prince of Wales Public House at Kenfig, as members felt this shelter is not cleaned to the necessary standard.

RESOLVED: 2016-17 Budget to include funds for two cantilever shelters

The Chair gave information on a site meeting held with M J Jenkins, Highways Department - BCBC, herself, Cllr Tildesley and the Clerk regarding dropped kerbs and general highways issues throughout Cornelly.

5.2 On item 5.5 – Donation to Cornelly Luncheon Club

The Chair asked Cllr Spanswick whether the equipment described in the donation request to this Council had been purchased since the donation was provided last month. Cllr Spanswick said she did not think it had. The Chair also spoke about the agreement by this Council that the Clerk should assist with the role of Treasurer to the Luncheon Club. The Luncheon Club have now found someone who is prepared to take this role on, therefore the services of the Clerk are no longer required.

5.3 On item 5.8 – Website Enhancement

The Chair spoke about a meeting she and the Clerk had had with the website providers. Permission was requested to purchase pdf versions of the 1st Stage of the Circular Walk from Fitzpatrick Woolmer for inclusion on the website, at a cost of £37 + VAT. Cllr Granville Moved and Cllr Marke Seconded the pdf's be purchased.

5.4 On item 5.10 – Complaint received from Member of the Public

The Clerk confirmed that a meeting of this Council had been held on 30th September 2015, to consider the contents of the Report submitted by Mr Paul Egan of One Voice Wales relating to the Investigation into a Complaint received about this Council from a member of the public. The Recommendations contained in the Report were accepted at this meeting and the Clerk further confirmed that the complainant had been advised of the outcome. The Clerk informed members that Cllr Rose had telephoned her to advise her that the complainant had confirmed receipt of the correspondence from this Council and he would be responding in due course. The Clerk gave details of invoice received from One Voice Wales for £1,160.48 relating to services undertaken in carrying out this Investigation. Cllr Wilson Moved and Cllr Marke Seconded that payment of this invoice be made. All members were in agreement with this payment; however it was felt to be disappointing that it had been necessary to spend money from this Council's precept in this way.

5.5 On item 8.7 – Missing 30mph Signs at Fairfield

Members discussed the new 20mph zone leading from the roundabout at Pyle onto Fairfields.

Members discussed the postal address of the new housing estate in this area. The Clerk was asked to make enquiries with BCBC regarding the official postal address of this site being given as Pyle. Enquiries have been made regarding this in the past. The Clerk was asked to make Madeleine Moon MP aware of this matter and ask for her assistance in establishing the reasons for this.

5.6 On item 8.21 - Adrian Morgan - Christmas Tree

Cllr Wilson said that just after last Christmas he had raised the matter of adequate fencing for the Christmas Tree and if action had been taken then there would already be something suitable in place for this year. Members discussed the types of fencing available for this. It was felt that galvanised steel fencing would be more suitable than

wood and the Clerk was asked to liaise with Adrian Morgan on this matter. The Clerk gave details of costings received from Mr Morgan of £395 for the tree and £365 for wooden fencing. Members discussed these costings. Cllr Marke Moved and Cllr Spanswick Seconded that the quotes be accepted, with the proviso that the Clerk discuss the option of galvanised steel with Mr Morgan prior to taking forward the wood fencing.

5.7 On item 8.23 – BCBC Town and Community Council Forum

The Clerk confirmed that meetings of this Forum are held every quarter, usually at 4pm.

6. Accounts Payable and Financial Update

Cllr Marke Proposed and Cllr Spanswick Seconded that all accounts be paid.

The Clerk gave a Financial update and the following accounts payable were approved:

Payee	Date	Chq No.	Amount
Clerk's Tax & NIC – August 15	15 th Sept 15	1470	194.23
BT – Internet at Community Centre	21 st Sept 15	1471	64.50
Saint David's Fire – Public Hall	30 th Sept 15	1473	114.00
P J Landscapes – Hanging Baskets	1 st October 15	1473	1,120.00
Donation – Cornelly Luncheon Club	1 st October 15	1474	768.00
Clerk's Salary – Sept 15	2 nd October 15	1475	1,025.41
Countrywide – Grass Cutting	2 nd October 15	1476	1,350.00
Smith & Derby – Maudlam Church Clock	2 nd October 15	1477	224.40
Clerk's Telephone – July/ Aug/Sept 15	13 th October 15	1478	85.50
Mazars – Year End Audit 31.03.15	13 th October 15	1479	420.00

Estimated Accounts Payable at November 2015

- Clerk's Salary (October) £1,218
- Clerk's Tax & NI (Sept) - £250
- Clerk's Telephone £30.00
- Internet at Community Centre - £20.00
- North Cornelly Comm Assoc Room Hire - £21.25

7. Remembrance Sunday

The Clerk gave details of the Service to be held at 9.30am at Mary Magdalene Church, on Sunday 8th November 2015.

8. Consideration of Donation / Grant Requests

- **Shelter Cymru** – the Clerk gave details of this request, members discussed. Cllr Granville Moved that £25 be donated to this organisation, Cllr Marke Seconded this proposal. **RESOLVED £25 donation be made.**
- **Cornelly & District Horticultural Show** – the Clerk gave details of this request to pay for the hire of Cornelly Community Centre for the event, as in previous years. Cllr Granville Moved this donation, Cllr Wilson Seconded this proposal. **RESOLVED £80 be donated for the hire of Cornelly Community Centre for this event.**
- **Bridgend Samaritans** – The Clerk gave details of this request, members discussed. Cllr Granville Moved that £25 be donated to this organisation, Cllr Spanswick Seconded this proposal. **RESOLVED £25 donation be made.**
- **Llangollen International Musical Eisteddfod** – The Clerk gave details of this request, members discussed and noted.

9. Consideration of Items for December Newsletter

The Clerk provided members with a draft Newsletter. The Clerk gave information on fundraising for Velindre Hospital being carried out by Maudlam Church by selling stamps and asked whether members wished information on this to be included in the Newsletter. Members agreed this should be included. Items for the Newsletter were discussed and

agreed.

10. Consideration of Extra Costs relating to Festive Lighting due to fitting of permanent sockets

The Clerk gave details of information received from BCBC relating to fitting of permanent electrical sockets required to install the festive lighting which would incur an extra cost of £1,500 to the existing costs related to the display. Members discussed this matter. Cllr Marke Moved that the work relating to the permanent sockets be agreed at the cost quoted. Cllr Wilson Seconded this proposal. The date of 1st December was agreed as the date festive lighting should be switched on.

11. Discussion relation to Setting of Precept Request for the financial year 2016-17

Members discussed the expected costs for 2016-17, including cost related to Community Asset Transfer if this Council wished to take advantage of this option after exploring the full ramifications of such a transfer. It was agreed the Clerk should prepare a draft Budget for a precept of 85K for discussion at the November meeting. Cllr Granville Moved that a letter to residents be distributed in January setting out what the precept money received during 2015-16 was spent on. Cllr Marke Seconded this proposal. All members were in agreement.

12. Correspondence

12.1 One Voice Wales - Various

The Clerk gave details of this correspondence.

Members discussed the Groundwork Funding Opportunity through Tesco Carrier Bag Levy and asked that the Clerk put this on the Agenda for the November meeting.

The Clerk was asked to obtain an application form for the 'Grow Wild' scheme,

12.2 Mr S Parker - Kenfig

This correspondence was included in the discussion at item 2.

12.3 Mrs V Evans – Cornelly & District Horticultural Show

The Clerk gave details of this correspondence thanking members for the donation provided in previous years to this event and in particular thanking the Chair for the practical help her and her daughter gave the event on the day.

12.4 BCBC – Temporary Road Closure – Ffordd yr Eglwys

The Clerk gave details of this correspondence. Members noted.

12.5 BCBC – Cabinet Committee – Council's Statement of Licensing Policy in respect of the Gambling Act 2005

The Clerk gave details of this correspondence. Members noted.

12.6 Development & Building Control, BCBC – Cornelly Grove and Gaens Quarries

The Clerk gave details of this correspondence, members noted.

12.7 Kenfig Corporation Trust – Footpath at Kenfig

This correspondence was discussed at item 2.

12.8 BCBC – Temporary Road Closure – Exit Road from A48 at Pyle Roundabout towards Fairfieds, North Cornelly

The Clerk gave details of this correspondence. Members noted.

12.9 A Lloyd – Overgrowth at Heol Broom

The Clerk gave details of this correspondence and confirmed that P J Landscapes had been instructed to take forward the necessary work.

12.10 Sian Hooper, BCBC – Public Toilets Review Final Results

The Clerk gave details of this correspondence. Members noted.

12.11 Mr C Breeze – Skylark Road

The Clerk gave details of this correspondence. Members noted.

12.12 One Voice Wales – Invoice re Investigation into Complaint

This invoice was discussed at item 5.4.

12.13 Wales Audit Office – External Audit Arrangements: Annual Returns 2015 to 2019

The Clerk gave details of this correspondence. Members noted.

12.14 BCBC – Notices relating to: Variation of Speed Limit between Pyle Roundabout and School Terrace, Woodland Gardens Cornelly 30mph to 20mph speed limit zone / Road Humps at Woodland Gardens

The Clerk gave details of this correspondence. Members noted.

12.15 BCBC – Bridgend County Borough Ambassadors Wanted

The Clerk gave details of this correspondence. Members will inform the Clerk if they wish to be considered for this role.

12.16 BCBC – Community Asset Transfer

The Clerk gave details of this correspondence. The Chair gave an overview of the information received from BCBC regarding their intention to put Community Centres and other community assets out to tender. The Chair informed members that she is now the Chair of the Community Association and spoke about management of the Centre. Members discussed this matter. Cllr Granville Moved that this Council express an interest to BCBC as a first step in relation to taking over the lease of the Community Centre under Community Asset Transfer. Cllr Wilson Seconded this proposal. All members were in agreement with this proposal.

12.17 BCBC – Kenfig Public Toilets

The Clerk gave details of this correspondence. The Chair spoke about a telephone conversation she had had with Borough Cllr Charles Smith regarding the closure of the toilets at Kenfig Nature Reserve and the request by BCBC for this Council to consider providing funding for them to stay open. Members discussed the options available. Cllr Wilson Moved that this Council fund the current level of opening times for the public toilets. Cllr Marke Seconded this proposal. All members were in agreement. It was also agreed the Clerk should write to Kenfig Corporation Trust on behalf of this Council requesting their support to extend the toilet provision at the Reserve.

12.18 Independent Remuneration Panel for Wales – Proposed Changes in the Remuneration of members of Community and Town Councils

The Clerk gave details of this correspondence. Members discussed and noted.

12.19 Cenin Renewables – Autumn Newsletter

The Clerk gave details of this correspondence. Members noted.

9. Footpath & Allotments Report

The Clerk gave information on a request received from the Chair of the Allotment Tenants Association on behalf of a plot holder who wished to split her plot in two as it is bigger than other plots on the site. Members discussed this request, but it was decided that effectively this would create a 3 plot area which would then be out of line with all the other plots at the site. It would also mean a change to the rental cost of the plots involved, which would again not be in line with the costs of all other plots. Members did not feel it would be appropriate to grant this request for the reasons given.

10. Reports

10.1 Report from the Clerk

The Clerk asked for agreement to a timer being installed on the boiler at the Public Hall to make energy usage more efficient at the Hall. Members were in agreement with the Clerk taking this matter forward.

The Chair and the Clerk are to attend Community Asset Training provided by BAVO on 10th December.

The Clerk will be on annual leave from 23rd October to 5th November inclusive.

10.2 Report from Cllr Spanswick

Cllr Spanswick informed members that the Treasurer of the Bingo Association who hire the Public Hall for three nights a week, had given notice that the Bingo sessions will cease after Christmas.

10.2 Report from Cllr Granville

Cllr Granville spoke about unsightly weeds present throughout the village and asked that steps be taken to ensure these are sprayed. He also said he did not believe grass cutting was adequate throughout the village. The Chair said she is aware BCBC have sprayed the weeds throughout the village twice this year, but if this is not adequate then the matter will be raised with BCBC. The Chair also spoke about the problems with coordinating the cuts taken forward by this Council and those undertaken by BCBC encountered this year due to BCBC being unable to provide a cutting schedule, steps are being taken to ensure this is better coordinated next year.

11. Planning Applications:

- Application No. P/15/250/FUL – Renew Expired Permission P/06/1175/OUT – A Single Storey Dwelling – Plot to Rear of Cae Rhyd, Ton Kenfig (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/451/FUL – Extension to Front Glazed Elevation – Ty Maen Cottage, Porthcawl Road, South Cornelly (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/455/SOR – Screening Opinion Request for an 85KW Wind Turbine – Ty Tanglwyst Farm (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/480/FUL – Single Storey Extension to provide a Shower Room, External Lift and Associated Works – 113 Ffordd yr Eglwys (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/489/FUL – Ramped Access Arrangements to Front Entrance Door from Hard Standing – 35 Heol Las, North Cornelly (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.
- Application No. P/15/516/FUL – Change of Use from Post Office to Cafe Tea Room – Unit 4, Hall Drive, North Cornelly (**previously passed to members by e-mail**).
Members discussed this application; there were no comments/ observations.

The Clerk gave details of Decided Applications between 4th September and 9th October 2015.

Meeting closed 8.55pm

Chair's Signature